



## **QUESTIONS AND ANSWERS**

### **PROCUREMENT QUESTIONS**

#### **Question #1**

How is the statement of work (SoW) affected by COVID?

#### **Answer #1**

**Procurement Answer:** At this time the situation is continually evolving so work procedures will reflect the current environment once the contract has been awarded. An amendment will be created to reflect this.

**Facilities Answer** NoFC advised that they will consider filling any work gaps with other duties and that this would be discussed with the successful bidder. Work gaps: Any SoW duties that are not to be performed during COVID may be replaced with other duties as current COVID guidelines may require additional hygienic attention.

#### **Question #2**

Is the bid required in hardcopy or is electronic acceptable

#### **Answer #2**

As per RFP, electronic copies are acceptable.

### **FACILITIES QUESTIONS**

#### **Question #3**

Who supplies consumables

#### **Answer #3**

NoFC supplies Paper Towel and Toilet Paper

#### **Question #4**

If the SoW listed what consumables are to be provided by contractor and what consumables are to be provided by NoFC?

#### **Answer #4**

NoFc said that all cleaning product is to be provided by contractor. Hand soap is a consumable like paper towel and toilet paper so it will need to be made clear what is included. NoFc also wants garbage bags to be provided by the contractor

**Question #5**

What type of flooring is in the building?

**Answer #5**

Tiled linoleum, carpet, epoxy, concrete and ceramic .

**Question #6**

Are all offices used regularly?

**Answer #6**

Yes.

**Question #7**

Is cleaning to occur during the day?

**Answer #7**

Yes.

**Question #8**

Who supplies the janitorial equipment such as wax/buff machine.

**Answer #8**

The Contractor.

**Question #9**

Where is the janitorial equipment stored?

**Answer #9**

There is a Janitorial closet on each floor but not all Janitorial closets have sinks. There are also 2 storage units adjacent to the washrooms.

**Question #10**

Do the floors that need to be cleaned in the header house include the greenhouses and how often do they need to be cleaned?

**Answer #10**

To be determined – will be based on Scientists response.

**Question #11**

How often do the Pig Barn floors need to be cleaned?

**Answer #11**

SOW states epoxy flooring Header house, Greenhouse, Cold storage and Yellow Barn swept and damp mopped weekly.

Note Yellow barn it is only the epoxy flooring requiring to be swept and mopped.

Epoxy flooring is only when you first come in roughly a 30'x30' area.

**Question #12**

For staffing, it says 1 supervisor and 2 additional staff for an 8 hour period daily. Can you confirm if this means all three staff will need to be on site 8 hours each, each day?

**Answer #12**

We would like to see is 3 persons on site daily performing duties with one able to oversee staff and act as an liaison with the contractor's management.

Now how the 3 for 8 hours is scheduled is up to the contractor.

Maybe 1 starts early in the day say 6:30 am doing various duties leaves around 3 pm another comes in around 8 to stay until 4:30 pm and perhaps the 3<sup>rd</sup> starts even later and works later finishing duties like floor washing. 3 people 8 hours how it is scheduled is up to the contractor. How with COVID-19 being a factor maybe 2 people start different hours to cover the day and 1 is used to work the extra disinfecting duties between 8 am and 4:30 pm.