



**NOTICE OF PROPOSED PROCUREMENT
FOR**

**Financial Advisory Services Consultant
in connection with**

The Allen Lands Development Project, Downsview

NPP No.: 561096-07A

Issue Date: June 29, 2020

Submission Deadline: July 9, 2020

TABLE OF CONTENTS

1. INTRODUCTION1

 1.1. Background1

 1.2. Anticipated Scope of Work1

 1.3. Procurement Process.....2

 1.4. NPP Tentative Timetable3

 1.5. Procurement Coordinator3

2. NPP TERMS AND PROCEDURES.....4

 2.1. Definitions4

 2.2. Definitions of Schedules.....5

 2.3. Response Submission5

 2.4. Additional Terms5

3. SECURITY REQUIREMENTS6

 3.1. Security Requirements6

 3.2. Security Requirements Check List6

4. RESPONSE FORMAT AND CONTENT6

 4.1. General6

 4.2. Response Format.....6

 4.3. Second Stage Process Qualification Submission Requirements.....7

SCHEDULE 1 WRITTEN CONFIRMATION OF INTEREST9

SCHEDULE 2 CERTIFICATE OF COMPLIANCE 10

SCHEDULE 3 CONFIRMATION OF PROPONENT REQUIREMENTS 11

SCHEDULE 4 DISCLOSURE OF INFORMATION..... 12

APPENDIX I SECURITY REQUIREMENTS CHECK LIST 13

NOTICE OF PROPOSED PROCUREMENT
NPP NO: 561096-07A

1. Introduction

1.1. Background

Parc Downsview Park Inc. (the “**Company**”) is an agent Crown corporation, which owns a property located in the area of Allen Road and Sheppard Avenue in Toronto, Ontario, (the “**Allen Lands**”).

This notice of proposed procurement (the “**NPP**”) is being issued by the Company to respondents interested in participating as a Proponent (as defined herein) in a two-stage procurement process to engage one or more financial advisory services consultants (each a “**Financial Advisory Services Consultant**”) to provide financial advice related to the development of a new office facility on the Allen Lands (the “**Project**”).

The Project is sponsored by Public Services and Procurement Canada (“**PSPC**” or the “**Sponsor**”) and will be implemented through a process that will require a private-sector entity (the “**Project Contractor**”) to design, construct and finance the office facility, lease the office facility back to the Sponsor through a long-term lease, and maintain the office facility over the term of the lease. At the end of lease term, the office facility will be handed back to the Sponsor. The Project Contractor will be selected through a separate procurement process being run by the Company (the “**Lease-Purchase RFP**”).

1.2. Anticipated Scope of Work

The full scope of the Financial Advisory Services Consultant(s) obligations will be set out in a future request for proposal, but high level responsibilities are expected to include:

- Providing senior-level financial expertise, advice, and ongoing support during the Project procurement, evaluation, negotiations, transaction close and post-close processes;
- Collaborating with the Company’s team of advisors to develop appropriate solutions to identified challenges or issues related to the Project;
- Assisting in the development of innovative solutions to achieve the most advantageous transaction and financial terms for the Project to ensure a high level of market responsiveness and competitiveness, including reviewing and making appropriate technical recommendations related to financing and deal terms;
- Advising and assisting in the validation and due diligence review of Project-related financial models and financial analyses, which may include supporting the Project assumption validation process;
- Developing a financial model for the deal structure that enables ongoing sensitivity analyses on various inputs, and projected impact on payments made to the Project Contractor;
- Developing and/or supporting updates to financial tools and templates, including the bid model template and a shadow bid;

- Providing ongoing capital market intelligence and financial model updates to track Project affordability in accordance with changing market conditions;
- Assisting with and advising on financial considerations, issues, and risks related to the Project procurement documents and/or agreements and procurement processes;
- Support the Lease-Purchase RFP processes during the open period, including attending commercially confidential meetings with the proponents responding to the Lease-Purchase RFP;
- Providing ongoing support and advice to the Company during the period of financial submission through financial close of the Project, including review and analysis of financial bids, financial bid evaluation support and reporting, and negotiations with the preferred proponent selected under the Lease-Purchase RFP; and
- Developing an approach to post-close financial analysis based on best practice and efficiency to evaluate achievement of value for the Project, which may include:
 - analysing the deal to validate accomplishment of the targeted development and achievement of budget assumptions made by the Company at time of Project planning; and
 - updating, refining, and confirming such analysis from time to time as directed by the Company.

1.3. Procurement Process

The objective of this NPP is to notify potential Proponents of the initiation of the procurement process for one or more Financial Advisory Services Consultant(s) and invite such Proponents to apply for qualification to participate in a future request for proposal process (the “**Second Stage Process**”).

1.3.1. Anticipated Second Stage Process

The Second Stage Process will be initiated at the option of the Company to award one or more contracts for the Scope of Work.

The Second Stage Process is anticipated to be a request for proposals to engage one or more Financial Advisory Services Consultants for the Project. The Company may conduct the Second Stage Process involving some or all Proponents who meet the requirements set out under this NPP – all according to the Company’s own policies and legal obligations.

1.3.2. Qualification for Second Stage Process

In order to qualify to participate in the Second Stage Process, Proponents must submit a completed and signed copy of each document listed in Section 4.3– Second Stage Process Qualification Submission Requirements (collectively, a “**Response**”).

Proponents must satisfy security clearance, sponsorship and registration requirements of the Government of Canada as conducted by the Contract Security Program (“**CSP**”) (formerly referred to as the Canadian Industrial Security Directorate). Only Proponents that hold the required security

clearances prior to the start of the Second Stage Process will be qualified to participate in the Second Stage Process.

Proponents that provide an Eligible Response that meets the requirements set out in Section 4.3– Second Stage Process Qualification Submission Requirements and are selected by the Company to participate in the Second Stage Process will be eligible to receive a future request for proposal.

1.3.3. No Guarantee of Volume of Work

The Company makes no guarantee of the value or volume of work that a Proponent may receive through any Second Stage Process resulting from this NPP. The value and volume of the Scope of Work will depend on a variety of factors, including funding and need.

1.4. NPP Tentative Timetable

The following is a summary of the key dates in the NPP process:

EVENT	DATE
NPP Issue Date	June 29, 2020
Response Submission Deadline	July 9, 2020 (15:00:00 EDT)
Notification of Qualification for Second Stage Process	July 16, 2020
Anticipated Start Date of Second Stage Process	July 16, 2020
Anticipated Closing Date of Second Stage Process	August 10, 2020 (15:00:00 EDT)

The Company may change any of the above dates and times, including the NPP Response Submission Deadline, in its sole discretion and without liability, cost, or penalty. In the event a change is made to any of the above dates, the Company will post any such change on www.buyandsell.gc.ca.

1.5. Procurement Coordinator

1.5.1. Restricted Communications

All communications with the Company regarding any aspect of this NPP (up until any contract award notification) must be directed to the Procurement Coordinator at the following coordinates:

Name: **Elizabeth Whelan Marcolini**
E-mail address: ewhelanmarcolini@clc.ca

Proponents that fail to comply with the above communication restrictions may be disqualified from the NPP process.

1.5.2. Authorized Amendments, Waivers, Information or Instructions

From the date of issue of the NPP through any award notification, only the Procurement Coordinator is authorized to amend or waive the requirements of the NPP pursuant to the terms of this NPP.

Under no circumstances shall a Proponent rely upon any information or instruction regarding the NPP process unless the information or instruction is provided in writing by the Procurement Coordinator. No officer, director, employee, agent of the Company or its subsidiaries shall be responsible for any information or instructions provided to the Proponent, with the exception of information or instructions provided in writing by the Procurement Coordinator.

2. NPP Terms and Procedures

2.1. Definitions

In this NPP, unless the context otherwise requires, the following defined terms have the meanings indicated below:

“Company” has the meaning ascribed to it in Section **Error! Reference source not found.** (**Error! Reference source not found.**).

“Eligible Response” means a Response that meets or exceeds all prescribed requirements of this NPP.

“Procurement Coordinator” means the individual identified in Section 1.5 (Procurement Coordinator).

“Proponent” or **“Proponents”** means an entity that submits a Response to this NPP and, as the context may suggest, refers to a potential Proponent.

“Response” or **“Responses”** means all of the documentation and information submitted by a Proponent in response to this NPP.

“NPP” means this notice of proposed procurement issued by the Company, including all schedules hereto.

“Response Submission Deadline” means the Response submission date and time as set out in Section 1.4 (NPP Tentative Timetable), as may be amended from time to time in accordance with the terms of the NPP.

“Schedule” means one of the schedules to this NPP listed in Section 2.2 (Definitions of Schedules) and **“Schedules”** has a corresponding meaning.

“Second Stage Process” means any future procurement process (subsequent to this NPP) to award one or more contracts for the Scope of Work.

2.2. Schedules to the NPP

In this NPP, unless the context otherwise requires, the following terms refer to the Schedules indicated below:

“Written Confirmation of Interest”	Schedule 1
“Certificate of Compliance”	Schedule 2
“Confirmation of Proponent Requirements”	Schedule 3
“Disclosure of Information”	Schedule 4

2.3. Response Submission

2.3.1. General

To be considered in the Second Stage Process, a Proponent’s Response must be received by the Response Submission Deadline, as set out in Section 1.4 (NPP Tentative Timetable), in Portable Document Format (.pdf) format, and emailed to the Procurement Coordinator at the coordinates specified in Section 1.5 (Procurement Coordinator).

The covering email should bear the Proponent’s name, contact information and reference to “NPP#: **561096-07A**”.

Responses received after the Response Submission Deadline shall not be considered and shall be deleted unopened by the Company. Each Proponent is responsible for the delivery of its Response to the Procurement Coordinator and for seeking confirmation that the Proponent’s Response has been received.

Responses are to be submitted in English or French only, and any Response received by the Company that is not entirely in English and/or French may be disqualified.

2.4. Additional Terms

The Company reserves the right to make public the names of any or all Proponents.

The Company reserves the right to reject any or all responses to this NPP in its sole and absolute unfettered discretion.

This NPP is neither a request for proposal, request for qualification nor a solicitation of bids or tenders; its purpose is to identify those Proponents that may possess the qualifications required by the Company for participation in the next stage of a procurement process. No contract will result from this NPP.

The Company reserves the right to modify or cancel this NPP at any time. Given that this NPP may be modified or cancelled by the Company in part or in its entirety, this NPP may not result in any subsequent procurement process.

Proponents may withdraw from the NPP at any time.

Notwithstanding any other provision in this NPP, this NPP is not a tender, and is not an offer to enter into either a bidding contract (often referred to as “Contract A”) or a contract to acquire goods or services from any party (often referred to as “Contract B”). Neither this document nor a Proponent’s response shall create any contractual rights or obligations whatsoever on the Company.

3. Security Requirements

3.1. Security Requirements

All persons and organizations working in connection to the Project will be required to satisfy certain specified security clearance requirements. At a minimum, all companies working on the Project must hold a valid Facility Security Clearance (FSC) Level 2 (SECRET) clearance issued by the CSP and IT processing capability up to Protected B, all as described in more detail here: <https://www.tpsgc-pwgsc.gc.ca/esc-src/enquete-screening-eng.html>

The Financial Advisory Services Consultant(s) will be required to review classified information at the SECRET level; however, there shall be no requirement to store this information on its premises or to create classified information electronically. Most information that the Financial Advisory Services Consultant(s) will need to access or produce for the Project will be classified as Protected B or lower.

The Financial Advisory Services Consultant’s lead senior advisor must hold a valid SECRET personnel security clearance and all personnel working in connection to the Project must hold a valid Reliability status.

3.2. Security Requirements Check List

The specific security requirements that will apply to the Financial Advisory Services Consultant(s) are set out in **Appendix I – Security Requirements Check List**.

4. Response Format and Content

4.1. General

Proponents interested in participating in the Second Stage Process must submit a Response by completing and signing a copy of each Schedule identified in **Section 4.3– Second Stage Process Qualification Submission Requirements**.

4.2. Response Format

4.2.1. General

The Proponent’s Response should be submitted in one digital file containing one electronic copy of the Proponent’s Response as described in Section 2.3.1.

4.2.2. Technical Requirements

In preparing its Response, the Proponent should adhere to the following:

- a. avoid using symbols in the file name of the Response (such as &, #, etc.);
- b. the Response should not exceed 9 megabytes in size;
- c. avoid using scanned copies of documents, where possible (scanned copies tend to be of greater size than original electronic versions);
- d. do not include any embedded hyperlinks to online literature about the Proponent, unless online literature is specifically requested in this NPP;
- e. completely address the requirements identified in Section 4.3; and
- f. as appropriate, incorporate the Schedules in its Response.

Responses should be submitted in accordance with the instructions set out in this NPP and by completing the Schedules referred to in Section 4.3 below (without delineations, alterations, or erasures).

4.3. Second Stage Process Qualification Submission Requirements

Responses must contain the information listed in the table “Second Stage Process Qualification Submission Requirements” below. A failure to provide any of the specified information may result in the Proponent becoming ineligible to participate the Second Stage Process. If a “Second Stage Process Submission Qualification Requirement” refers to a Schedule, then Proponents should provide responses to the “Second Stage Process Qualification Submission Requirement” in the corresponding Schedule.

SECOND STAGE PROCESS QUALIFICATION SUBMISSION REQUIREMENTS	
<p>4.3.1. Schedule 1 – Written Confirmation of Interest</p> <p>The Response must include a completed Schedule 1 – Written Confirmation of Interest, completed by the Proponent in accordance with the instructions contained in that Schedule.</p>	<p><i>Pass or Disqualification</i></p>
<p>4.3.2. Schedule 2 – Certificate of Compliance</p> <p>The Response must include a completed and signed Schedule 2 – Certificate of Compliance, completed by the Proponent in accordance with the instructions contained in that Schedule.</p>	<p><i>Pass or Disqualification</i></p>

SECOND STAGE PROCESS QUALIFICATION SUBMISSION REQUIREMENTS

4.3.3. Schedule 3 – Confirmation of Proponent Requirements

The Response must include a completed and signed Schedule 3 – Confirmation of Proponent Requirements, completed by the Proponent in accordance with the instructions contained in that Schedule.

*Pass or
Disqualification*

4.3.4. Schedule 4 – Disclosure of Information

The Response must include a completed and signed Schedule 4 – Disclosure of Information, completed by the Proponent in accordance with the instructions contained in that Schedule.

*Pass or
Disqualification*

Schedule 1
Written Confirmation of Interest

RE: Submission dated _____, in response to Notice of Proposed Procurement #561096-07A

1. Proponent Information

The full legal name of the Proponent is:

Any other registered business name under which the Proponent carries on business is:

The jurisdiction under which the Proponent is formed is:

Provide the name, address, telephone, and e-mail address of two (2) key contacts.

Contact 1

Name _____

Address _____

Telephone _____

Email _____

Contact 2

Name _____

Address _____

Telephone _____

Email _____

Do you currently hold a valid Facility Security Clearance? _____

FSC Level _____

Date attained _____

**Schedule 2
Certificate of Compliance**

On behalf of _____ **[insert name of Business Entity]** (“Business Entity”), I confirm that:

1. within the past five (5) years, the Business Entity has not been convicted of any offence under any of the following acts (the “Acts”), which has been tried on indictment:

*Criminal Code of Canada, RSC 1985, c C-46
Competition Act, RSC 1985, c C-34
Income Tax Act, RSC 1985, c 1 (5th Supp)
Corruption of Foreign Public Officials Act, SC 1998, c 34
Controlled Drugs and Substances Act, SC 1996, c 19
Financial Administration Act, RSC 1985, c F-11
Lobbying Act, RSC 1985, c 44 (4th Supp);*

2. all Owners¹ of the Business Entity are set out in the following list:

Full Name	Type of Ownership

3. within the past five (5) years, no Owner has been convicted of any offence under any of the Acts, which has been tried on indictment;
4. Parc Downsview Park Inc. (“PDP”) is hereby authorized to conduct criminal background checks and other verifications conducted by third-party providers with respect to each of the Business Entity and its Owner(s);
5. the Business Entity will advise PDP of any change in the Owner(s) of the Business Entity that occurs within two (2) years of the date of this Certificate; and
6. the Business Entity acknowledges and agrees that the provision of a false or misleading certification may lead to an immediate termination of the Business Entity’s relationship with PDP and possible disqualification from future business opportunities with PDP.

Name:
Title:
Date:

I have authority to bind the Business Entity.

¹ “Owner” means: (a) for a corporation, all shareholders with a minimum 25% legal or beneficial ownership of the corporation’s shares; (b) for a partnership, all general partners and those limited partners with at least a 25% interest in the partnership; and (c) for a sole proprietorship, the individual(s) owning the business.

Schedule 3
Confirmation of Proponent Requirements

By signing below, the Proponent declares that it:

- does not have as its primary business the acquisition of distressed assets or investments in companies or organizations which are or are believed to be insolvent or in a financial standstill situation or potentially insolvent or are in financial distress;
- is not subject to any material claim in any proceedings (including regulatory proceedings) which have been concluded or are pending (in respect of any such pending claim, if it were to be successful) that would, in either case, be reasonably likely to materially affect the ability of the company to perform its obligations under this Project; and
- is able to satisfy all security clearance requirements specified in Appendix I, including but not limited to:
 - holding a valid Facility Security Clearance (FSC) Level 2 (SECRET) clearance issued by the CSP and IT processing capability up to Protected B; and
 - providing a lead senior advisor that holds a valid SECRET personnel security clearance and all personnel working in connection to the Project must hold a valid Reliability status.

Signature of Witness

Signature of Proponent representative

Name of Witness

Name and Title

Date

**Schedule 4
Disclosure of Information**

The Proponent hereby agrees that any information provided in this Response, even if it is identified as being supplied in confidence, may be disclosed where required by law or if required by order of a court or tribunal. The Proponent hereby consents to the disclosure, on a confidential basis, of its application to the Company's advisors retained for the purpose of evaluating or participating in the evaluation of this Response. The Proponent acknowledges that the Company is subject to the *Access to Information Act* (Canada) and the *Privacy Act* (Canada), and that information provided to the Company, including this Response, may be subject to the provisions of those acts.

Signature of Witness

Signature of Proponent representative

Name of Witness

Name and Title

Date

**Appendix I
Security Requirements Check List**

SEE ATTACHED



Contract Number / Numéro du contrat 561096-07A
Security Classification / Classification de sécurité UNCLASSIFIED

**SECURITY REQUIREMENTS CHECK LIST (SRCL)
LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)**

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE

1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine Parc Downsview Park Inc.	2. Branch or Directorate / Direction générale ou Direction N/A
--	--

3. a) Subcontract Number / Numéro du contrat de sous-traitance N/A	3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant N/A
--	---

4. Brief Description of Work / Brève description du travail
The Financial Advisory Services Consultant will provide financial expertise, advice, and ongoing support for the planning and procurement of an office facility on property located in the area of Allen Road and Sheppard Avenue in Toronto, ON (the Project). The Consultant will be involved in various stages of the Project, providing financial advice, analysis, and recommendations related to Project planning, procurement, financing, negotiations, closing, and post-close processes.

5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?	<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
--	--	------------------------------------

5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?	<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
--	--	------------------------------------

6. Indicate the type of access required / Indiquer le type d'accès requis **N/A**

6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)	<input type="checkbox"/> No / Non	<input checked="" type="checkbox"/> Yes / Oui
--	-----------------------------------	---

6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.	<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
---	--	------------------------------------

6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?	<input checked="" type="checkbox"/> No / Non	<input type="checkbox"/> Yes / Oui
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7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès			
<table border="1"> <tr> <td>Canada <input checked="" type="checkbox"/></td> <td>NATO / OTAN <input type="checkbox"/></td> <td>Foreign / Étranger <input type="checkbox"/></td> </tr> </table>	Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
Canada <input checked="" type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>	

7. b) Release restrictions / Restrictions relatives à la diffusion N/A		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input checked="" type="checkbox"/>		
Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>	Restricted to: / Limité à : <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :	Specify country(ies): / Préciser le(s) pays :

7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input checked="" type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input checked="" type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input checked="" type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



PART A (continued) / PARTIE A (suite)

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui
If Yes, indicate the level of sensitivity:
Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? No / Non Yes / Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :
Document Number / Numéro du document :

PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- | | | | |
|---|---|--|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS
COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL
CONFIDENTIEL | <input checked="" type="checkbox"/> SECRET
SECRET | <input type="checkbox"/> TOP SECRET
TRÈS SECRET |
| <input type="checkbox"/> TOP SECRET-SIGINT
TRÈS SECRET - SIGINT | <input type="checkbox"/> NATO CONFIDENTIAL
NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET
NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET
COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS
ACCÈS AUX EMBLEMES | | | |

Special comments: The lead senior consultant must hold a valid SECRET personnel security clearance and all personnel who support the lead senior consultant on the project must hold Reliability Status
Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.
REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? No / Non Yes / Oui

If Yes, will unscreened personnel be escorted?
Dans l'affirmative, le personnel en question sera-t-il escorté? No / Non Yes / Oui

PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)

INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. b) Will the supplier be required to safeguard COMSEC information or assets?
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? No / Non Yes / Oui

PRODUCTION

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? No / Non Yes / Oui

INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? No / Non Yes / Oui

11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? No / Non Yes / Oui



PART C - (continued) / PARTIE C - (suite)

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

SUMMARY CHART / TABLEAU RÉCAPITULATIF

Category / Catégorie	PROTECTED / PROTÉGÉ			CLASSIFIED / CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET	NATO RESTRICTED / NATO DIFFUSION RESTREINTE	NATO CONFIDENTIAL / NATO CONFIDENTIEL	NATO SECRET	COSMIC TOP SECRET / COSMIC TRÈS SECRET	PROTECTED / PROTÉGÉ			CONFIDENTIAL / CONFIDENTIEL	SECRET	TOP SECRET / TRÈS SECRET
											A	B	C			
Information / Assets / Renseignements / Biens	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>											
Production	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>														
IT Media / Support TI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>														
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?
La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?
La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

No / Non Yes / Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).
Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).