



QUESTIONS AND ANSWERS (Q&A) – v2

RFSO for Indian Act Election Appeal Field Investigation Services

Date: 2020-06-23

Department: Indigenous Services Canada (ISC)

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Q1: Based on our review of the Request for Proposal (RFP), Indigenous Services Canada (ISC) will be granting up to six (6) Standing Offers to Bidders. We further note that the evaluation criteria is based on 70% technical and 30% price, providing ISC with the Best Value.

We further note that subsequent to the awarding of the six (6) Standing Offers, it is unclear as to how ISC will be issuing call-ups/awarding contracts. It is our position that the failure to disclose this process may contravene the entire RFP process in establishing Best Value and fairness, as the opportunity exists for a lower ranked party (i.e. #6 on the Standing Offer list) to underbid all of the higher rated “Best Value” firms.

We respectfully request that ISC consider amending the RFP to clarify the awarding of call-ups/contracts, which may be based on a percentage according to evaluation ranking, similar to other ISC contracts.

A1: ISC can award a call-up by selecting any available Standing Offer that best meets its requirements. The call-up allocation in the RFSO will be kept as it is (please refer to Part 7, article 7.9.1).

Q2: In the Mandatory Requirements (M1, M2 & M3), ISC is seeking bidders to have a provincial private investigator license. Based on our review of the Scope of Work, ISC is seeking investigation services to be conducted, which includes conducting interviews, reconciling facts, writing reports, which is consistent with the training and experience that Certified Fraud Examiners (CFE) have. Our resources, with CFE credentials, have conducted numerous investigations within the Federal Government and ISC.

We respectfully request that ISC consider amending the mandatory requirements to include proposed resources with CFE accreditation.



A2: ISC agrees with the proposed change and has amended the present process to accept the Certified Fraud Examiners (CFE). Please refer to M-1 (page 15/43) of the RFSO v1.3.

Q3: Regarding 4.5.1 Mandatory Technical Criteria, M1 – to allow for a wider pool of candidates, would the Crown consider amending the M-1 criteria to read the following:

“Each of the proposed resource(s) MUST be in compliance with their provincial licensing statutes, and MUST provide a minimum of one (1) photocopy of one valid investigator license or must have two (2) years within the last five (5) years of experience providing investigative services in a related field, including police work (i.e. Federal Departments, or provincial or municipal police).?”

A3: ISC requires that each proposed resource be in compliance with its provincial licensing statute, for every certification now accepted under M-1 and present a photocopy of a valid license. Please refer to M-1 (page 15/43) of the RFSO v1.3.

Q4: Section 4.3 - Basis of Evaluation, indicates that three resources will be evaluated. Section S.W.9 - Language Requirement, indicates that for the Quebec regions, the proposed resource must be able to work, communicate effectively and efficiently (reading, oral and in writing) in both English and French. There are no Mandatory or Point Rated Technical Criteria requiring a bilingual resource to be proposed. We respectfully request that ISC consider, as part of the Mandatory Technical Criteria, requiring that at least one proposed resource be bilingual, to ensure that the Offeror can work in all provinces, including Quebec?

A4: Criteria will remain as is and successful bidders not able to supply bilingual resource for a potential call-up in Quebec will have to decline the said call-up.

Q5: The Certified in Financial Forensics (CFF) professional designation is a credential accredited by the Chartered Professional Accountants of Canada (CPA Canada), replacing the former Investigative Forensic Accounting (IFA) designation. Our resources with CFF credentials have conducted numerous investigations within the Federal Government and ISC with similar Scope of Work. We respectfully request that ISC consider amending the mandatory requirements to include proposed resources with CFF accreditation.

A5: ISC agrees to amend Mandatory Criteria to now include, in addition to CFE, holders of Financial Forensics Certification. Photocopy of all certification is still required for each proposed resource. Please refer to M-1 (page 15/43) of the RFSO v1.3.

Q6: Regarding Mandatory Technical Criteria 1 (“M1”), would Canada consider also accepting the Certified in Financial Forensics (“CFF”) credential that is administered by the Chartered Professional Accountants of Canada (“CPA Canada”) in association with the American Institute of Certified Public



Accountants (“AICPA”)? The CFF credential is granted exclusively to professional accountants (as deemed by a governing body) who demonstrate considerable expertise in forensic accounting through their knowledge, skills and experience. The CFF credential encompasses fundamental and specialized forensic accounting skills that practitioners apply in a variety of service areas, including investigative and forensic accounting services (i.e. “investigations related to fiscal or financial audits”), and that encompasses a wide range of investigation processes and techniques that includes conducting interviews of witnesses and other persons who may have information regarding the matter under investigation.

A6: the same answer with A5.

Q7: Private Investigator’s licenses are specific to the province they are licensed in. How will Tasking work in other provinces as a Private Investigator when their license is for Ontario, or will the PIs only work in the province of his/her license?

A7: ISC requires the bidders to demonstrate that they possess a valid private investigation in one of the regions defined in the present RFSO. Based on experience over the last 10 years, inter-provincial investigative work has not resulted in jurisdictional conflict or inability to perform the duties.