



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

RFP Amendment No. 3	RFP Amendment Date: June 11, 2020
Office of the Chief Electoral Officer File No. ECCAD-RFP-20-0029	
Title: EC 50290 – Wooden Ruler with Election Canada Logo	
Request for Proposal Closing Date: June 30, 2020 at 1:00 p.m. (Gatineau time)	
ENQUIRIES – address enquiries to the Contracting Authority: Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca	
Attention: Charles Antoine Duquette	Email: proposition-proposal@elections.ca

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal bearing number ECCAD-RFP-20-0029 and dated May 20, 2020 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

2.1 Question No. 6

Question:

Does the pre-contract sample of the ruler that we will be submitting, required to have the Elections Canada logo?

Answer:

There are two options for the sample proof as long as the sample is an accurate visual representation of the finished product.

- a) The sample proof may have the logo printed on it.
- b) A printed copy of the logo that will be printed on the rulers can be affixed on the sample proof ruler.

2.2 Question No. 7

Question:

I need to know quantity and if a durable vinyl sticker of the logo is passable instead of direct to wood printing

Answer:

The required quantity is 100,000 single rulers. The logo must be printed directly on the rulers; stickers will not be accepted for the final product.

2.3 Question No. 8

Question:

I would like to know if the type of wood used could be glued laminate or must it be a piece of raw wood? Laminated would be cheaper and does not need to be dried.

Answer:

The rulers must be made out of natural wood, no lamination or other synthetic material will be accepted. A laminated product may be considered for a future requirement.

2.4 Question No. 9

Question:

What do you mean by non-returnable? Non-returnable (transitory) to the supplier OR non-returnable (pivotal) from top to bottom?

Section 1.15. SHIPPING: Shipping on non-returnable skids.

Answer:

Non-returnable means that the skids will not be returned to the supplier after delivery.

2.5 Question No. 10

Question:

PDF file of the ruler print, we need it to arrange the sampling issue. Please kindly provide us the previous bidder authorized price of this ruler case, if it's available from your side.

Answer:

A sample only needs to be provided by the winning bidder. The PDF file showing the logo will be sent to the winning bidder after the contract award. An image showing the logo centered on a ruler is shown in the Statement of Work. Elections Canada is not in a position to provide the price from the last production.

2.6 Question No. 11

Question:

Delivery for September 11th is not possible, is it possible to have a delay of 3 months following the acceptance of the product?

Answer:

The September 11th delivery date is mandatory due to operational requirements.