

ADDENDUM NO 3.
Questions and Answers

July 10, 2020

To: All Bidders

Subject: CFIA Request for Proposal Number D0362 – Scientific Translation Services

Bidders are hereby notified of the following questions raised regarding the above RFP.

Questions	Answers
<ol style="list-style-type: none"> 1. While Amendment 001 states that the annual volume is 532,000 words (approximately 2,000 words per day), Section 6.0 in the Statement of Work is asking for translation services at a total rate of 21,500 words per working day (general plus specialized). Furthermore, the daily capacity of the translators to be proposed for the contract lies in between those two numbers. 2. Could you please clarify the required daily volumes? 	<ol style="list-style-type: none"> 1. The estimated number of words that will need to be translated on a daily basis is an average we obtained by taking into consideration our estimated annual translation services requirements based on how much we've spent on translation in the previous 4 fiscal years. Although we have a rough idea about the number of words that will need to be translated for the entire year, the only way we can obtain the estimated daily volume would be to obtain an average # of words requiring translation per day. There could be days that we don't require any translation and there could be days that we exceed the noted 2,000 words per day for translation (keep in mind that this is an average again) <p>As such, it is important for the supplier to demonstrate that they are able to meet the daily production capacity as noted under section 6.0 on the Statement of Work.</p>

ALL OTHER TERMS & CONDITIONS OF THE SUBJECT RFS REMAIN UNCHANGED.

Aimée Legault
Procurement Officer
59 Camelot Drive, Ottawa ON, K1A 0Y9
Telephone: 613-773-7672
E-mail: aimee.legault@canada.ca