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PART 1 - GENERAL INFORMATION

1.1 Introduction

The Request for Standing Offers (RFSO) is divided into six parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Offeror Instructions: provides the instructions applicable to the clauses and conditions of the RFSO;
- Part 3 Offer Preparation Instructions: provides offerors with instructions on how to prepare their offer to address the evaluation criteria specified;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria which must be addressed in the offer, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 6A, Standing Offer, and 6B, Resulting Contract Clauses:
 - 6A, includes the Standing Offer containing the offer from the Offeror and the applicable clauses and conditions;
 - 6B, includes the clauses and conditions which will apply to any contract resulting from a call-up made pursuant to the Standing Offer.

The Annexes include the Statement of Work, the Basis of Payment, the Electronic Payment Instruments, and any other annexes

1.2 Summary

- 1.2.1** The Department of National Defence requires an Offeror to provide an “as and when” requested basis, tactical driving and dynamic ranges training . Training must take place at the Offeror’s facility. The Offeror must provide these services in accordance with the Statement of Work in Annex A, attached hereto.

It is the intention of Canada to issue one (1) Regional Individual Standing Offer for this request.

The resulting Standing Offer will be from issuance to two (2) years later with the irrevocable option to extend the term of the Standing Offer by up to two (2) additional one (1) year periods.

- 1.2.2** This RFSO requires offerors to use the epost Connect service provided by Canada Post Corporation to transmit their offers electronically. Offerors must refer to Part 2 of the RFSO entitled Offeror Instructions and Part 3 of the RFSO entitled Offer Preparation Instructions, for further information on using this method.

1.3 Debriefings

Offerors may request a debriefing on the results of the request for standing offers process. Offerors should make the request to the Standing Offer Authority within 15 working days of receipt of the results of the request for standing offers process. The debriefing may be in writing, by telephone or in person.

1.4 Anticipated migration to an e-Procurement Solution (EPS)

Canada is currently developing an online EPS for faster and more convenient ordering of goods and services. In support of the anticipated transition to this system and how it may impact any resulting Standing Offer that is issued under this solicitation, refer to 7.15 Transition to an e-Procurement Solution (EPS).

The Government of Canada's [press release](#) provides additional information.

1.5 Phased Offer Compliance Process

The Phased Offer Compliance Process (POCP) applies to this requirement.

PART 2 - OFFEROR INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the Request for Standing Offers (RFSO) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Offerors who submit an offer agree to be bound by the instructions, clauses and conditions of the RFSO and accept the clauses and conditions of the Standing Offer and resulting contract(s).

The [2006](#) (2020-05-28) Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the RFSO.

Subsection 5.4 of [2006](#), Standard Instructions - Request for Standing Offers - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 180 days

2.2 Submission of Offers – epost only

Offers must be submitted only to Public Works and Government Services Canada (PWGSC) Bid Receiving Unit by the date, time and place indicated on page 1 of the RFSO.

TPSGC.oreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca (*email address for epost Connect service*)

Note: Offers will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instruction [2006](#), or to send offers through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Offeror's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six (6) days before the Request for Standing Offers closing date.

Due to the nature of the Request for Standing Offer, transmission of offers by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Former Public Servant

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPS, offerors must provide the information required below before the issuance of a standing offer. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of offers is completed, Canada will inform the Offeror of a time frame within which to

provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the offer non-responsive.

Definitions

For the purposes of this clause,

"former public servant" is any former member of a department as defined in the [Financial Administration Act](#) R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

Former Public Servant in Receipt of a Pension

As per the above definitions, is the Offeror a FPS in receipt of a pension? **YES () NO ()**

If so, the Offeror must provide the following information, for all FPS in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Offerors agree that the successful Offeror's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

Work Force Adjustment Directive

Is the Offeror a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **YES () NO ()**

If so, the Offeror must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

2.4 Enquiries - Request for Standing Offers

All enquiries must be submitted in writing to the Standing Offer Authority no later than seven (7) calendar days before the Request for Standing Offers (RFSO) closing date. Enquiries received after that time may not be answered.

Offerors should reference as accurately as possible the numbered item of the RFSO to which the enquiry relates. Care should be taken by offerors to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that offerors do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all offerors. Enquiries not submitted in a form that can be distributed to all offerors may not be answered by Canada.

2.5 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Offerors may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their offer, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the offerors.

PART 3 - OFFER PREPARATION INSTRUCTIONS

3.1 Offer Preparation Instructions

- The Offeror must submit its offer in accordance with section 08 of the 2006 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation. The offer must be gathered per section and separated as follows:

Section I: Technical Offer
Section II: Financial Offer
Section III: Certifications

Due to the nature of the RFSO, offers transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial offer only. No prices must be indicated in any other section of the offer.

Section I: Technical Offer

In their technical offer, offerors should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Offer

Offerors must submit their financial offer in accordance with the "Annex B, Basis of Payment".

3.1.1 Electronic Payment of Invoices - Offer

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation,

Section III: Certifications

Offerors must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Offers will be assessed in accordance with the entire requirement of the Request for Standing Offers including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the offers.

4.1.1 Phased Offer Compliance Process

4.1.1.1 General

- (a) Canada is conducting the POCP described below for this requirement.
- (b) Notwithstanding any review by Canada at Phase I or II of the POCP, Offerors are and will remain solely responsible for the accuracy, consistency and completeness of their Offers and Canada does not undertake, by reason of this review, any obligations or responsibility for identifying any or all errors or omissions in Offers or in responses by an Offeror to any communication from Canada.

THE OFFEROR ACKNOWLEDGES THAT THE REVIEWS IN PHASE I AND II OF THIS POCP ARE PRELIMINARY AND DO NOT PRECLUDE A FINDING IN PHASE III THAT THE OFFER IS NON-RESPONSIVE, EVEN FOR MANDATORY REQUIREMENTS WHICH WERE SUBJECT TO REVIEW IN PHASE I OR II AND NOTWITHSTANDING THAT THE OFFER HAD BEEN FOUND RESPONSIVE IN SUCH EARLIER PHASE. CANADA MAY DEEM AN OFFER TO BE NON-RESPONSIVE TO A MANDATORY REQUIREMENT AT ANY PHASE.

THE OFFEROR ALSO ACKNOWLEDGES THAT ITS RESPONSE TO A NOTICE OR A COMPLIANCE ASSESSMENT REPORT (CAR) (EACH DEFINED BELOW) IN PHASE I OR II MAY NOT BE SUCCESSFUL IN RENDERING ITS OFFER RESPONSIVE TO THE MANDATORY REQUIREMENTS THAT ARE THE SUBJECT OF THE NOTICE OR CAR, AND MAY RENDER ITS OFFER NON-RESPONSIVE TO OTHER MANDATORY REQUIREMENTS.

- (c) Canada may, in its discretion, request and accept at any time from an Offeror and consider as part of the Offer, any information to correct errors or deficiencies in the Offer that are clerical or administrative, such as, without limitation, failure to sign the Offer or any part or to checkmark a box in a form, or other failure of format or form or failure to acknowledge; failure to provide a procurement business number or contact information such as names, addresses and telephone numbers; inadvertent errors in numbers or calculations that do not change the amount the Offeror has specified as the price or of any component thereof that is subject to evaluation. This shall not limit Canada's right to request or accept any information after the offer solicitation closing in circumstances where the offer solicitation expressly provides for this right. The Offeror will have the time period specified in writing by Canada to provide the necessary documentation. Failure to meet this deadline will result in the Offer being declared non-responsive.
- (d) The POCP does not limit Canada's rights under Standard Acquisition Clauses and Conditions (SACC) 2006 (2019-03-04) Standard Instructions – Request for Standing Offers – Goods or Services – Competitive Requirements nor Canada's right to request or accept any information during the solicitation period or after offer solicitation closing in circumstances where the offer solicitation expressly provides for this right, or in the circumstances described in subsection (c).

- (e) Canada will send any Notice or CAR by any method Canada chooses, in its absolute discretion. The Offeror must submit its response by the method stipulated in the Notice or CAR. Responses are deemed to be received by Canada at the date and time they are delivered to Canada by the method and at the address specified in the Notice or CAR. An email response permitted by the Notice or CAR is deemed received by Canada on the date and time it is received in Canada's email inbox at Canada's email address specified in the Notice or CAR. A Notice or CAR sent by Canada to the Offeror at any address provided by the Offeror in or pursuant to the Offer is deemed received by the Offeror on the date it is sent by Canada. Canada is not responsible for late receipt by Canada of a response, however caused.

4.1.1.2 Phase I: Financial Offer

- (a) After the closing date and time of this offer solicitation, Canada will examine the Offer to determine whether it includes a Financial Offer and whether any Financial Offer includes all information required by the solicitation. Canada's review in Phase I will be limited to identifying whether any information that is required under the offer solicitation to be included in the Financial Offer is missing from the Financial Offer. This review will not assess whether the Financial Offer meets any standard or is responsive to all solicitation requirements.
- (b) Canada's review in Phase I will be performed by officials of the Department of Public Works and Government Services.
- (c) If Canada determines, in its absolute discretion that there is no Financial Offer or that the Financial Offer is missing all of the information required by the offer solicitation to be included in the Financial Offer, then the Offer will be considered non-responsive and will be given no further consideration.
- (d) For Offers other than those described in c), Canada will send a written notice to the Offeror ("Notice") identifying where the Financial Offer is missing information. An Offeror, whose Financial Offer has been found responsive to the requirements that are reviewed at Phase I, will not receive a Notice. Such Offerors shall not be entitled to submit any additional information in respect of their Financial Offer.
- (e) The Offerors who have been sent a Notice shall have the time period specified in the Notice (the "Remedy Period") to remedy the matters identified in the Notice by providing to Canada, in writing, additional information or clarification in response to the Notice. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the Notice.
- (f) In its response to the Notice, the Offeror will be entitled to remedy only that part of its Financial Offer which is identified in the Notice. For instance, where the Notice states that a required line item has been left blank, only the missing information may be added to the Financial Offer, except that, in those instances where the addition of such information will necessarily result in a change to other calculations previously submitted in its Financial Offer, (for example, the calculation to determine a total price), such necessary adjustments shall be identified by the Offeror and only these adjustments shall be made. All submitted information must comply with the requirements of this solicitation.
- (g) Any other changes to the Financial Offer submitted by the Offeror will be considered to be new information and will be disregarded. There will be no change permitted to any other Section of the Offeror's Offer. Information submitted in accordance with the requirements of this solicitation in response to the Notice will replace, in full, **only** that part of the original Financial Offer as is permitted above, and will be used for the remainder of the offer evaluation process.

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- (h) Canada will determine whether the Financial Offer is responsive to the requirements reviewed at Phase I, considering such additional information or clarification as may have been provided by the Offeror in accordance with this Section. If the Financial Offer is not found responsive for the requirements reviewed at Phase I to the satisfaction of Canada, then the Offer shall be considered non-responsive and will receive no further consideration.
- (i) Only Offers found responsive to the requirements reviewed in Phase I to the satisfaction of Canada, will receive a Phase II review.

4.1.1.3 Phase II: Technical Offer

- (a) Canada's review at Phase II will be limited to a review of the Technical Offer to identify any instances where the Offeror has failed to meet any Eligible Mandatory Criterion. This review will not assess whether the Technical Offer meets any standard or is responsive to all solicitation requirements. Eligible Mandatory Criteria are all mandatory technical criteria that are identified in this solicitation as being subject to the POCP. Mandatory technical criteria that are not identified in the solicitation as being subject to the POCP, will not be evaluated until Phase III.
- (b) Canada will send a written notice to the Offeror (Compliance Assessment Report or "CAR") identifying any Eligible Mandatory Criteria that the Offer has failed to meet. An Offeror whose Offer has been found responsive to the requirements that are reviewed at Phase II will receive a CAR that states that its Offer has been found responsive to the requirements reviewed at Phase II. Such Offeror shall not be entitled to submit any response to the CAR.
- (c) An Offeror shall have the period specified in the CAR (the "Remedy Period") to remedy the failure to meet any Eligible Mandatory Criterion identified in the CAR by providing to Canada in writing additional or different information or clarification in response to the CAR. Responses received after the end of the Remedy Period will not be considered by Canada, except in circumstances and on terms expressly provided for in the CAR.
- (d) The Offeror's response must address only the Eligible Mandatory Criteria listed in the CAR as not having been achieved, and must include only such information as is necessary to achieve such compliance. Any additional information provided by the Offeror which is not necessary to achieve such compliance will not be considered by Canada, except that, in those instances where such a response to the Eligible Mandatory Criteria specified in the CAR will necessarily result in a consequential change to other parts of the Offer, the Offeror shall identify such additional changes, provided that its response must not include any change to the Financial Offer.
- (e) The Offeror's response to the CAR should identify in each case the Eligible Mandatory Criterion in the CAR to which it is responding, including identifying in the corresponding section of the original Offer, the wording of the proposed change to that section, and the wording and location in the Offer of any other consequential changes that necessarily result from such change. In respect of any such consequential change, the Offeror must include a rationale explaining why such consequential change is a necessary result of the change proposed to meet the Eligible Mandatory Criterion. It is not up to Canada to revise the Offeror's Offer, and failure of the Offeror to do so in accordance with this subparagraph is at the Offeror's own risk. All submitted information must comply with the requirements of this solicitation.
- (f) Any changes to the Offer submitted by the Offeror other than as permitted in this solicitation, will be considered to be new information and will be disregarded. Information submitted in

accordance with the requirements of this solicitation in response to the CAR will replace, in full, **only** that part of the original Offer as is permitted in this Section.

- (g) Additional or different information submitted during Phase II permitted by this section will be considered as included in the Offer, but will be considered by Canada in the evaluation of the Offer at Phase II only for the purpose of determining whether the Offer meets the Eligible Mandatory Criteria. It will not be used at any Phase of the evaluation to increase or decrease any score that the original Offer would achieve without the benefit of such additional or different information. For instance, an Eligible Mandatory Criterion that requires a mandatory minimum number of points to achieve compliance will be assessed at Phase II to determine whether such mandatory minimum score would be achieved with such additional or different information submitted by the Offeror in response to the CAR. If so, the Offer will be considered responsive in respect of such Eligible Mandatory Criterion, and the additional or different information submitted by the Offeror shall bind the Offeror as part of its Offer, but the Offeror's original score, which was less than the mandatory minimum for such Eligible Mandatory Criterion, will not change, and it will be that original score that is used to calculate any score for the Offer.
- (h) Canada will determine whether the Offer is responsive for the requirements reviewed at Phase II, considering such additional or different information or clarification as may have been provided by the Offeror in accordance with this Section. If the Offer is not found responsive for the requirements reviewed at Phase II to the satisfaction of Canada, then the Offer shall be considered non-responsive and will receive no further consideration.
- (i) Only Offers found responsive to the requirements reviewed in Phase II to the satisfaction of Canada, will receive a Phase III evaluation.

4.1.1.4 Phase III: Final Evaluation of the Offer

- (a) In Phase III, Canada will complete the evaluation of all Offers found responsive to the requirements reviewed at Phase II. Offers will be assessed in accordance with the entire requirement of the offer solicitation including the technical and financial evaluation criteria.
- (b) An Offer is non-responsive and will receive no further consideration if it does not meet all mandatory evaluation criteria of the solicitation.

4.1.2 Technical Evaluation

4.1.2.1 Mandatory Technical Criteria

The offer must meet the mandatory technical criteria specified below. The Offeror must provide the necessary documentation to support and demonstrate compliance with the mandatory technical criteria.

Offers which fail to meet the mandatory technical criteria will be declared non-responsive. Each mandatory technical criterion should be addressed separately..

The Phased Offer Compliance Process will apply to all mandatory technical criteria.

	Mandatory Technical Criteria	Instruction to Offerors
1	Training Facility Requirements	
1a	Classroom (see Annex A, para 3.1.1 for details): The Offeror must provide a classroom for theoretical training sessions.	The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines the classroom to be provided.

		Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.
1b	<p>Office (see Annex A, para 3.1.2 for details):</p> <p>The Offeror must provide a furnished office for general administration which can accommodate a minimum of three (3) CAF training staff.</p>	The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines the office to be provided. Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.
1c	<p>Indoor Storage Room (see Annex A, para 3.1.3 for details):</p> <p>The Offeror must provide secure on-site storage that measures at least 46.45 m² (500 ft²) for kit and equipment.</p>	The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines the indoor storage room to be provided. Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.
1d	<p>Weapons Storage Vault (see Annex A, para 3.1.4 for details):</p> <p>The Offeror must provide a minimum of one (1) vault that measures at least 3 m x 3 m (10 ft. x 10 ft.) capable of storing DND weapons</p>	The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines the weapons storage vault to be provided. Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.
1e	<p>Ammunition Vault (see Annex A, para 3.1.5 for details):</p> <p>The Offeror must provide a minimum of one (1) ammunition vault with an approximate size of 1.5 m x 3 m (5 ft. x 10 ft.) capable of securing DND ammunition</p>	The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines the ammunition vault to be provided. Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.
1f	<p>Climate (see Annex A, para 4.2 for details):</p> <p>In order to accommodate training year-round, the Offeror's facility must be located in North America, continental Canada or US, in an arid or semi-arid Koppen climate zone. The lowest mean temperature at the location for any month, within the past twelve (12) months, must not be lower than 5°C or (41°F).</p>	The offeror must clearly demonstrate compliance through use of minimum one (1) of the following: a legible pamphlet or map of the training facility location. The Offeror must also provide a listing of average temperature data from the National Weather Service Provider that clearly demonstrates the climate of the training facility.
1g	<p>Training Facility (see Annex A, para 4.3 for details):</p> <p>The Offeror must Provide training areas within the facility for 24 hour training.</p>	<p>The Offeror must clearly demonstrate compliance through use of minimum one (1) of the following: a legible pamphlet, or map.</p> <p>The Offeror must also provide a description of any noise restrictions in the local area in the</p>

		form of a copy of local by-laws.
1h	<p>Distances (see Annex A, para 4.4 for details):</p> <p>1. The Offeror's facilities must be within one days' travel by air from Ottawa, Ontario, Canada</p> <p>2. The Offeror's ranges, tracks, barracks, dining hall, must be located within a 40.23 km (25 mi) radius of the centre of the facility.</p>	<p>The Offeror must clearly demonstrate compliance through use of minimum one (1) of the following: a legible map that clearly defines the location of the training facility; and</p> <p>The Offeror must demonstrate compliance with the submission of a print-screen from an online GPS mapping application that clearly demonstrates the radial distance between the ranges, tracks, dining hall, from the center of the facility.</p>
2	Driver Training Requirements	
2a	<p>Driving Tracks (see Annex A, para 3.2 for details):</p> <p>The Offeror must provide the following types of driving tracks:</p> <p>1. General Driving Track. 2. Double-Car Width Track. 3. Tactical Track. 4. Off-road Driving Area.</p>	<p>The Offeror must clearly demonstrate compliance through use of detailed photographs, along with a schematic that clearly defines each of the Driving Tracks to be provided. Additionally, a minimum one (1) of the following: a legible pamphlet, drawing, map must be provided.</p>
2b	<p>Driving Instructors (see Annex A, para 3.2.1 for details):</p> <p>The Offeror must provide trained, qualified, and current instructors, at a minimum ratio of one (1) instructor for every three (3) trainees (1:3), to deliver the basic driving training and refresher training that covers all of the driving techniques as detailed in Annex A, para 2.1.1 and para 2.1.2. The driving instructors are responsible for:</p> <p>All Offeror provided instructors must meet the following minimum mandatory criteria in the last 10 years from closing date of solicitation:</p> <p>1. Must have a minimum of 5 years of military or law enforcement operational experience;</p> <p>OR</p> <p>2. Must have a minimum of 2 years of experience in delivery of tactical driving training;</p> <p>OR</p>	<p>This must be demonstrated by providing complete details of the experience, including:</p> <ul style="list-style-type: none"> - Name and description of client organization; - Scope, timeframe (from-to dates month/year); and - Description of the roles and responsibilities. <p>The Offeror's proposal must clearly correlate each of the proposed resources' applicable experience to the requested timeframe.</p>

	<p>3. Must have a minimum of 2 years of combined military or law enforcement operational and delivery of tactical driving training experience.</p> <p>4. Both the operational experience and the training experience must have been within the last 10 years at closing date of solicitation.</p> <p>Resumes must clearly define a minimum of four (4) of the following qualifications:</p> <ul style="list-style-type: none"> a. Braking (ABS and non-ABS); b. Straight line and turning braking; c. Slalom driving drills; d. Close proximity driving; e. Skid recovery; f. Driver down drills; g. Ramming drills to include metal on metal contact; h. Reverse driving drills; i. Y Turns; j. Pursuit Intervention Technique (PIT); k. Counter PIT operations; l. Evasive driving to counter an aggressive driving threat; m. High speed vehicle operations in a high centre of gravity vehicle, i.e. SUV; n. Counter Improvised Explosive Device (IED) including: drive through, push through, ram through, vehicle offsets, blocking, and screening; o. Off road driving; p. Night time / Low light driving using vehicle lights and/or night vision aids; and q. Commandeering Vehicles. 	
2c	<p>Vehicles (see Annex A, para 3.2.2 for details):</p> <p><u>General Conditions.</u> The Offeror must provide the following vehicle types and transmissions (automatic/standard):</p> <ul style="list-style-type: none"> 1. <u>Primary Training Vehicles.</u> 2. <u>Secondary Training Vehicles.</u> 3. <u>Off Road Vehicle.</u> 4. <u>Consumable Target Vehicles.</u> 5. <u>Ramming Vehicles.</u> 	<p>The Offeror must clearly demonstrate compliance through use of minimum one (1) of the following: a legible pamphlet, or listing of vehicles which clearly demonstrates the vehicles' type and details.</p> <p>The Offeror must include a list of each type of all vehicles and various transmission type.</p>

3	Range Training Requirements	
3a	<p>Range and Training Areas (see Annex A, para 3.3.1 for details):</p> <p>All conventional and field firing ranges must be templated and licenced for both 9 mm and 5.56 mm NATO ball ammunition. A combination of ranges must be automated for efficiency in range conducts. The types of ranges required as follows:</p> <ol style="list-style-type: none"> 1. Built-up Training Area. 2. Urban Training Area. 3. Door Breaching Range. 4. Conventional (Flat Range). 5. Unknown Distance Range. 6. Vehicle Counter Ambush Range. 	<p>The Offeror must clearly demonstrate compliance of all ranges and training areas. This will be achieved by providing a detailed picture of each of the areas and/or ranges.</p>
4	Other Requirements	
4a	<p>Medical (see Annex A, para 4.5 for details):</p> <p>The Offeror must have access to integral medical resources and its own emergency medical response plan in place for all activity referenced in this SOW in service of both Offeror employees and DND members. Training facilities must be readily accessible to Emergency Medical Services (EMS) not to exceed 15 minutes. An accredited medical facility must be available within 72.42 km (45 mi) of training location.</p> <p>Distance and Plan, the medical facility must possess the appropriate trauma response capabilities (minimum Level 3 Trauma Centre) to address injury types (i.e., gunshot, blast, fragmentation, etc.) that may be sustained through training. Air ambulance must be available if the proximity exceeds 72.42 km (45 mi), but the medical facility must not exceed 30 minutes of air travel.</p>	<p>The Offeror must demonstrate this through submission of a print-screen from an online GPS mapping application that clearly demonstrates the distance between the facility and the hospital, as well as a copy of their emergency medical response plan.</p>

4.1.3 Financial Evaluation

4.1.3.1 Mandatory Financial Criteria

Any offer which fails to meet the following mandatory requirements will be deemed non-responsive and will receive no further consideration:

- a) Offerors must submit their financial offer in accordance with the "Annex B, Basis of Payment".
- b) Pricing must be provided for all items and all pricing periods.
- c) Pricing must be firm, excluding applicable taxes, and must not be indexed or tied to an escalation factor. The currency of the pricing must be identified in the offer. If the currency is not identified in the offer, the pricing of the offer will be identified as Canadian dollars.

4.1.3.2 Financial Evaluation

The price of the offer will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

Bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date will be applied as a conversion factor to the bids submitted in foreign currency.

The Evaluated Price of the offer is the sum of the Extended Prices for all years from Annex "B" – Basis of Payment – Pricing Basis A and Pricing Basis B

The Extended Prices in Annex "B", Basis of Payment – Pricing Basis A and Pricing Basis B will be calculated as follows:

1. Pricing Basis A – W6599-191160 – Task 1 – Tactical Driving Training Requirements and Task 2 – Tactical Driving Refresher Training Requirements

a) Tactical Driving Requirements Courses - Item 1, 4 day Tactical Driver Training Course – The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per participant. The evaluated price for Item 1, 4 day Tactical Driver Training Course is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

b) Tactical Driving Requirements Courses - Item 2, 2 day Tactical Driver Refresher Training Course – The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per participant. The evaluated price for Item 2, 2 day Tactical Driver Refresher Training Course is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

c) Driving and Track Requirements - Item 3, General Driving Track, item 4, Double –Car Width Track, item 5, Tactical Track and item 6, Off-road Driving Area – The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per day. The evaluated price for Item 3, General Driving Track, item 4, Double –Car Width Track, item 5, Tactical Track and item 6, Off-road Driving Area is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

d) Driving Instructors – Item 7, Driving Instructors - The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per each per day. The evaluated price for Item 7, Driving Instructors is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

e) Vehicles - Item 8, Primary Training Vehicles, Item 9, Secondary Training Vehicles, Item 10, Off Road Vehicles, Item 11, Consumable Target Vehicles, and Item 12, Ramming Vehicles - The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per each per day. The evaluated price for Item 8, Primary Training Vehicles, Item 9, Secondary Training Vehicles, Item 10, Off Road Vehicles, Item 11, Consumable Target Vehicles, and Item 12, Ramming Vehicles is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

2. Pricing Basis B – W6599-191160 – Task 3 – Dynamic Ranges Training Requirement

f) Dynamic Ranges Requirement Course - Item 13, 5 day Dynamic Ranges Training Course – The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per participant. The evaluated price for Item 1, 4 day Tactical Driver Training Course is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

g) Offeror Support Staff – Item 14, Range Safety Officer, Item 15, Role Players, and Item 16, Program Coordinator – The extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per shift. The evaluated price for Item 14, Range Safety Officer, Item 15, Role Players, and Item 16, Program Coordinator is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

h) Target Equipment (Rental) – Item 17, Portable Electronic Target System, Item 18, Stationary Infantry Targets (SIT), Item 19, Steel Type 1 – Swing Set, Item 20, Steel Type II – H Stand, Item 21, Steel Type III – X Stand and Item 22, Large Metal 'Gong Style' Target - the extended price for each year will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per each per day. The evaluated price for Item 17, Portable Electronic Target System, Item 18, Stationary Infantry Targets (SIT), Item 19, Steel Type 1 – Swing Set, Item 20, Steel Type II – H Stand, Item 21, Steel Type III – X Stand and Item 22, Large Metal 'Gong Style' Target is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

i) Target Equipment (Consumable) – Item 23, Wooden Target Boards, Item 24, Three-dimensional (3D) human torso targets, Item 25, Replica Weapons, Item 26 Steel Dueling Trees, Item 27, Destroyable Target Vehicles, Item 28, Plywood Replica Vehicle Targets, Item 29, Breaching Walls, Item 30, Village Breaching Building, and Item 31, Pyrotechnic Sets - the extended price for each year will be calculated multiplying the Estimated Yearly Usage by the Offeror's price per unit. The evaluated price for Item 23, Wooden Target Boards, Item 24, Three-dimensional (3D) human torso targets, Item 25, Replica Weapons, Item 26 Steel Dueling Trees, Item 27, Destroyable Target Vehicles, Item 28, Plywood Replica Vehicle Targets, Item 29, Breaching Walls, Item 30, Village Breaching Building, and Item 31, Pyrotechnic Sets is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

j) Miscellaneous Training Equipment and Services Rental – Item 32, Scissor Jack, Item 33, Forklift, Item 34, Portable UHF/VHF radios and Item 35, Portable Toilets – will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per each per day. The evaluated price for Item 32, Scissor Jack, Item 33, Forklift, Item 34, Portable UHF/VHF radios and Item 35, Portable Toilets is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

k) Lodging – Item 36, Lodging (per bed/per day) will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per bed per day. The evaluated price for Item 36, Lodging (per bed/per day) is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

l) Facility Rentals – Item 37, Briefing Room, Item 38, Classroom, Item 39, Office, Item 40, Indoor Storage Room, Item 41, Weapons Storage Vault and Item 42, Ammunition Vault will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per day. The evaluated price for Item 37, Briefing Room, Item 38, Classroom, Item 39, Office, Item 40, Indoor Storage Room, Item 41, Weapons Storage Vault and Item 42, Ammunition Vault is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

m) Meals – Item 43, Meal Service (per person/per day) will be calculated by multiplying the Estimated Yearly Usage by the Offeror's price per person per day. The evaluated price for Item 43, Meal Service (per person/per day) is the sum of the extended prices for Year 1, Year 2, Option Year 1 and Option Year 2.

4.2 Basis of Selection

Solicitation No. - N° de l'invitation
W6599-191160/A
Client Ref. No. - N° de réf. du client
W6599-19-1160

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-0-54007

Buyer ID - Id de l'acheteur
KIN535
CCC No./N° CCC - FMS No./N° VME

4.2.1 An offer must comply with the requirements of the Request for Standing Offers and meet all mandatory technical evaluation criteria to be declared responsive. The responsive offer with the lowest evaluated price will be recommended for issuance of a standing offer.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Offerors must provide the required certifications and additional information to be issued a standing offer.

The certifications provided by offerors to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare an offer non-responsive, will have the right to set-aside a standing offer, or will declare a contractor in default if any certification made by the Offeror is found to be untrue whether made knowingly or unknowingly during the offer evaluation period, during the Standing Offer period, or during the contract period.

The Standing Offer Authority will have the right to ask for additional information to verify the Offeror's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Standing Offer Authority will render the offer non-responsive, result in the setting aside of the Standing Offer or constitute a default under the Contract.

5.1 Certifications Required with the Offer

Offerors must submit the following duly completed certifications as part of their offer.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all offerors must provide with their offer, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to the Issuance of a Standing Offer and Additional Information

The certifications and additional information listed below should be submitted with the offer, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Standing Offer Authority will inform the Offeror of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the offer non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Offeror must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Standing Offer Certification

By submitting an offer, the Offeror certifies that the Offeror, and any of the Offeror's members if the Offeror is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list) available at the bottom of the page of the [Employment and Social Development Canada-Labour's](https://www.canada.ca/en/employment-social-development/canada-labour/s) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#s4>).

Canada will have the right to declare an offer non-responsive, or to set-aside a Standing Offer, if the Offeror, or any member of the Offeror if the Offeror is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of issuing of a Standing Offer or during the period of the Standing Offer.

5.2.3 Additional Certifications Precedent to Issuance of a Standing Offer

5.2.3.1 Status and Availability of Resources

SACC Manual clause [A3005T](#) (2010-08-16), Status and Availability of Resources

5.2.3.2 Education and Experience

SACC Manual clause [A3010T](#) (2010-08-16), Education and Experience

PART 6 - STANDING OFFER AND RESULTING CONTRACT CLAUSES

A. STANDING OFFER

6.1 Offer

6.1.1 The Offeror offers to fulfill the requirement in accordance with the Statement of Work at Annex "A".

6.2 Security Requirements

6.2.1 There is no security requirement applicable to the Standing Offer.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Standing Offer and resulting contract(s) by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2005](#) (2017-06-21) General Conditions - Standing Offers - Goods or Services, apply to and form part of the Standing Offer.

6.3.2 Standing Offers Reporting

The Offeror must compile and maintain records on its provision of goods, services or both to the federal government under contracts resulting from the Standing Offer. This data must include all purchases, including those paid for by a Government of Canada Acquisition Card.

The Offeror must provide this data in accordance with the reporting requirements detailed in Annex "C". If some data is not available, the reason must be indicated. If no goods or services are provided during a given period, the Offeror must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Standing Offer Authority.

The quarterly reporting period is defined as follows:

- 1st quarter: Issuance of Standing Offer to 30 September;
- 2nd quarter: 1 October to 31 December;
- 3rd quarter: 1 January to 31 March
- 4th quarter: 1 April to 30 June

The data must be submitted to the Standing Offer Authority no later than fifteen (15) calendar days after the end of the reporting period.

6.4 Term of Standing Offer

6.4.1 Period of the Standing Offer

The period for making call-ups against the Standing Offer is from Issuance to two (2) years later.

6.4.2 Extension of Standing Offer

If the Standing Offer is authorized for use beyond the initial period, the Offeror offers to extend its offer for an additional two (2) one (1) year periods, under the same conditions and at the rates or prices specified in the Standing Offer, or at the rates or prices calculated in accordance with the formula specified in the Standing Offer.

The Offeror will be advised of the decision to authorize the use of the Standing Offer for an extended period by the Standing Offer Authority thirty (30) days before the expiry date of the Standing Offer. A revision to the Standing Offer will be issued by the Standing Offer Authority.

6.5 Authorities

6.5.1 Standing Offer Authority

The Standing Offer Authority is:

Name: Nancy Carrière
Title: Supply Specialist
Public Works and Government Services Canada
Directorate: Acquisitions Branch
Address: 86 Clarence Street
Kingston, Ontario K7L 1X3
Telephone: (613)- 286- 5423
Facsimile: (613)- 545-8067
E-mail address: nancy.carriere@pwgsc-tpsgc.gc.ca

The Standing Offer Authority is responsible for the establishment of the Standing Offer, its administration and its revision, if applicable. Upon the making of a call-up, as Contracting Authority, he is responsible for any contractual issues relating to individual call-ups made against the Standing Offer by any Identified User.

6.5.2 Project Authority

The Project Authority for the Standing Offer is identified in the call-up against the Standing Offer.

The Project Authority is the representative of the department or agency for whom the Work will be carried out pursuant to a call-up against the Standing Offer and is responsible for all the technical content of the Work under the resulting Contract.

6.5.3 Offeror's Representative (To be completed by Offeror)

Name: _____
Title: _____
Company: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail Address: _____

6.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

6.7 Identified Users

The Identified User authorized to make call-ups against the Standing Offer is: Department of National Defence, Vice Chief of Defence Staff.

6.8 Call-up Instrument

The Work will be authorized or confirmed by the Identified User(s) using the duly completed forms or their equivalents as identified in paragraphs 2 and 3 below, or by using Canada acquisition cards (Visa or MasterCard) for low dollar value requirements.

1. Call-ups must be made by Identified Users' authorized representatives under the Standing Offer and must be for goods or services or combination of goods and services included in the Standing Offer at the prices and in accordance with the terms and conditions specified in the Standing Offer.
2. Any of the following forms could be used which are available through [PWGSC Forms Catalogue](#) website:
 - PWGSC-TPSGC 942 Call-up Against a Standing Offer
 - PWGSC-TPGSC 942-2 Call-up Against a Standing Offer - Multiple Delivery
 - PWGSC-TPSGC 944 Call-up Against Multiple Standing Offers (English version)
 - PWGSC-TPSGC 945 Commande subséquente à plusieurs offres à commandes (French version)

or

3. An equivalent form or electronic call-up document which contains at a minimum the following information:
 - standing offer number;
 - statement that incorporates the terms and conditions of the Standing Offer;
 - description and unit price for each line item;
 - total value of the call-up;
 - point of delivery;
 - confirmation that funds are available under section 32 of the Financial Administration Act;
 - confirmation that the user is an Identified User under the Standing Offer with authority to enter into a contract.

6.9 Limitation of Call-ups

Individual call-ups against the Standing Offer must not exceed \$200,000.00 (Applicable Taxes included).

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- a) the call up against the Standing Offer, including any annexes;
- b) the articles of the Standing Offer;

-
- c) the general conditions [2005](#) (2017-06-21), General Conditions - Standing Offers - Goods or Services
 - d) the general conditions [2035](#) (2020-05-28) ; General Conditions – Higher Complexity - Services
 - e) Annex A, Statement of Work;
 - f) Annex B Basis of Payment;
 - g) the Offeror's offer dated _____ (Note to Offerors: Canada will insert information at time of issuance of the Standing Offer)

6.11 Certifications and Additional Information

6.11.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Offeror with its offer or precedent to issuance of the Standing Offer (SO), and the ongoing cooperation in providing additional information are conditions of issuance of the SO and failure to comply will constitute the Offeror in default. Certifications are subject to verification by Canada during the entire period of the SO and of any resulting contract that would continue beyond the period of the SO.

6.12 Applicable Laws

The Standing Offer and any contract resulting from the Standing Offer must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____.

6.13 Transition to an e-Procurement Solution (EPS)

During the period of the Standing Offer, Canada may transition to an EPS for more efficient processing and management of individual call-ups for any or all of the SO's applicable goods and services. Canada reserves the right, at its sole discretion, to make the use of the new e-procurement solution mandatory.

Canada agrees to provide the Offeror with at least a three-month notice to allow for any measures necessary for the integration of the Offer into the EPS. The notice will include a detailed information package indicating the requirements, as well as any applicable guidance and support.

If the Offeror chooses not to offer their goods or services through the e-procurement solution, the Standing Offer may be set aside by Canada.

6.14 SACC Manual Clauses

SACC Manual Clause [A9062C](#) (2011-05-16) Canadian Forces Site Regulations

B. RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from a call-up against the Standing Offer.

6.1 Statement of Work

The Contractor must perform the Work described in the call-up against the Standing Offer.

6.2 Standard Clauses and Conditions

6.2.1 General Conditions

[2035](#) (2020-05-28), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

6.3 Term of Contract

6.3.1 Period of the Contract

The Work must be completed in accordance with the call-up against the Standing Offer.

6.4 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2019-01](#) of the Treasury Board Secretariat of Canada.

6.5 Payment

6.5.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Call-up, the Contractor will be paid for the Work performed in accordance with the Basis of Payment at Annex "B" to a ceiling price stated in the call-up document. Customs duties are included and Applicable Taxes are extra.

6.5.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

6.5.3 Single Payment

SACC Manual clause [H1000C](#) (2008-05-12), Single Payment

6.5.4 SACC Manual Clauses

SACC Manual clause [C0705C](#) (2010-01-11), Discretionary Audit

6.5.5 Electronic Payment of Invoices – Call-up

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Direct Deposit (Domestic and International);
- b. Wire Transfer (International Only)

6.6 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by:

- a. a copy of time sheets to support the time claimed;
- b. a copy of the release document and any other documents as specified in the Contract;
- c. a copy of the invoices, receipts, vouchers for all direct expenses, and all travel and living expenses;

Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.
- c. one (1) copy must be forwarded to the consignee.

6.7 Insurance Requirements

SACC *Manual* clause [G1005C](#) (2016-01-28) Insurance – No Specific Requirement

6.8 Inspection and Acceptance

The Project Authority is the Inspectional Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements of the Statement of Work and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

ANNEX "A"

STATEMENT OF WORK

1.0 SCOPE

1.1 Purpose

The Department of National Defence (DND) has a requirement for tactical driver training and dynamic ranges on an "as and when requested" basis. To facilitate training, a Tactical Driver Training (Task 1), a Tactical Driver Refresher Training (Task 2), and Dynamic Range Training (Task 3) is required to be conducted either in succession or as separate independent activities as identified within the Statement of Work (SOW).

1.2 Terminology

The following abbreviations and acronyms are used in this SOW:

Definition	Abbreviations and Acronyms
Anti-lock Braking System	ABS
Canadian Armed Forces	CAF
Centimetre	cm
Close Quarters Battle	CQB
Degrees Celsius	°C
Degrees Fahrenheit	°F
Department of National Defence	DND
Emergency Medical Services	EMS
Feet	ft.
Grams	g
Hours	hrs
Improvised Explosive Device	IED
Kilograms	Kg
Kilometers	Km
Lbs	Pounds (Imperial)
Liaison Officer	LO
Meters	m
Millimetre	mm
Miles	mi
Millilitre	mL
Net Explosive Quantity	NEQ
Night Vision Goggles	NVG
Operations	Ops
Personal Protective Equipment	PPE
Program Coordinator	PC
Pursuit Intervention Technique	PIT
Range Safety Officer	RSO
Sports Utility Vehicle	SUV
Square Feet	ft ²
Square Metres	m ²
Standard Infantry Target	SIT
Statement of Work	SOW

Tactics, Techniques, and Procedures	TTP
Three Dimensional	3D
Ultra High Frequency	UHF
Very High Frequency	VHF
Day	24 hour period of a calendar day
Per diem	8 hour period in a calendar day

2.0 REQUIREMENTS

2.1 Tasks

The Contractor must provide the following on an “as and when required basis”:

1. Task 1 – Tactical Driver Training as detailed in section 2.1.1;
2. Task 2 – Tactical Driver Refresher Training as detailed in section 2.1.2; and
3. Task 3 – Dynamic Ranges as detailed in section 2.1.3.

2.1.1 Task 1 – Tactical Driver Training

2.1.1.1 General. The Contractor must be prepared to conduct Tactical Driver Training for a minimum of six (6) and up to a maximum of eighteen (18) CAF members per course conducting up to three (3) courses annually.

2.1.1.2 Duration. The contractor must conduct the Tactical Driver Training continuously over a four (4) day period. When requested by the Technical Authority, there will be a one day rest period prior to proceeding to the Dynamic Range Facility when the Tactical Driver Training is conducted in succession with the Dynamic Range training.

2.1.1.3 Training Requirement. The Tactical Driver Training must meet all criteria identified in Attachment 1 to Annex A.

2.1.2 Task 2 – Tactical Driver Refresher Training

2.1.2.1 General. The Contractor must provide a separate two-day refresher training package for Tactical Driver techniques and skills to ensure trainees are enabled to maintain their proficiencies for the skills taught during the comprehensive four (4) day course. To this end, the Contractor must be prepared to conduct the Tactical Driving Refresher Training package for a minimum of six (6) and up to a maximum of eighteen (18) CAF members per course, conducting up to three (3) courses annually.

2.1.2.2 Duration. The Contractor must conduct the Tactical Driving Refresher training continuously over a two (2) day period. When requested, by the Technical Authority there will be a one-day rest period prior to proceeding to the Dynamic Range Facility when the Tactical Driving Refresher training package is conducted in succession with the Dynamic Range training.

2.1.2.3 Training Requirement. The Tactical Driver Refresher Training must meet all criteria identified in Attachment 2 to Annex A.

2.1.3 Task 3 – Dynamic Ranges

2.1.3.1 General. The Contractor must be able to provide range training facilities and weapons training areas that can accommodate a minimum of six (6) to a maximum of eighteen (18) CAF members on a variety of conventional and non-conventional ranges to support advanced weapons training and military operations in an urban environment. Moreover, non-conventional range training will include the use of

contractor provided vehicles for a variety of mounted and dismounted tactics. Mounted tactics are techniques, procedures, and drills performed from within a vehicle whereas dismounted tactics are performed on foot.

2.1.3.2 Duration. The Contractor must be able to accommodate a five (5) day range portion with the option for up to an additional two (2) days of range training. This training will have up to an additional six (6) CAF training and range safety staff supporting the training scenarios being delivered to primary trainees.

2.1.3.3 Range Facilities and Weapons Training Areas Requirement. The Dynamic Ranges training must meet all criteria identified in Attachment 3 to Annex A.

3.0 DELIVERABLES

3.1 Training Facility

The Contractor must provide a training facility within a 50 km (31.1 mi) geographical location that meets the following requirements:

3.1.1 Classroom. The Contractor must provide a classroom for theoretical training sessions capable of the following:

1. Must seat up to 24 personnel;
2. Must be equipped with desks and chairs to accommodate up to 24 personnel;
3. Must be equipped with temperature control (thermostat) to heat or cool the classroom;
4. Must be equipped with a standard white board;
5. Must be wired to support electronic projection; and
6. Must be equipped with audio and video equipment for periods of instruction with HDMI connectors for DND provided laptops.

3.1.2 Office. For the dynamic ranges, the Contractor must provide a furnished office for general administration which can accommodate a minimum of three (3) CAF training staff. The office must also include capability for DND to connect to the internet through Contractor provided Wi-Fi or Ethernet.

3.1.3 Indoor Storage Room. The Contractor must provide secure on-site storage that measures at least 46.45 m² (500 ft²) for kit and equipment. The storage area(s) must facilitate the following:

1. Must be dry and watertight; and
2. Must be lockable by DND with the ability to accommodate the storage of personal kit.

3.1.4 Weapons Storage Vault. Minimum of one (1) vault that measures at least 3 m x 3 m (10 ft x 10 ft) capable of storing DND weapons and meets the following requirements:

1. Must be alarmed;
2. Separate from ammunition vault;
3. Must be capable of securing carbine/pistols and cases;
4. Must be lockable by DND; and
5. Must be accessible by DND personnel only.

3.1.5 Ammunition Vault. Minimum of one (1) ammunition vault with an approximate size of 1.5 m x 3 m (5 ft. x 10 ft.) capable of securing DND ammunition. It must meet the following requirements:

1. Must be alarmed;
2. Separate from weapons storage vault;
3. Must be capable of securing Net Explosive Quantity (NEQ) of 50;

4. Must be lockable by DND; and
5. Must be accessible by DND personnel only.

3.2 Driver Training

The Contractor must provide a variety of driving tracks, of the following types:

1. General Driving Track. Paved with mixed aggregate (tarmac, asphalt, concrete, etc.);
2. Double-Car Width Track. To allow driving on straight stretches and cambered corners (positive and negative);
3. Tactical Track. Paved with mixed aggregate (tarmac, asphalt, concrete, etc.), allowing double car driving and suitable for techniques described in section 2.1.1, section 2.1.2, and section 2.1.3:
 - a. This track must be able to incorporate four-way intersections and side streets when required; and
 - b. This track must have modifiable portions to allow for live-fire shooting from the vehicles.
4. Off-road Driving Area. Off-road driving area must provide a minimum 4.02 km (2.5 mi) loop including the following features:
 - a. Hills;
 - b. Water (streams, creeks for fording);
 - c. Muddy regions;
 - d. Sandy areas;
 - e. Rocky terrain;
 - f. Loose gravel; and,
 - g. Undulating ground: inclines (up), declines (down), slants (sideways) and slopes (steep ups and downs).

3.2.1 Driving Instructors. The Contractor must provide trained, qualified, and current instructors, at a minimum ratio of one (1) instructor for every three (3) trainees (1:3), to deliver the basic driving training and refresher training that covers all of the driving techniques as detailed in section 2.1.1 and section 2.1.2. The driving instructors are responsible for:

1. Delivering in-class and practical driving training;
2. Delivering a safety brief at the beginning of each course; and
3. Delivering the instruction on the driving techniques.

3.2.2 Vehicles

3.2.2.1 General Conditions. The Contractor must provide various vehicles types not to exceed six (6) at any given time on an "as and when required" basis. The following are general conditions that the Contractor must abide by:

1. The Contractor must pre-position vehicles as required to prepare for each training activity;
2. The Contractor must be capable of providing mix of transmission types (automatic/standard);
3. The Contractor must make available vehicles that will likely incur body damage while exercising driving techniques, such as ramming through barricades and single/multi-car mock attack and evasion response;
4. All vehicles provided must align with the training requirements listed in section 2.1.1 and section 2.1.2.

3.2.2.2 Vehicle Types. The Contractor must provide any of the following types of vehicles:

1. Primary Training Vehicles. Sport Utility Vehicles (similar to GMC Yukon, Ford Explorer, Toyota 4 Runner);
2. Secondary Training Vehicles. 4-door small/mid-sized sedan;
3. Off Road Vehicle. 4x4 pick-up truck or SUV;
4. Consumable Target Vehicles. Non-operating vehicle to be used as blocking or barricade vehicle to be rammed. The Contractor must be capable of providing enough consumable vehicles as required to allow all trainees to conduct at least one (1) ramming manoeuvre; and
5. Ramming Vehicles. Vehicles to be used for barricade breaching.

3.2.3 Driver Safety. For the driving training, the Contractor must provide the following equipment:

1. 1 helmet per trainee, helmets will be one-size adjustable or the sizes required will be identified in the call-up;
2. 1 set of eye protection per trainee;
3. 1 vehicle jack per vehicle;
4. 1 tow strap per vehicle;
5. 1 set of emergency tire repair tool per vehicle; and
6. 1 tow winch per vehicle.

3.3 Range Training

3.3.1 Ranges and Training Areas

All conventional and field firing ranges must be templated and licenced for both 9 mm and 5.56 mm NATO ball ammunition. A combination of ranges must be automated for efficiency in range conducts. The types of ranges required as follows:

1. Built-up Training Area. Must meet the following requirements:
 - a. Allow interior combat, CQB breaching, and building securing techniques to be practiced and confirmed;
 - b. Building interiors must include a combination of hallways, corners, and multiple rooms;
 - c. Live fire CQB is preferred; however, buildings only rated for Simunition FX® marking cartridges is acceptable. For live fire, all buildings must accommodate frangible (disintegrating) ammunition;
 - d. Contain one (1) or more building(s) that provide ballistic protection for the safety of personnel who are located in separate rooms;
 - e. At least one building must have multiple floors;
 - f. Must be able to accommodate training for up to eighteen (18) trainees simultaneously.
2. Urban Training Area. Must meet the following requirements:
 - a. Be a complex that is able to accommodate training for up to eighteen (18) trainees simultaneously;
 - b. Be configured to support live or Simunition FX® marking cartridges training as well as pyrotechnics (such as smoke) by day and by night. For live fire, all buildings must accommodate frangible (disintegrating) ammunition;
 - c. Contain one (1) or more building(s) that provide ballistic protection for the safety of personnel who are located in separate rooms; and;
 - d. Must be accessible for a minimum of two (2) Contractor provided vehicles to manoeuvre for vehicle and dismounted assaults.
3. Door Breaching Range. Must provide mechanical internal and external wooden doors for breaching training (as part of CQB). Only mechanical methods will be exercised; this includes breaching with sheer force or tools such as battering rams, sledgehammers, or pry bars.

4. Conventional (Flat Range). Must accommodate shooting from 5 m to 200 m for up to eighteen (18) shooters;
5. Unknown Distance Range. Must accommodate shooting from 5 m to 400 m for up to eighteen (18) shooters. Range must be unmarked with access to shoot from building and various elevations; and
6. Vehicle Counter Ambush Range. Must meet the following requirements:
 - a. Be an open field with dirt roads and obstacles as well as undulating ground;
 - b. Must provide a 180 degree arc of fire, and allow for pyrotechnics (such as smoke);
 - c. Must be able to accommodate two (2) to three (3) Contractor provided vehicles and up to eight (8) trainees at one time;
 - d. Must accommodate shooting from 5 m to 200 m; and
 - e. Must be able to accommodate the manoeuvre of vehicles along a route of no less than 2 km allowing for multiple ambush areas enabling the trainees to react to ambushes from all cardinal points of the vehicle (i.e. front, left, right and rear of vehicle).

3.3.2 Range Equipment

1. Field stores, barricades, rooms, windows and doors are required for room clearing within the ranges listed in section 3.3.1, paragraphs 1, 2, and 3;
2. Conventional paper range targets, patches and various size steel targets, as listed below, that are capable of supporting live fire from 9 mm and 5.56 mm NATO standard ammunition on all ranges listed in section 3.3.1;
3.
 - a) Portable Electronic Target System: Up to Quantity 25 Portable Electronic Target Systems that must:
 - i. Withstand fire power from 5.56 mm, and 9 mm calibre firearms;
 - ii. Include metal head targetry for 100-300 meter (328-984 ft.) shooting, small metal and head targetry for 300-600 meter (984-1968.5 ft.) shooting and large head and body targetry for 600-2400 meter (1968.5-7874 ft.) shooting.
 - iii. Operate remotely by one (1) master control and provide the ability for the user to "pop up" inserted targets within the range arcs when desired;
 - b) Stationary Infantry Targets (SIT): Up to Quantity 10 Stationary Infantry Targets and one (1) Stationary infantry Target System, that must withstand fire power from 5.56 mm and 9 mm calibre firearms;
 - c) Steel TYPE I – Swing Set: Up to Quantity 10 Steel TYPE I – Swing sets, withstanding fire from 5.56 mm and 9 mm calibre firearms;
 - d) Steel TYPE II – H Stand: Up to Quantity 10 Steel TYPE II – H stands, withstanding fire power from 5.56 mm and 9 mm calibre firearms;
 - e) Steel TYPE III – X Stand: Up to Quantity 10 Steel TYPE III – X stands, withstanding fire power from 5.56 mm and 9 mm calibre firearms;

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- f) Large Metal 'Gong' Style Target: Up to Quantity five (5) large metal 'gong' style targets, withstanding fire power from 5.56 mm and 9 mm calibre firearms;
 - g) Wooden Target Boards: Up to Quantity four (4) wooden target boards for use during training;
 - h) Three-dimensional (3D) human torso targets: Up to Quantity 10 three-dimensional human torso targets on stands. Provided 3D torso targets can be made from wood, foam or harden plastic, and must withstand fire power from 5.56 mm calibre weapon. The targets must be no less than 1.75m (5.7 ft.) tall;
 - i) Replica Weapons: Up to Quantity 10 replica or plywood weapons (Soviet style weaponry) as coordinated by DND to be used with three-dimensional human torso targets.
 - j) Steel Dueling Trees: Up to three (3) steel dueling trees, which must withstand fire from 5.56 mm and 9 mm caliber firearms;
 - k) Destroyable Target Vehicles: Up to quantity 30 destroyable target vehicles, which must withstand fire from 5.56 mm and 9 mm caliber firearms for use on the Long Distance Training Range and the Mounted Training Range;
 - l) Plywood Replica Vehicle Targets: Up to Quantity 50 plywood replica vehicle targets;
 - m) Breaching Walls: Up to quantity three (3) Breaching Walls that must be:
 - i. Built by the Contractor in a requested location on training facility area, as coordinated with DND;
 - ii. 30.48 cm (12 inches) thick, 2.4384 meters (8 ft.) in height and 3.048 meters (10 ft.) in length.
 - iii. Built with mud bricks or cinder blocks and mortar.
 - iv. Built with wooden bracing on one side to prevent it from falling over during breaching activities.
 - n) Village Breaching Buildings: Up to quantity one (1) Village Breaching Building that must be:
 - i. Built on a specified location at one of the training range areas as coordinated with DND.
 - ii. 6 meters by 6 meters, (20 ft. by 20 ft.) in dimension.
 - iii. Built to have quantity two (2) to four (4) rooms with external doors and two (2) windows each.
4. The Contractor must provide up to eight (8) Pyrotechnic Sets to include all necessary equipment for Pyrotechnic simulation, i.e. remote firing initiating system, pyro set. The pyrotechnic set(s) must:
- a. Simulate battle fire sounds such as rocket-propelled grenades (RPGs) and improvised explosive device (IEDs) during training; and

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- b. Used with other target equipment and must be installed and operated by the Contractor's personnel.
6. The Contractor must provide sources of ambient lighting for target equipment during periods from dusk to dawn.
 7. The Contractor must liaise with the DND to coordinate the placement and use of all target equipment during the training course. The Contractor must transport, position, and removal of all target equipment and vehicles requested and used during training courses.
 8. The Contractor must provide fire suppression equipment during all times when ranges are being utilized.

3.3.3 Range Staff. Upon request, DND may request Contractor provide up to 2 x Range Safety Staff support on an "as and when required" basis throughout the contract. Range Staff duties requested must include the following:

1. Clean-up of all ranges after use by DND, to include explosive range sweep services;
2. Liaise with DND range safety officer (RSO) to ensure safe setup, maintenance of targets in accordance with required training;
3. Act as target operators for training; and
4. Liaise with DND RSO and coordinate with trainees as Assistant RSOs to maintain safety during the conduct of training.

3.3.4 Role Players. The Contractor must provide up to fifteen (15) role players (English Speaking) to assume the role of Enemy Force and local population during Scenario Based Training. Role players will conduct weapons contact with the trainees using paintballs and blank firing weapons. Role players will be involved in physical altercations at a level of 50% effort (low levels of contact) as well as be shot with Simunition FX® ammo. The exact numbers required will be confirmed to the Contractor by the DND LO prior to each training course. The Contractor must coordinate the required roles and functions of the role players with the DND LO prior to the training course, and be responsible to coordinate the role player activities and rotation during training. The requirement for role players will be detailed in each call-up. The role players must meet the following requirements:

1. Be outfitted with appropriate attire and personal protective equipment (PPE); and
2. As required, must be armed with paintball and/or blank firing weapons.

3.4 Accommodations and Meals

3.4.1 Accommodations. Contractor must be able to accommodate a maximum of 24 personnel on-site with no more than two (2) per room. The Contractor must provide janitorial services for all of the accommodations. Janitorial services must be provided up to three (3) times per week, during week days, between the hours of 0800hrs and 1600hrs local time. Any requirements outside of this parameter must be mutually agreed upon between the Contractor and DND.

a) The lodging must include the following:

- i. Washroom amenities such as sinks, showers, and toilets. All washroom amenities must remain both clean and serviceable throughout every training course.
- ii. Either bunkrooms (multiple beds) or semi-private (2 beds for 2 people), which must provide separate beds for each individual and allow for segregation of males and females.

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- iii. At a minimum, one (1) bed, with two (2) clean linen sets per individual and towels.
 - iv. Serviceable refrigerator(s) to hold twenty-four (24) individuals' water bottles, lunch items and perishable snacks.
 - v. Laundry room(s) to support twenty-four (24) individuals' laundry requirements. If not available, the Contractor must provide a laundry service that operates on a two (2) day pick up cycle with one (1) day turnaround time.
 - vi. A parking area that can accommodate up to nine (9) full-size vehicles and one (1) cube van (total of 10 parking spots).
 - vii. Wi-Fi Internet access.

b) Briefing Room: The Contractor must provide access to a briefing room that can seat up to twenty-four (24) DND personnel. The briefing room must meet the following requirements:

- i. Briefing room must be equipped with standard tables, chairs, whiteboards and be wired to support electronic projection of materials.
- ii. Briefing Room must provide access to a land line telephone, which can be used for outgoing and incoming local calls.
- iii. Upon DND request, the Contractor must ensure restricted access control to briefing room for exclusive DND personnel use only.

Commercial lodgings must have all amenities listed in 3.4.1, and be within 50 km (31.1 mi) of training facilities.

3.4.2 Meals. The Contractor must ensure unlimited potable drinking water is available to all DND personnel at all times throughout the training. The Contractor must provide one of the following meal options:

1. On-site Meal

- a. The Contractor must provide up to three (3) meals a day for up to a maximum of 24 people and provide access to their cafeteria / dining facility on site or within 50 meters of the training area;
- b. All cafeteria / dining facility meal services must be provided in accordance with the standard meal requirements in Attachment 4 to Annex A and the standard portion size per meal in Attachment 5 to Annex A;
- c. All meals must be served in the dining hall unless otherwise requested by DND;
- d. When requested, the Contractor must provide lunch and/or dinner meals in individual disposable packages (boxed meals), that can be transported to the ranges by DND. When such a request is made, DND will provide the Contractor with no less than 48 hours advance notice, and advise the Contractor when the meal(s) need to be ready for pick-up. These meals must meet the standards outlined in Attachment 6 to Annex A.
- e. The Contractor must provide a proposed menu for the duration of the training course to DND for review and subsequent approval, no less than 15 calendar days prior to the commencement.

The Contractor must be able to provide the following meals at the specified hours:

Breakfast 0630-0830hrs;

Lunch 1100-1300hrs; and
Dinner 1700-1900hrs.

4.0 CONSTRAINTS

4.1 Standards and Safety

4.1.1 Emergency Equipment. The Contractor is to ensure all driving tracks, ranges, and training areas have the following emergency equipment accessible to DND personnel:

1. First Aid Kit. Must include at least, but will not be limited to:
 - a. Emergency telephone numbers for EMS and local poison control centre;
 - b. Sterile gauze pads (dressings) in small and large squares;
 - c. Adhesive tape;
 - d. Roller and triangular bandages;
 - e. Adhesive bandages in assorted sizes;
 - f. Scissors;
 - g. Tweezers;
 - h. Safety pins;
 - i. Instant ice packs;
 - j. Disposable non-latex gloves, such as surgical or examination gloves;
 - k. Antiseptic wipes or soap;
 - l. Emergency blanket;
 - m. Eye patches; and
 - n. Barrier devices, such as a pocket mask or face shield.
2. Firefighting Equipment. Must be capable of extinguishing a vehicle fire.

4.2 Climate

1. In order to accommodate training year-round, the Bidder's facility must be located in North America, in Canada or the Continental USA in an arid or semi-arid Koppen climate zone. The lowest mean temperature at the location for any month, within the past twelve (12) months, must not be lower than 5°C or (41°F).
2. Outdoor facilities must be year round uninterrupted access with regards to weather conditions.

4.3 Access to Training Facility

1. The Contractor must ensure that DND personnel have exclusive use of the training areas within the facility (i.e. ranges, tracks, shoot houses, training areas, etc.) that they have booked/ordered for the duration of their training session, with the sole exception being Contractor-provided staff.
2. Must have 24-hour training with live fire and explosives with no local noise restrictions throughout the training area.

4.4 Distances

4.4.1 Travel Distance from Canada. All prospective Contracted facilities must be within one days' travel by air from Ottawa, Ontario, Canada and be located within Canada or the Continental USA.

4.4.2 Travel Distance from Nearest Airport. The training facility must be located no further than 200 kilometers (125 miles) from a commercial international airport.

4.4.3 Training Facility Distances. The Contractor's ranges, tracks, barracks, dining hall etc., must be located within a 50 km (31.1 mi) radius of the centre of the facility.

4.5 Medical

The Contractor must have access to integral medical resources and its own emergency medical response plan in place for all activity referenced in this SOW in service of both Contractor employees and DND members. Training facilities must be readily accessible to Emergency Medical Services (EMS) not to exceed 15 minutes. An accredited medical facility must be available within 72.42 km (45 mi) of training location. The medical facility must possess the appropriate trauma response capabilities (minimum Level 3 Trauma Centre) to address injury types (i.e., gunshot, blast, fragmentation, etc.) that may be sustained through training. Air ambulance must be available if the proximity exceeds 72.42 km (45 mi), but must not exceed 30 minutes of air travel.

4.6 DND Requests for Training

4.6.1 Submission of Requirements. Whenever possible, CAF will provide a minimum of 60 days' notice to the contractor when issuing call-ups. Contracted venue will be provided with any changes to previously discussed drills, operating procedures (TTPs) and practices by an identified member of the training audience on the first day of training allowing sufficient time to adjust scenarios and setting. Changes to the above mentioned Training Tasks and tactical driving venue will be provided within a minimum of five (5) calendar days by DND to the Contractor in an amendment to the original call-up electronic form.

4.6.2 Modifications. Modification of the training program will only be authorized by the Technical Authority and must not incur additional costs to the Crown. No unwarranted modification to the training by the Contractor is permitted without written consent from the Technical Authority.

4.7 Liaison and Support

Program Coordinator (PC). The Contractor must provide an individual to meet on a daily basis with a DND representative to coordinate training requirements and to discuss training support and logistical issues. The PC will act as a link between CAF staff and the Contractor to communicate and coordinate activities as identified in 2.1. The PC must provide technical and subject matter expertise regarding the onsite services provided by the Contractor.

4.8 Repair/Replacement

The Contractor must repair, or replace, any damage incurred to any of their own equipment and vehicles during the course of any of the training provided. The repair/replacement of Contractor provided equipment and vehicles must be done in a fashion as to not affect or interrupt the training plan.

4.9 Records

The Contractor may not record nor retain any photographs, videos, or identifying information of DND personnel beyond the conduct of individual training courses. Any such recordings can only be made with authorization from DND, and must either be destroyed or handed over to DND at the end of training.

4.10 Non-Disclosure

All of the Contractor's personnel involved in the provision of services to DND must sign a Non-Disclosure Agreement, beginning upon contract award until expiry as per Annex "E".

4.11 Language

All training and materials must be provided in English.

4.12 Miscellaneous Training Equipment and Services

4.12.1 The Contractor must provide DND with the following training equipment and services for the duration of the training course, on an as and when requested basis:

1. Scissor Jack. When requested by DND, the Contractor must provide one (1) scissor jack, with capacity of lifting a minimum of 5000lbs (2268 kg) solid wooden structure with the dimensions 9 ft. by 9 ft. (2.74 meter by 2.74 meter).
2. Fork Lift. When requested by DND, the Contractor must provide one (1) Fork Lift, with capacity of lifting a 10,000lb (4536 kg) Air Craft Pallet, must have adjustable 72 inch (1.82 meter) tines, or fork extensions to extend fork length to 72 inches (1.82 meter).
3. Portable UHF/VHF Radios. The Contractor must provide up to ten (10) portable UHF/VHF radios with the following requirements:
 - a. These radios must be dedicated to maintain at all times, a single frequency net and safe communications with Range Control during training range operations.
 - b. Each radio provided must include quantity one (1) spare battery and one (1) charging device unit.
 - c. The Contractor must replace, at no extra cost to DND, any defective or inoperable radio within a four (4) hour time frame.
4. Portable Toilets. The Contractor must provide at least two (2) portable toilets at the site of each training range or compound or area in use by DND, within 100 meters. The Contractor must ensure that the provided portable toilets meet the following conditions:
 - a. Must be provided in a clean state and maintained as such throughout period of use;
 - b. Must have a vent stack, self-closing door with interior lock and "occupied" indicator;
 - c. Must have sufficient toilet paper capacity to coincide with standard schedule for replenishment; and
 - d. Must be compliant with all applicable local health and safety codes, regulations, and industry standards, including disposal.

5.0 SUPPORT PROVIDED BY DND

5.1 DND Representative

DND will designate and provide a Liaison Officer to support the Contractor for the duration of training.

5.2 DND Logistical Support

1. DND will provide the Contractor a detailed schedule of the contracted training, including range activities in each call-up;

2. DND trainees will bring their own equipment (including weapons, ammunition, and NVGs) when conducting advanced range training and will be trained, qualified, and current on baseline weapon systems;
3. DND is responsible for travel to and from the Contractor's training facility;
4. DND will provide the Contractor with a list of trainees for the basic driving, refresher driving training, and dynamic ranges;
5. DND will arrange for ground transport for its own equipment to the Contractor's facility;
6. DND will prepare its equipment for transport to and from the Contractor's facility; and
7. DND will be responsible for all customs requirements of its equipment.

ATTACHMENT 1 TO ANNEX A

Task 1 – Tactical Driver Training Requirements

1. Contractor must provide Tactical Driver Training that meets each of the following:

Course	Requirement
1	Practical instruction to include but not limited to “drive beyond normal limits.”
2	Practicable robust application must include but not limited to: 1. Hook up, tow and/or push disabled vehicle on/off track; and 2. Driving manual and automatic transmission vehicles.
3	Evasive evacuation maneuvers to include one and two car “J” and “Y” turns with a minimum of three successful attempts per student.
4	Evasive “pitting” and “ramming” maneuvers with a minimum of three successful attempts per trainee.
5	Driving under “low light” and “no light” conditions and with NVGs.
6	Transition from paved to dirt roads (or similar) and vice versa. Drivers must be able to perform this task under duress. Drivers must display a competent ability to complete this tasking prior to moving onto scenario based confirmation of abilities on the last day.
7	Operating a vehicle equipped with anti-lock braking systems (ABS) and without.
8	Operating a vehicle under slippery/wet driving conditions.
9	Emergency driving maneuvers and practices when faced with a disabled and non-compliant driver (simulated death).
10	Conventional and acceptable driving practices under extreme congested environments.
11	Second / Third vehicle emergency “blocking” techniques.

2. Scenario Requirement. Scenarios must not mirror close protection (CP) TTPs as they must be based on two and three vehicles tactics. For instance, in two vehicles, if the rear vehicle is being pursued by a hostile, then the lead and rear vehicle will swap positions. The Contractor must provide Training scenarios for the Tactical Driver Training which include:

Course	Requirement
1	Track to be as crowded as possible (within expected norms of budgetary constraints) to simulate working in an urban area where not all vehicles and pedestrians are indicated as a threat.
2	Traversal of the track using both manual and automatic transmission vehicles. The Contractor must be able to provide 50% of the vehicles used in manual transmission and include: 1. Small/midsize car; 2. High center of gravity Sport Utility Vehicle (SUV); and 3. High center of gravity pick-up truck.
3	Blending into traffic while we moving from point A to point B until a threat is encountered. Once a threat is identified, drivers will perform drills utilizing instructed and practiced controlled aggressive driving techniques.
4	“Force on Force” application utilizing small arms Simunition FX® marking cartridges (pistol and/or carbine equivalent).
5	Rear vehicle, which has the person designated sensitive, is being aggressively pursued and the front vehicle has to drop back and provide blocking techniques.

Solicitation No. - N° de l'invitation
W6599-191160/A
Client Ref. No. - N° de réf. du client
W6599-19-1160

Amd. No. - N° de la modif.
File No. - N° du dossier
KIN-0-54007

Buyer ID - Id de l'acheteur
KIN535
CCC No./N° CCC - FMS No./N° VME

6	Road block front, passable with rear vehicle running and lead vehicle down requiring push through (contact with fire and contact with no fire (simulated improvised explosive device (IED))).
7	Road block front, passable with all vehicles running requiring push through.
8	Road block front requiring ramming techniques (vehicles running).
9	Road block front, non-passable. Vehicles running utilizing reverse out techniques.
10	Contact left, right, front and rear. Vehicles running.
11	Aggressive non-life threatening role players operating additional vehicles requiring non-aggressive driving actions.
12	Scenario's designed for vehicle commandeering and movement from location.

ATTACHMENT 2 TO ANNEX A

Task 2 – Tactical Driver Refresher Training Requirements

1. The training package must broadly review the material instructed and correspond with skills taught in the four day Tactical Driver Training (Task 1). In order to refresh trainee skills, the Contractor must provide training that meets each of the following:

Course	Requirement
1	Review of skills “driving beyond normal limits.”
2	Hook up, tow and/or push disabled vehicle on/off track.
3	Driving manual and automatic transmission vehicles. Contractor must be able to provide 50% of the vehicles used in manual transmission and include: <ol style="list-style-type: none">1. Small/midsize car;2. High center of gravity Sport Utility Vehicle (SUV); and3. High center of gravity pick-up truck.
4	Evasive evacuation maneuvers to include one and two car “J” and “Y” turns with a minimum of three successful attempts per student.
5	Driving under “low light” and “no light” conditions and with NVGs.
6	Transition from paved to dirt roads (or similar) and vice versa. Drivers must be able to perform this task under duress. Drivers must display a competent ability to complete this tasking prior to moving onto scenario based confirmation of abilities on the last day.
7	Operating a vehicle equipped with anti-lock braking systems (ABS) and without.
8	Operating a vehicle under slippery/wet driving conditions.
9	Emergency driving maneuvers and practices when faced with a disabled and non-compliant driver (simulated death).
10	Conventional and acceptable driving practices under extreme congested environments.
11	Second / Third vehicle emergency “blocking” techniques.

ATTACHMENT 3 TO ANNEX A

Task 3 – Dynamic Ranges Requirements

1. The Contractor must provide the following range facilities and weapons training areas which facilitate the conduct of CAF led weapons training to include the use of pistol, carbine, and a combination of the two platforms:

Course	Requirement
1	CQB Training facilities which permit the conduct of breaching and securing building techniques. Live ammunition (CQB) is preferred, however training with Simunition FX® marking cartridges is acceptable.
2	Urban Training areas to include the use of live ammunition, Simunition FX®, and pyrotechnics (such as smoke grenades). Training areas to include the use of vehicle and dismounted assaults by day and by night.
4	Conventional Range Training areas which allow for static and manoeuvre Live fire weapons training.
5	Unknown Distance Range Training areas which allow for static and manoeuvre Live fire weapons training.
6	Vehicle Counter Ambush Range Training areas to include the manoeuvre of 2 to 3 vehicles through multiple ambush areas. Must enable trainees to react to ambushes from all cardinal points of the vehicle (i.e. front, left, right and rear of vehicle). Range training areas must allow for the use of Live fire ammunition, Simunition FX®, and pyrotechnics.

APPENDIX 1 TO ANNEX "A"

STANDARD MEAL REQUIREMENTS

The following list outlines the standard meal requirements for all meal services provided by the Contractor:

BREAKFAST	Juice
	Fruit
	Breakfast entrée
	Breakfast meat or alternative
	Cheese or Yogurt
	Breakfast starch
	Breakfast vegetable
	Bread product
	Two beverages
	Condiments/Preserves
LUNCH	Soup
	Main Entrée
	Choice of freshly prepared protein dish, pasta, à la carte, or sandwich
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages
	Condiments
DINNER	Soup
	Main Entrée dish
	Choice of freshly prepared protein dish, pasta or à la carte item
	Starch
	Cooked vegetable
	Salad Bar
	Fruit
	Dessert
	Bread product
	Three beverages
	Condiments
LATE SNACKS	Soup – either individual soup packages or as presented at dinner.
	Cookies/chips
	Juice Drinks
	Fruit

Conditions Regarding Beverages

When required to provide more than one (1) type of beverage, the Contractor must ensure that at least one (1) of the beverages provided is milk.

In situations where milk may not be appropriate for issue in a box lunch (hot weather conditions, diner allergies/requirements), either 2 x 250 ml juice/cold beverage or 1 x 400-500 ml container of juice/cold beverage must be substituted. The beverage is to be either placed inside the box lunch or stored in reusable coolers provided by the Contractor.

The following beverages are not considered to fulfill the standard meal requirements outlined in Appendix 1:

- Sports Drinks,
- Energy Drinks,
- Bottled water (flavoured, sparkling, fortified)
- If potable water is available in the Kitchen, bottled water is not required.

APPENDIX 2 TO ANNEX "A"

STANDARD PORTION SIZE PER MEAL

The following list outlines the standard requirements and portion sizes for all meals provided by the Contractor:

BREAKFAST	
Fruit	2x80g (raw)/person
Bacon	150 g cooked
Eggs	2/person
Sausage	150g cooked
Cheese	100g
Yogurt	175ml
Bread (white, brown, multi-grain)	2 slices/person
Breakfast vegetable (i.e. Beans, grits, etc.)	90g
Breakfast Starch (i.e. Potatoes, etc.)	100 g
Cereal (granola, corn flakes, bran flakes)	250g
Coffee	500 ml

LUNCH and DINNER	
Soup	250 ml
Steaks and chops (bone in)	250g (raw)
Chicken pieces (bone-in)	275g (raw)
Steak (boneless)	225 g (raw)
Boneless meat/poultry	210 g cooked (180 g raw)
Fish (steaks, fillet)	210 g (raw)
Fish (battered)	210 g (cooked)
Stews	300 g (cooked) (250 ml ladle)
Casserole dishes	300g (cooked) (250 ml ladle)
Pasta w/ sauce (main entrée)	210 g of pasta, 175 ml of sauce
Three decker sandwich	1 each (90 g of meat total)
Hamburger	1 each (167 g raw)
Hot dog	80 g (2 ea. @ 40 g or 1 ea. @ 80 g)
Pizza	1 each (1/6 of a 40 cm diameter pizza) 240 g
Tacos	2 each
Burritos	1 each (210g)
Submarine (21 cm long)	1 each (90 g sliced meat or 110 g mixed filling)
Sandwich	1 each
Sandwich filling - salad	110 g
Sandwich filling - sliced meat	90 g
Sliced meat – for cold plate	90 g
Starch Item - potatoes, rice, pasta	125 g (cooked) (2 ea. 125 ml spoon, 2 ea. #16 scoop)
Vegetables	90 g (125 ml spoon)
Salad Items	6" bowl or 8" plate
Canned fruit	175 ml

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Fresh fruit (individual)	1 each
Fresh grapes/berries/sliced fruits	125 ml or 90 g
Pudding	125 ml
Jell-O	125 ml
Ice cream	125 ml
Fruit yogurt	175 ml
Cake	1 piece (5 cm X 5 cm X 7 cm)
Pie	1 piece (1/8 of a 22 cm diameter pie)
Squares	1 piece (5 cm X 5 cm X 2.5 cm)
1 Cookies (7.5 cm diam.)	2 each
Cookies (12.5 cm diam.)	1 each
Doughnuts / Sweet Buns	1 each
Bread	1 slice
Dinner Roll	1 each

LATE SNACKS

Soup – either individual soup packages or as presented at dinner.	250 ml
Cookies/chips	100 g
Juice Drinks	250 ml
Fruit	2x80g (raw)/person

BEVERAGES

Juice	250 ml
Milk (2%, 1%, skim, choc, non-dairy)	250 ml
Fruit Drinks	250 ml
Pop	250 ml
Hot Beverages - various types of tea, coffee (regular and Decaffeinated)	250 ml

ANNEX "B"

BASIS OF PAYMENT

Note to Offerors: All text in italics will be deleted from the resulting Standing Offer.

Pricing:

Note to Offerors: The Offeror must state in their Offer the currency of their pricing. If left blank, the currency will be considered to be CAD.

All pricing is firm, in _____ currency, Free On Board (FOB) destination, customs duties included, and does not include applicable taxes (which must be shown as a separate item on invoices).

Pricing Periods:

Year 1 & 2: Issuance of Standing Offer to two (2) years later

Option Year 1: day after end of first contract period to one (1) year later

Option Year 2: day after first option period to one (1) year later

Definition of a Day:

All references in the Pricing Basis to "Day" refer to 24 hour duration.

Cancellation:

DND reserves the right to cancel training fifteen (15) calendar days or more in advance of the scheduled service date at no expense. In the case of cancellation fourteen (14) days or less prior to these courses, the following reimbursement provisions apply:

Cancellations between seven (7) and fourteen (14) days will be reimbursed at 50% of the call-up quoted value:

Cancellations between six (6) or fewer days prior to training will be reimbursed at 75% of the call-up quoted value:

Cancellations on or after the start of training will be reimbursed 100% of the call-up quoted value.

Estimated Usages:

The volumetric data included in this pricing schedule are provided for evaluation purposes only. They are not to be considered as a contractual guarantee. Their inclusion in this Pricing Basis does not represent a commitment by Canada that Canada's future usage of the services/items described in the Request for Standing Offer will be consistent with this data.

PRICING BASIS A – W6599-191160 - Task 1 – Tactical Driver Training Requirements and Task 2 – Tactical Driving Refresher Training Requirements								
Item	Reference	Description		Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
		Reference	Tactical Driving Requirement Courses					
1	(Annex A, para 2.1.1) and (Annex A, para 3.2.3.1 and 3.2.3.2)	4 day Tactical Driver Training Course (per participant) Each participant must be provided one (1) helmet and one (1) set of eye protection for the duration of the course.		16 <i>participants</i>	\$ /participant	\$ /participant	\$ /participant	\$ /participant
2	(Annex A, para 2.1.2) and (Annex A, para 3.2.3.1 and 3.2.3.2)	2 day Tactical Driver Refresher Training Course (per participant) Each participant must be provided a helmet and one (1) set of eye protection for the duration of the course.		12 <i>participants</i>	\$ /participant	\$ /participant	\$ /participant	\$ /participant
Item	Reference	Driving and Track Requirements		Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
3	(Annex A, para 3.2.1)	General Driving Track (per day)		10 days	\$ /day	\$ /day	\$ /day	\$ /day
4	(Annex A, para 3.2.2)	Double-Car Width Track (per day)		10 days	\$ /day	\$ /day	\$ /day	\$ /day
5	(Annex A, para 3.2.3)	Tactical Track (per day)		10 days	\$ /day	\$ /day	\$ /day	\$ /day

6	(Annex A, para 3.2.4)	Off-road Driving Area (per day)	10 days	\$ /day	Year 1	Year 2	Option Year 1	Option Year 2
Item	Reference	Driving Instructors	Estimated Yearly Usage					
7	(Annex A, para 3.2.1)	Driving Instructors (each per day)	10 days	\$ /each per day	Year 1	Year 2	Option Year 1	Option Year 2
Item	Reference	Vehicles	Estimated Yearly Usage					
8	(Annex A, para 3.2.2.2.1) and (Annex A, para 3.2.3.3 to para 3.2.3.6 inclusive)	Primary Training Vehicles (each per day) Each vehicle must include the following: 1 vehicle jack 1 tow strap 1 set of emergency tire repair tool 1 tow winch	10 days	\$ /each per day	Year 1	Year 2	Option Year 1	Option Year 2
9	(Annex A, para 3.2.2.2.2) and (Annex A, para 3.2.3.3 to para 3.2.3.6 inclusive)	Secondary Training Vehicles (each per day) Each vehicle must include the following: 1 vehicle jack 1 tow strap 1 set of emergency tire repair tool 1 tow winch	10 days	\$ /each per day	Year 1	Year 2	Option Year 1	Option Year 2

10	(Annex A, para 3.2.2.2.3) and (Annex A, para 3.2.3.3 to para 3.2.3.6 inclusive)	Off Road Vehicle (each per day) Each vehicle must include the following: 1 vehicle jack 1 tow strap 1 set of emergency tire repair tool 1 tow winch	10 days	\$ /each per day			
11	(Annex A, para 3.2.2.2.4) and (Annex A, para 3.2.3.3 to para 3.2.3.6 inclusive)	Consumable Target Vehicles (each per day) Each vehicle must include the following: 1 vehicle jack 1 tow strap 1 set of emergency tire repair tool 1 tow winch	10 days	\$ /each per day			
12	(Annex A, para 3.2.2.2.5) and (Annex A, para 3.2.3.3 to para 3.2.3.6 inclusive)	Ramming Vehicles (each per day) Each vehicle must include the following: 1 vehicle jack 1 tow strap 1 set of emergency tire repair tool 1 tow winch	10 days	\$ /each per day			

PRICING BASIS B – W6599-191160 - Task 3 – Dynamic Ranges Training Requirement									
Item	Reference	Description		Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2	
		Dynamic Ranges Requirement Course							
13	(Annex A, para 2.1.3)	5 day Dynamic Ranges Training Course (per participant)		24 Participants	\$ /participant	\$ /participant	\$ /participant	\$ /participant	\$ /participant
Item	Reference	Offeror Support Staff		Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2	
14	(Annex A, para 3.3.3)	Range Safety Officer(each per 8 hour shift)		8 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift
15	(Annex A, para 3.3.4)	Role Players (each per 8 hour shift)		8 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift
16	(Annex A, para 4.7)	Program Coordinator		8 shifts	\$ /shift	\$ /shift	\$ /shift	\$ /shift	\$ /shift

Item	Reference	Target Equipment (Rental)	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
17	(Annex A, para 3.3.2.3a)	Portable Electronic Target System (each per day)	6 days	\$ /each per day			
18	(Annex A, para 3.3.2.3b)	Stationary Infantry Targets (SIT) (each per day)	6 days	\$ /each per day			
19	(Annex A, para 3.3.2.3c)	Steel TYPE I – Swing Set (each per day)	4 days	\$ /each per day			
20	(Annex A, para 3.3.2.3d)	Steel TYPE II – H Stand (each per day)	4 days	\$ /each per day			
21	(Annex A, para 3.3.2.3e)	Steel TYPE III – X Stand (each per day)	4 days	\$ /each per day			
22	(Annex A, para 3.3.2.3f)	Large Metal 'Gong' Style Target (each per day)	4 days	\$ /each per day			
Item	Reference	Target Equipment (Consumable)	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
23	(Annex A, para 3.3.2.3g)	Wooden Target Boards - consumable (each)	30 units	\$ /unit	\$ /unit	\$ /unit	\$ /unit
24	(Annex A, para 3.3.2.3h)	Three-dimensional (3D) human torso targets - consumable (each)	30 units	\$ /unit	\$ /unit	\$ /unit	\$ /unit

25	(Annex A, para 3.3.2.3i)	Replica Weapons - consumable (each)	10 units	\$ /unit				
26	(Annex A, para 3.3.2.3j)	Steel Dueling Trees - consumable (each)	4 units	\$ /unit				
27	(Annex A, para 3.3.2.3k)	Destroyable Target Vehicles - consumable (each)	10 units	\$ /unit				
28	(Annex A, para 3.3.2.3l)	Plywood Replica Vehicle Targets - consumable (each)	10 units	\$ /unit				
29	(Annex A, para 3.3.2.3m)	Breaching Walls - consumable (each)	10 units	\$ /unit				
30	(Annex A, para 3.3.2.3n)	Village Breaching Building- consumable (each)	10 units	\$ /unit				
31	(Annex A, para 3.3.2.4)	Pyrotechnic Sets - consumable (each)	30 units	\$ /unit				
Item	Reference	Miscellaneous Training Equipment and Services Rental	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2	
32	(Annex A, para 4.12.1.1)	Scissor Jack (each per day)	12 days	\$ /each per day				
33	(Annex A, para 4.12.1.2)	Fork Lift (each per day)	12 days	\$ /each per day				

34	(Annex A, para 4.12.1.3)	Portable UHF/VHF radios (each per day)	12 days	\$ /each per day	\$ /each per day	\$ /each per day	\$ /each per day
35	(Annex A, para 4.12.1.4)	Portable Toilets (each per day)	8 days	\$ /each per day	\$ /each per day	\$ /each per day	\$ /each per day
Item	Reference	Lodging	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
36	(Annex A, para 3.4.1a)	Lodging (per bed/ per day)	22 days	\$ /bed per day	\$ /bed per day	\$ /bed per day	\$ /bed per day
Item	Reference	Facility Rentals	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
37	(Annex A, para 3.4.1 b)	Briefing Room (per day)	14 days	\$ /day	\$ /day	\$ /day	\$ /day
38	(Annex A, para 3.1.1)	Classroom	14 days	\$ /day	\$ /day	\$ /day	\$ /day
39	(Annex A, para 3.1.2)	Office	14 days	\$ /day	\$ /day	\$ /day	\$ /day
40	(Annex A, para 3.1.3)	Indoor Storage Room - Person equipment (per day)	14 days	\$ /day	\$ /day	\$ /day	\$ /day
41	(Annex A, para 3.1.4)	Weapons Storage Vault (per day)	14 days	\$ /day	\$ /day	\$ /day	\$ /day

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42	(Annex A, para 3.1.5)	Ammunition Vault (per day)	14 days	\$ /day	\$ /day	\$ /day	\$ /day
Item	Reference	Meals	Estimated Yearly Usage	Year 1	Year 2	Option Year 1	Option Year 2
43	(Annex A, para 3.4.2)	Meal Services (per person / per day)	14 days	\$ /person per day	\$ /person per day	\$ /person per day	\$ /person per day

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ANNEX "D" to PART 3 OF THE REQUEST FOR STANDING OFFERS

ELECTRONIC PAYMENTS INSTRUMENTS

The Offeror accepts to be paid by any of the following Electronic Payment Instrument(s):

- Direct Deposit (Domestic and International);
- Wire Transfer (International Only);

ANNEX "E"

NON-DISCLOSURE AGREEMENT

I, _____, recognize that in the course of my work as an employee or subcontractor of _____, I may be given access to information by or on behalf of Canada in connection with the Work, pursuant to Contract Serial No. W6599-191160/001/KIN between Her Majesty the Queen in right of Canada, represented by the Minister of Public Works and Government Services and Department of National Defence, including any information that is confidential or proprietary to third parties, and information conceived, developed or produced by the Contractor as part of the Work.

For the purposes of this agreement, information includes but not limited to: any documents, instructions, guidelines, data, material, advice or any other information whether received orally, in printed form, recorded electronically, or otherwise and whether or not labeled as proprietary or sensitive, that is disclosed to a person or that a person becomes aware of during the performance of the Contract.

I agree that I will not reproduce, copy, use, divulge, release or disclose, in whole or in part, in whatever way or form any information described above to any person other than a person employed by Canada on a need to know basis. I undertake to safeguard the same and take all necessary and appropriate measures, including those set out in any written or oral instructions issued by Canada, to prevent the disclosure of or access to such information in contravention of this agreement.

I also acknowledge that any information provided to the Contractor by or on behalf of Canada must be used solely for the purpose of the Contract and must remain the property of Canada or a third party, as the case may be.

I agree that the obligation of this agreement will survive the completion of the Contract Serial No.: W6599-191160/001/KIN.

Signature

Date