



**Procurement and Contracting Services**  
30 Victoria Street  
Gatineau, Quebec K1A 0M6

## REQUEST FOR PROPOSAL AMENDMENT

The Request for Proposal is hereby amended; unless otherwise indicated, all other terms and conditions of the Request for Proposal remain the same.

<b>RFP Amendment No.</b>  4	<b>RFP Amendment Date:</b>  June 18, 2020
<b>Office of the Chief Electoral Officer File No.</b>  ECCS-RFP-20-0026	
<b>Title:</b>  EC20909 – Clear Plastic Badge Holders	
<b>Request for Proposal Closing Date:</b>  June 23, 2020 at 1:00 p.m. (Gatineau time)	
<b>ENQUIRIES – address enquiries to the Contracting Authority:</b>  <b>Office of the Chief Electoral Officer of Canada</b> Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6  proposition-proposal@elections.ca	
<b>Attention:</b>  Chantal Sabourin	<b>Email:</b>  proposition-proposal@elections.ca

## **Part 1. Interpretation**

- 1.1** Elections Canada hereby amends in accordance with this amendment the Request for Proposal bearing number ECCS-RFP-20-0026 and dated May 11, 2019 (the “RFP”). This amendment hereby forms part of the RFP.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the RFP and used in this amendment shall have the same meanings assigned to them in the RFP.

## **Part 2. Questions and Answers**

The following question(s) have been asked in response to the Request for Proposal and Elections Canada hereby answers as follows:

### **2.1 Question No. 11**

**Question:**

If we ship under your order quantity and invoice you for the exact quantity we ship will we get paid?

Please see my example:

The total quantity is 560,000. If we ship and invoice 559,000 will we be paid for 559,000 units? Or are you saying that you will not pay anything?

**Answer:**

Elections Canada will not pay for an invoice for additional quantities received in a shipment. Using your example, if we receive 561,000 units, we will only pay for the 560,000 stipulated in the contract. If we only receive 559,000 and are short 1,000 units, we will not pay for the missing units.

That being said, the contracted amount is 560,000 units and the winning supplier is expected to deliver the order in full.

### **2.2 Question No. 12**

**Question:**

Would it be possible to get an extension on the closing date?

**Answer:**

In order to meet the mandatory delivery date, we are unable to extend the closing date for this item.