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VIA ePost Connect

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution
Informatics Professional Services - EL Division/Services
professionnels en informatique - division EL
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Québec
K1A 0S5

Title - Sujet Document Imaging	
Solicitation No. - N° de l'invitation EN929-192128/A	Amendment No. - N° modif. 003
Client Reference No. - N° de référence du client 20192128	Date 2020-06-16
GETS Reference No. - N° de référence de SEAG PW-\$SEL-641-37789	
File No. - N° de dossier 641el.EN929-192128	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-06-26	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Michaud(el div.), Daniel	Buyer Id - Id de l'acheteur 641el
Telephone No. - N° de téléphone (613) 858-8483 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

THIS AMENDMENT NUMBER 003 IS RAISED TO :

- 1) RESPOND TO VENDOR'S QUESTIONS; and
- 2) UPDATE THE SOLICITATION CLOSING DATE.

1) VENDOR QUESTIONS:

Q1: Amendment 2, Answer 9 implies that the client is expecting resource CV's to be included in this submission, given that the requirements included in the solicitation are corporate requirements and refer to the bidders experience please confirm that this is not the case.

Please confirm that bidders are to respond to Attachment 2 and Attachment 3 by completing Appendix A, and Appendix B of Attachment 2 with the details of corporate contracts which have been filled by the bidder, and that the only resource specific information which must be included in bid submissions is in Section 3 of Appendix A where bidders will describe the Categories and Tasks provided on the contract they are citing.

A1: In order for the Bidder to demonstrate the requirements of M1, we are asking for a copy of the CV's of the resources that provided those services. The CV's will only be used as cross reference to support the information provided in Appendix A and Appendix B.

Q2: Regarding M1, where it states: "2) Each resource must have provided informatics professional services for a minimum of 100 billable days* during a 6-month consecutive period;," can the Crown please confirm the following:

- i) The 6-month period does not have to be the same 6-month period for all resource categories demonstrated.
- ii) The total number of days per resources is not limited to the number of days billed within the 6-month consecutive period. (example resource billed 240 days during a one year contract, including over 100 days in the first 6-month consecutive period)
- iii) The bidder can use multiples contracts and/or multiple resources to demonstrate billable days in a single resource category, as long as each resources as billed over 100 days in a 6-month period during the contract?

A2:

- i) Correct
- ii) Correct
- iii) Correct

Q3: Regarding R1, can the Crown confirm the following examples would score 10 points for the respective category:

- i) The bidder provides one contract reference where one resource worked between January 2016 to December 2019 (3 years) as a Business Analyst billing 650 days during that period, and can identify a 6-month consecutive period in which the resource billed over 100 days?
- ii) The bidder provides two contract references where one resource worked as a Business Analyst between January 2016 and December 2016 (1 year) billing 240 days on the 1st contract and one resource worked as a Business Analyst between January 2017 and June 2018 (1.5 years) billing 360 days on the 2nd contract for a total of 600 days, and can identify a 6-month consecutive period in which over 100 days were billed for each resource?
- iii) The bidder provides one contract reference where 6 resources worked for a 100 days each in separate 6-month periods for a total of 600 billable days, within the past 5 years of the initial closing date?
- iv) The bidder provides one contract reference where 6 resources worked for a 100 days each in the same 6-month periods for a total of 600 billable days, within the past 5 years of the initial closing date?

A3: i) Correct
 ii) Correct
 iii) Correct
 iv) Correct

Q4: Regarding the Crown's answer to Question 9 in Amendment 2, can the Crown please explain what it means by "Yes the specific project number correlates to the respective resource's CV", since resource CV's are not part of the RFP response?

A4: In order for the Bidder to demonstrate the requirements of M1, we are asking for a copy of the CV's of the resources that provided those services. The CV's will only be used as cross reference to support the information provided in Appendix A and Appendix B.

Q5: As there have been delays in questions being answered, delays related to COVID-19, and to allow bidders to properly prepare a quality submission, would the Crown please extend the closing date to June 26th?

A5: Yes, see current amendment No. 3

*****END OF VENDOR QUESTIONS*****

Solicitation Number:
EN929-192128

Amendment Number:
003

Buyer ID:
641EL

2) AT PAGE 1, CLOSING DATE OF THE RFP, THE FOLLOWING CHANGE APPLIES:

DELETE:

SOLICITATION CLOSES - L'INVITATION PREND FIN
AT - À 02:00 PM
ON - LE 2020-06-19
EASTERN DAYLIGHT TIME EDT

INSERT:

SOLICITATION CLOSES - L'INVITATION PREND FIN
AT - À 02:00 PM
ON - LE 2020-06-26
EASTERN DAYLIGHT TIME EDT

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED