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Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS PSAB: IMS Service Delivery	
<b>Solicitation No. - N° de l'invitation</b> 21120-204341/A	<b>Amendment No. - N° modif.</b> 003
<b>Client Reference No. - N° de référence du client</b> 3274341	<b>Date</b> 2020-06-30
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-625-38036	
<b>File No. - N° de dossier</b> 625zm.21120-204341	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-07-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Haroutounian, Rosanna	<b>Buyer Id - Id de l'acheteur</b> 625zm
<b>Telephone No. - N° de téléphone</b> (873) 354-5346 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT NO. 003**

This amendment is raised to revise the solicitation and to answer bidders' questions.

**SOLICITATION REVISIONS:**

**Revision 15. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 1 – APPLICATION SERVICES**

**PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER**

**MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Application Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Application/Software Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Application/Software Architect's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>Have been with a single client;</li><li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>Have an initial minimum Contract Period of one year, not including amendments; and</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>d) Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</p> <p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Programmer/Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Programmer/Analyst's SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p>For the purpose of this criterion, a single resource is defined as one position for that resource category which multiple individuals may fill, but not simultaneously.</p> <p>For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> <li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li> <li>d) The Contract number or reference number;</li> <li>e) The start and end dates for the Initial Contract Period, not including amendments;</li> <li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li> <li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li> <li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li> <li>i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.</li> </ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 16. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 2 – IM/IT SERVICES**

**PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER**

**MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Information Management and Information Technology Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"> <li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Technical Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Technical Architect's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</li> </ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"> <li>Have been with a single client;</li> <li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li> <li>Have an initial minimum Contract Period of one year, not including amendments; and</li> <li>Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li> </ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Technology Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Technology Architect's SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p>For the purpose of this criterion, a single resource is defined as one position for that resource category which multiple individuals may fill, but not simultaneously.</p> <p>For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> </ul>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"><li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li><li>i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.</li></ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 17. At ATTACHMENT 4.1 TECHNICAL CRITERIA:**

**WORKSTREAM 3 – BUSINESS MANAGEMENT SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Business Management Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>1. Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Business System Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Business System Analyst's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>a) Have been with a single client;</li><li>b) Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>c) Have an initial minimum Contract Period of one year, not including amendments; and</li><li>d) Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	



MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Operations Support Specialist in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Operations Support Specialist's SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p>For the purpose of this criterion, a single resource is defined as one position for that resource category which multiple individuals may fill, but not simultaneously.</p> <p>For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> </ul>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"><li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li><li>i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.</li></ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 18. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 4 – PROJECT MANAGEMENT SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Project Management Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"> <li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Enterprise Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Enterprise Architect's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</li> </ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"> <li>Have been with a single client;</li> <li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li> <li>Have an initial minimum Contract Period of one year, not including amendments; and</li> <li>Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li> </ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Project Manager in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Project Manager's SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p>For the purpose of this criterion, a single resource is defined as one position for that resource category which multiple individuals may fill, but not simultaneously.</p> <p>For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> </ul>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"><li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li><li>i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.</li></ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 19. At ATTACHMENT 4.1 TECHNICAL CRITERIA:**

**WORKSTREAM 5 – CYBER PROTECTION SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Cyber Protection Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>1. Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Network Security Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Network Security Analyst's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>a) Have been with a single client;</li><li>b) Have an initial minimum value of \$500,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>c) Have an initial minimum Contract Period of one year, not including amendments; and</li><li>d) Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Privacy Impact Assessment Specialist in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Privacy Impact Assessment Specialist's SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p>For the purpose of this criterion, a single resource is defined as one position for that resource category which multiple individuals may fill, but not simultaneously.</p> <p>For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> </ul>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</p> <p>d) The Contract number or reference number;</p> <p>e) The start and end dates for the Initial Contract Period, not including amendments;</p> <p>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</p> <p>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</p> <p>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</p> <p>i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.</p> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	



**Revision 20. At Form M1-A**

Delete: In its entirety.

Insert:

<b>FORM M1-A BIDDER'S EXPERIENCE</b>
<p>In accordance with the requirements of mandatory evaluation criterion MTC1-A, provide the following information for each Contract identified:</p> <ul style="list-style-type: none"><li>a) The name of the client organization;</li><li>b) The project name under which services were provided (if applicable);</li><li>c) The client's full name, email address, and title;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle;</li><li>i) For similar categories (as described in MTC1-A), the mapping of the tasks of the SOW resource category of this requirement to the tasks of the resource category identified in the reference contract.</li></ul> <p>For the purpose of this criterion, the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the Bidder may use any 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p>

Table 1 is provided to assist Bidders in structuring the required information for MTC1-A. Bidders should replicate Table 1 below as needed to provide the required information.

1. Reference Contract Number	No.:
2. Specify the resource category from this solicitation's SOW	Resource Category:
3. Specify the resource category identified in the reference contract Select the applicable statement: Statement A: This resource category was procured through the TBIPS contracting vehicle and is the same as the TBIPS resource category named in item 2 above.  OR	Resource Category:  Insert the applicable statement in its entirety:

<p>Statement B: This resource category was procured through the TBIPS contracting vehicle and is similar to the TBIPS resource category named in item 2 above.</p> <p>OR</p> <p>Statement C: This resource category was procured outside the TBIPS contracting vehicle and is similar to the TBIPS resource category named in item 2 above.</p>	
<b>4. SOW Tasks including Deliverables for the Resource Category from this solicitation</b>	<b>Tasks for Resource Category from Reference Contract</b>
a) (Insert Task from SOW)	(Insert Task from Reference Contract) Example of text to be inserted: "Maps to SOW Task a)"
b) (Insert Task from SOW)	(Insert Task from Reference Contract)
c) (Insert Task from SOW)	(Insert Task from Reference Contract)
d) (Insert Task from SOW)	(Insert Task from Reference Contract)
e) (Insert Task from SOW)	(Insert Task from Reference Contract)
f) (Insert Task from SOW)	(Insert Task from Reference Contract)
etc.	etc.
<b>Number of tasks and deliverables mapped:</b>	

## **QUESTIONS AND ANSWERS**

**Question 10:** In regards to MTC5 for all streams, please confirm that the 3 separate IM/IT projects must be from the same contract and not 3 separate contracts?

**Answer 10:** No. The Bidder may use three separate contracts to demonstrate that it has executed three projects that meet the requirements of criterion MTC5 in each workstream.

**Question 11:** In regards to RTC1 for all streams, can the Crown please confirm the following:

If a company uses 2 separate contracts to meet the criteria, each cited contract must have the minimum 120 billable days for each category.

- a. The two contracts cited can have the same timeline for billable days.
- b. Multiple resources can be used for each contract (same Task Authorization) provided that each resource cited is a different timeline.

- c. Each resource used does not have to have 120 days as long as one resource meets the 120 billable days in the said category. For example: Contract 1 Resource 1 Task Authorization 1 billed 300 days, resource 2 replaces resource 1 on the same contract and same task authorization and bills 90 days in a different timeline. The total for this contract would be 390 billable days.

**Answer 11:** The Bidder must demonstrate in its response to RTC1 that the billable days for a single resource category in the referenced contract in the Bidder's response to MTC1-A exceed 120 billable days. If the Bidder references a second contract in its response to RTC1 to demonstrate the billable days for a single resource category, the second contract must meet the requirements of MTC1-A, including the 120 minimum billable days requirement. Please see Solicitation Revision 15, 16, 17, 18, 19, and 20.

- a. If the Bidder uses two contracts to demonstrate that a single resource in each contract, defined as one position for that resource category which multiple individuals may fill, but not simultaneously, has worked in excess of 120 billable days, the period of work for the individuals in one contract may overlap with the period of work of the individuals in the other contract.
- b. The billable days in excess of the 120 billable days for each resource category specified in the criterion for each workstream may be demonstrated by multiple individuals who filled one position for that resource category, as long as their billable days were not acquired concurrently.
- c. Each individual who worked to fulfil the role of a single resource does not have to demonstrate a minimum of 120 days, as long as one individual meets the 120 billable days for each resource category specified in the criterion for each workstream.

**Question 12:** For MTC1-A and RTC1, bidders are allowed to demonstrate similar resource categories by mapping at least 50% of the SOW tasks of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. However, some contract SOWs provide only a high-level description of the work to be performed, rather than providing a detailed list of tasks and deliverables. Furthermore, in many instances, resources may have performed the tasks/deliverables required under contracts that do not identify those tasks in the SOW. Therefore, in responses to this requirement, will the Crown accept contracts that do not identify these tasks/deliverables specifically, provided that bidders provide a client reference who will verify that the work completed included the specific tasks/deliverables identified?

**Answer 12:** For MTC1-A and RTC1, if the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and/or deliverables. Please see Solicitation Revision 15, 16, 17, 18, 19, and 20.

**Question 13:** MTC1-A in each workstream requires bidders to provide the following information for each contract within Form M1-A:

- a) The name of the client organization;
- b) The project name under which services were provided (if applicable);
- c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;
- d) The Contract number or reference number;
- e) The start and end dates for the Initial Contract Period, not including amendments;
- f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;
- g) The full name of the resource, including the name of any replacement resource, the start and end dates of each resource (DD/MM/YY), the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;
- h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and
- i) For similar categories, the mapping of the SOW tasks of this requirement to the tasks of the resource category identified in the reference contract.

However, Form M1-A does not provide spaces for all of this information. Please confirm that bidders may modify form M1-A to capture all requisite information above.

**Answer 13:** The purpose of the forms and tables is to assist bidders in preparing their responses. It is the responsibility of the Bidder to clearly demonstrate in its bid how it meets the requirements of each criterion as it is described at Attachment 4.1 Technical Criteria and in the solicitation amendments for the workstream(s) for which the Bidder is providing a bid.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE:** A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE.

BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC) BID RECEIVING UNIT VIA E-POST CONNECT.

Note: For bidders needing to register with epost Connect the email address is: [tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca). Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an epost Connect conversation received after that time may not be answered.