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**Request for Proposal (RFP)
Demande de proposition (DDP)**

Proposal To: Natural Resources Canada
We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition à: Ressources Naturelles Canada
Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments – Commentaires

Issuing Office – Bureau de distribution

Finance and Procurement Branch
Natural Resources Canada
580 Booth Street, 5th Floor
Ottawa, Ontario
K1A 0E4

Title – Sujet	
Defining Intersectional Gender-Based Issues in Energy Efficiency in Canada	
Solicitation No. – No de l'invitation NRCan - 5000053188	Amendment Date July 6, 2020
Requisition Reference No. - N° de la demande 5000053188	
SOLICITATION AMENDMENT 01	
Solicitation Closes – L'invitation prend fin at – à 02:00 PM Eastern Daylight Time (EDT) on – le July 29, 2020	
Address Enquiries to: - Adresse toutes questions à: Raymond Thai raymond.thai@canada.ca	
Telephone No. – No de telephone (343) 543-7427	
Destination – of Goods and Services: Destination – des biens et services: 580 Booth Street Ottawa, ON K1A 0E4	
Security – Sécurité There is no security requirements associated with this requirement	
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No.:- No. de téléphone: Facsimile No.:- No. de télécopieur:	
Name and Title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
_____ Signature	_____ Date



Request for Proposal (RFP) for Defining Intersectional Gender-Based Issues in Energy Efficiency in Canada

This solicitation amendment 01 is issued to:

- Respond to questions; and
- Perform modifications.

Question 1:

Under Mandatory Criteria 1 (M1), does policy research including program evaluation and performance measurement?

Answer 1:

*Policy research is not the same as program evaluation and/or performance measurement. **Policy research**, can be defined as process of conducting **research** on, or **analysis** of, a fundamental social problem in order to provide policymakers with pragmatic, action-oriented recommendations for alleviating the problem. Program evaluation and/or performance measurement may help to increase the quality of the policy research experience as demonstrated.*

Question 2:

Referring to Mandatory Criteria 1 (M1), can NRCan please elaborate on what areas it would consider related to “policy research on a subject matter related to energy, climate change and/or the environment in Canada, including producing reports that provide recommendations?”

Answer 2:

“Subject matter related to energy, climate change and/or the environment in Canada” covers Canada-specific policy research on topics such as energy efficiency, energy conservation, renewable energy, sustainable energy development, climate change mitigation and adaptation, environmental impacts of climate change or the energy sector, or other energy, climate change and environmental topics described under NRCan’s mandate, the Government of Canada’s environment and natural resources work or in other environmental and natural resources initiatives of organizations in the public sector.

Question 3:

Can the Bidder use the experience of a subcontractor to meet Mandatory Criteria 2 (M2)?

Answer 3:

*“Bidder” means a person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It does not include the parent, subsidiaries or other affiliates of the bidder, **or its subcontractors**.*

Question 4:

Does NRCan have a specified budget for this research?

Answer 4:

The cost for this research has been estimated to fall within the range of approximately \$120,000 to \$170,000.



Question 5:

Does NRCan have a separate budget for the purchase of data, such as Statistics Canada data, or are these costs to be estimated and included in the contractor's proposal?

Answer 5:

NRCan and the Office of Energy Efficiency has access to a wide range of data. Bidders should familiarize themselves with this data, found on the NRCan website. Additional costs for purchases of data, such as Statistics Canada data, should be estimated and included in the bidder's proposal, if the bidder foresees these as being instrumental to complete the work.

Question 6 & 7:

Can NRCan provide the three GBA+ assessments recently completed by OEE?

I am not sure where to find the three GBA+ assessments that OEE recently worked on as referenced on page 26 in the RFP.

Answer 6 & 7:

The mention of the three GBA+ assessments in the RFP, which states that they would be attached to the RFP, was an error. The assessments are not instrumental to the RFP and would not provide additional guidance on top of what has been outlined elsewhere in the RFP.

Question 8:

Is it NRCan's intention that the mandatory criteria listed in Appendix 1 be held by a single individual, or is a team individuals who collectively meet the criteria acceptable?

Answer 8:

*The mandatory criteria is seeking experience from the "Bidder". When referring to the definition of bidder under answer #3, this means the experience for both M1 and M2 can be obtained by a single person/individual **or** a team of individuals who collectively meets this experience.*

Therefore, amend as follows:

On Page 26, Annex "A" – Statement of Work (SOW)

DELETE:

OEE past GBA+ work:

- Attached: Three GBA+ assessments that OEE recently worked on, regarding energy efficiency programs for homes, buildings, and low-carbon fuels. They illustrate the latest state of GBA+ work at OEE, and identify research gaps (which should be filled by this contract work). They may also provide some useful data sources as a starting point.
- OEE's "Energy Efficiency" Performance Information Profile (see section 5.2: GBA+). Consider the indicators we have for GBA+, and whether you can recommend an improved indicator(s) in your final recommendations.
- OEE's "Lower-Carbon Transportation" Performance Information Profile (see section 5.2: GBA+). Consider the indicators we have for GBA+, and whether you can recommend an improved indicator(s) in your final recommendations.



ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME