



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITIONS**

RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :

Directorate Business Management  
(DBM)  
Attention: Matthew Whiten  
By e-mail  
to [Matthew.Whiten@forces.gc.ca](mailto:Matthew.Whiten@forces.gc.ca)

**Proposal to: Department of National  
Defence**

We hereby offer to sell to Her Majesty  
the Queen in right of Canada, in  
accordance with the terms and  
conditions set out herein, referred to  
herein or attached hereto, the goods  
and services listed herein and on any  
attached sheets at the price(s) set out  
therefor.

**Proposition au : ministère de la  
Défense nationale**

Nous offrons par la présente de vendre  
à Sa Majesté la Reine du chef du  
Canada, aux conditions énoncées ou  
incluses par référence dans la présente  
et aux annexes ci-jointes, les biens et  
services énumérés ici sur toute feuille  
ci-annexée, au(x) prix indiqué(s).

**Comments - Commentaires**

This document contains a security  
requirement.

**SOLICITATION CLOSES  
L'INVITATION PREND FIN**

At : - à :

02:00 PM Eastern Daylight Time (EDT)

On: - le :

17 June 2020

<b>Title - Sujet</b> S-Series Integrated Logistic Support Course
<b>Solicitation No. - N° de l'invitation</b> W6381-21-0005
<b>Date of Solicitation - Date de l'invitation</b> 8 May 2020
<b>Address Enquiries to: Adresser toutes questions à :</b>  Matthew Whiten By e-mail to: <a href="mailto:Matthew.Whiten@forces.gc.ca">Matthew.Whiten@forces.gc.ca</a>
<b>Destination</b>  Department of National Defence 105 Hotel de Ville Street Gatineau, QC J8X 4H7

**Instructions:** Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.

**Instructions :** Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.

<b>Vendor Name and Address - Raison sociale et adresse du fournisseur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Name - Nom</b>	<b>Title - Titre</b>
<b>Signature</b>	<b>Date</b>

## 1 AMENDMENT 002

This amendment is raised to publish questions and answers

Question 1: Is the development portion of this task still relevant if no specific DND information is to be incorporated?

Answer 1: No development is required if an existing course that meet all the DND requirements included in the SOW is already available.

Question 2: Are Commercial-Off-The-Shelf (COTS) courses acceptable?

Answer 2: Yes COTS courses are acceptable if they meet the DND requirements included in the SOW.

Question 3: Is DND requesting future rights to use the material (other than copies provided as part of the training used for reference) outside of this contract either internally within DND or by providing to other contractors? Is the intent just to provide the scheduled classes or to provide material and “train the trainers” intellectual property transfer?

Answer 3: DND is requesting future rights to use the course material. As per para 3.12 of the SOW, the TA will store the Course Manual on an internal DND site/application that is accessible to all DND practitioners. All DND practitioners will have access to this course manual as soon as it is saved in the DND document management system. The course manual will not be deleted from this system after the 2 sessions. The intent is to provide access to the course material to the 50 students (or to 100 students if the option is exercised) as well as to all DND practitioners that would like to consult the content of this course manual. DND will not use this course manual to offer internal courses and will not provide this course manual to other contractors so they can train DND practitioners.

Question 4: Can you clarify which section 3.9 is to be removed from the SOW.

Answer 4: DND removed the following from the SOW in its entirety.

“The student manual must include appropriate copyright notices that protects the intellectual property rights of both the Contractor and DND. The Contractor is allowed to promote the preliminary Course (which does not have DND content or context), but is not permitted to market or promote the Finalized Course (which contains DND content and context).”