



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada
Place Bonaventure,
800 rue de la Gauchetière Ouest
Voir aux présentes - See herein
Montréal
Québec
H5A 1L6
FAX pour soumissions: (514) 496-3822

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Title - Sujet EOSC - Pre-concept Studies	
Solicitation No. - N° de l'invitation 9F044-190081/A	Amendment No. - N° modif. 009
Client Reference No. - N° de référence du client 9F044-190081	Date 2020-06-11
GETS Reference No. - N° de référence de SEAG PW-SMTB-550-15642	
File No. - N° de dossier MTB-9-42040 (550)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-06-25	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mirfatahi, Kaveh	Buyer Id - Id de l'acheteur mtb550
Telephone No. - N° de téléphone (514) 260-4106 ()	FAX No. - N° de FAX (514) 496-3822
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation No. - N° de l'invitation
9F044-190081/A
Client Ref. No. - N° de réf. du client
9F044-190081

Amd. No. - N° de la modif.
009
File No. - N° du dossier
MTB-9-42040

Buyer ID - Id de l'acheteur
mtb550
CCC No./N° CCC - FMS No./N° VME

Project Title

Concept Studies for Earth Observation for Service Continuity

This solicitation amendment # 009 is issued to respond to the current situation arising from public health concerns over the COVID-19 in an attempt to safeguard the safety and health of all Canadians. Therefore, Bidders are requested to note the following important changes to the clauses of the RFP concerning Bid Receiving, including Part 2 - Bidders Instructions, article 2.2 Submission of Bids, and Part 3 Bid Preparation Instructions article 3.1 as follows:

The above mentioned Request for Proposal (RFP) is hereby amended as follows:

A. Make the following changes to the RFP:

Change 1:

DELETE:

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

By mail or in person, at the following address:

Public Services and Procurement Canada
Acquisitions Directorate - Quebec Region
800, rue de la Gauchetière Ouest, Portal South-west, Suite 7300
Montréal, Quebec H5A 1L6

Bids may also be submitted using the epost Connect service as detailed in the 2003 Standard Instructions.

The following PWGSC Regional Bid Receiving Unit e-mail address is to be used for epost Connect services:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Due to the nature of the bid solicitation, bids transmitted by facsimile to PWGSC will not be accepted.

INSERT:

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

PWGSC Québec Region Bid Receiving Unit

Solicitation No. - N° de l'invitation
9F044-190081/A
Client Ref. No. - N° de réf. du client
9F044-190081

Amd. No. - N° de la modif.
009
File No. - N° du dossier
MTB-9-42040

Buyer ID - Id de l'acheteur
mtb550
CCC No./N° CCC - FMS No./N° VME

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: **Bids will not be accepted if emailed directly to this email address.** This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

Change 2:

DELETE:

3.1 Bid Preparation Instructions

If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. Bidders must provide their bid in a single transmission. The epost Connect service has the capacity to receive multiple documents, up to 1GB per individual attachment.

The bid must be gathered per section and separated as follows:

Section I: Technical and Management Bid

Section II: Financial Bid

Section III: Certifications

If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical and Management Bid (2 hard copies and 1 soft copy on USB)

Section II: Financial Bid (2 hard copies and 1 soft copy on USB)

Section III: Certifications (2 hard copies and 1 soft copy on USB)

If there is a discrepancy between the wording of the soft copy on electronic media and the hard copy, the wording of the hard copy will have priority over the wording of the soft copy.

If the Bidder is simultaneously providing copies of its bid using multiple acceptable delivery methods, and if there is a discrepancy between the wording of any of these copies and the electronic copy provided through epost Connect service, the wording of the electronic copy provided through epost Connect service will have priority over the wording of the other copies.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Canada requests that bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

INSERT:

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

B. Answer the following bidders' questions:

Question 1:

There is conflict between the 3.1 Bid Preparation Instructions and the requirements stated in Amendment #7. Specifically, the former states "Prices must appear in the **financial bid** only." and the latter states "pricing for the preliminary solution requested to meet the Methodology evaluation criteria should be included in the **technical bid**". Can this conflict in the instructions to bidders be clarified?

Answer 1:

The bidder should distinguish between the two types of financial information requested in the RFP:

- 1. Costs to complete the tasks and deliverables identified in the SoW must be included in the financial bid only.

2. Preliminary cost estimate for future work required to develop and implement the solution used to demonstrate the methodology, excluding cost incurred to complete the tasks and deliverables of the current SoW, should be included in the technical bid.

Question 2:

Given the pandemic situation may bidders assume that project meetings will be “virtual” meetings that utilize communication platforms such as WebEx, and telephone or video conferencing?

Answer 2:

The Contractor may assume that the following meetings will be held virtually:

- Kick-off Meeting
- User Group Meeting #1
- Options Identification Review Meeting
- Options Analysis Review Meeting
- Concept Design Review Meeting.

The Contractor must assume for planning purpose than the following meetings will be held as planned in the SoW:

- The Development Plan Review Meeting
- User Group Meeting #2
- Requirements Review Meeting
- Final Review Meeting

These meetings may also be held virtually if travel regulations/official organization travel policies restrict the ability of either party to conduct the meeting onsite or if a mutual agreement between the Contractor and CSA is reached.

B. Make the following changes to the RFP:

Change 1:

At Part 3 – Bid Preparation Instructions, item 3.1 Bid Preparation Instructions

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.