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SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Informatics Professional Services - EL Division/Services
professionnels en informatique - division EL
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Québec
K1A 0S5

Title - Sujet Document Imaging	
Solicitation No. - N° de l'invitation EN929-192128/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20192128	Date 2020-06-08
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-641-37789	
File No. - N° de dossier 641el.EN929-192128	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-06-19	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Michaud(el div.), Daniel	Buyer Id - Id de l'acheteur 641el
Telephone No. - N° de téléphone (613) 858-8483 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS AMENDMENT NUMBER 002 IS RAISED TO :

- 1) RESPOND TO VENDOR'S QUESTIONS; and**
- 2) APPLY CHANGES TO ATTACHMENT 3.**

1) VENDOR QUESTIONS:

Q1: Refer to R1 criterion on page 67 of the RFP. The current scoring scheme favors large suppliers who can demonstrate billable days significantly above the minimum to score greater technical score, and diminishes the ability for small to mid-size suppliers to obtain a competitive technical score. The Bidder respectfully requests that Canada adds a maximum score for point-rated criteria R1 to allow all suppliers to submit a fair and competitive technical offering to Canada.

A1: Please refer to Attachment 3 of this document.

Q2: In the Statement of Work, PSPC has outlined Gatineau, Matane and Winnipeg as potential locations for resources to work. We have found, through our current pandemic environment, that remote work is indeed possible. Would Canada consider the use of resources, all with the proper clearances and residing in Canada, who are from diverse locations across the country?

A2: Yes Canada will consider the use of resources doing remote work for as long as the conditions are met in the SRCL.

Q3: Attachment 3 Bid Evaluation Criteria – Corporate Rated Requirement R1 states that Bidders will receive points for demonstrated billable days experience in excess of the minimum Billable Days per Resource Category under M1. However, R1 does not give a maximum number of points available to Bidders. We would like to know the maximum number of points available to Bidders under Corporate Rated Requirement R1.

A3: Please refer to Attachment 3 of this document.

Q4: In regards to R1, what is the maximum achievable number of point?

A4: Please refer to Attachment 3 of this document.

Q5: With regards to R1, it is not clear what is the maximum number of points that can be obtained on R1. We assume that the Crown intended to state a maximum score so bidders know what is the maximum number of days that they need to demonstrate to score well,. Can you please provide the maximum score for R1 as soon as possible so that bidders are in a position to begin planning and preparing their bids?

A5: Please refer to Attachment 3 of this document.

Q6: With regards to M1 and R1: M1 states that a minimum of 5 categories must be demonstrated to comply. For R1, we assume that the same 5 categories will be scored. Can you please clarify if there is value for the bidder in demonstrating more than 5 categories? Will points be given in R1 for categories additional to the 5 required in M1?

A6: There is no additional scoring benefit for the bidder demonstrating more than 5 categories.

Q7: For M1/R1: There is no limit specified in the number of contracts that can be used for demonstration of days billed. Although the Billable days table has only 5 columns, can we assume that additional columns can be added if more than 5 contracts are being used?

A7: Yes additional columns may be added.

Q8: For M1/R1: Our understanding of M1 (item 2) is that bidders can use any 6 months consecutive for each resource that is being used for demonstration of billed days, as long as it is within the 5 year timeframe and that the total days billed for the resource during the 6 months consecutive is a minimum of 100 days. (for example, we can use Jan 2018 to Jun 2018 for some resources and use Nov 2019 to Apr 2020 for some others, etc...) . Can you confirm our understanding?

A8: Yes your understanding is correct.

Q9: With regards to the Corporate Qualifications, and billable hours, could you provide further explanation as to how we respond to the qual and what is meant by "informatics professional services"? There is reference made to contract #. Does that mean the specific project # within the respective resources' CV? And do I understand correctly that the Corporate Mandatory and Rated Qualifications are based solely on the billable hours of the resources? In addition, I understand that for the listed projects, we are to fill in the project description table. Are all of the projects used to demonstrate the billable hours to have been within the last 5 years? Or only those beyond the 100 mandatory hours?

A9: "Informatics professional services" is defined in the TPIBS method of supply, the billable days provided should be in correlation or similar the requirements provided in the Statement of Work Annex A of the RFP.

Yes the specific project number correlates to the respective resource's CV. Yes the billable days of the resources are used in the evaluation of the corporate mandatory and rated qualifications. Projects within the last 5 years are to be used.

Q10: We would like to inquire as to whether or not the same resource can be proposed in more than one category. It does not seem that there is anywhere in the RFP that does not allow this. Please confirm.

A10: Yes the same resource may be proposed in more than one category.

Q11: In Section 3: Resource Details of Appendix B of Attachment 2, can PWGSC please confirm that if a Bidder is using a private sector contract, they must provide tasks that include at least 50% of the TBIPS resource tasks for that category

A11: Yes.

Q12: With regard to Mandatory Requirement M1, If bidders demonstrate more than 100 billable days for a resource category over a period longer than six months (e.g. 150 days over a year), do they also need to demonstrate that for a particular 6 month period, the resource worked for at least 100 days? If so, where in the response should the bidder demonstrate this?

A12: Yes. This should be demonstrated by appending the information on a separate page.

Q13: As long as the bidder demonstrates that they have provided a resource for each of 5 categories out of a possible 11 categories for at least 100 billable days, does it matter how many contracts are used to demonstrate this?

A13: No.

Q14: In order to demonstrate the number of billed days using Appendix B of Attachment 2, is the bidder required to map the tasks performed by the bidder's resources to the tasks in Annex A – Statement of Work for each category? Or may the bidder merely list the tasks performed by the resource without reference to the SOW?

A14: No, reference to the SOW is not necessary.

Q15: What are the numbers of billable days per resource category required in order to score maximum points? What are the maximum points achievable for R1?

A15: Please refer to Attachment 3 of this document.

Q16: Should the same contracts that are used to demonstrate billable days in M1 be used to demonstrate billable days for R1? Or can different contracts be referenced?

A16: Different contracts may be referenced.

Q17: Is there a limit of 5 contracts that can be used to demonstrate billable days or can any number of contracts be used?

A17: There is not a limit of 5 contracts.

Q18: Should the bidder demonstrate the maximum number of billable days per resource category only for the 5 categories that the bidder selected in M1? Or should the bidder demonstrate maximum billable days for all 11 categories?

A18: 5 categories.

Q19: I am writing to inquire as to whether or not we are required to submit a resource for each category, and if a firm is not qualified for each, do we have time to be qualified under Refresh Period 4. It would also seem, according to the dates of the Refresh periods, that a firm who submitted for qualification in Period 3 would not have received acceptance of qualification in time for this mandate. Is that correct?

A19: For evaluation purposes, the bidder must demonstrate that they have experience providing resources for the delivery of informatics professional services in 5 out of the 11 Resource Categories mentioned in M1 Attachment 2.

At the time of the Solicitation Closing Date, TBIPS SA Holders must hold a TBIPS SA for Tier 2, in all of the resource category.

*****END OF VENDOR QUESTIONS*****

2) ATTACHMENT 3 - BID EVALUATION CRITERIA, CORPORATE RATED REQUIREMENTS OF RFP EN929-192128 IS DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:

**ATTACHMENT 3
BID EVALUATION CRITERIA – CORPORATE RATED REQUIREMENTS**

Point Rated Criteria		Max Points	Bidder's Response				
			Evaluation Guideline	Cross Reference to Contract Reference(s)			
R1	The Bidder will be awarded points for demonstrated billable days experience in excess of the minimum Billable Days per Resource Category under M1 for up to a maximum of 500 days in excess billable days per resource categories. Excess billable days must have been provided within the past 5 years prior to the Initial Closing Date and during a 6-month consecutive period.		50	The Bidder's demonstrated "Total Billable Days" provided in response to M1 will be used to evaluate this criterion. The Bidder will be awarded points as demonstrated in the example evaluation scenario on the left side. Scale 500 days or more = 10 points 400 to 499 days = 8 points 300 to 399 days = 6 points			
	EXAMPLE EVALUATION SCENARIO						
	BILLABLE DAYS						
	(A)	(B)			(C)	(D)	
	RESOURCE CATEGORY	BIDDER'S TOTAL As per Appendix A of Attachment 2 RFP Billable Days Response Table			MINIMUM BILLABLE DAYS IDENTIFIED UNDER M1	BILLABLE DAYS IN EXCESS OF M1	TOTAL POINTS
		Number of Billable Days			(C)=(A)-(B)		
		Web Architect			500	100	400
	Business Analyst	600			100	500	10
	Business Architect	100			100	0	0

Solicitation Number:
EN029-192128

Amendment Number:
002

Buyer ID:
641EL

Point Rated Criteria					Max Points	Bidder's Response		Cross Reference to Contract Reference(s)
						Evaluation Guideline		
	Business Continuity/Disaster Recovery Specialist	238	100	138	2	200 to 299 days = 4 points 100 to 199 days = 2 points Under 100 = 0 points		
	Privacy Impact Assessment Specialist	300	100	200	4			
	BIDDER SCORE =	24 POINTS						
Maximum Available Points					50			
Total Bidder Points Achieved								

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED