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Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

étage/Floor

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> TBIPS PSAB: IMS Service Delivery	
<b>Solicitation No. - N° de l'invitation</b> 21120-204341/A	<b>Amendment No. - N° modif.</b> 004
<b>Client Reference No. - N° de référence du client</b> 3274341	<b>Date</b> 2020-07-06
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-625-38036	
<b>File No. - N° de dossier</b> 625zm.21120-204341	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-07-20</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Haroutounian, Rosanna	<b>Buyer Id - Id de l'acheteur</b> 625zm
<b>Telephone No. - N° de téléphone</b> (873) 354-5346 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

**AMENDMENT NO. 004**

This amendment is raised to revise the solicitation and to answer bidders' questions.

**SOLICITATION REVISIONS:**

**Revision 21. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 1 – APPLICATION SERVICES**

**PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER**

**MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Application Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Application/Software Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Application/Software Architect's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>Have been with a single client;</li><li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>c) Have an initial minimum Contract Period of one year, not including amendments; and</p> <p>d) Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</p> <p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Programmer/Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Programmer/Analyst's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p><b>Note:</b> For the purpose of this criterion, a single resource is defined as one individual filling the position of that resource category.</p> <p><b>Note:</b> For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and deliverables.</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>3. The Bidder must provide the following information for each Contract identified:</p> <ul style="list-style-type: none"> <li>a) The name of the client organization;</li> <li>b) The project name under which services were provided (if applicable);</li> <li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li> <li>d) The Contract number or reference number;</li> <li>e) The start and end dates for the Initial Contract Period, not including amendments;</li> <li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li> <li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li> <li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li> <li>i) For similar categories, the mapping of the SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li> </ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 22. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 2 – IM/IT SERVICES**

**PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Information Management and Information Technology Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>1. Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Technical Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Technical Architect's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>a) Have been with a single client;</li><li>b) Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>c) Have an initial minimum Contract Period of one year, not including amendments; and</li><li>d) Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Technology Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Technology Architect's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p><b>Note:</b> For the purpose of this criterion, a single resource is defined as one individual filling the position of that resource category.</p> <p><b>Note:</b> For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <p>a) The name of the client organization;</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"><li>b) The project name under which services were provided (if applicable);</li><li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li><li>i) For similar categories, the mapping of the SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li></ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 23. At ATTACHMENT 4.1 TECHNICAL CRITERIA:**

**WORKSTREAM 3 – BUSINESS MANAGEMENT SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Business Management Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Business System Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Business System Analyst's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>Have been with a single client;</li><li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>Have an initial minimum Contract Period of one year, not including amendments; and</li><li>Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	



MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Operations Support Specialist in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Operations Support Specialist's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p><b>Note:</b> For the purpose of this criterion, a single resource is defined as one individual filling the position of that resource category.</p> <p><b>Note:</b> For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <p>a) The name of the client organization;</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"> <li>b) The project name under which services were provided (if applicable);</li> <li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li> <li>d) The Contract number or reference number;</li> <li>e) The start and end dates for the Initial Contract Period, not including amendments;</li> <li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li> <li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li> <li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li> <li>i) For similar categories, the mapping of the SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li> </ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 24. At ATTACHMENT 4.1 TECHNICAL CRITERIA**

**WORKSTREAM 4 – PROJECT MANAGEMENT SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Project Management Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to an Enterprise Architect in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Enterprise Architect's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>Have been with a single client;</li><li>Have an initial minimum value of \$1,000,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>Have an initial minimum Contract Period of one year, not including amendments; and</li><li>Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Project Manager in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Project Manager's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p><b>Note:</b> For the purpose of this criterion, a single resource is defined as one individual filling the position of that resource category.</p> <p><b>Note:</b> For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <p>a) The name of the client organization;</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"><li>b) The project name under which services were provided (if applicable);</li><li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li><li>i) For similar categories, the mapping of the SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li></ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	

**Revision 25. At ATTACHMENT 4.1 TECHNICAL CRITERIA:**

**WORKSTREAM 5 – CYBER PROTECTION SERVICES  
PART A: MANDATORY CORPORATE EXPERIENCE – THE BIDDER  
MTC1-A**

Delete: In its entirety.

Insert:

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
MTC1-A	<p><b>BIDDER'S EXPERIENCE</b></p> <p>The Bidder must demonstrate in its bid, that it has provided <b>Cyber Protection Services</b> in the past five years as of the initial publication date of this solicitation as follows:</p> <ol style="list-style-type: none"><li>Using one reference Contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Network Security Analyst in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Network Security Analyst's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</li></ol> <p>The Contract identified must:</p> <ol style="list-style-type: none"><li>Have been with a single client;</li><li>Have an initial minimum value of \$500,000.00 (CDN) excluding applicable taxes, not including amendments;</li><li>Have an initial minimum Contract Period of one year, not including amendments; and</li><li>Have been completed or ongoing in the last five years (as of the initial publication date of this solicitation).</li></ol>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<p>2. Using the same reference Contract from 1. above or a second contract, the Bidder must demonstrate that it has provided services that are the same or similar to a Privacy Impact Assessment Specialist in which one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year. To demonstrate a similar resource category, the Bidder must map at least 50% of the Privacy Impact Assessment Specialist's SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract. In the event that 50% of the tasks and deliverables results in a decimal (for example 4.5 tasks and deliverables), the number of tasks and deliverables would be rounded down (i.e. 4 tasks would be accepted as being equivalent). For the same resource category, Canada will automatically consider the referenced resource category, procured through the TBIPS contracting vehicle, to be 50% aligned with the SOW tasks and deliverables of this requirement.</p> <p>If the Bidder identifies a second reference Contract, that Contract must meet the requirements of 1. a) to d) above.</p> <p><b>Note:</b> For the purpose of this criterion, a single resource is defined as one individual filling the position of that resource category.</p> <p><b>Note:</b> For the purpose of this criterion the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p> <p>If the Bidder's reference contract does not have a Statement of Work with a list of detailed tasks, the Bidder must provide a list of tasks performed under the reference contract that can be confirmed and validated by the Client for the reference contract. The Bidder must clearly demonstrate that the list of tasks provided maps to at least 50% of the resource category's SOW tasks and deliverables.</p> <p>3. The Bidder must provide the following information for each Contract identified:</p> <p>a) The name of the client organization;</p>	

MTC#	Mandatory Technical Criteria	Bidder's Response (Reference to Substantiating Materials Included in Bid)
	<ul style="list-style-type: none"> <li>b) The project name under which services were provided (if applicable);</li> <li>c) At a minimum, the client's full name and email address. Bidders are also requested to include the title of the client;</li> <li>d) The Contract number or reference number;</li> <li>e) The start and end dates for the Initial Contract Period, not including amendments;</li> <li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li> <li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li> <li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle; and</li> <li>i) For similar categories, the mapping of the SOW tasks and deliverables of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li> </ul> <p>The information listed above should be submitted using Form M1-A.</p> <p><b>Note to Bidder:</b> The reference Contract(s) must have been contracted with the Bidder submitting a bid for this requirement. "Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a Contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the Bidder, or its subcontractors.</p>	



**Revision 26. At Form M1-A**

Delete: In its entirety.

Insert:

<b>FORM M1-A BIDDER'S EXPERIENCE</b>
<p>In accordance with the requirements of mandatory evaluation criterion MTC1-A, provide the following information for each Contract identified:</p> <ul style="list-style-type: none"><li>a) The name of the client organization;</li><li>b) The project name under which services were provided (if applicable);</li><li>c) The client's full name, email address, and title;</li><li>d) The Contract number or reference number;</li><li>e) The start and end dates for the Initial Contract Period, not including amendments;</li><li>f) The total initial minimum value (excluding applicable taxes) of the Initial Contract Period, not including amendments;</li><li>g) The full name of the resource, the title of the resource, and the one-year period in which the 120 billable days for the resource category identified in the reference contract was completed;</li><li>h) A clear statement indicating whether the reference contract was procured through the TBIPS contracting vehicle;</li><li>i) For similar categories (as described in MTC1-A), the mapping of the tasks and deliverables of the SOW resource category of this requirement to the tasks and/or deliverables of the resource category identified in the reference contract.</li></ul> <p>For the purpose of this criterion, the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the Bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7).</p>

Table 1 is provided to assist Bidders in structuring the required information for MTC1-A. Bidders should replicate Table 1 below as needed to provide the required information.

1. Reference Contract Number	No.:
2. Specify the resource category from this solicitation's SOW	Resource Category:
3. Specify the resource category identified in the reference contract Select the applicable statement: Statement A: This resource category was procured through the TBIPS contracting vehicle and is the same as the TBIPS resource category named in item 2 above.  OR	Resource Category:  Insert the applicable statement in its entirety:

<p>Statement B: This resource category was procured through the TBIPS contracting vehicle and is similar to the TBIPS resource category named in item 2 above.</p> <p>OR</p> <p>Statement C: This resource category was procured outside the TBIPS contracting vehicle and is similar to the TBIPS resource category named in item 2 above.</p>	
<b>4. SOW Tasks including Deliverables for the Resource Category from this solicitation</b>	<b>Tasks for Resource Category from Reference Contract</b>
a) (Insert Task from SOW)	(Insert Task from Reference Contract) Example of text to be inserted: "Maps to SOW Task a)"
b) (Insert Task from SOW)	(Insert Task from Reference Contract)
c) (Insert Task from SOW)	(Insert Task from Reference Contract)
d) (Insert Task from SOW)	(Insert Task from Reference Contract)
e) (Insert Task from SOW)	(Insert Task from Reference Contract)
f) (Insert Task from SOW)	(Insert Task from Reference Contract)
etc.	etc.
<b>Number of tasks and deliverables mapped:</b>	

## **QUESTIONS AND ANSWERS**

**Question 14:** Why is the Crown requesting 960 billable days for one single resource? Is this to ensure the incumbent qualifies, as they have had a contract at CSC for over 4 years, which is 960 days?

**Answer 14:** No. The intent of RTC1 is not to ensure that any particular bidder qualifies. The intent of this criterion is to evaluate Bidders' capacity to provide resources in excess of the minimum billable day requirement described in MTC1-A.

**Question 15:** In regards to for MTC1-A, the Crown states: "To demonstrate a similar resource category, the Bidder must map at least 50% of the Application/Software Architect's SOW tasks of this requirement to the tasks of the resource category identified in the reference contract. In the event that 50% of the tasks results in a decimal (for example 4.5 tasks), the number of tasks would be rounded down (i.e. 4 tasks would be accepted as being equivalent)"

However, in Table 1, Section 4 directs bidders to indicate: "SOW Tasks including Deliverables for the Resource Category from this solicitation" and "Number of tasks and deliverables mapped."

Can the Crown confirm which of the following is the proper way to interpret the requirement?

- 1) Bidders must substantiate 50% of the SOW tasks for an Application/Software Architect AND substantiate 50% of the SOW deliverables under the heading "Deliverables will be specified in each TA and may include: "(i.e. 5 out of 11 SOW tasks performed and 2 out of 5 SOW deliverables).
- 2) Bidders must substantiate 50% of the SOW tasks for an Application/Software Architect (i.e. 5 out of 11 SOW tasks).

**Answer 15:** MTC1-A has been revised for all workstreams. Please see Solicitation Revision 21, 22, 23, 24, 25 and 26.

For the purpose of this criterion, the term 'task' includes the deliverables identified in the SOW for the resource category. For example: If a SOW category identifies 11 tasks and 4 deliverables, the Bidder must use any combination of 7 of the category's SOW tasks and deliverables to meet the 50% mapping requirement (50% of 15 = 7). For further illustration, acceptable combinations of tasks and deliverables in this scenario include but are not limited to 7 tasks and 0 deliverables, 3 tasks and 4 deliverables, and 5 tasks and 2 deliverables.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME.**

**NOTE:** A BID ALREADY SUBMITTED MAY BE AMENDED PRIOR TO THE CLOSING DATE. AMENDING CORRESPONDENCE MUST ADDRESS THE SOLICITATION NUMBER AND THE CLOSING DATE.

BIDS MUST BE SUBMITTED ONLY TO THE PUBLIC WORKS AND GOVERNMENT SERVICES CANADA (PWGSC) BID RECEIVING UNIT VIA E-POST CONNECT.

Note: For bidders needing to register with epost Connect the email address is: [tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca](mailto:tpsgc.dgareceptiondessoumissions-abbidreceiving.pwgsc@tpsgc-pwgsc.gc.ca). Interested Bidders must register as early as possible, and in any case, at least six business days prior to the solicitation closing date and time (in order to ensure a response). Requests to open an epost Connect conversation received after that time may not be answered.