



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

**Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada**

1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scotia
B3J 1T3
Bid Fax: (902) 496-5016

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet ACOA Fredericton Seating	
Solicitation No. - N° de l'invitation EC029-210364/A	Date 2020-07-03
Client Reference No. - N° de référence du client EC029-21-0364	
GETS Reference No. - N° de référence de SEAG PW-\$HAL-207-11014	
File No. - N° de dossier HAL-0-85037 (207)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-07-21	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Grieve, Bronwen	Buyer Id - Id de l'acheteur hal207
Telephone No. - N° de téléphone (902) 943-2394 ()	FAX No. - N° de FAX (902) 496-5016
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: DEPARTMENT OF PUBLIC WORKS AND GOVERNMENT SERVICES CANADA SEE HEREIN Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Atlantic Region Acquisitions/Région de l'Atlantique
Acquisitions
1713 Bedford Row
Halifax, N.S./Halifax, (N.É.)
Halifax
Nova Scot
B3J 1T3

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security associated with this requirement.

Contractor may be escorted; possession of a security clearance not required.

1.2 Requirement

This solicitation is issued pursuant to the Supplier's Furniture for Office Seating Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ. The terms and conditions in the Supplier's SA apply to and form part of this solicitation. Bidders who submit a bid agree to be bound by those terms and conditions as well as the terms and conditions in this solicitation.

The requirement is detailed under Annex A of the resulting contract clauses.

1.3 General Stream

This requirement is a (the checked box applies):

General Stream Procurement

The requirement is subject to all applicable trade agreements as identified in the Notice of Proposed Procurement (NPP).

1.4 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.5 epost Connect service

This bid solicitation allows Bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28), Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 3.a) of Section 01, Integrity Provisions - Bid of the Standard Instructions [2003](#) incorporated by reference above is deleted in its entirety and replaced with the following:

- a. at the time of submitting an arrangement under the Request for Supply Arrangements (RFSA), the Bidder has already provided a list of names, as requested under the [Ineligibility and Suspension Policy](#). During this procurement process, the Bidder must immediately inform Canada in writing of any changes affecting the list of names.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

Bid Receiving Public Works and Government Services Canada / Réception des soumissions
Travaux publics et services gouvernementaux
1713 Bedford Row
Halifax, NS B3J 1T3

Email for epost Connect:

TPSGC.RARceptionSoumissionsNE-ARBidReceivingNS.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

Facsimile number: (902) 496-5016

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than five (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as

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File No. - N° du dossier

Buyer ID - Id de l'acheteur
ha1207
CCC No./N° CCC - FMS No./N° VME

such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

- If the Bidder chooses to submit its bid electronically, Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications and Additional Information

- If the Bidder chooses to submit its bid in hard copies, Canada requests that the Bidder submits its bid in separately bound sections as follows:

Section I: Technical Bid (1 hard copies)
Section II: Financial Bid (1 hard copies)
Section III: Certifications and Additional Information (1 hard copies)

Prices must appear in the Financial Bid only. No prices must be indicated in any other section of the bid.

Canada requests that Bidders follow the format instructions described below in the preparation of hard copy of their bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, Bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

Section I: Technical Bid

In their Technical Bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their Financial Bid in accordance with the Basis of Payment.

3.1.1 Exchange Rate Fluctuation

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File No. - N° du dossier

Buyer ID - Id de l'acheteur
ha1207
CCC No./N° CCC - FMS No./N° VME

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications and Additional Information

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

A bid must comply with all requirements of the bid solicitation to be declared responsive.

4.1.2 Financial Evaluation

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price-Bid

4.2 Basis of Selection

SACC Manual clause [A0069T](#) (2007-05-25) Basis of Selection

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Additional Information

Integrity checks were performed on each Supplier at time of issuance of their respective Supply Arrangement (SA). By submitting a bid, the Bidder certifies that the Bidder and its Affiliates are in compliance with the provisions as stated in Section 01 Integrity Provisions - Bid of Standard Instructions listed above.

5.1.2 Product Conformance

By submitting a bid, the Bidder certifies that all goods proposed conform, and will continue to conform throughout the period of the contract, to the requirement detailed under Annex A and to the Specifications of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ.

5.1.3 Continuance of Certifications

The Bidder certifies that by submitting a bid in response to this solicitation, the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, continues to comply with all of the certifications submitted with its arrangement to become qualified as part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/canada/esdc/labour/s/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.2 Additional Certifications Precedent to Contract Award

5.2.2.1 Price Certification

1. This certification applies to Competitive and Non-Competitive Requirements when the Total Evaluated Bid Price is \$50,000.00 or more and the bid is the only responsive bid.

a. Price Certification – Canadian-based Suppliers (other than Agency and Resale Outlets)

The Bidder certifies that the price proposed

- i. is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both;
- ii. does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity, and
- iii. does not include any provision for discounts to selling agents.

b. Price Certification – Canadian Agency and Resale Outlets

The Bidder certifies that the price proposed

- i. is not in excess of the lowest price charged anyone else, including the Bidder's most favoured customer, for the like quality and quantity of the goods, services or both; and does not include an element of profit on the sale in excess of that normally obtained by the Bidder on the sale of goods, services or both of like quality and quantity.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

Contractor may be escorted; possession of security clearance not required. (*Instruction to IUs: use this clause when the Contractor only requires an escort to perform the tasks of the contract.*)

Contractor personnel MAY NOT ENTER NOR PERFORM WORK ON sites where PROTECTED or CLASSIFIED information or assets are kept, without an escort provided by the department or agency for which the work is being performed.

6.2 Requirement

6.2.1 The Contractor must provide office seating in accordance with the Requirement at Annex A.

This contract is issued against the Supplier's Furniture for Office Seating Supply Arrangement (SA) that forms part of the series of SAs issued by PWGSC with the number E60PQ-120001/PQ. The terms and conditions in the Supplier's SA apply to and form part of this contract.

6.2.2 This requirement is a (the checked box applies):

General Stream Procurement

Procurement Strategy for Aboriginal Business (PSAB) Stream Procurement

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

Section 09 - Warranty, is amended as follows:

At Sub-section 1.

Deleted: "The warranty period will be 12 months."

Inserted: "The warranty period will be 10 years with the exception of user adjustable components, which will have a warranty of 5 years."

At Sub-section 2.

Deleted: In its entirety

Inserted: as follows:

2. The Contractor must pay the transportation cost associated with returning the Work or any part of the Work to the Contractor's plant for replacement, repair or

making good. The Contractor must also pay the transportation cost associated with forwarding the replacement or returning the Work or part of the Work when rectified to the delivery point specified in the Contract or to another location as directed by Canada. If, in the opinion of Canada, it is not expedient to remove the Work from its location, the Contractor must carry out any necessary repair or making good of the Work at that location. In such cases, the Contractor will be responsible for all Costs (including travel and living expenses) incurred in so doing, Canada will not reimburse these Costs." All other provisions of the warranty section remain in effect.

Section 16 - Interest on Overdue Accounts

This provision will not apply to payments made by credit card at point of sale. This provision does not apply to Suppliers whose SAs do not include the provision for payment by credit card.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from date of Contract to the completion and acceptance of the Work.

6.4.3 Shipping Instructions

If delivery is required: Goods must be delivered DDP (Destination as specified in contract) Incoterms® rules, Applicable Taxes extra.

In addition to the above, the Contractor is to unload and move the goods to the delivery location(s) specified in the contract.

6.4.4 Delivery Date

All the deliverables must be received on or before the date(s) **indicated at Annex B.**

Standard Lead time is between 6-10 weeks for furniture delivery and installation.

6.4.5 Delivery and Installation Points Location(s)

Delivery and Installation of the requirement will be made at the point(s) specified at Annex B of the Contract.

The Project Authority (PA) will provide the Supplier the authority to proceed prior to the finalized delivery and installation date taking into consideration the delivery and installation time provided by the Supplier. Canada will not be responsible if the Supplier chooses to proceed without the PA authorization.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Bronwen Grieve
Title: Supply Officer
Public Works and Government Services Canada
Acquisitions Branch
Address: 1713 Bedford Row

Halifax, NS B3J 1T3

Telephone: 902-943-2394

E-mail address: bronwen.grieve@tpsgc-pwgsc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *(will be inserted at time of contract award)*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: ____-____-_____
Facsimile: ____-____-_____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract including the provision to approve the authority to proceed for delivery and installation and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

In addition, the PA is also responsible for ensuring that the Supplier's employees and subcontractors requiring access to the site adhere to the allocated time for the Supplier to access the site to deliver and install the furniture in accordance with the master schedule held by the General Contractor (a representative of Canada or a service provider(s) under contract with the Government of Canada).

6.5.3 Contractor's Representative

The Contractors Representative for the Contract is:

Name: _____
Title: _____

Telephone: ____-____-_____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price, as specified in Annex B – Basis of Payment, for a cost of \$_____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Method of Payment

SACC Manual clause H1000C (2008-05-12), Single Payment

6.6.3 SACC Manual Clauses

SACC Manual clause C0100C (2010-01-11) Discretionary Audit - Commercial Goods and/or Services

6.6.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

As set out in the article "Applicable Laws" in Part 6A of the SA.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the Articles of Agreement of the SA E60PQ-120001;
- b) the Articles of this Agreement;

-
- c) the general conditions 2010A (2020-05-28) – General conditions: Goods (Medium Complexity);
 - d) Annex A, Requirement;
 - e) Annex B, Basis of Payment;
 - f) Annex C, Additional Specifications, Certifications for NSA Products;
 - g) the Contractor's bid dated _____

6.11 Access to Facilities and Equipment

Canada's facilities, equipment, documentation and personnel are not automatically at the disposal of the Contractor. If access to government premises, computer systems (micro computer network), working space, telephones, terminals, documentation and personnel for consultation is required by the Contractor to perform the Work, the Contractor must advise the Contracting Authority of the need for such access in a timely fashion. If the Contractor's request for access is approved by Canada and arrangements are made to provide access to the Contractor, the Contractor, its subcontractors, agents and employees must comply with all the conditions applicable at the Work site. The Contractor must further ensure that the facilities and equipment are used solely for the performance of the Contract.

6.12 Canada's Facilities to Accommodate the Delivery

The Supplier's employees and subcontractors requiring access to the site must adhere to the health and safety plans established for the site, in addition to any laws in effect in the jurisdiction where the work is being performed.

During the period of the contract, a representative of Canada or a service provider(s) under contract with the Government of Canada may request the list of employees and subcontractors requiring access to the site to perform the work and their security statuses. Information must be provided in the timeframe prescribed in order to ensure that the supply, delivery and installation of the furniture aligns with the master schedule

6.13 Standard finishes

The Identified User (IU) will consult the Supplier's Website identified in Part 6A of the SA to view the available finishes.

Within ten business days of the contract award, the Project Authority will provide the Contractor with a written notice of Canada's finish choices for each of the product(s) in Annex A.

The Contractor will deliver the products corresponding to Canada's choice of specific finishes(s). No additional charge will be applied to Canada.

6.14 SACC Manual Clauses

SACC Manual clause [B7500C](#) (2006-06-16), Excess Goods
SACC Manual clause [A9068C](#) (2010-01-11), Government Site Regulations
SACC Manual clause [B4003T](#) (2011-05-16), Canadian General Standards Board – Standards
SACC Manual clause [B6802C](#) (2007-11-30), Government Property
SACC Manual clause [G1005C](#) (2016-01-28), Insurance - No Specific Requirement

ANNEX A
REQUIREMENT

Table A1: Meeting Room Chair



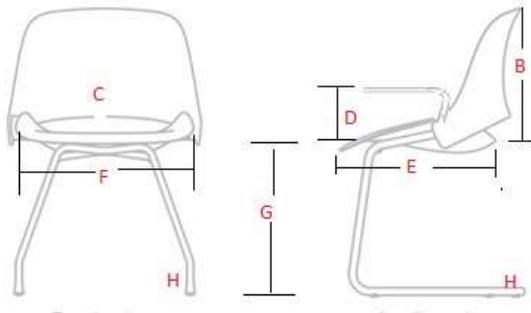
	QTY: 44
<input checked="" type="checkbox"/> Rotary Chair <input type="checkbox"/> Rotary Chair large occupant <input type="checkbox"/> Rotary Stool	

[Link to annex A technical spec from the furniture website](#)

	Criteria	Requirement Choices
A	Headrest	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No preference
B	Backrest Height	<input checked="" type="checkbox"/> Standard = height between 450mm (17.7 in.) to 660 mm (25.9 in.) <input type="checkbox"/> High = height greater than 660mm (26 in.) <input type="checkbox"/> No preference
B	Backrest Style Preference(s)	<input checked="" type="checkbox"/> No preference
		<i>Note: style represents overall shape, but the design may vary.</i>
C	Lumbar Support	<input checked="" type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment between 150mm (5.9 in.) to 250mm (9.8 in.) for height <input type="checkbox"/> Fixed = between 150 mm (5.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> No preference
		<input checked="" type="checkbox"/> Up/down <input type="checkbox"/> In/out <input type="checkbox"/> In/out & up/down
D	Armrests	<input checked="" type="checkbox"/> Adjustable
		<input type="checkbox"/> height = HEIGHT: min. 63mm (2.5 in.) adjustment between 176mm (6.9 in.) to 289mm (11.4 in.) <input type="checkbox"/> height & width = WIDTH: min. 75mm (3 in.) between 443mm (17 in.) to 493mm (19.4 in.) <input checked="" type="checkbox"/> height, width & pivot = PIVOT: min. 20 degrees inward and min. 10 degrees outward <input type="checkbox"/> pivot
		<input type="checkbox"/> Fixed = height range between 200 mm (7.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> None (no Armrests)
E	Seat Depth	<input checked="" type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment within the range 420mm (16.5 in.) to 460mm (18.1 in.)

		<input type="checkbox"/> Fixed <input type="checkbox"/> No preference	<input type="checkbox"/> Shallow = 380mm (15 in.) to 420mm (16.5 in.) <input type="checkbox"/> Medium = greater than 420mm (16.5 in.) to 460mm (18.1 in.) <input type="checkbox"/> Deep = greater than 460mm (18.1 in.)
F	Seat Width	Standard rotary chairs and stools have a minimum width of 450mm (17.7in.) Large Occupant models have a minimum width of 560mm (22 in.)	
G	Seat Height	Rotary Chair	<input checked="" type="checkbox"/> Adjustable <input type="checkbox"/> Fixed = between 417mm (16.4 in.) to 512mm (20.2 in.)
		Rotary Stool	<input checked="" type="checkbox"/> Standard = includes 417mm (16.4 in.) or less to 512mm (20.2in.) or more <input type="checkbox"/> Low = includes 376mm (14.8 in.) to 439mm (17.3 in.) <input type="checkbox"/> Fixed = must be equal or greater than 670 mm (27.5 in.) <input type="checkbox"/> Adjustable = must include range from 580mm (23 in.) to 840 mm (33 in.).
H	Tilt Mechanism	<input checked="" type="checkbox"/> Synchro tilt = seat and backrest tilt at the same time in a simultaneous movement, with the seat in a ratio greater than 1:1 <input type="checkbox"/> Unison tilt = Seat and backrest (including knee) tilt in unison, a ratio of 1:1 <input type="checkbox"/> Back tilt = Seat angle and back angle adjustment to be adjustable independently of each other <input type="checkbox"/> No preference	
I	Seat and Backrest Locks	<input type="checkbox"/> Setup Position = seat is in the most horizontal position and the backrest in the most vertical position <input checked="" type="checkbox"/> Multiple Positions = includes the setup position and additional angles of seat and backrest <input type="checkbox"/> No preference	
J	Casters	<input checked="" type="checkbox"/> carpet = for carpeted/ soft floors <input type="checkbox"/> hard surface = for hard surfaced floors	
L	Foot Ring	Standard with stool models only	
	Upholstery	Backrest	<input type="checkbox"/> Upholstery <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		Seat	<input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		<input type="checkbox"/> No preference	
	Additional Criteria	Plastic Inner and Outer frame Padded Arm Rest Lumbar Apex Adjustment of min 4" 5-star base must be available in aluminum To be lightweight- max 40lbs	

Table A2: Guest Chair



Side Chair

QTY: 7

[Link to Annex A technical specifications](#)

	Criteria	Requirement Choices
	B Backrest Height	standard with minimum height of 354 mm (13.9 in)
	B Backrest Style Preference(s)	<input type="checkbox"/> No preference <input type="checkbox"/>  <p>Note: style represents overall shape, but the design may vary.</p>
	C Lumbar Support	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes = between 150 mm (5.9 in.) to 250 mm (9.8 in.)
	D Armrests	<input checked="" type="checkbox"/> Fixed = height range between 200 mm (7.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> Adjustable <ul style="list-style-type: none"> <input type="checkbox"/> Height only = HEIGHT: min. 63mm (2.5 in.) adjustment between 176mm (6.9 in.) to 289mm (11.4 in.) <input type="checkbox"/> Height & width only = WIDTH: min.75mm (3 in.) between 443mm (17 in.) to 493mm (19.4 in.) <input type="checkbox"/> No Armrest
	E Seat Depth	<input checked="" type="checkbox"/> Fixed <ul style="list-style-type: none"> <input type="checkbox"/> Shallow = 380mm (15 in.) to 420mm (16.5 in.) <input type="checkbox"/> Medium = greater than 420mm (16.5 in.) to 460mm (18.1 in.) <input type="checkbox"/> Deep = greater than 460mm (18.1 in.) <input type="checkbox"/> No preference
	F Seat Width	standard with minimum width of 400mm (15.7in.)
	G Seat Height	<input checked="" type="checkbox"/> Fixed = between 417mm (16.4 in.) to 512mm (20.2 in.)
	H Stacking:	<input type="checkbox"/> nesting (horizontal stacking) <input type="checkbox"/> (vertical stacking) <input checked="" type="checkbox"/> No preference
	H Base Style	<input type="checkbox"/> Legs (4 post) <input type="checkbox"/> Casters <input type="checkbox"/> Glides <input checked="" type="checkbox"/> Other:

		<input type="checkbox"/> Sled <input checked="" type="checkbox"/> Cantilever <input type="checkbox"/> Other _____ <input type="checkbox"/> No preference
	<i>Upholstery</i>	Backrest <input type="checkbox"/> Upholstery <input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		Seat <input checked="" type="checkbox"/> Upholstery <input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		<input type="checkbox"/> No preference
	<i>Additional Criteria</i>	<i>Plastic Frame- available in white</i> <i>Plastic Arm Rest</i> <i>To be light weighted- Max 20 lbs</i> <i>Legs available in Chrome finish</i>

Table A3: Multi-Use Chairs



	QTY: 10
<input checked="" type="checkbox"/> Rotary Chair <input type="checkbox"/> Rotary Chair large occupant <input type="checkbox"/> Rotary Stool	

[Link to annex A technical spec from the furniture website](#)

	Criteria	Requirement Choices
A	Headrest	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No preference
B	Backrest Height	<input checked="" type="checkbox"/> Standard = height between 450mm (17.7 in.) to 660 mm (25.9 in.) <input type="checkbox"/> High = height greater than 660mm (26 in.) <input type="checkbox"/> No preference
B	Backrest Style Preference(s)	<div style="display: flex; align-items: center;"> <input type="checkbox"/> No preference </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;">  <input type="checkbox"/> </div> <div style="text-align: center;">  <input checked="" type="checkbox"/> </div> <div style="text-align: center;">  <input type="checkbox"/> </div> <div style="text-align: center;">  <input type="checkbox"/> </div> </div> <p style="font-size: small; margin-top: 5px;">Note: style represents overall shape, but the design may vary.</p>
C	Lumbar Support	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> <input type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment between 150mm (5.9 in.) to 250mm (9.8 in.) for height <input type="checkbox"/> Fixed = between 150 mm (5.9 in.) to 250 mm (9.8 in.) <input checked="" type="checkbox"/> No preference </div> <div style="width: 35%;"> <input type="checkbox"/> Up/down <input type="checkbox"/> In/out <input type="checkbox"/> In/out & up/down </div> </div>
D	Armrests	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Adjustable <input checked="" type="checkbox"/> Fixed = height range between 200 mm (7.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> None (no Armrests) </div> <div style="width: 65%;"> <input type="checkbox"/> height = HEIGHT: min. 63mm (2.5 in.) adjustment between 176mm (6.9 in.) to 289mm (11.4 in.) <input type="checkbox"/> height & width = WIDTH: min. 75mm (3 in.) between 443mm (17 in.) to 493mm (19.4 in.) <input type="checkbox"/> height, width & pivot = PIVOT: min. 20 degrees inward and min. 10 degrees outward <input type="checkbox"/> pivot </div> </div>
E	Seat Depth	<input type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment within the range 420mm (16.5 in.) to 460mm (18.1 in.) <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div style="width: 30%;"> <input type="checkbox"/> Fixed </div> <div style="width: 65%;"> <input type="checkbox"/> Shallow = 380mm (15 in.) to 420mm (16.5 in.) <input type="checkbox"/> Medium = greater than 420mm (16.5 in.) to 460mm (18.1 in.) <input type="checkbox"/> Deep = greater than 460mm (18.1 in.) </div> </div> <input checked="" type="checkbox"/> No preference
F	Seat Width	Standard rotary chairs and stools have a minimum width of 450mm (17.7in.) Large Occupant models have a minimum width of 560mm (22 in.)

G	Seat Height	Rotary Chair	<input checked="" type="checkbox"/> Adjustable	<input checked="" type="checkbox"/> Standard = includes 417mm (16.4 in.) or less to 512mm (20.2in.) or more <input type="checkbox"/> Low = includes 376mm (14.8 in.) to 439mm (17.3 in.)
			<input type="checkbox"/> Fixed = between 417mm (16.4 in.) to 512mm (20.2 in.)	
		Rotary Stool	<input type="checkbox"/> Fixed = must be equal or greater than 670 mm (27.5 in.) <input type="checkbox"/> Adjustable = must include range from 580mm (23 in.) to 840 mm (33 in.).	
H	Tilt Mechanism	<input type="checkbox"/> Synchro tilt = seat and backrest tilt at the same time in a simultaneous movement, with the seat in a ratio greater than 1:1 <input type="checkbox"/> Unison tilt = Seat and backrest (including knee) tilt in unison, a ratio of 1:1 <input checked="" type="checkbox"/> Back tilt = Seat angle and back angle adjustment to be adjustable independently of each other <input type="checkbox"/> No preference		
I	Seat and Backrest Locks	<input type="checkbox"/> Setup Position = seat is in the most horizontal position and the backrest in the most vertical position <input type="checkbox"/> Multiple Positions = includes the setup position and additional angles of seat and backrest <input checked="" type="checkbox"/> No preference		
J	Casters	<input checked="" type="checkbox"/> carpet = for carpeted/ soft floors <input type="checkbox"/> hard surface = for hard surfaced floors		
L	Foot Ring	Standard with stool models only		
	Upholstery	Backrest	<input checked="" type="checkbox"/> Upholstery	<input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		Seat	<input checked="" type="checkbox"/> Upholstery	<input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		<input type="checkbox"/> No preference		
	Additional Criteria	Fixed arms with plastic pads Polished aluminum 5-star base 1 piece nylon shell with intergraded hinging back tilt To be light weighted- Max 30 lbs		

Table A4: Task Chairs Type 1



	QTY: 28
<input checked="" type="checkbox"/> Rotary Chair <input type="checkbox"/> Rotary Chair large occupant <input type="checkbox"/> Rotary Stool	

[Link to annex A technical spec from the furniture website](#)

	Criteria	Requirement Choices
A	Headrest	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No preference
B	Backrest Height	<input checked="" type="checkbox"/> Standard = height between 450mm (17.7 in.) to 660 mm (25.9 in.) <input type="checkbox"/> High = height greater than 660mm (26 in.) <input type="checkbox"/> No preference
B	Backrest Style Preference(s)	<div style="display: flex; align-items: center;"> <input type="checkbox"/> No preference </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="text-align: center;"> <input type="checkbox"/></div> <div style="text-align: center;"> <input type="checkbox"/></div> <div style="text-align: center;"> <input type="checkbox"/></div> <div style="text-align: center;"> <input checked="" type="checkbox"/></div> </div> <p style="font-size: small; margin-top: 5px;">Note: style represents overall shape, but the design may vary.</p>
C	Lumbar Support	<div style="display: flex; justify-content: space-between;"> <div style="width: 65%;"> <input checked="" type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment between 150mm (5.9 in.) to 250mm (9.8 in.) for height <input type="checkbox"/> Fixed = between 150 mm (5.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> No preference </div> <div style="width: 30%;"> <input type="checkbox"/> Up/down <input checked="" type="checkbox"/> In/out <input type="checkbox"/> In/out & up/down </div> </div>
D	Armrests	<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input checked="" type="checkbox"/> Adjustable </div> <div style="width: 65%;"> <input type="checkbox"/> height = HEIGHT: min. 63mm (2.5 in.) adjustment between 176mm (6.9 in.) to 289mm (11.4 in.) <input type="checkbox"/> height & width = WIDTH: min. 75mm (3 in.) between 443mm (17 in.) to 493mm (19.4 in.) <input checked="" type="checkbox"/> height, width & pivot = PIVOT: min. 20 degrees inward and min. 10 degrees outward <input type="checkbox"/> pivot </div> </div> <div style="margin-top: 5px;"> <input type="checkbox"/> Fixed = height range between 200 mm (7.9 in.) to 250 mm (9.8 in.) <input type="checkbox"/> None (no Armrests) </div>
E	Seat Depth	<input checked="" type="checkbox"/> Adjustable = min. 50mm (2 in.) adjustment within the range 420mm (16.5 in.) to 460mm (18.1 in.) <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <input type="checkbox"/> Fixed </div> <div style="width: 65%;"> <input type="checkbox"/> Shallow = 380mm (15 in.) to 420mm (16.5 in.) <input type="checkbox"/> Medium = greater than 420mm (16.5 in.) to 460mm (18.1 in.) <input type="checkbox"/> Deep = greater than 460mm (18.1 in.) </div> </div> <input type="checkbox"/> No preference
F	Seat Width	Standard rotary chairs and stools have a minimum width of 450mm (17.7in.) Large Occupant models have a minimum width of 560mm (22 in.)

G	<i>Seat Height</i>	<i>Rotary Chair</i>	<input checked="" type="checkbox"/> Adjustable	<input checked="" type="checkbox"/> Standard = includes 417mm (16.4 in.) or less to 512mm (20.2in.) or more <input type="checkbox"/> Low = includes 376mm (14.8 in.) to 439mm (17.3 in.)
			<input type="checkbox"/> Fixed = between 417mm (16.4 in.) to 512mm (20.2 in.)	
		<i>Rotary Stool</i>	<input type="checkbox"/> Fixed = must be equal or greater than 670 mm (27.5 in.) <input type="checkbox"/> Adjustable = must include range from 580mm (23 in.) to 840 mm (33 in.).	
H	<i>Tilt Mechanism</i>	<input checked="" type="checkbox"/> Synchro tilt = seat and backrest tilt at the same time in a simultaneous movement, with the seat in a ratio greater than 1:1 <input type="checkbox"/> Unison tilt = Seat and backrest (including knee) tilt in unison, a ratio of 1:1 <input type="checkbox"/> Back tilt = Seat angle and back angle adjustment to be adjustable independently of each other <input type="checkbox"/> No preference		
I	<i>Seat and Backrest Locks</i>	<input type="checkbox"/> Setup Position = seat is in the most horizontal position and the backrest in the most vertical position <input checked="" type="checkbox"/> Multiple Positions = includes the setup position and additional angles of seat and backrest <input type="checkbox"/> No preference		
J	<i>Casters</i>	<input checked="" type="checkbox"/> carpet = for carpeted/ soft floors <input type="checkbox"/> hard surface = for hard surfaced floors		
L	<i>Foot Ring</i>	Standard with stool models only		
	<i>Upholstery</i>	Backrest	<input checked="" type="checkbox"/> Upholstery	<input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		Seat	<input checked="" type="checkbox"/> Upholstery	<input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		<input type="checkbox"/> No preference		
	<i>Additional Criteria</i>	<i>Top Stitching thread must be available in the same or different colors from the rest of the chair upholstery. Fabric to be available in Bright blue, Dark Blue, Orange, Yellow Gray, Black and Green Weight capacity of 300lbs Internal lumbar height adjustment</i>		

G	<i>Seat Height</i>	<i>Rotary Chair</i>	<input checked="" type="checkbox"/> Adjustable	<input checked="" type="checkbox"/> Standard = includes 417mm (16.4 in.) or less to 512mm (20.2in.) or more <input type="checkbox"/> Low = includes 376mm (14.8 in.) to 439mm (17.3 in.)
			<input type="checkbox"/> Fixed = between 417mm (16.4 in.) to 512mm (20.2 in.)	
		<i>Rotary Stool</i>	<input type="checkbox"/> Fixed = must be equal or greater than 670 mm (27.5 in.) <input type="checkbox"/> Adjustable = must include range from 580mm (23 in.) to 840 mm (33 in.).	
H	<i>Tilt Mechanism</i>	<input checked="" type="checkbox"/> Synchro tilt = seat and backrest tilt at the same time in a simultaneous movement, with the seat in a ratio greater than 1:1 <input type="checkbox"/> Unison tilt = Seat and backrest (including knee) tilt in unison, a ratio of 1:1 <input type="checkbox"/> Back tilt = Seat angle and back angle adjustment to be adjustable independently of each other <input type="checkbox"/> No preference		
I	<i>Seat and Backrest Locks</i>	<input type="checkbox"/> Setup Position = seat is in the most horizontal position and the backrest in the most vertical position <input type="checkbox"/> Multiple Positions = includes the setup position and additional angles of seat and backrest <input checked="" type="checkbox"/> No preference		
J	<i>Casters</i>	<input checked="" type="checkbox"/> carpet = for carpeted/ soft floors <input type="checkbox"/> hard surface = for hard surfaced floors		
L	<i>Foot Ring</i>	Standard with stool models only		
	<i>Upholstery</i>	Backrest	<input type="checkbox"/> Upholstery	<input checked="" type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		Seat	<input checked="" type="checkbox"/> Upholstery	<input type="checkbox"/> Mesh <input type="checkbox"/> Other _____
		<input type="checkbox"/> No preference		
	<i>Additional Criteria</i>	Fabric to be available in Bright blue, Dark Blue, Orange, Yellow, gray, black and Green Front edge of seat to be seamless waterfall for comfort Weight capacity of 300lbs		

ANNEX B

BASIS OF PAYMENT

1. Procurement Strategy

- Subcategory Procurement
- All-inclusive Procurement

2. Product and Pricing

INSTRUCTIONS TO BIDDERS: Bidders are to complete Sections B of the tables identified by the IU in this article as well as Tables 5, 8 and 9. **Bidders must provide a complete product offering for each Subcategory or All-inclusive Procurement.** In a resulting contract, the term "Bid" means the Supplier's commitment, the term "Bidder" means "Contractor".

SUBCATEGORY "1"

Table 1: Summary of Chairs per Subcategory 1 (*Bidder to complete pricing*)

Section A - IU REQUIREMENT			Section B – SUPPLIER'S BID		
Table	Title	Quantity (A)	Manufacturer/ Series/Model	Firm Unit Price (B)	Product Total (C)=(A)x(B)
A1	Meeting Room Chair <i>Location: 16- Meeting 601/ 6- Work Room 628/ 10-Meeting 608/ 12-Meeting 505</i>	44		\$	\$
A2	Guest Chair <i>Location: 3- Office 604/ 4- Work Room 612</i>	7		\$	\$
A3	Multi-Use Chair <i>Location: 5- Work Room 623/ 5- Work Room 628</i>	10		\$	\$
Subtotal:					\$

Table 2 – Optional Product (chairs)
 ■ Not applicable

Table 3 – Delivery (*Standard Lead time is between 6-10 weeks for furniture delivery and installation*)

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
Table(s)	Location	Qty	Desired Date (YY/MM/DD)	Desired Time: *	Supplier will deliver on the date and at the time below**	Firm Unit Price \$	Extended Total \$
A1	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	44	<i>Delivered by 2020/09/01</i>	<i>8am to 6pm</i>			
A2	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	7	<i>Delivered by 2020/09/01</i>	<i>8am to 6pm</i>			
A3	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	10	<i>Delivered by 2020/09/01</i>	<i>8am to 6pm</i>			
*Normal Business Hours are 8:00 – 17:00 **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.					Subtotal for Deliveries:		\$

Table 4 – Optional Delivery
 ■ Not Applicable

Table 5 - Canada's Facilities to Accommodate the Delivery

Canada's Facilities to Accommodate the Delivery	
Loading Dock/Location	N/A
Dock	N/A
Lift	N/A
Door	N/A
Freight Elevator	Main Entrance - regular Elevator only (no Freight) - Location 5th & 6th Floors
Other (specify, if any)	

Table 6 – Installation (Standard Lead time is between 6-10 weeks for furniture delivery and installation)

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
Table(s)	Location	Qty	Desired Date (YY/MM/DD)	Desired Time: *	Supplier will install on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Price) \$
A1	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	44	<i>Delivered by 2020/09/18</i>	<i>8am to 6pm</i>			
A2	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	7	<i>Delivered by 2020/09/18</i>	<i>8am to 6pm</i>			
A3	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	10	<i>Delivered by 2020/09/18</i>	<i>8am to 6pm</i>			
**If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. *Normal Business Hours are 8:00 – 17:00					Subtotal for Installations:		\$

Table 7 – Optional Installation
 ■ Not Applicable

Table 8 - Bid Evaluation and Contract Total for _____

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 3)	\$
3	Firm Installation Total (Table 5)	\$
4	Optional Product Total (Table 2)	
5	Optional Delivery Total (Table 4)	
6	Optional Installation Total (Table 6)	
7	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$
8	Contract Price(1+2+3):	\$
9	Applicable Tax(es):	\$
10	Total Estimated Cost (8+9):	\$

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder's Authorized Representative for _____

Solicitation No. - N° de l'invitation
EC029-210364/A
Client Ref. No. - N° de réf. du client

Amd. No. - N° de la modif.
File No. - N° du dossier

Buyer ID - Id de l'acheteur
ha1207
CCC No./N° CCC - FMS No./N° VME

1.	Bidder's Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		Email:
		SA number:
		PBN:

SUBCATEGORY "2"

Table 1: Summary of Chairs per Subcategory 2 (Bidder to complete pricing)

Section A - IU REQUIREMENT			Section B – SUPPLIER’S BID		
Table	Title	Quantity (A)	Manufacturer/ Series/Model	Firm Unit Price (B)	Product Total (C)=(A)x(B)
A4	Task Chair Type 1 <i>Location: Workstations</i>	28		\$	\$
A5	Task Chair Type 2 <i>Location: Workstations</i>	28		\$	\$
Subtotal:					\$

Table 2 – Optional Product (chairs)
■ Not applicable

Table 3 – Delivery (Standard Lead time is between 6-10 weeks for furniture delivery and installation)

Section A - IU REQUIREMENT					Section B – SUPPLIER’S BID		
Table(s)	Location	Qty	Desired Date (YY/MM/DD)	Desired Time: *	Supplier will deliver on the date and at the time below**	Firm Lot Price \$	Extended Total \$
A4	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	28	<i>Delivered by 2020/09/01</i>	<i>8am to 6pm</i>			
A5	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	28	<i>Delivered by 2020/09/01</i>	<i>8am to 6pm</i>			
*Normal Business Hours are 8:00 – 17:00 **If no dates and times are added by the Supplier, the Supplier agrees to deliver on the Desired Date and Time.					Subtotal for Deliveries:		\$

Table 4 – Optional Delivery
■ Not Applicable

Table 5 - Canada's Facilities to Accommodate the Delivery

Canada's Facilities to Accommodate the Delivery	
Loading Dock/Location	N/A
Dock	N/A
Lift	N/A
Door	N/A
Freight Elevator	Main Entrance - regular Elevator only (no Freight) - Location 5th & 6th Floors
Other (specify, if any)	

Table 6 – Installation (Standard Lead time is between 6-10 weeks for furniture delivery and installation)

Section A - IU REQUIREMENT					Section B – SUPPLIER'S BID		
Table(s)	Location	Qty	Installation Date (YY/MM/DD)	Desired Time: *	Supplier will install on the date and at the time below*	Firm Unit Price \$	Extended Total (Qty x Price) \$
A4	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	28	<i>Installed by 2020/09/18</i>	<i>8am to 6pm</i>			
A5	81 Regent Street Fredericton, NB E3B 3W3 (Floor 5 and 6)	28	<i>Installed by 2020/09/18</i>	<i>8am to 6pm</i>			
**If no dates and times are added by the Supplier, the Supplier agrees to install on the Desired Date and Time. *Normal Business Hours are 8:00 – 17:00				Subtotal for Installations:			\$

Table 7 – Optional Installation
 ■ Not Applicable

Table 8 - Bid Evaluation and Contract Total for _____

1	Firm Product Total (Table 1)	\$
2	Firm Delivery Total (Table 3)	\$
3	Firm Installation Total (Table 5)	\$
4	Optional Product Total (Table 2)	
5	Optional Delivery Total (Table 4)	
6	Optional Installation Total (Table 6)	
7	Total Evaluated (Bid) Price* (1 + 2 + 3)	\$
8	Contract Price(1+2+3):	\$
9	Applicable Tax(es):	\$
10	Total Estimated Cost (8+9):	\$

*At contract award, "Total Evaluated (Bid) Price" becomes "Contract Price".

Table 9 – Bidder’s Authorized Representative for _____

1.	Bidder’s Authorized Representative for the Bid and the Contract	
	Name:	Telephone:
		Email:
		SA number:
		PBN: