



## RETURN BIDS TO:

## RETOURNER LES SOUMISSIONS À:

Public Works and Government Services Canada  
Canada Place/Place du Canada  
10th Floor/10e étage  
9700 Jasper Ave/9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3  
Bid Fax: (780) 497-3510

## REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

### Proposal To: Public Works and Government Services Canada

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

### Proposition aux: Travaux Publics et Services Gouvernementaux Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

### Comments - Commentaires

### Vendor/Firm Name and Address

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

### Issuing Office - Bureau de distribution

Public Works and Government Services Canada  
Canada Place/Place du Canada  
10th Floor/10e étage  
9700 Jasper Ave/9700 ave Jasper  
Edmonton  
Alberta  
T5J 4C3

<b>Title - Sujet</b> Janitorial Services	
<b>Solicitation No. - N° de l'invitation</b> W684E-19ES31/A	<b>Date</b> 2020-07-16
<b>Client Reference No. - N° de référence du client</b> W684E-19ES31	
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$EDM-014-11866	
<b>File No. - N° de dossier</b> EDM-9-42023 (014)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-08-18</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Mountain Standard Time MST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Lau, Chris	<b>Buyer Id - Id de l'acheteur</b> edm014
<b>Telephone No. - N° de téléphone</b> (780) 566-2195 ( )	<b>FAX No. - N° de FAX</b> (780) 497-3510
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b> DEPARTMENT OF NATIONAL DEFENCE 3 CDSB EDMONTON BUILDING 177 10500 STATION FORCES EDMONTON Alberta T5J4J5 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b> See Herein	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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## **PART 1 - GENERAL INFORMATION**

### **1.1 Introduction**

The bid solicitation is divided into seven parts plus attachments and annexes, as follows:

- Part 1 General Information: provides a general description of the requirement;
- Part 2 Bidder Instructions: provides the instructions, clauses and conditions applicable to the bid solicitation;
- Part 3 Bid Preparation Instructions: provides Bidders with instructions on how to prepare their bid;
- Part 4 Evaluation Procedures and Basis of Selection: indicates how the evaluation will be conducted, the evaluation criteria that must be addressed in the bid, and the basis of selection;
- Part 5 Certifications and Additional Information: includes the certifications and additional information to be provided;
- Part 6 Security and Other Requirements: includes specific requirements that must be addressed by Bidders; and
- Part 7 Resulting Contract Clauses: includes the clauses and conditions that will apply to any resulting contract.

The Annexes include the Statement of Work, the Basis of Payment, the Security Requirements Checklist, the Electronic Payment Instruments, Federal Contractors Program for Employment Equity - Certification, Insurance Requirements, the DND 626 Task Authorization Form and the Task Authorization Usage Report.

### **1.2 Summary**

A contract for the supply of all labour, materials, equipment, tools, supervision, and transportation required to provide janitorial and related services for facilities operated by the Department of National Defence (DND) at the Edmonton Garrison and satellite locations in order to provide a clean, safe and hygienic environment for staff and visitors in accordance with Annex "A" - Statement of Work.

The period of the Contract is for three (3) years from contract award and up to two (2) additional one (1) year periods under the same conditions.

There are security requirements associated with this requirement. For additional information, consult Part 6 - Security, Financial and Other Requirements, and Part 7 - Resulting Contract Clauses. For more information on personnel and organization security screening or security clauses, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

There are Building Floor Plans with Cleanable Areas Highlighted associated with this requirement. Consult Part 2 – Bidder Instructions.

The Federal Contractors Program (FCP) for employment equity applies to this procurement; refer to Part 5 – Certifications and Additional Information, Part 7 - Resulting Contract Clauses and the annex titled Federal Contractors Program for Employment Equity - Certification.

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This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

### 2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

#### PWGSC Western Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

[roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca](mailto:roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca)

**Note:** Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.  
Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

### 2.3 Former Public Servant (*To be filled in by bidder*)

Contracts awarded to former public servants (FPS) in receipt of a pension or of a lump sum payment must bear the closest public scrutiny, and reflect fairness in the spending of public funds. In order to comply with Treasury Board policies and directives on contracts awarded to FPSs, bidders must provide the information required below before contract award. If the answer to the questions and, as applicable the information required have not been received by the time the evaluation of bids is completed, Canada will inform the Bidder of a time frame within which to provide the information. Failure to comply with Canada's request and meet the requirement within the prescribed time frame will render the bid non-responsive.

## Definitions

For the purposes of this clause, "former public servant" is any former member of a department as defined in the [Financial Administration Act](#), R.S., 1985, c. F-11, a former member of the Canadian Armed Forces or a former member of the Royal Canadian Mounted Police. A former public servant may be:

- a. an individual;
- b. an individual who has incorporated;
- c. a partnership made of former public servants; or
- d. a sole proprietorship or entity where the affected individual has a controlling or major interest in the entity.

"lump sum payment period" means the period measured in weeks of salary, for which payment has been made to facilitate the transition to retirement or to other employment as a result of the implementation of various programs to reduce the size of the Public Service. The lump sum payment period does not include the period of severance pay, which is measured in a like manner.

"pension" means a pension or annual allowance paid under the [Public Service Superannuation Act](#) (PSSA), R.S., 1985, c. P-36, and any increases paid pursuant to the [Supplementary Retirement Benefits Act](#), R.S., 1985, c. S-24 as it affects the PSSA. It does not include pensions payable pursuant to the [Canadian Forces Superannuation Act](#), R.S., 1985, c. C-17, the [Defence Services Pension Continuation Act](#), 1970, c. D-3, the [Royal Canadian Mounted Police Pension Continuation Act](#), 1970, c. R-10, and the [Royal Canadian Mounted Police Superannuation Act](#), R.S., 1985, c. R-11, the [Members of Parliament Retiring Allowances Act](#), R.S. 1985, c. M-5, and that portion of pension payable to the [Canada Pension Plan Act](#), R.S., 1985, c. C-8.

## Former Public Servant in Receipt of a Pension

As per the above definitions, is the Bidder a FPS in receipt of a pension? **Yes ( ) No ( )**

If so, the Bidder must provide the following information, for all FPSs in receipt of a pension, as applicable:

- a. name of former public servant;
- b. date of termination of employment or retirement from the Public Service.

By providing this information, Bidders agree that the successful Bidder's status, with respect to being a former public servant in receipt of a pension, will be reported on departmental websites as part of the published proactive disclosure reports in accordance with [Contracting Policy Notice: 2012-2](#) and the [Guidelines on the Proactive Disclosure of Contracts](#).

## Work Force Adjustment Directive

Is the Bidder a FPS who received a lump sum payment pursuant to the terms of the Work Force Adjustment Directive? **Yes ( ) No ( )**

If so, the Bidder must provide the following information:

- a. name of former public servant;
- b. conditions of the lump sum payment incentive;
- c. date of termination of employment;
- d. amount of lump sum payment;
- e. rate of pay on which lump sum payment is based;
- f. period of lump sum payment including start date, end date and number of weeks;
- g. number and amount (professional fees) of other contracts subject to the restrictions of a work force adjustment program.

For all contracts awarded during the lump sum payment period, the total amount of fees that may be paid to a FPS who received a lump sum payment is \$5,000, including Applicable Taxes.

## **2.4 Enquiries - Bid Solicitation**

All enquiries must be submitted in writing to the Contracting Authority no later than 15 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## **2.5 Applicable Laws**

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Alberta.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **2.6 Building Floor Plans with Cleanable Areas Highlighted**

Bidders must communicate with the Contracting Authority to request the Building Floor Plans with Cleanable Areas Highlighted. Bidders must provide a copy of their Driver's License to the Contracting Authority to obtain. A Confidentiality agreement form must be signed.

## **2.7 Bid Challenge and Recourse Mechanisms**



- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
- Office of the Procurement Ombudsman (OPO)
  - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppli

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid  
Section II: Financial Bid  
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

#### **Section I: Technical Bid**

In their technical bid, Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they will meet these requirements. Bidders should demonstrate their capability in a thorough, concise and clear manner for carrying out the work.

The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation is not sufficient. In order to facilitate the evaluation of the bid, Canada requests that Bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, Bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with the Basis of Payment in Annex "B".

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

SACC Manual Clauses [C3011T](#) (2013-11-06), Exchange Rate Fluctuation

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1. Mandatory Technical Criteria**

Mandatory Technical Evaluation Criteria are included in Annex "I".

#### **4.1.2 Financial Evaluation**

- (a) Proposed prices must be submitted in accordance with the Basis of Payment, Annex "B".
- (b) For each of the periods shown in Annex "B", Section I, Unscheduled Monthly Work, the Rate Per m<sup>2</sup> (A) will be multiplied by the Cleanable Area Per Month (B) to obtain the Firm Monthly Rate (AxB) for each item. The Firm Monthly Rate (AxB) for each item will be multiplied by twelve (12) to obtain the yearly rate for each item.
- (c) For each of the periods shown in Annex "B", Section II, Unscheduled Hourly Work, the Firm Hourly Rate (A) will be multiplied by the Estimated Number of Hours per Month (B) to obtain the Extended Rate (AxB) for each item. The Extended Rate (AxB) for each item will be multiplied by twelve (12) to obtain the yearly rate for each item.
- (d) Results of the calculations in b) and c) above will be added together to obtain the total evaluated price.

### **4.2 Basis of Selection**

#### **4.2.1 Mandatory Technical Criteria**

SACC Manual Clause [A0031T](#) (2010-08-16), Basis of Selection – Mandatory Technical Criteria

## PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue, whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

#### 5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the Integrity declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

### 5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

#### 5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real procurement agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### 5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid list at the time of contract award.

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Canada will also have the right to terminate the Contract for default if a Contractor, or any member of the Contractor if the Contractor is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list during the period of the Contract.

The Bidder must provide the Contracting Authority with a completed annex titled Federal Contractors Program for Employment Equity - Certification, before contract award. If the Bidder is a Joint Venture, the Bidder must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification, for each member of the Joint Venture.

## **PART 6 - SECURITY AND OTHER REQUIREMENTS**

### **6.1 Security Requirements**

1. Before award of a contract, the following conditions must be met:
  - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
  - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
  - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. Bidders are reminded to obtain the required security clearance promptly. Any delay in the award of a contract to allow the successful Bidder to obtain the required clearance will be at the entire discretion of the Contracting Authority.
3. For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

### **6.2 Insurance Requirements**

The Bidder must provide a letter from an insurance broker or an insurance company licensed to operate in Canada stating that the Bidder, if awarded a contract as a result of the bid solicitation, can be insured in accordance with the Insurance Requirements specified in Annex "F".

If the information is not provided in the bid, the Contracting Authority will so inform the Bidder and provide the Bidder with a time frame within which to meet the requirement. Failure to comply with the request of the Contracting Authority and meet the requirement within that time period will render the bid non-responsive.

## **PART 7 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **7.1 Statement of Work**

The Contractor must perform the Work in accordance with the Statement of Work at Annex "A".

#### **7.1.2 Task Authorization**

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

##### **7.1.2.1 Task Authorization Process**

The Work or a portion of the Work to be performed under the Contract will be on an "as and when requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract.

Task Authorization Process:

1. The Project Authority will provide the Contractor with a description of the task using the "Task Authorization Form for non-DND clients" or "DND 626, Task Authorization Form" or "Task Authorization" form specified in Annex "G".
2. The Task Authorization (TA) will contain the details of the activities to be performed, a description of the deliverables, and a schedule indicating completion dates for the major activities or submission dates for the deliverables. The TA will also include the applicable basis(bases) and methods of payment as specified in the Contract.
3. The Contractor must provide the Project Authority, within 2 calendar days of its receipt, the proposed total estimated cost for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract.
4. The Contractor must not commence work until a TA authorized by the Project Authority has been received by the Contractor. The Contractor acknowledges that any work performed before a TA has been received will be done at the Contractor's own risk.

##### **7.1.2.2 Task Authorization Limit**

The Project Authority may authorize individual task authorizations up to a limit of \$200,000.00 Applicable Taxes included, inclusive of any revisions.

Any task authorization to be issued in excess of that limit must be authorized by the Technical Authority and Contracting Authority before issuance.

##### **7.1.2.3 Minimum Work Guarantee - All the Work - Task Authorizations**

1. In this clause,

"Maximum Contract Value" means the amount specified in the "Limitation of Expenditure" clause set out in the Contract; and

"Minimum Contract Value" means 10%.

2. Canada's obligation under the Contract is to request Work in the amount of the Minimum Contract Value or, at Canada's option, to pay the Contractor at the end of the Contract in accordance with paragraph 3. In consideration of such obligation, the Contractor agrees to stand in readiness throughout the Contract period to perform the Work described in the Contract. Canada's maximum liability for work performed under the Contract must not exceed the Maximum Contract Value, unless an increase is authorized in writing by the Contracting Authority.
3. In the event that Canada does not request work in the amount of the Minimum Contract Value during the period of the Contract, Canada must pay the Contractor the difference between the Minimum Contract Value and the total cost of the Work requested.
4. Canada will have no obligation to the Contractor under this clause if Canada terminates the Contract in whole or in part for default.

#### **7.1.2.4 Periodic Usage Reports - Contracts with Task Authorizations**

The Contractor must compile and maintain records on its provision of services to the federal government under authorized Task Authorizations issued under the Contract.

The Contractor must provide this data in accordance with the reporting requirements detailed below or in Annex "H". If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "nil" report.

The data must be submitted on a quarterly basis to the Contracting Authority.

The quarterly periods are defined as follows:

- 1st quarter: April 1 to June 30;
- 2nd quarter: July 1 to September 30;
- 3rd quarter: October 1 to December 31; and
- 4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

#### **Reporting Requirement- Details**

A detailed and current record of all authorized tasks must be kept for each contract with a task authorization process. This record must contain:

##### **For each authorized task:**

the authorized task number or task revision number(s);

- ii. a title or a brief description of each authorized task;



- iii. the total estimated cost specified in the authorized Task Authorization (TA) of each task, exclusive of Applicable Taxes;
- iv. the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- v. the start and completion date for each authorized task; and
- vi. the active status of each authorized task, as applicable.

**For all authorized tasks:**

- i. the amount (exclusive of Applicable Taxes) specified in the contract (as last amended, as applicable) as Canada's total liability to the contractor for all authorized TAs; and
- ii. the total amount, exclusive of Applicable Taxes, expended to date against all authorized TAs.

**7.1.2.5 Task Authorization - Department of National Defence**

The administration of the Task Authorization process will be carried out by project authority. This process includes monitoring, controlling and reporting on expenditures of the contract with task authorizations to the Contracting Authority.

**7.2 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

**7.2.1 General Conditions**

[2035](#) (2020-05-28), General Conditions - Higher Complexity - Services, apply to and form part of the Contract.

**7.3 Security Requirements**

**7.3.1** The following security requirements (SRCL and related clauses provided by the Contract Security Program) apply and form part of the Contract.

1. The Contractor/Offeror must, at all times during the performance of the Contract/Standing Offer, hold a valid Designated Organization Screening (DOS), issued by the Canadian Industrial Security Directorate (CISD), Public Works and Government Services Canada (PWGSC).
2. The Contractor/Offeror personnel requiring access to sensitive work site(s) must EACH hold a valid **RELIABILITY STATUS**, granted or approved by CISD/PWGSC.
3. Subcontracts which contain security requirements are NOT to be awarded without the prior written permission of CISD/PWGSC.
4. The Contractor/Offeror must comply with the provisions of the:
  - a. Security Requirements Check List and security guide (if applicable), attached at Annex "C";
  - b. Industrial Security Manual (Latest Edition).

## 7.4 Term of Contract

### 7.4.1 Period of the Contract

The Work is to be performed during the period of \_\_\_\_\_ to \_\_\_\_\_ (*will be inserted at contract award*).

### 7.4.2 Option to Extend the Contract

The Contractor grants to Canada the irrevocable option to extend the term of the Contract by up to two (2) additional one (1) year periods under the same conditions. The Contractor agrees that, during the extended period of the Contract, it will be paid in accordance with the applicable provisions as set out in the Basis of Payment.

Canada may exercise this option at any time by sending a written notice to the Contractor at least 30 calendar days before the expiry date of the Contract. The option may only be exercised by the Contracting Authority, and will be evidenced for administrative purposes only, through a contract amendment.

## 7.5 Authorities

### 7.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Christopher Lau  
Title: Procurement Specialist  
Public Works and Government Services Canada  
Acquisitions Branch  
Directorate: Western Region  
Address: Canada Place, Suite 1000, 9700 Jasper Avenue, Edmonton AB, T5J 4C3  
Telephone: 780-566-2195  
Facsimile: 780-497-3510  
E-mail address: [christopher.lau@pwgsc-tpsgc.gc.ca](mailto:christopher.lau@pwgsc-tpsgc.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 7.5.2 Project Authority (*To be released at contract award*)

The Project Authority for the Contract is:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
E-mail address: \_\_\_\_\_

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority; however, the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 7.5.3 Contractor's Representative (*To be filled in by bidder*)

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
Facsimile: \_\_\_\_-\_\_\_\_-\_\_\_\_\_  
E-mail address: \_\_\_\_\_

## 7.6 Proactive Disclosure of Contracts with Former Public Servants

By providing information on its status, with respect to being a former public servant in receipt of a [Public Service Superannuation Act](#) (PSSA) pension, the Contractor has agreed that this information will be reported on departmental websites as part of the published proactive disclosure reports, in accordance with [Contracting Policy Notice: 2012-2](#) of the Treasury Board Secretariat of Canada.

## 7.7 Payment

### 7.7.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the authorized Task Authorization (TA), the Contractor will be paid as detailed in the Basis of Payment below, as specified in the authorized TA. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been authorized, in writing, by the Contracting Authority before their incorporation into the Work.

### 7.7.2 Limitation of Expenditure - Cumulative Total of all Task Authorizations

1. Canada's total liability to the Contractor under the Contract for all authorized Task Authorizations (TAs), inclusive of any revisions, must not exceed the sum of \$ \_\_\_\_\_. (*insert the amount at contract award*). Customs duties are included and Applicable Taxes are extra.
2. No increase in the total liability of Canada will be authorized or paid to the Contractor unless an increase has been approved, in writing, by the Contracting Authority.
3. The Contractor must notify the Contracting Authority in writing as to the adequacy of this sum:
  - a. when it is 75 percent committed, or
  - b. four (4) months before the contract expiry date, or

- c. as soon as the Contractor considers that the sum is inadequate for the completion of the Work required in all authorized TAs, inclusive of any revisions, whichever comes first.
- 4. If the notification is for inadequate contract funds, the Contractor must provide to the Contracting Authority, a written estimate for the additional funds required. Provision of such information by the Contractor does not increase Canada's liability.

### 7.7.3 SACC Manual Clause

H1000C (2008-05-12), Single Payment  
A9117C (2007-11-30), T1204 - Direct Request by Customer Department  
C0705C (2010-01-11), Discretionary Audit  
C0710C (2007-11-30), Time and Contract Price Verification  
C2000C (2007-11-30), Taxes - Foreign-based Contractor

### 7.7.4 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

### 7.7.5 Time Verification

SACC Manual clause C0711C (2008-05-12), Time Verification

## 7.8 Invoicing Instructions

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each invoice must be supported by: a copy of time sheets to support the time claimed.

Invoices must be distributed as follows:

- a) The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b) One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

## 7.9 Certifications and Additional Information

### 7.9.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information

are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

### 7.9.2 Federal Contractors Program for Employment Equity - Default by the Contractor

The Contractor understands and agrees that, when an Agreement to Implement Employment Equity (AIEE) exists between the Contractor and Employment and Social Development Canada (ESDC)-Labour, the AIEE must remain valid during the entire period of the Contract. If the AIEE becomes invalid, the name of the Contractor will be added to the "[FCP Limited Eligibility to Bid](#)" list. The imposition of such a sanction by ESDC will constitute the Contractor in default as per the terms of the Contract.

### 7.10 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

### 7.11 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions [2035](#) (2020-05-28), General Conditions - Higher Complexity - Services;
- (c) Annex "A", Statement of Work;
- (d) Annex "B", Basis of Payment;
- (e) Annex "C", Security Requirement Check List;
- (f) Annex "F", Insurance Requirements;
- (g) Annex "G", DND 626, Task Authorization Form;
- (h) Annex "H", Task Authorization Usage Report;
- (i) the signed Task Authorizations (including all of its annexes, if any);
- (j) the Contractor's bid dated \_\_\_\_\_.

### 7.12 Foreign Nationals (Canadian Contractor **OR** Foreign Contractor)

SACC Manual clause [A2000C](#) (2006-06-16) Foreign Nationals (Canadian Contractor)

**OR**

SACC Manual clause [A2001C](#) (2006-06-16) Foreign Nationals (Foreign Contractor)

### 7.13 Insurance Requirements

The Contractor must comply with the insurance requirements specified in Annex "F". The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

The Contractor is responsible for deciding if additional insurance coverage is necessary to fulfill its obligation under the Contract and to ensure compliance with any applicable law. Any additional insurance coverage is at the Contractor's expense, and for its own benefit and protection.

The Contractor must forward to the Contracting Authority within ten (10) days after the date of award of the Contract, a Certificate of Insurance evidencing the insurance coverage and confirming that the

insurance policy complying with the requirements is in force. For Canadian-based Contractors, coverage must be placed with an Insurer licensed to carry out business in Canada, however, for Foreign-based Contractors, coverage must be placed with an Insurer with an A.M. Best Rating no less than "A-". The Contractor must, if requested by the Contracting Authority, forward to Canada a certified true copy of all applicable insurance policies.

#### **7.14 SACC Manual Clauses**

[A9062C](#) (2011-05-16), Canadian Forces Site Regulations  
[A9039C](#) (2008-05-12), Salvage

#### **7.15 Contract Financial Security**

1. The Contractor must provide one of the following contract financial securities within 10 calendar days after the date of contract award:
  - a. a performance bond form [PWGSC-TPSGC 505](#) in the amount of **20** percent of the Contract Price; or
  - b. a performance bond form [PWGSC-TPSGC 505](#) and a labour and material payment bond form [PWGSC-TPSGC 506](#), each in the amount of **20** percent of the Contract Price; or
  - c. a labour and material payment bond form [PWGSC-TPSGC 506](#) in the amount of **20** percent of the Contract Price; or
  - d. a security deposit as defined in clause [E0008C](#) in the amount of **20** percent of the Contract Price.

Any bond must be accepted as security by one of the bonding companies listed in [Treasury Board Contracting Policy, Appendix L](#), Acceptable Bonding Companies.

2. Security deposits in the form of government guaranteed bonds with coupons attached will be accepted only if all coupons that are unmatured, at the time the security deposit is provided, are attached to the bonds. The Contractor must provide written instructions concerning the action to be taken with respect to coupons that will mature while the bonds are pledged as security, when such coupons are in excess of the security deposit requirement.
3. If Canada does not receive the required financial security within the specified period, Canada may terminate the Contract for default pursuant to the Contract default provision

#### **7.16 Security deposit definition: Contract**

1. "security deposit" means
  - a. a bill of exchange that is payable to the Receiver General for Canada and certified by an approved financial institution or drawn by an approved financial institution on itself; or
  - b. a government guaranteed bond; or
  - c. an irrevocable standby letter of credit, or

- d. such other security as may be considered appropriate by the Contracting Authority and approved by Treasury Board;
2. "approved financial institution" means
- a. any corporation or institution that is a member of the Canadian Payments Association (Payments Canada);
  - b. a corporation that accepts deposits that are insured by the Canada Deposit Insurance Corporation or the Régie de l'assurance-dépôts du Québec to the maximum permitted by law;
  - c. a credit union as defined in paragraph 137(6) of the [Income Tax Act](#);
  - d. a corporation that accepts deposits from the public, if repayment of the deposits is guaranteed by a Canadian province or territory; or
  - e. the Canada Post Corporation.
3. "government guaranteed bond" means a bond of the Government of Canada or a bond unconditionally guaranteed as to principal and interest by the Government of Canada that is:
- a. payable to bearer;
  - b. accompanied by a duly executed instrument of transfer of the bond to the Receiver General for Canada in accordance with the [Domestic Bonds of Canada Regulations](#);
  - c. registered in the name of the Receiver General for Canada.
4. "irrevocable standby letter of credit"
- a. means any arrangement, however named or described, whereby a financial institution (the "Issuer"), acting at the request and on the instructions of a customer (the "Applicant"), or on its behalf,
    - i. will make a payment to or to the order of Canada, as the beneficiary;
    - ii. will accept and pay bills of exchange drawn by Canada;
    - iii. authorizes another financial institution to effect such payment, or accept and pay such bills of exchange; or
    - iv. authorizes another financial institution to negotiate, against written demand(s) for payment, provided that the conditions of the letter of credit are complied with.
  - b. must state the face amount which may be drawn against it;
  - c. must state its expiry date;

- d. must provide for sight payment to the Receiver General for Canada by way of the financial institution's draft against presentation of a written demand for payment signed by the authorized departmental representative identified in the letter of credit by his or her office;
- e. must provide that more than one written demand for payment may be presented subject to the sum of those demands not exceeding the face amount of the letter of credit;
- f. must provide that it is subject to the International Chamber of Commerce (ICC) Uniform Customs and Practice (UCP) for Documentary Credits, 2007 Revision, ICC Publication No. 600. Pursuant to the ICC UCP, a credit is irrevocable even if there is no indication to that effect; and
- g. must be issued (Issuer) or confirmed (Confirmer), in either official language, by a financial institution that is a member of the Canadian Payments Association (Payments Canada) and is on the letterhead of the Issuer or Confirmer. The format is left to the discretion of the Issuer or Confirmer.



Solicitation No. - N° de l'invitation  
W684E-19ES31/A  
Client Ref. No. - N° de réf. du client  
W684E-19ES31

Amd. No. - N° de la modif.  
File No. - N° du dossier  
EDM-9-42023

Buyer ID - Id de l'acheteur  
edm014  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX "A"**

### **STATEMENT OF WORK**

*(As Attached)*

## **ANNEX “A”**

### **DEPARTMENT OF NATIONAL DEFENCE CANADIAN FORCES BASE EDMONTON JANITORIAL SERVICES CONTRACT**

**Requirement:**

A contract for the supply of all labour, materials, equipment, tools, supervision, and transportation required to provide janitorial and related services for facilities operated by the Department of National Defence (DND) at the Edmonton Garrison and satellite locations in order to provide a clean, safe and hygienic environment for staff and visitors.

**Appendixes:**

- A.** Quality Standards
- B.** Special Instruction
- C.** Oral and Written Interaction Standards
- D.** Statutory Holidays
- E.** Building Number List with Floor Area and Cleaning Specs
- F.** Building Floor Plans with Cleanable Areas Highlighted
- G.** Environmental Protection Agency (EPA) list of products.
- H.** Non Healthcare Disinfection

## **PART 1 – GENERAL**

### **1.1 Description of Work**

Work under this contract covers the supply of all labour, equipment, materials, and supervision required to provide janitorial and related services for child care, messes, office buildings, gym, pool and fitness facilities operated by the Department of National Defence (DND) at the Edmonton Garrison and satellite locations in order to provide a clean, safe and hygienic environment for patrons, employees, and visitors.

### **1.2 Definitions**

**“Annually”** means once a year;

**“Business Days”** means every day except Saturdays, Sundays, and federal statutory holidays;

**“Clean”** means the removal of dirt or contaminating matter from an object or surface;

**“Disinfect”** means to destroy harmful bacteria and viruses using an approved and appropriate cleaning solution;

**“Deep Clean”** means removal of all dirt from floor surfaces prior to waxing;

**“Dusting”** means the removal of loose dirt, dust and cobwebs using an untreated dust mop or vacuum cleaner with appropriate attachment;

**“Garrison Standing Orders”** means orders, instructions, and directives issued and amended from time to time by the Project Authority or his/her delegate.

**“IPAC”** means Infection Prevention and Control;

**“Mandatory Requirements”** means criteria that must be met in order to qualify as a compliant bidder.

**“OH&S”** means Occupation Health and Safety;

**“PMED”** means Preventative Medicine;

**“Quarterly”** means every three (3) months;

**“Semi-annually”** means twice (2) a year;

**“Spot Cleaning”** means the removal of marks, smudges, stains, scuff marks and graffiti with a moistened cloth followed by a dry cloth;

**“Spray wax and buff”** means to spray a buffing solution on a swept floor, approximately 45 centimetres ahead of the buffing machine, then operate the buffing pad to remove black marks and irregularities. Floor ~~shall~~ must be swept after spray buffing;

**“Wash”** means to scrub with clean water and appropriate cleaning solution.

### **1.3 Documents**

The contractor must maintain at each building one copy of each of the following:

- a) Building floor plan;
- b) DND reviewed Material Safety Data Sheet (MSDS);
- c) Copy of approved work schedule;
- d) Building sign in log, to be located on outside of storage door area; and
- e) Garrison Fire and Safety Regulations.

### **1.4 Contractor’s Use of Site**

**.1** Keys for all doors to rooms requiring janitorial services will be supplied to the Contractor. The Contractor must sign for all keys, and must not make copies without the express written consent of the Project Authority. The contractor must be financially responsible to the-Project Authority for any and all keys lost.

**.2** Use of site will be complete for the execution of work except as follows:

**.1** Any restrictions imposed by Garrison Standing Orders, such as restricting access to specific buildings during certain hours. All applicable Garrison Standing Orders will be provided to the contractor by the Project Authority;

**.2** Do not unreasonably encumber site with materials and equipment;

**.3** Execute work with the least possible interference or disturbance to occupants and the normal use of site(s);

**.4** Must knock on any closed office door and wait for permission to enter the office to perform janitorial duties. If there is no response the contractor must treat that office as being locked and must return the next scheduled cleaning day to try and complete the janitorial services required for that area.

**.5** Cleaning staff must not open drawers or cabinets or disturb papers on desks;

**.6** The Contract must accept liability for damages caused to DND property resulting from work under this contract and must repair or replace any damaged property at no cost to DND; and

**.7** Provide temporary barriers and/or warning signs in locations where risk to occupants has increased due to cleaning work (ie wet floors).

**.3** When desks or other furniture must be moved to facilitate work under this contract, such movement will be the responsibility of the Contractor at no extra

cost. After cleaning, all desks and furniture must be replaced to the original position.

.4 The Project Authority will allocate storage rooms or areas in each building for the Contractor's use.

.5 Report any malfunction of the electrical, heating, or plumbing equipment or any damages to the building to the Project Authority.

.6 Under no circumstances must intoxicants be permitted or consumed in any areas under this Contract.

## **1.5 Contractor**

.1 The Contractor must have an "on site" supervisor during scheduled work who must make decisions on behalf of the Contractor. This person must be able to be contacted by the Project Authority by cell phone.

.2 The supervisor and all staff must, at a minimum, be able to meet Public Service Level A for both oral and written interaction in English.

.3 The supervisor must contact the Project Authority daily at 0830 hours in order to receive new instructions and updates.

.4 The supervisor must submit a weekly employment attendance record to the Project Authority for the upcoming week on the morning of the first business day of each week indicating which of the contractor's staff will be working in which building(s).

.5 The Contractor must, on request of the Project Authority replace any supervisor or employee who, in the opinion of the Project Authority, is not having or showing the necessary skills to complete the work or task or has been conducting themselves inappropriately.

## **1.6 Inspections**

.1 The Contractor will be expected to perform numerous inspections and audits to ensure a high level of cleanliness is maintained.

.2 Throughout the duration of this contract, the Project Authority will also conduct inspection tours of all sites. The Contractor or their authorized representative must accompany the Project Authority as and when requested.

.3 For purposes of determining situations of non-compliance, inspections must be carried out jointly by the Project Authority and the Contractor or their representative.

.4 Random inspections will also be carried out by IPAC and/or PMED representatives from DND, including spot checks to ensure that appropriate levels of disinfectant solutions are used.

## 1.7 Work Schedule

.1 The Contractor must provide a labour distribution and shift schedule to the Project Authority showing the exact days and times that the cleaning schedule will be carried out. All changes must be approved by the Project Authority prior to the changes becoming effective. The schedule is to be submitted one (1) week after contract award. Problems encountered by the Contractor must be reported to the Project Authority.

.2 Inspection and interim reviews of work progress based on work schedule will be conducted by the Project Authority, and the schedule will be updated by the Contractor in conjunction with and to the approval of the Project Authority.

.3 At the request of the Project Authority, the schedule for cleaning of specific areas can be modified as required.

## 1.8 Employees

.1 The Contractor must provide sufficient employees to complete all janitorial services for the various areas and in accordance with the approved schedule to the specifications as stated in **Appendix A – Quality Standards** and **Appendix B – Special Instructions**.

.2 If it is determined by the Project Authority that the standards stipulated in **Appendix A – Quality Standards** and **Appendix B – Special Instructions** are not being met, the Contractor will be required to increase staff at no additional cost to DND.

.3 The minimum age for cleaners must be 18 years old and bondable. Under no circumstances must the Contractor allow their staff to bring children or visitors to the work site.

.4 All new employees must be properly instructed on cleaning procedures and are to have a minimum two-week training period, to include an orientation of the building assigned under the supervision of a senior cleaner.

.5 All employees are to have WHMIS training. Certification must be submitted to the Project Authority one (1) week after contract award.

.6 All employees must have as a minimum a second language proficiency of level “A” in English for both oral and written communication. Examples of second language proficiency at level “A” can be found in **Appendix C - Level “A” Oral and Written Interaction Standards**.

## **1.9 Assignment of Work**

.1 The Contractor may not sub-contract any portion of the work assigned.

## **1.10 Smoking**

.1 Smoking of tobacco products is NOT PERMITTED in DND buildings. Smoking of tobacco products is only permitted in designated smoking areas.

.2 Vaping is NOT PERMITTED in DND building. Vaping is only permitted in designated smoking areas.

.3 Smoking and/or consumption of cannabis products is NOT PERMITTED on any DND property including designated smoking areas.

## **1.11 Hours of Work**

.1 The Contractor and staff must conduct the majority of work required between the hours of 0730 and 1600 hrs each day, or as otherwise directed in Appendix B “Special Instructions”

.2 The Contractor must provide a labour distribution and shift schedule to the Project Authority showing the exact days and times that the cleaning schedule will be carried out. All changes must be approved by the Project Authority prior to the changes becoming effective. The schedule is to be submitted one (1) week after contract award.

.3 Inspection and interim review of work progress based on work schedule will be conducted by the Project Authority and the schedule will be updated by the Contractor in conjunction with and to the approval of the Project Authority.

.4 Cleaning may need to be assigned from time to time to deal with unforeseen or emergency janitorial requirements. This cleaning may be required to be completed during normal working hours Monday - Friday, outside normal working hours Monday – Friday, or outside regular working hours on weekend or statutory holidays. Such work will be issued by a Task Authorization using the appropriate pricing set out in **ANNEX B – Basis of Payment Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request**.

## **1.12 Miscellaneous**

- .1** If required, it is the Contractor's responsibility to arrange for office space at their own expense.
- .2** It is the Contractor's responsibility to arrange for laundry facilities at their own expense.



## **PART 2 – SAFETY REQUIREMENTS**

### **2.1 Safety Measures**

- .1** The Contractor and all their employees must be familiar with this section and its requirements.
- .2** Garrison General Safety Regulations must be adhered to at all times. A copy of these regulations will be provided to the Contractor by the Project Authority.
- .3** Eye or face protection must be worn when handling any material liable to injure or irritate the eyes or skin.
- .4** Hearing protection must be worn when entering or working in a noise hazardous area. This includes but is not limited to areas where aircraft are running, shop operations where sound levels exceed 85 decibels and operators of vehicles or equipment which produce excessive noise.
- .5** All hazardous material must be identified and labelled in accordance with the Workplace Hazardous Materials Information System (WHMIS). Copies of the Safety Data Sheets (SDS) must be supplied to both the Garrison Fire Chief and the Project Authority, and must be clearly accessible and visible in all cleaner storage rooms.
- .6** All employees who handle or are exposed to hazardous materials as defined under the Hazardous Products Act (WHMIS Legislation) must be WHMIS trained in accordance with the act. The Contractor must provide to the Project Authority proof that all employees have had WHMIS training one (1) week after contract award.
- .7** SDS for all material falling under the WHMIS program must be supplied to each building by the Contractor and be readily accessible to all on site personnel.
- .8** All work sites which may pose a potential hazard to the public must be cordoned off and signs prominently placed, warning of possible dangers. Contractor is to supply correct signs.
- .9** All Alberta Occupational Health and Safety Regulations must be adhered to at all times.

## **PART 3 – FIRE SAFETY REQUIREMENTS**

### **3.1 Fire Safety Plan**

.1 The Contractor and their personnel must be familiar with this section and its requirements.

### **3.2 Fire Department**

.1 Project Authority must coordinate arrangements for the Contractor to have a briefing with the Garrison Fire Hall.

### **3.3 Reporting Fires**

.1 The Contractor and their personnel must know the locations of the nearest fire alarms and emergency telephone numbers.

.2 Report immediately all fire incidents to the Fire Hall as follows:

- a. activate nearest fire alarm, or
- b. Telephone **911 – EMERGENCY ONLY.**

.3 Persons reporting a fire by phone will give location of fire, name and number of building, and be prepared to verify the location.

### **3.4 Interior and Exterior Fire Protection and Alarm Systems**

.1 Fire protection and alarm systems must not be obstructed at any time.

.2 Fire hydrants, standpipes, and hose systems must not be used for other than fire fighting purposes.

### **3.5 Debris and Waste Materials**

.1 Debris and waste materials must be kept to a minimum.

.2 The burning of debris is prohibited at Garrison Edmonton.

.3 All debris must be removed from the work site at the end of work shift and placed in designated dumping containers on Crown property or as directed by the Project Authority.

### **3.6 Flammable Liquids**

.1 The handling, storage, and use of flammable liquid are governed by the current National Fire Code of Canada.

- .2 Transfer of any flammable liquid from one container to another is prohibited within any Garrison building.
- .3 Transferring of flammable liquids must not be carried out in the vicinity of open flame or heat producing devices.
- .4 Naphtha or gasoline must not be used as solvents or cleaning agents.
- .5 Flammable liquids must be stored in approved containers located in a safe, ventilated area, and must be kept to a minimum.

### **3.7 Fire Inspections**

- .1 The Garrison Fire Chief must be allowed unrestricted access to the work site.
- .2 The Contractor must cooperate with the Garrison Fire Chief during routine inspections of the work site.
- .3 The Contractor must immediately remedy all unsafe situations observed by the Garrison Fire Chief or representative.

### **3.8 Miscellaneous**

- .1 Mops designated for waxing floors must be stored in a suspended position to allow free circulation of air around the heads of the mops and a drip pan will be utilized as required.
- .2 Storage areas must be kept clean, tidy, and organized to reduce fire and safety hazards. There must be no food storage in storage rooms. Contractor must be responsible to inspect on a regular basis.
- .3 No hot plates or electric utensils will be used in rooms or storage areas where cleaning equipment is kept.

## **PART 4 – ENVIRONMENTAL PROTECTION**

### **4.1 Fires**

- .1** Fires and/or burning of debris on the Garrison is prohibited.

### **4.2 Disposal of Waste**

- .1** Debris and waste materials must not be buried on the Garrison.
- .2** Do not dispose of waste or volatile materials, such as mineral spirits, oils, or paint thinner into waterways, storm or sanitary sewers.
- .3** Control disposal or run off of water containing suspended materials or other harmful substances in accordance with local Authority requirements.
- .4** Biohazard waste must be disposed of in accordance with Health Canada guidelines.
- .5** The Contractor must not be responsible for the collection or disposal of Biohazard Sharps.

## **PART 5 – MATERIAL AND EQUIPMENT**

### **5.1 Provision of Equipment**

- .1** The Contractor must supply all equipment required to provide a complete janitorial service.
- .2** All cleaning equipment and machinery supplied by the Contractor will be maintained properly to the manufacturer's standards. The Contractor will immediately replace or repair any equipment that is worn out, broken, or that the Project Authority finds to be improperly maintained.
- .3** The contractor must supply all toilet paper, paper towels, hand soaps, garbage bags, etc, necessary to provide complete sanitation throughout. Paper towel and toilet paper are to be a 2-ply brand and fit in the existing dispensers. Damages to dispensers must be reported to the Project Authority for repair or replacement.
- .4** All materials such as soaps, detergents, germicides, scouring materials, cleaners, wax, and sealers where applicable, must comply with the latest specifications of the Canadian Government Specification Board. All material and methods must be environmentally safe and be suitable for, but not harmful to, the surfaces intended.
- .5** Spot checks will be performed on cleaning solutions to ensure that Contractor is utilizing adequate concentrations of disinfectant.
- .6** The Contractor must provide a list of all cleaning products to be used including the MSDS sheets one (1) week after contract award.

### **5.2 Manufacturer's Instructions**

- .1** Unless otherwise specified, comply with the manufacturer's latest printed instructions for material and application methods.
- .2** The Contractor must notify the Project Authority in writing of any conflict between these specifications and manufacturers instructions. The Project Authority will designate which document shall be followed.

### **5.3 Cleaning Products**

- .1** The Contractor must use the suggested cleaning products listed in the Canadian Government Specification Board. If the Contractor would like to use products not in the referenced list, they must obtain written approval from the Project Authority prior to use.
- .2** Cleaning products used for COVID-19 cleaning must be either registered in Canada with a Drug Identification Number (DIN) and labelled as a broad-

spectrum virucide in order to be sufficient for SARS-CoV-2 (<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/interim-guidance-acute-healthcare-settings.html#a4.13>) or approved as per Appendix “G” - Environmental Protection Agency (EPA) list of products. Products must be applied in accordance with the manufacturer’s instructions regarding contact time for disinfection.

#### **5.4 Delivery and Storage**

- .1 Deliver, store, and maintain packaged material and equipment with the manufacturer’s seals and labels intact.
- .2 Prevent damage, adulteration, and soiling of material and equipment during delivery, handling, and storage. Immediately remove rejected material and equipment from site.
- .3 Store material and equipment in accordance with manufacturer’s instructions.
- .4 All cleaning materials must be stored in approved, appropriately labelled containers.

#### **5.5 Equipment**

- .1 All electrical equipment must be CSA approved.
- .2 Maintain all equipment in good working order.
- .3 Equipment that is not in good working order will be considered rejected, and must be removed from site.
- .4 Provide temporary warning signs in locations where work is adjacent to areas used by public and creates a hazardous condition ie “wet floor”.
- .5 Vacuum cleaners are to have a HEPA filter installed.
- .6 Vacuum cleaners for use in carpeted areas must have a beater bar attachment.

## **PART 6 – EXECUTION**

### **6.1 Method of Cleaning**

- .1** Clean interior of buildings must comply with this **Statement of Work, Appendix A – Quality Standards, and Appendix B – Special Instructions.**
- .2** Any changes in the service and frequency of cleaning will be made thru a 9200 amendment to the contract by the Project Authority thru PSPC to the Contractor.
- .3** The Contractor must carry out the standard practices as specified in this section.

### **6.2 Floor Surfaces**

- .1** Prior to mopping, dirt must be removed by sweeping with a brush, broom, dust mop, or by vacuuming.
- .2** All flooring, to include baseboards, kick plates, and stairs must be maintained at a high standard of cleanliness, ensuring removal of all boot and scuff marks.
- .3** Mopping will remove dirt which cannot be swept up. The following rules must be strictly followed:
  - .1** Cleaning must be done using clear warm water and a mild neutral soap mopping solution;
  - .2** The concentration of cleaning solution used in the mopping pail must be in accordance with the manufacturer's recommendation for the type of cleaning being undertaken. Solution must be changed often to avoid odours and streaking of the floors;
  - .3** Mop, rinse, and dry small areas of the floor at a time;
  - .4** Care must be taken not to splash baseboards or furniture;
  - .5** Corners and other areas that cannot be properly cleaned by mop must be cleaned by hand;
  - .6** Furniture that is moved must be returned to its original position upon completion of cleaning; and
  - .7** Mop heads to be changed and laundered weekly to avoid odours.
- .4** Waxing

.1 Wax must be applied with an appropriate industry mop. The Contractor must ensure that the mop is free of soap. Wax must be applied in both directions;

.2 Buffing must be done only after wax has completely dried. A buffing machine must be used to bring the floor to the desired lustre; and

.3 Wax must not be applied nearer than 3 inches to wall filing cabinets or other floor mounted fixtures.

**.5 Wax Removal**

.1 Wax must be removed by deep scrubbing with an approved stripper;

.2 Floor must be mopped with a neutral soap solution, rinsed, and dried thoroughly before using or applying another treatment; and

.3 Solvents must not be used on asphalt tile, rubber tile, or mastipave floor covering.

**.6 Stain removal**

.1 Products and means used to remove stains must not damage flooring material.

**.7 Carpets and Rugs**

.1 Use a vacuum cleaner in good working condition, with an approved rug vacuuming attachment; and

.2 Steam cleaning must be carried out using a water and detergent solution applied under pressure by a self contained motor driven unit.

**6.3 Wall Surfaces**

.1 Walls must be cleaned using a neutral soap solution, working from the bottom to the top, and rinsing from the top to the bottom with clear, clean water to prevent streaking.

.2 A large sponge or a soft, dry, clean cloth must be used to apply the washing solution. A separate sponge or cloth must be used for rinsing.

**6.4 Removal of Garbage and Recycling**

.1 Garbage must be removed daily unless otherwise indicated.

.2 Paper product recycling bins must be emptied daily unless otherwise indicated.



## **6.5 Windows**

- .1** Windows must be cleaned on the inside with a cloth dampened in clear water and dried with a chamois skin.
- .2** Interior panes of exterior windows must be cleaned on an annual basis up to a height of 8 feet.
- .3** All interior glass and entrance doors must be spot cleaned on a weekly basis.

## **6.6 Venetian Blinds**

- .1** Use a static based duster to clean venetian blinds

## **6.7 Washrooms**

- .1** The washrooms must be cleaned starting from clean and going to dirty, ie begin with counters and fixtures, and end with urinals/toilets and floors.
- .2** Clothes used for cleaning must be changed frequently, and clothes that are used for cleaning toilets/urinals must not be used to clean counters and fixtures.
- .3** Toilet bowls and Seats
  - .1** Wash bowl inside and out with a germicidal soap solution;
  - .2** Wipe top and bottom of seat, outside of bowl, tank, and cover with a clean, damp cloth; and
  - .3** Work toilet brush as far into traps as it will reach, and wash thoroughly under the rounded inside rim of the toilet bowl;
- .4** Urinals
  - .1** Urinals must be cleaned in the same manner as the toilets; and
  - .2** Disinfectant deodorant blocks must not be used in the urinals unless requested by the Project Authority.
- .5** Wash Bowls
  - .1** Remove (scrub) dirt and grease with germicidal soap solution; and
  - .2** Remove stains with a damp cloth rubbed on soap grit cake.
  - .3** Cleaning cloths used for toilets, urinals and washbowls must not be used for any other surfaces.

**.6 Showers and Tubs (to include floors)**

**.1** Remove (scrub) dirt and grease with germicidal soap solution and rinse thoroughly;

**.2** Ensure appropriate cleaning solution is used for the appropriate surface; and

**.3** Shower mats must be removed and the floors underneath cleaned.

**.7 Fixtures**

**.1** Vanities and ledges must be cleaned with germicidal soap solution and rinsed well;

**.2** Mirrors must be cleaned thoroughly and wiped clear with a lint free cloth;

**.3** Waste receptacles, soap dispensers, and partitions must be cleaned with germicidal soap solution, rinsed, and wiped dry with a clean cloth; and

**.4** Benches in washrooms must be cleaned with an approved germicidal cleaner.

**.8** Walls and partitions must be scrubbed corner to corner and top to bottom with an approved germicidal cleaner.

**COVID-19 Cleaning – Upon Request**

During COVID-19 pandemic:

(Switches). This refers to light switches elevator buttons or any switch considered to be “high touch”, increase frequency to min of three times daily.

(Receptacles). This refers to power outlets considered to be “high touch”, increase frequency to min of three times daily.

(All doors). This refers to the door area around handle and door handles to have an increase of frequency to min of three times daily.

(Chairs). Increase frequency to min of three times daily in common areas only.

(Tables). Increase frequency to min of three times daily in common areas only.

(All dispensers and holders). Increase frequency to min of three times daily.

(Fridge & freezer). 3 check clean daily – Recommend disinfect (spray or wipe with disposable disinfectant cloths) during “check clean”. For low risk areas, increase to three times daily “check clean”. This refers to the handle and the area around the handle.

(Ice machine and hot water dispensers). This refers to the handle or the touch spot to access the ice machine, increase frequency to min three times daily for “check clean” (disinfect).

(Kitchen cupboards). Kitchen cupboard and handles only should be disinfected three times daily.

(Microwave). Microwave handle and door disinfected three times daily.

(Showers). Disinfect the shower head and taps only three times daily.

(Toilets and bidet). Increase disinfection to a min of three times daily.

(Sinks). Disinfect the taps and faucet three times daily.

(Washer and Dryers) Washer and dryer handles, dials and doors to be disinfected three times daily.

(Bath). If bath is being used on a daily basis, then disinfect three times daily of valves and handles only is required.

All surfaces, especially those that are **horizontal and frequently touched**, should be cleaned **at least three times daily**.

All hallways and common areas will be cleaned three times daily which will include the door area around handle, door handles, window handles, and benches, mail boxes, receptacles and, light switches.

Refer to Appendix ‘H’ Non Healthcare Disinfect for interim guidelines for novel coronavirus (COVID-19) in the workplace.

**APPENDIX “A”**  
**QUALITY STANDARDS**

1. Cleaning: General

- a. All surfaces and objects specified in the contract must be free of dust, stains, spills, debris and soil immediately after cleaning operations.
- b. Machinery and equipment must not block a passageway or present a trip hazard.
- c. Where required, caution signs must be placed adjacent to the affected area on all approaches.
- d. Furnishings moved by cleaners must be relocated to their original location.

2. Spot Cleaning

- a. All affected areas must be clear of stains, streaks, and soil.
- b. All over-spray from spray applicators must be wiped clean from all surfaces.

3. Sweeping

- a. All floor areas, including open areas and flooring around furniture legs and into corners must be free of dirt and litter.

4. Hosing

- a. All areas are clean of dirt, mud, and debris with no water ponding.
- b. Equipment is removed and stored immediately after use.

5. Dust Mopping

- a. All floor areas including open areas and flooring around furniture legs and into corners must be free of debris and dust film.

6. Damp Mopping

- a. Floor areas including open areas and flooring around furniture legs and into corners must be clean and free of surface stains, soil, mop streaks, loose mop strands and water spotting.
- b. Walls, baseboards and other surfaces must be free of splash marks.
- c. Start with clean water and mop.
- d. Sweep or dry mop immediately before damp mopping.

## 7. Wash Floors

- a. All standards outlined in paragraph 6 - Damp mopping must apply.
- b. Surfaces are rinsed free of cleaning solution.
- c. All areas must be free of dirt, stains, scuff marks, splashing, cleaning chemical and water accumulations.

## 8. Machine Scrub

- a. All areas must be free of dirt, stains, scuff marks, splashing, cleaning chemicals and water accumulations
- b. Corners and other areas not accessible to floor scrubber must be scrubbed by hand.

## 9. Spray Buffing

- a. All areas must present an overall appearance of cleanliness, have a bright shine through out and be free of debris and dust.
- b. Spills, scuff marks and stains must be removed prior to spray buffing.

## 10. Scrub and Refinish

- a. Apply all performance standards as with "Machine Scrubbing".
- b. Apply one coat of finish compatible with existing.
- c. All areas present an overall appearance of cleanliness free of scuff marks and stains, have a bright shine and be free of debris and dust.

## 11. Strip and Refinish

- a. Apply all performance standards as with "Scrub and Refinish"
- b. All old finish is removed and all residual stripper chemicals cleaned away.
- c. All areas must be clean and clear of all stains, blemishes and dirt and have a consistent shine free of scrapes and marks.
- d. New finish must cover all portions of the floors.
- e. Refinish to include 2 coats of finishing material (wax, etc.)

## 12. Vacuuming

- a. All carpet surfaces must present an overall appearance of cleanliness and must be free of visible dust, dirt, debris, and grit.
- b. A power head (beater bar) must be used.

### 13. Stain Removal

- a. All carpets, mats, area rugs, and upholstered furniture must have no visible stains or discoloration after stain removal operations.
- b. Where stain removal involves wetting of a hard surface floor, caution signs must be positioned.

### 14. Hot Water Extraction

- a. All carpets, mats, area rugs, and upholstered furniture must be clean and free of accumulated dust, dirt, debris, and stains.
- b. Areas must be cleaned to walls and corners.

### 15. Damp Wiping

- a. Surfaces must be free of dust, stains, dirt, grim, streaks, and water spotting.
- b. Wiping cloths must be rinsed frequently and free of stains and odours. Feather dusters are not acceptable.

### 16. Glass and Mirror Cleaning

- a. All glass must be clean on both sides and free of streaks and finger marks.
- b. Adjacent areas including frames, casing and ledges must be free of water spotting, splash marks and streaks.

### 17. High Dusting

- a. All surfaces must be free of dust.
- b. Either damp cloth wiping or vacuuming must be specified by the Project Authority.
- c. Dust must be contained and prevented from floating freely in the air during operations.

### 18. Clean and Disinfect

- a. An approved, commercial disinfectant cleaner must be used.
- b. Manufacturer's instructions must be followed for best results.
- c. All affected surfaces must be rinsed clean of residual disinfectant.

### 19. Garbage (waste) Containers

- a. Empty waste containers daily.
- b. Damp wipe waste containers once per month.

**APPENDIX B: Special Instructions**  
**DEPARTMENT OF NATIONAL DEFENCE**  
**CANADIAN FORCES BASE EDMONTON**  
**JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

<b>UR</b>	<b>Upon Request</b>
<b>D</b>	<b>Daily (3, 5, or 7 days a week as per building requirements stated in Appendix E)</b>
<b>W</b>	<b>Weekly</b>
<b>M</b>	<b>Monthly</b>
<b>Q</b>	<b>Quarterly</b>
<b>S</b>	<b>Semi-annually</b>
<b>A</b>	<b>Annually</b>

			UR	D	W	M	Q	S	A
<b>GENERAL BUILDINGS:</b>									
132, 135, 157, 161, 162, 163, 164, 168, 170, 172, 175, 176, 177,									
179, 180, 180A, 181, 181A, 182, 183, 185, 186, 187, 191, 192,									
200, 205, 210, 212, 221, 224, 235, 235A, 236S, 236W, 240, 247,									
300, 301, 304, 318, 321, 399, 400, 402, 403, 404, 405, 406, 407,									
407B, 408, 409, 418, 700, Cardiff, Riverbend, Hgr 2 - 408 Sqn									
<b>1 - Exterior Services Required:</b>									
.1) Emergency Cleaning			X						
.2) Empty Garbage Cans At Entrances				X					
<b>2 - Interior Services Required</b>									
.1) Emergency Cleaning			X						
.2) Dust and wipe high ledges, tops of partitions, exposed pipes to a height of eight (8) feet.				X					
.3) Hose cabinets, display cases									
a) Spot clean				X					
b) Wash and polish					X				
.4) Notice Boards									
a) Dust				X					
.5) Radiators									
a) dust and damp wipe					X				
b) wash						X			
.6) Door kick plates and hand plates									
a) clean and polish				X					
.7) Clean steps, rubber mats and door grates				X					

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			UR	D	W	M	Q	S	A
.8) Door Grills									
a) Vacuum					X				
b) Wash						X			
.9) Water Dispensers									
a) Wash				X					
b) Disinfect				X					
.10) Venetian Blinds									
a) Wash							X		
b) Dust					X				
.11) Pictures, Murals and Clocks									
a) Clean					X				
.12) Windows									
a) Interior - spot clean with window cleaner					X				
.13) Waste baskets									
a) Clean thoroughly			X						
.14) Dry garbage and recyclable refuse shall be picked up from the cleaning areas and placed in the proper disposal areas.				X					
.15) Carpets									
a) Clean thoroughly with vacuum				X					
<b>3 - ENTRANCES, HALLWAYS AND LOBBIES</b>									
.1) Floors									
a) Sweep				X					
b) Damp mop				X					
c) Spray wax and buff					X				
d) Deep scrub (remove all dirt), seal if necessary, wax								X	
.2) Walls, Door Frames, Glass Doors and Glass									
a) Spot clean				X					
b) Wash				X					
.3) Foot Grills, Recessed Pans and Mats									
a) Clean and vacuum					X				

DEPARTMENT OF NATIONAL DEFENCE



**CANADIAN FORCES BASE EDMONTON  
JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

			UR	D	W	M	Q	S	A
<b>4 - STAIRS</b>									
.1) Treads and Risers									
a) Sweep				X					
b) Wash				X					
.2) Handrails									
a) Wipe and polish				X					
.3) Stairwell Walls									
a) Spot clean				X					
<b>5 - WASHROOMS</b>									
.1) Floors									
a) Sweep, damp mop and disinfect				X					
.2) Wash and disinfect toilet seats, toilet bowls, urinals, wash basins, water taps, mirrors, receptacles, and shelves				X					
Wash and disinfect <b>NOTE:</b> toilet seats are to be washed top and bottom									
.3) Walls up to eight (8) feet									
a) Dust and spot clean				X					
b) Wash monthly						X			
.4) Remove waste paper				X					
.5) Replenish soap, toilet paper and paper towel				X					
.6) Wash waste paper container					X				
.7) Showers									
a) Showers stalls to be washed (scrubbed) and disinfected				X					
<b>6 - GENERAL USE AREAS</b>									
.1) Carpets and rugs									
a) Vacuum and spot clean				X					
b) Steam clean								X	
.2) Walls									
a) Dust and spot clean				X					
b) Wash						X			

DEPARTMENT OF NATIONAL DEFENCE

**CANADIAN FORCES BASE EDMONTON**  
**JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

			UR	D	W	M	Q	S	A
.3) Floors									
a) Sweep				X					
b) Damp mop				X					
c) Spray wax and buff					X				
d) Deep scrub (remove all dirt), seal if necessary, wax								X	
.4) Furniture									
a) Dust				X					
b) Polish with spray type cleaner. Example - Pledge					X				
.5) Daily used lockers									
a) Dust the tops of lockers				X					
b) Damp wipe outside of lockers				X					
<b>7 - EXERCISE ROOMS</b>									
.1) Floors									
a) Sweep				X					
b) Damp mop				X					
c) Strip wax and seal								X	
.2) Walls									
a) Dust and spot clean				X					
b) wash					X				
<b><u>SPECIAL INSTRUCTIONS FOR BLG 161 MFRC</u></b>									
All exterior and interior of building cleaning will be as described in <b>GENERAL BUILDINGS</b> , along with the following special requirements for building 161 MFRC									
<b>1 DAY CARE AREA</b>									
.1) Floors									
a) sweep				X					
b) Damp mop with mild disinfectant				X					
c) Empty garbage on Day Care side after 13:00				X					
d) All carpets and area rug will be vacuumed after 17:30				X					

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JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

			UR	D	W	M	Q	S	A
<b><u>SPECIAL INSTRUCTIONS BUILDING 224 (ARENA)</u></b>									
All exterior and interior of building cleaning will be as described in <b>GENERAL BUILDINGS</b> , along with the following special requirements for building 224 Arena									
1) Main entrances, arena offices, common areas including the interior and exterior windows to be cleaned 5 day per week, Monday thru Friday .				X					
2) Laundry room/equipment room to be cleaned 1 day per week on Tuesdays					X				
3) Sports stores to be cleaned 1 day per week on Thursdays					X				
4) Players change rooms, referees rooms, team benches, penalty boxes, time keepers benches, spectators stands and viewing areas for both rinks to be cleaned 7 days per week.				X					
5) Second floor to be cleaned 5 day per week, Monday thru Friday				X					
<b><u>SPECIAL INSTRUCTIONS BUILDING 185 (BASE GYM)</u></b>									
All exterior and interior of building cleaning will be as described in <b>GENERAL BUILDINGS</b> , along with the following special requirements for building 185 - Gym									
<b>1) Main entrance/common areas (7 days/week)</b>									
a) Spot clean interior and exterior windows and glass				X					
b) Dry mop and damp mop flooring				X					
c) Spot clean walls to a height of eight (8) feet				X					
d) Damp dust horizontal surfaces to a height of eight (8) feet				X					
e) Clean all water fountains with germicidal cleaner				X					
f) Empty all garbage and recycling bins				X					
<b>2) Field House (3 days/week)</b>									
a) Sweep and auto-scrub entire floor area (Mon-Wed-Fri)				X					
b) Dry mop and damp mop flooring in climbing area (Mon-Wed-Fri)				X					
c) Office area, supply room, storage rooms (Mon-Wed-Fri)				X					
d) Throughout the day refill germicidal bottles, empty garbage, provide paper towels (7 days/week)				X					

**DEPARTMENT OF NATIONAL DEFENCE**

**CANADIAN FORCES BASE EDMONTON**  
**JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

			UR	D	W	M	Q	S	A
e) Clean water fountains with germicidal cleaner (7 days/week)									
<b>3) Field house mezzanine (7 day/week)</b>									
a) Vacuum, dust mop, damp mop				X					
b) Clean equipment with germicidal cleaner				X					
c) Throughout the day refill the germicidal bottles, empty garbages, provide paper towels				X					
<b>4) Black Room (7 days/week)</b>									
a) Dust mop and damp mop stage floor				X					
b) Vacuum, dust mop, damp mop floor				X					
c) Throughout the day refill the germicidal bottles , empty garbages, provide paper towels				X					
d) Spot clean mirrors				X					
e) Clean entire mirrors					X				
<b>5) Upper Gym (7 days/week)</b>									
a) Upper veiwing area dust mop and damp mop						X			
b) Dry mop				X					
c) Damp mop/autoscrub				X					
<b>6) Weight room (7 days/week)</b>									
a) Vacuum, dust mop, damp mop				X					
b) Clean equipment with germicidal cleaner				X					
c) Clean water fountain with germicidal cleaner				X					
d) Throughout the day refill the germicidal bottles, empty garbages, provide paper towels				X					
e) Spot clean interior windows and mirrors				X					
f) Clean entire mirrors					X				
<b>7) Front Reception and Office Areas (Monday-Friday)</b>									
a) Dry mop and damp mop flooring				X					
b) Vacuum carpets				X					
c) Empty garbages and clean receptacles				X					
d) Spot clean walls to a height of eight (8) feet					X				
e) Damp dust horizontal surfaces				X					
f) Spot clean interior glass				X					
<b>8) Conference Room (3 days/week Mon-Wed-Fri)</b>									
a) Vacuum carpet				X					
b) Empty garbages and clean waste receptacle				X					
c) Dust all horizontal surfaces				X					

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			UR	D	W	M	Q	S	A
<b>9) Men's/Women's/Family Change Rooms (7 days/week)</b>									
a) Dry mop and damp mop				X					
b) Empty garbages and clean receptacles				X					
c) Damp wipe benches and lockers				X					
d) Dust top of lockers				X					
e) Clean and disinfect all fixtures				X					
f) Wash, scrub and disinfect showers (2 times per day)				X					
g) De-scale showers (Friday)					X				
<b>NOTE:</b> The showers will be washed, scrubbed and disinfected twice a day, 7 days per week. Once during normal working hours and the other after closure or before opening.									
<b>10) Sauna (7 days/week)</b>									
a) Dust mop				X					
b) Remove garbage				X					
c) Disinfect				X					
<b>11) Swimming Pool (7 days/week)</b>									
a) Disinfect all pool decks				X					
b) Clean stairs and mezzanine				X					
c) Pool office				X					
d) Pool washroom				X					
<b>12) Combat Room (7 days/week)</b>									
a) Dry mop and damp mop floors				X					
b) Empty garbages and clean receptacles				X					
c) Male and Female washrooms				X					
d) Spot clean walls to a height of eight (8) feet					X				
<b>SPECIAL INSTRUCTIONS BUILDING 407 (LTF)</b>									
All exterior and interior of building cleaning will be as described in <b>GENERAL BUILDINGS</b> , along with the following special requirements for building 407 - LTF									
<b>1) Lobby, Main Hallways and Main Staiwells</b>									
a) Damp mop areas twice daily. Once after 09:30 and again after 13:30.				X					
<b>2) Washrooms</b>									
a) Refill paper products twice daily as required				X					

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			UR	D	W	M	Q	S	A
<b><u>SPECIAL INSTRUCTIONS BUILDING 200 &amp; 210 (BASE MESSES)</u></b>									
All exterior and interior of building cleaning will be as described in <b>GENERAL BUILDINGS</b> , along with the following special requirements for buildings 200/210 - Base Messes									
<b>1) Washrooms &amp; Offices (5 days/week, Mon-Fri)</b>									
a) Dry mop and damp mop flooring with germicidal soap				X					
b) Empty garbages and clean receptacles				X					
c) Dust window blinds					X				
d) Dust all hozizontal surfaces				X					
<b>2) Lounges and Bar areas (4 day/week)</b>									
a) Clean Monday and Thursday (During the week)				X					
b) Clean weekends (Saturday and Sunday)				X					
c) Damp mop				X					
d) Dust all tables in areas				X					
e) Dust all horizontal areas including pianos				X					

## **Appendix “C” - Level “A” Oral and Written Interaction Standards**

### **Oral Interaction**

Level “A” is the minimum level of second language ability in oral interaction that should be identified for positions that require simple and repetitive use of the language in routine work situations. A person at this level can ask and answer simple questions and give simple instructions or uncomplicated directions relating to routine work situations. However, communication may be difficult because a person speaking at this level makes many errors and has deficiencies in grammar, pronunciation, vocabulary and fluency. The person at this level may have problems in understanding speech spoken at a normal rate and repetitions may be required to understand what is being said. Examples of some tasks which can be performed at level “A” of oral interaction are as follows:

- Asking and answering simple questions from building occupants or other employees about names, dates, times, and numbers;
- Making requests to building occupants or other employees about simple and uncomplicated matters concerning supplies, files, equipment, documents or letters;
- Giving and following instructions on uncomplicated matters which pertain to work.

### **Writing**

Level “A” is the minimum level of second language ability in writing that should be identified for positions that require writing very limited units of information in the second language. A person at this level may write isolated words, phrases, simple statements or questions on very familiar topics using words of time, place and person. Errors in grammar, vocabulary and spelling are to be expected and tolerated as long as the message is understandable. Examples of some tasks which can be performed at level “A” of writing are as follows:

- Filling out forms or reports to one’s duties by supplying appropriate words or phrases or writing a few comments;
- Noting brief messages in a telegraphic style;
- Listing a series of items or activities in an index or table of contents.

### **Reading**

Level “A” is the minimum level of second language ability in written comprehension for positions that require comprehension of texts on topics of limited scope. A person reading at this level would not be expected to read and understand detailed information. A person reading at this level can read and fully understand:

- Very simple texts;
- Grasp the main idea of texts about familiar topics;
- Elementary points of information such as dates, numbers, or names from relatively more complex texts to perform routine job-related tasks.

## **Appendix “D” – Statutory Holidays**

The following days are recognized as Statutory Holidays:

1. New Year’s Day;
2. Good Friday;
3. Easter Monday;
4. Victoria Day;
5. Canada Day;
6. The first Monday in August;
7. Labour Day;
8. Thanksgiving;
9. Remembrance Day;
10. Christmas Day; and
11. Boxing Day.

When a Statutory Holiday falls on a Saturday or Sunday, the holiday must be moved to the first normal working day following the weekend.



## Appendix “E”: Building Number List

Drawing numbers which apply to the contract are as follows:

Bldg. 132	Bldg. 135	Bldg. 157	Bldg. 161
Bldg. 162	Bldg. 163	Bldg. 164	Bldg. 168
Bldg. 170	Bldg. 172	Bldg. 175	Bldg. 176
Bldg. 177	Bldg. 179	Bldg. 180	Bldg. 180A
Bldg. 181	Bldg. 181A	Bldg. 182	Bldg. 183
Bldg. 185	Bldg. 186	Bldg. 187	Bldg. 191
Bldg. 192	Bldg. 200		Bldg. 205
Bldg. 210	Bldg. 212	Bldg. 221	Bldg. 224
Bldg. 235	Bldg. 235A (no drawing)	Bldg. 236S	Bldg. 236W
Bldg. 240	Bldg. 247	Bldg. 300	Bldg. 301
Bldg. 304	Bldg. 318	Bldg. 321	Bldg. 399
Bldg. 400	Bldg. 402	Bldg. 403	Bldg. 404
Bldg. 405	Bldg. 406	Bldg. 407	Bldg. 407B
Bldg. 408	Bldg. 409	Bldg. 418	Bldg. 700
Cardiff	Riverbend	Hgr 2 – 408 Sqn	

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**BUILDING #:** 132 R&D

**SQUARE METERS:** 102.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>1</b>
	<b>SHOWERS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>1</b>
	<b>URINALS</b>	<b>1</b>
	<b>KITCHEN SINKS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00).
2. Fixtures are found in the following areas:
  - a. Room 105 – Washroom – 1 toilet, 1 washroom sink.
  - b. Room 103 – Janitorial/washroom – 1 urinal, 1 shower.
  - c. Room 104 – Lunchroom – 1 kitchen sink.

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**BUILDING #:** 135 ESS MECHANICAL/ELECTRICAL SHOPS

**SQUARE METERS:** 220.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	3
	URINALS	1
	SHOWERS	3
	WASHROOM SINKS	3
	KITCHEN SINKS	2

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are found in the following areas:
  - a. Room 110 – Female washroom - 1 toilet, 1 washroom sink, 1 shower.
  - b. Room 109 – Male washroom – 2 toilets, 1 urinal, 2 washroom sinks, 2 showers.
  - c. Room 100 – Electrical common area – 1 kitchen sink.
  - d. Room 108 – Mechanical common area – 1 kitchen sink.

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**BUILDING #:** 157 DISPUTE RESOLUTION CENTRE

**SQUARE METERS:** 1019 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	7
	URINALS	2
	SHOWERS	2
	WASHROOM SINKS	8
	KITCHEN SINKS	2
	DRINKING FOUNTAINS	2

**NOTES:**

1. Building to be cleaned 5 days a week, Monday - Friday (07:30 – 16:00).
2. Fixtures are located in the following areas:
  - a. Room 113 – Lounge – 1 kitchen sink, 1 drinking fountain.
  - b. Room 123 – Male washroom – 2 toilets, 1 urinal, 1 shower, and 2 washroom sinks.
  - c. Room 124 – Female washroom – 2 toilets, 1 shower, 2 washroom sinks.
  - d. Room 011 – Female washroom (Basement) – 2 toilets, 2 washroom sinks.
  - e. Room 012 – Male washroom (Basement) – 1 toilet, 1 urinal, 2 washroom sinks.
  - f. Room 013 – Lunchroom (Basement) – 1 kitchen sink, 1 drinking fountain.

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**BUILDING #:** 161 MFRC

**SQUARE METERS:** 1480.6 m<sup>2</sup> Daytime Cleaning  
1096.8 m<sup>2</sup> Evening Cleaning  
2577.4 m<sup>2</sup> Total Cleaning

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>14</b>
	<b>URINALS</b>	<b>3</b>
	<b>WASHROOM SINKS</b>	<b>15</b>
	<b>DIAPER CHANGE AREA SINKS</b>	<b>4</b>
	<b>CLASSROOM SINKS</b>	<b>3</b>
	<b>KITCHEN SINKS</b>	<b>3</b>
	<b>FOUNTAIN</b>	<b>1</b>

**NOTES:**

1. Daycare floors to be washed with mild disinfectant daily.
2. Daycare bathroom floors are to be cleaned with mild disinfectant daily.
3. Daycare garbage to be emptied after 13:00 daily.
4. Daycare area to be cleaned between 17:00 – 22:00 hours Monday – Friday.
5. Teen center to be cleaned daily Tuesday – Saturday after 21:00 hours.
6. Multipurpose room and main hallway to be swept and washed after special events.
7. Family resource centre side to be cleaned Monday – Friday 07:30 – 16:00 hours.
8. Keys for night time cleaning are signed out from the MP shack, Blg 180.

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**BLDG 161 NOTES Cont.:**

9. Fixtures are found in the following areas:
- a. Room 2G (Daycare area) - 1 toilet, 1 washroom sink.
  - b. Room 2I – Boys washroom (Daycare area) – 3 toilets, 2 washroom sinks.
  - c. Room 2J – Girls washroom (Daycare area) – 3 toilets, 2 washroom sinks.
  - d. Room 2N – Kitchen (Daycare area) – 1 kitchen sink.
  - e. Room 2D1 – Diaper change (Daycare area) 2 sinks.
  - f. Room 2F1 – Diaper change (Daycare area) 2 sinks.
  - g. Room 3 – Female washroom – 3 toilets, 3 washroom sinks.
  - h. Room 5 – Male washroom – 1 toilet, 2 urinals, 3 washroom sinks.
  - i. Between room3 & room 5 – 1 drinking fountain.
  - j. Room 9 – Lounge – 1 kitchen sink.
  - k. Room 19A – Girls washroom (Teen Centre) – 2 toilets, 2 washroom sinks.
  - l. Room 19B – Boys washroom (Teen Centre) – 1 toilet, 1 urinal, and 2 washroom sinks
  - m. Room 19D – Kitchen area (Teen Centre) – 1 kitchen sink.
  - n. Room 13 – Play school centre – 1 classroom sink.
  - o. Room 15 – Drop in room – 1 class room sink.
  - p. Room 16 – Drop in centre – 1 classroom sink.

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**BUILDING #:** 162 OLD HEALTH CARE CENTER

**SQUARE METERS:** 3440 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	19
	URINALS	3
	SHOWERS	6
	BATH TUB WITH SHOWER HEAD	2
	WASHROOM SINKS	18
	STAINLESS STEEL HAND WASHING SINKS	41
	LRG STAINLESS STEEL HAND WASHING SINK	2
	STAINLESS STEEL SINKS	28
	DOUBLE STAINLESS STEEL SINKS	7
	JANITOR SINK	3
	WATER FOUNTAINS	2
	EYE WASH STATION	1

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)

2. Fixtures are found in the following areas:

- a. Room 104 – 1 stainless steel sink
- b. Room 106 – 1 stainless steel sink
- c. Room 108 – 1 stainless steel sink
- d. Room 112 – 1 stainless steel sink
- e. Room 115 – Unisex Washroom – 1 toilet, 1 washroom sink
- f. Room 117 – Unisex Washroom – 1 toilet, 1 washroom sink
- g. Room 123 – Corridor – 1 water fountain
- h. Room 124 – BSWO Sub-Waiting – 1 stainless steel sink
- i. Room 127B – 1 stainless steel sink
- j. Room 127C – 1 stainless steel sink
- k. Room 127D – 1 stainless steel sink
- l. Room 127E – 1 stainless steel sink
- m. Room 127F – 1 stainless steel sink
- n. Room 129 – Unisex Washroom – 1 toilet, 1 washroom sink
- o. Room 130 – 1 stainless steel sink
- p. Room 132 – Unisex Washroom – 1 toilet, 1 washroom sink
- q. Room 133 – 1 stainless steel sink
- r. Room 134 – Janitor Closet – 1 janitor sink
- s. Room 136 – Unisex Washroom – 1 toilet, 1 washroom sink

- t. Room 137 – 1 large stainless steel hand washing sink**
- u. Room 139 – 1 stainless steel sink**
- v. Room 144 – Unisex Washroom – 1 toilet, 1 washroom sink**
- w. Room 144C – 3 stainless steel sink, 1 double stainless steel sink, 1 eye wash station**
- x. Room 145 – 1 stainless steel sink**
- y. Room 146C – 1 double stainless steel sink**
- z. Room 146E – 1 stainless steel sink**
- aa. Room 148 – 1 stainless steel sink**
- bb. Room 151 – 1 double stainless steel sink**
- cc. Room 152A – Unisex Washroom – 1 toilet, 1 washroom sink, 1 bathtub with shower head.**
- dd. Room 153 – 1 stainless steel sink**
- ee. Room 154A – Unisex Washroom – 1 toilet, 1 washroom sink, 1 bathtub with shower head**
- ff. Room 158 – 1 stainless steel sink**
- gg. Room 160 – Female Change Room – 3 toilets, 2 washroom sinks, 2 showers**
- hh. Room 161 – 1 stainless steel sink**
- ii. Room 162 – Male Change Room – 1 toilet, 2 urinals, 2 washroom sinks, 2 showers**
- jj. Room 166 – Housekeeping – 1 janitor sink**
- kk. Room 174 – 1 stainless steel sink**
- ll. Room 178 – Unisex Washroom – 1 toilet, 1 washroom sink**
- mm. Room 179 – 1 double stainless steel sink**
- nn. Room 201 – Vestibule – 1 water fountain**
- oo. Room 204M – Corridor – 1 large stainless steel hand washing sink**
- pp. Room 206/206A – 3 stainless steel hand washing sinks**
- qq. Room 207 – 2 stainless steel hand washing sinks**
- rr. Room 209 – 2 stainless steel hand washing sinks**
- ss. Room 210/210A – 3 stainless steel hand washing sinks**
- tt. Room 211 – 1 stainless steel sink**
- uu. Room 211A – 1 stainless steel sink**
- vv. Room 212/212A – 3 stainless steel hand washing sinks**
- ww. Room 213 – 1 double stainless steel sink**
- xx. Room 214/214A – 3 stainless steel hand washing sinks**
- yy. Room 215 – 1 double stainless steel sink**
- zz. Room 216/216A – 3 stainless steel hand washing sinks**
- aaa. Room 217 – Janitor Room – 1 janitorial sink**
- bbb. Room 218 – 2 stainless steel hand washing sinks**
- ccc. Room 219 – Public Washroom – 1 toilet, 1 washroom sink**
- ddd. Room 221 – Public Washroom – 1 toilet, 1 washroom sink**
- eee. Room 222 – 2 stainless steel hand washing sinks**
- fff. Room 224 – 2 stainless steel hand washing sinks**
- ggg. Room 224A – 2 stainless steel hand washing sinks**



- hhh. Room 226 – 2 stainless steel hand washing sinks**
- iii. Room 226A – 2 stainless steel hand washing sinks**
- jjj. Room 227 – 2 stainless steel hand washing sinks**
- kkk. Room 229 – 2 stainless steel hand washing sinks**
- lll. Room 231 – 1 stainless steel sink**
- mmm. Room 233 – 1 stainless steel sink**
- nnn. Room 244 – Woman’s Change Room – 2 toilets, 1 washroom sink, 1 shower**
- ooo. Room 248 – Men’s Change Room – 1 toilet, 1 washroom sink, 1 urinal, 1 shower**
- ppp. Room 251 – Lunchroom – 1 stainless steel sink**
- qqq. Room 256 – 2 stainless steel hand washing sinks**
- rrr. Room 260 – 2 stainless steel hand washing sinks**
- sss. Room 261 – 1 double stainless steel sink**
- ttt. Room 262 – 2 stainless steel hand washing sinks**
- uuu. Room 267 – Public Washroom – 1 toilet, 1 washroom sink**

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**BUILDING #:** 163 SINGLE QUARTERS

**SQUARE METERS:** 2722.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>LAUNDRY ROOM SINKS</b>	<b>48</b>
	<b>TOILETS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Total area includes basement, first, second, and third floors.
3. Included are hallways, stairwells, laundry rooms, janitorial rooms, bicycle storage areas and two washrooms.
4. Fixtures are found in the following areas:
  - a. Room A127 – Laundry – 4 Laundry room sinks.
  - b. Room B100 – Laundry – 4 Laundry room sinks.
  - c. Room C100 – Laundry – 4 Laundry room sinks.
  - d. Room D127 – Laundry – 4 Laundry room sinks.
  - e. Room A227 – Laundry – 4 Laundry room sinks.
  - f. Room B200 – Laundry – 4 Laundry room sinks.
  - g. Room C200 – Laundry – 4 Laundry room sinks.
  - h. Room D227 – Laundry – 4 Laundry room sinks.
  - i. Room A327 – Laundry – 4 Laundry room sinks.
  - j. Room B300 – Laundry – 4 Laundry room sinks.
  - k. Room C300 – Laundry – 4 Laundry room sinks.
  - l. Room D327 – Laundry – 4 Laundry room sinks.
  - m. Room AB003 (Basement) – Washroom – 1 toilet and 1 washroom sink.
  - n. Room CD003 (Basement) – Washroom – 1 toilet and 1 washroom sink.

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**BUILDING #:** 164 SINGLE QUARTERS

**SQUARE METERS:** 2730.4 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>LAUNDRY ROOM SINKS</b>	<b>48</b>
	<b>TOILETS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Total area includes basement, first, second, and third floors.
3. Included are hallways, stairwells, laundry rooms, janitorial rooms, bicycle storage area and two washrooms.
4. Fixtures are found in the following areas:
  - a. Room E127 – Laundry – 4 Laundry room sinks.
  - b. Room F100 – Laundry – 4 Laundry room sinks.
  - c. Room G100 – Laundry – 4 Laundry room sinks.
  - d. Room H127 – Laundry – 4 Laundry room sinks.
  - e. Room E227 – Laundry – 4 Laundry room sinks.
  - f. Room F200 – Laundry – 4 Laundry room sinks.
  - g. Room G200 – Laundry – 4 Laundry room sinks.
  - h. Room H227 – Laundry – 4 Laundry room sinks.
  - i. Room E327 – Laundry – 4 Laundry room sinks.
  - j. Room F300 – Laundry – 4 Laundry room sinks.
  - k. Room G300 – Laundry – 4 Laundry room sinks.
  - l. Room H327 – Laundry – 4 Laundry room sinks.
  - m. Room EF003 (Basement) – Washroom – 1 toilet and 1 washroom sink.
  - n. Room GH003 (Basement) – Washroom – 1 toilet and 1 washroom sink.

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**BUILDING #:**                      **168    WOOD/AUTO HOBBY CLUB**

**SQUARE METERS:**              **89.8 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>URINALS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>2</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

- 1. Building to be cleaned 3 days a week, Monday, Wednesday and Friday (07:30 – 16:00).**
- 2. Keys can be signed out from the PSP staff at building 185 Base Gym.**
- 3. Fixtures are found in the following areas:**
  - a. Room 104 – Coffee/Storage area – 1 kitchen sink.**
  - b. Room 108 – Male washroom – 1 toilet, 1 urinal, 1 washroom sink.**
  - c. Room 109 – Female washroom – 1 toilet, washroom sink.**
  - d. Corridor – 1 drinking fountain.**

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**BUILDING #:** 170 ESS ROADS & GROUNDS STORAGE

**SQUARE METERS:** 93 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>1</b>
	<b>URINALS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week Monday – Friday (07:30 – 14:00)
2. Fixtures are found in the following areas:
  - a. Unisex washroom – 1 toilets, 1 urinal, 1 washroom sink.

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**BUILDING #:**                      172    ESS ROADS & GROUNDS/WFE SHOP

**SQUARE METERS:**            186.8 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	3
	URINALS	1
	SHOWER STALLS	3
	CHANGEROOMS	2
	WASHROOM SINKS	4
	KITCHEN SINKS	3
	FOUNTAINS	1

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 14:00)
2. Fixtures are located in the following areas:
  - a. Room 107 – Male washroom – 1 toilet, 1 urinal, 1 shower, 2 washroom sinks.
  - b. Room 108 – Female washroom – 1 toilet, 1 shower, 1 washroom sink.
  - c. Room 112 – Common area – 1 kitchen sink, 1 drinking fountain.
  - d. Room 115 – Lunchroom – 1 kitchen sink.
  - e. Room 122 – Washroom – 1 toilet, 1 shower, 1 washroom sink.
  - f. Room 120 – Kitchen – 1 kitchen sink.

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**BUILDING #:**                      175     1 FD AMB

**SQUARE METERS:**            2750.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>15</b>
	<b>URINALS</b>	<b>8</b>
	<b>SHOWER STALLS</b>	<b>15</b>
	<b>CHANGEROOMS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>15</b>
	<b>KITCHEN SINKS</b>	<b>2</b>
	<b>FOUNTAINS</b>	<b>7</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are found in the following areas:
  - a. Room 107 – Male washroom – 3 toilets, 3 urinals, 3 washroom sinks.
  - b. Room 124 – 1 kitchen sink.
  - c. Room 149 – Male washroom – 1 toilet, 3 urinals, 4 showers, 2 washroom sinks.
  - d. Room 150 – Female washroom – 2 toilets, 4 showers, 3 washroom sinks.
  - e. Room 152 – Female washroom – 6 toilets, 3 washroom sinks.
  - f. Room 155 – Female washroom – 1 toilet 2 showers, 2 washroom sinks.
  - g. Room 156 – Male washroom – 1 toilet, 2 urinals, 4 showers, 1 washroom sink.
  - h. Outside room 187 - Troop clean up area – 1 kitchen sink
  - i. Outside troop clean up area – 1 drinking fountain.
  - j. Outside room 147 – Classroom – 1 drinking fountain.
  - k. Outside room 136 – Training aids – 1 drinking fountain.
  - l. Outside room 156 – 1 drinking fountain.
  - m. Room 164 – 1 drinking fountain.
  - n. Vehicle bay – 1 drinking fountain.
  - o. Room 209 – Washroom (second floor) – 1 toilet, 1 washroom sink.
  - p. Room 210 – Shower room (second floor) – 1 shower.
  - q. Room 208 – Common area – 1 drinking fountain.

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**BUILDING #:**                      176    CLOTHING STORES

**SQUARE METERS:**              679.9 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	4
	URINALS	2
	SHOWER STALLS	4
	WASHROOM SINKS	3
	BRADLEY SINK	1
	KITCHEN SINKS	1
	FOUNTAINS	2

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 11 – Unisex washroom – 1 toilet, 1 washroom sink.
  - b. Room 14 – Female washroom – 1 toilet, 1 shower, 2 washroom sink.
  - c. Room 17 – Male washroom – 2 toilets, 2 urinals, 3 showers, 1 Bradley sink.
  - d. Room 21 – Canteen – 1 kitchen sink.
  - e. Corridor 3 – 2 drinking fountains.



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**BUILDING #:**                      177    ESS

**SQUARE METERS:**            1800.4 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	6
	URINALS	3
	SHOWER STALLS	3
	WASHROOM SINKS	5
	KITCHEN SINKS	2
	BRADLEY SINKS	1
	FOUNTAINS	2

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 15 – Canteen – 2 kitchen sinks.
  - b. Room 18 – Male washroom – 3 toilets, 3 urinals, 2 showers, 3 washroom sinks.
  - c. Room 21 – Female washroom – 3 toilets, 1 shower, 2 washroom sinks.
  - d. Corridor 30 – Outside room 18 – 2 drinking fountains.
  - e. Corridor 34 – Outside room 18 – 1 Bradley sinks.

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**BUILDING #:** 179 1 Svc Bn

**SQUARE METERS:** 9002.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	43
	URINALS	22
	SHOWER STALLS	8
	GANG SHOWER WITH 12 SHOWER HEADS	1
	GANG SHOWER WITH 11 SHOWER HEADS	4
	GANG SHOWER WITH 7 SHOWER HEADS	1
	GANG SHOWER WITH 6 SHOWER HEADS	1
	WASHROOM SINKS	40
	3 TAP STAINLESS STEEL SINKS	2
	KITCHEN SINKS	12
	BRADLEY SINKS	3
	FOUNTAINS	8

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 1015 – Male washroom (main floor) – 4 toilets, 3 urinals, 5 washroom sinks.
  - b. Room 1019 – Female washroom (main floor) – 4 toilets, 3 washroom sinks.
  - c. Room 1020 – Wash bay (main floor) – 2 kitchen sinks, 3 Bradley sinks, 1 drinking fountain.
  - d. Outside room 1123 (main floor) – 1 drinking fountain.
  - e. Room 1130 – Male washroom (main floor) – 4 toilets, 3 urinals, 5 washroom sinks.
  - f. Outside room 1070 (main floor) – 1 handwashing stainless steel sink with 3 taps, 1 drinking fountain.
  - g. Room M001 – Male washroom (main floor mezzanine) – 2 toilets, 2 urinals, 2 washroom sinks.
  - h. Room M009 – Female washroom (main floor mezzanine) – 2 toilets, 2 washroom sinks.
  - i. Room 1184 – Female washroom (main floor) – 1 toilet, 1 washroom sink.
  - j. Room 1192 – Corridor (main floor) – 1 drinking fountain.

- k. Room 1194 – Unisex washroom (main floor) – 1 toilet, 2 urinals, 1 handwashing stainless steel sink with 3 taps.
- l. Room 2020A (second floor) – 1 kitchen sink.
- m. Room 2024 – Male washroom (second floor) – 3 toilets, 3 urinals, 3 washroom sinks, 2 gang showers with 11 shower heads, 1 gang shower with 6 shower heads.
- n. Outside room 2024 (second floor) – 1 drinking fountain.
- o. Room 2026 – Female washroom (second floor) – 3 toilets, 3 washroom sinks.
- p. Room 2054 – Male washroom (second floor) – 3 toilets, 3 urinals, 3 washroom sinks, 2 gang showers with 11 shower heads.
- q. Outside room 2054 (second floor) – 1 drinking fountain.
- r. Room 2056 – Female washroom (second floor) – 3 toilets, 2 washroom sinks, 4 showers, 1 gang shower with 7 shower heads.
- s. Room 2093 (second floor) – 1 kitchen sink.
- t. Room 2095 (second floor) – 1 kitchen sink.
- u. Room 3017 – Male washroom (third floor) – 3 toilets, 3 urinals, 2 washroom sinks, 1 gang shower with 12 shower heads.
- v. Outside room 3017 (third floor) – 1 drinking fountain.
- w. Room 3019 – Female washroom (third floor) – 3 toilets, 2 washroom sinks, 4 showers.
- x. Room 3034 – Male washroom (third floor) – 3 toilets, 3 urinals, 3 washroom sinks.
- y. Outside Room 3034 (third floor) – 1 drinking fountain.
- z. Room 3036 – Female washroom (third floor) – 3 toilets, 2 washroom sinks.
- aa. Room 3067 (third floor) – 1 kitchen sink.
- bb. Room 3068 (third floor) – 1 kitchen sink.
- cc. Room 3070 (third floor) – 1 kitchen sink.
- dd. Room 3074 (third floor) – 2 kitchen sink.
- ee. Room 3077 – Unisex washroom (third floor) – 1 toilet, 1 washroom sink.
- ff. Room 3078 (third floor) – 2 kitchen sink.

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**BUILDING #:**                      **180    MP SHACK**

**SQUARE METERS:**              **438.8 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>4</b>
	<b>URINALS</b>	<b>1</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>4</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following area:
  - a. Room 126 – Male washroom – 1 toilet, 1 urinal, 1 washroom sink.
  - b. Room 127 – Female washroom – 1 toilet, 1 washroom sink.
  - c. Room 128 – 1 kitchen sink.
  - d. Room 140 – Staff washroom – 1 toilet, 1 washroom sink.
  - e. Room 141 – Prisoner washroom – 1 toilet, 1 shower, 1 washroom sink.
  - f. Outside room 128 – 1 drinking fountains.

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**BUILDING #:**                      **180A ACCESS CONTROL BUILDING**

**SQUARE METERS:**              **11.6 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>1</b>

**NOTES:**

- 1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)**
- 2. Fixtures are located in the following areas:**
  - a. Unisex washroom – 1 toilet, 1 sink.**

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**BUILDING #:** 181

**SQUARE METERS:** 2892.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>13</b>
	<b>URINALS</b>	<b>8</b>
	<b>SHOWER STALLS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>13</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>3</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 005 – Female washroom (basement) – 1 toilet, 1 shower, 1 washroom sink.
  - b. Room 006 – Male washroom (basement) – 1 toilet, 1 urinal, 1 shower, 1 washroom sink.
  - c. Room 010 – Canteen (basement) – 1 kitchen sink.
  - d. Outside room 006 – 1 drinking fountain.
  - e. Room 109 – Female washroom (main floor) – 3 toilets, 2 washroom sinks.
  - f. Room 110 – Male washroom (main floor) – 1 toilet, 3 urinals, 2 washroom sinks.
  - g. Outside room 110 – 1 drinking fountain.
  - h. Room 129 – Female washroom (main floor) – 1 toilet, 1 washroom sink.
  - i. Room 130 – Male washroom (main floor) – 1 toilet, 1 urinal, 1 washroom sink.
  - j. Room 201 – Female washroom (second floor) – 3 toilets, 2 washroom sinks.
  - k. Room 202 – Male washroom (second floor) – 1 toilet, 3 urinal, 2 washroom sinks.
  - l. Room 225 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.
  - m. Outside elevator (second floor) – 1 drinking fountain.

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**BUILDING #:** 181A

**SQUARE METERS:** 412.1 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>2</b>
	<b>KITCHEN SINKS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 110 – Coffee room – 1 kitchen sink.
  - b. Room 111 – Male washroom – 1 toilet, 1 washroom sink.
  - c. Room 112 – Female washroom – 1 toilet, 1 washroom sink.

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**BUILDING #:** 182 PROTESTANT CHAPEL

**SQUARE METERS:** 362.5 m<sup>2</sup> CLEANED DAILY  
232.2 m<sup>2</sup> CLEANED TWICE A WEEK

**FIXTURES:**

TOILETS	2
WASHROOM SINKS	2
KITCHEN SINKS	1
FOUNTAINS	1

**NOTES:**

1. Building includes attached trailers.
2. Daily cleaning areas to be cleaned 5 days a week, Monday – Friday (07:30 -16:00).
3. Area to be cleaned twice a week will be cleaned on Monday & Friday (07:30 – 16:00).
4. Fixtures are located in the following areas:
  - a. Room 102 – Washroom – 1 toilet, 1 washroom sink.
  - b. Room 106 – Kitchen – 1 kitchen sink.
  - c. Room 107 – Washroom – 1 toilet, 1 washroom sink.
  - d. Room 101 – 1 Drinking fountain.



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<b><u>BUILDING #:</u></b>	<b>183</b>	<b>INTERFAITH CHAPEL</b>
<b><u>SQUARE METERS:</u></b>	<b>260.4 m<sup>2</sup> CLEANED DAILY</b>	<b>321.1 m<sup>2</sup> CLEANED TWICE A WEEK</b>
<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>3</b>
	<b>URINALS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>3</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

- 1. Building includes attached trailers.**
- 2. Daily cleaning areas to be cleaned 5 days a week, Monday – Friday (07:30 -16:00).**
- 3. Area to be cleaned twice a week will be cleaned on Monday & Friday (07:30 – 16:00).**
- 4. Fixtures are located in the following areas:**
  - a. Room 001 – Lobby – 1 drinking fountain.**
  - b. Room 003 – Male washroom – 1 toilet, 1 urinal, 1 washroom sink.**
  - c. Room 006 – Female washroom – 2 toilets, 2 washroom sinks.**
  - d. Room 007 – Kitchen – 1 kitchen sink.**

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**BUILDING #:** 185 GYM

**SQUARE METERS:** 10892.1 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	22
	URINALS	9
	SHOWER STALLS	17
	GANG SHOWERS	1
	WASHROOM SINKS	27
	FOUNTAINS	5
	STAINLESS STEEL SINK	2
	DOUBLE STAINLESS STEEL SINK	1

**NOTES:**

1. Building to be cleaned 7 days a week, Monday – Sunday, during normal working hours, including the unarmed combat room (rooms 131, 134 – 136).
2. This building will also be cleaned nightly between 21:00-24:00 hours.
3. Fixtures are located in the following areas:
  - a. Room 116 – Female washroom – 3 toilets, 4 washroom sinks.
  - b. Room 123 – Male washroom – 1 toilet, 3 urinals, 3 washroom sinks.
  - c. Fieldhouse – 2 drinking fountains
  - d. Outside room 123 – 1 drinking fountain.
  - e. Room 110 – Weight room – 1 drinking fountain.
  - f. Room 124 – Treatment – 1 double stainless steel sink
  - g. Room 128 – Hydro room – 1 stainless steel sink
  - h. Room 133 – Storage – 1 stainless steel sink
  - i. Room 134 – Male washroom (unarmed combat room) – 1 toilet, 1 washroom sink.
  - j. Room 135 – Female washroom (unarmed combat room) – 1 toilet, 1 washroom sink.
  - k. Room 138 – Female locker room (blue room stage) – 1 toilet, 2 showers, 1 washroom sink.
  - l. Room 138 – Male locker room (blue room stage) – 1 toilet, 2 showers, 1 washroom sink.
  - m. Room 155 – Pool – 1 drinking fountain.
  - n. Room 159 – Washroom in pool area – 1 toilet, 1 washroom sink, 1 shower.
  - o. Room 142 – Lunchroom (second floor blue room) – 1 washroom sink.

- p. Room 143 – Washroom (second floor blue room) – 1 toilet, 1 sink.**
- q. Room B19 – Family change room 1 (basement) – 1 toilet, 1 shower, 1 washroom sink.**
- r. Room B20 – Family change room 2 (basement) – 1 toilet, 1 shower, 1 washroom sink.**
- s. Room B22A – Female change room (basement) – 6 toilets, 5 sinks.**
- t. Room B26 – Female showers (basement) – 10 shower stalls.**
- u. Room B29 – Male showers (basement) – 1 Gang shower.**
- v. Room B30 – Male change room (basement) – 4 toilets, 6 urinals, 6 washroom sinks.**

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**BUILDING #:**                      **186    FIRE HALL**

**SQUARE METERS:**              **430 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>4</b>
	<b>URINALS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>3</b>
	<b>WASHROOM SINKS</b>	<b>5</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building will be cleaned 5 days a week, Monday – Friday (07:30 – 12:00)
2. Fixtures are located in the following areas:
  - a. Room 105 – Male washroom – 2 toilets, 2 urinals, 2 showers, 3 washroom sinks.
  - b. Room 107 – Kitchen – 1 kitchen sink.
  - c. Room 116 – Vehicle bay – 1 drinking fountain.
  - d. Room ## - Female washroom – 1 toilet, 1 shower, 1 washroom sink.
  - e. Room 125A – Unisex washroom – 1 toilet, 1 washroom sink.

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JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

**BUILDING #:**                      187    TN COY

**SQUARE METERS:**            462.8 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>3</b>
	<b>URINALS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>3</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room WR2 - Female washroom – 1 toilet, 1 washroom sink.
  - b. Room WR1 - Male washroom – 2 toilets, 2 urinals, 2 washroom sinks.
  - c. Room SH1 - Shower room – 1 shower.
  - d. Room 203 - Lunch room (second floor) – 1 kitchen sink.
  - e. Outside SH1 – 1 drinking fountain

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**BUILDING #:**                    191    1 MP REGT HQ

**SQUARE METERS:**            717.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>3</b>
	<b>URINALS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>4</b>
	<b>FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building will be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 107 – Female washroom – 1 toilet, 1 washroom sink.
  - b. Room 108 – Shower room – 1 shower.
  - c. Outside room 108 – 1 drinking fountain.
  - d. Room 122B – Male washroom – 2 toilets, 2 urinals, 3 washroom sinks.
  - e. Corridor 124, outside room 121 – 1 drinking fountain.

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**BUILDING #:** 192 742 SIGNALS SQN

**SQUARE METERS:** 1577.2 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>8</b>
	<b>URINALS</b>	<b>4</b>
	<b>SHOWERS</b>	<b>6</b>
	<b>WASHROOM SINKS</b>	<b>9</b>
	<b>KITCHEN SINKS</b>	<b>2</b>
	<b>STAINLESS STEEL SINK</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building is to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room C111 – 1 stainless steel sink
  - b. Corridor C104, outside room C111 – 1 drinking fountain.
  - c. Room C116 – Briefing room – 1 kitchen sink.
  - d. Room C118 – Female washroom – 2 toilets, 2 showers, 2 washroom sinks.
  - e. Room C120 – Unisex washroom – 1 toilet, 1 washroom sink.
  - f. Room C122 – Male washroom – 2 toilets, 2 urinals, 4 showers, 2 washroom sinks.
  - g. Room C217 – Rest area – 1 kitchen sink.
  - h. Room C228 – Male washroom (second floor) – 1 toilet, 2 urinals, 2 washroom sinks.
  - i. Room C229 – Female washroom (second floor) – 2 toilets, 2 washroom sinks.
  - j. Outside room C229 – 1 drinking fountain.

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**BUILDING #:**                      **200    OFFICER'S MESS**

**SQUARE METERS:**            **1813.9 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>14</b>
	<b>URINALS</b>	<b>7</b>
	<b>SHOWER STALLS</b>	<b>4</b>
	<b>WASHROOM SINKS</b>	<b>16</b>

**NOTES:**

1. Building to be cleaned 5 days a week.
2. Cleaning will take place Tuesday – Friday (07:30 – 16:00) & Saturday 09:00-12:00.
3. Fixtures are located in the following areas:
  - a. Room 201 – Female washroom (second floor) – 7 toilets, 4 washroom sinks.
  - b. Room B02 – Male washroom (basement) – 4 toilets, 5 urinals, 8 washroom sinks
  - c. Room B16 – Female change room (basement) – 2 toilets, 2 showers, 2 washroom sinks.
  - d. Room B17 – Male change room (basement) – 1 toilet, 2 urinals, 2 showers, 2 washroom sinks.



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**BUILDING #:**                      **205    MECH/ELEC STORAGE/WKSHOP**

**SQUARE METERS:**              **43 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>URINALS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>BRADLEY SINKS</b>	<b>1</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

- 1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)**
- 2. Fixtures are located in the following areas:**
  - a. Washroom – 2 toilets, 2 urinals, 1 shower, 1 Bradley sink.**
  - b. Multi-purpose room – 1 kitchen sink, 1 drinking fountain.**

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**BUILDING #:**                      **210    JR RANKS MESS & SR NCO MESS**

**SQUARE METERS:**              **3944.9 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>41</b>
	<b>URINALS</b>	<b>21</b>
	<b>WASHROOM SINKS</b>	<b>35</b>

**NOTES:**

1. Building to be cleaned 7 days a week, Monday – Friday (07:30 – 16:00), Saturday & Sunday (09:00 – 12:00).
2. Fixtures are located in the following areas:
  - a. Room AB07 – Male washroom (Jr Ranks basement) – 2 toilets, 2 urinals, 2 washroom sinks.
  - b. Room AB08 – Female washroom (Jr Ranks basement) – 2 toilets, 2 washroom sinks.
  - c. Room BB03b – Male washroom (Sr NCO basement) – 3 toilets, 5 urinals, 4 washroom sinks.
  - d. Room BB13 – Unisex washroom (Sr NCO basement) – 1 toilet, 1 urinal, 1 washroom sink.
  - e. Room BB24 – Female washroom (basement) – 3 toilets, 2 washroom sinks.
  - f. Room BB25 – Male washroom (basement) – 1 toilet, 2 urinals, 3 washroom sink.
  - g. Male washroom (Lamplighter lounge) – 4 toilets, 6 urinals, 5 washroom sink.
  - h. Female washroom (Lamplighter lounge) – 10 toilets, 5 washroom sinks.
  - i. Room 170 – Male washroom Sr NCO (third floor) – 4 toilets, 3 urinals, 4 washroom sinks.
  - j. Room 171 – Female washroom Sr NCO (third floor) – 7 toilets, 4 washroom sinks.
  - k. Room 183 – Male washroom Sr NCO (third floor) – 2 urinals, 1 washroom sink.
  - l. Room 184 – Female washroom Sr NCO (third floor) – 4 toilets, 2 washroom sinks.

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**BUILDING #:**                      212     FRENCH GREY INN

**SQUARE METERS:**            1752 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>4</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>4</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>BATH TUBS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room B014 – Washroom (basement) – 1 toilet, 1 washroom sink.
  - b. Room B015 – Tub room (basement) – 1 bath tub.
  - c. Room B016 – Tub room (basement) – 1 bath tub.
  - d. Room B008 – Staff lounge (basement) – 1 kitchen sink.
  - e. Room B007 – Staff shower (basement) – 1 shower.
  - f. Room 117 - Washroom (main floor) – 1 toilet, 1 washroom sink.
  - g. Room 241 – Washroom (second floor) – 1 toilet, 1 washroom sink.
  - h. Room 341 – Washroom (third floor) – 1 toilet, 1 washroom sink.

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**BUILDING #:**                      221     OFFICE COMPLEX

**SQUARE METERS:**            2559.3 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	20
	URINALS	12
	SHOWER STALLS	14
	BATH TUBS	2
	WASHROOM SINKS	31
	KITCHEN SINKS	2
	DRINKING FOUNTAINS	8

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 110 – Washroom (main floor) – 4 toilet, 3 urinals, 4 showers, 8 washroom sink.
  - b. Room 110A – Washroom (main floor) – 1 toilet, 1 washroom sink.
  - c. Outside room 104 (main floor) – 1 drinking fountain.
  - d. Room 128 – Male washroom (main floor) – 2 toilets, 2 urinals, 2 washroom sinks.
  - e. Room 132 – Female washroom (main floor) – 2 toilets, 2 washroom sinks.
  - f. Outside room 138 (main floor) – 1 drinking fountain.
  - g. Room 142 – Coffee room (main floor) – 1 kitchen sink.
  - h. Outside room 231 (second floor) – 1 drinking fountain.
  - i. Room 238B – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.
  - j. Room 240 – Lunch room (second floor) – 1 kitchen sink.
  - k. Room 240A – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.
  - l. Room 240B – Unisex washroom (second floor) – 1 toilet, 1 urinal, 1 washroom sink.
  - m. Outside room 241 (second floor) – 1 drinking fountain.
  - n. Room 351 – Unisex washroom (third floor) – 4 toilets, 3 urinals, 7 washroom sinks, 5 showers, 1 bath tub.
  - o. Outside room 353 (third floor) – 1 drinking fountain.
  - p. Room 357 – Unisex washroom (third floor) – 4 toilets, 3 urinals, 8 washroom sinks, 5 showers, 1 bath tub.

**q. Outside room 359 (third floor) – 1 drinking fountain.**

**DEPARTMENT OF NATIONAL DEFENCE  
CANADIAN FORCES BASE EDMONTON  
JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

**BUILDING #:** 224 ARENA

**SQUARE METERS:** 1882.3 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>26</b>
	<b>URINALS</b>	<b>12</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>2 HEAD GANG SHOWER</b>	<b>7</b>
	<b>4 HEAD GANG SHOWER</b>	<b>4</b>
	<b>WASHROOM SINKS</b>	<b>20</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>DRINKING FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 7 days a week, Monday – Sunday (07:30 – 20:00)
2. Fixtures are located in the following areas:
  - a. Room 104 – Male washroom – 2 toilets, 3 urinals, 3 washroom sink.
  - b. Room 105 – Female washroom – 8 toilets, 5 washroom sinks, 1 drinking fountain by first sink.
  - c. Room 106 – Referee's room – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - d. Room 107 – Dressing room #1 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - e. Room 108 – Dressing room #2 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - f. Room 109 – Dressing room #3 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - g. Room 110 – Dressing room #4 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - h. Room 111 – Dressing room #5 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - i. Room 112 – Dressing room #6 – 1 toilet, 1 washroom sink, 1 gang shower with 2 showerheads.
  - j. Room 127 – Multipurpose room – 1 kitchen sink.
  - k. Room 128 – Female washroom – 3 toilets, 3 washroom sinks.
  - l. Room 126, outside room 128 – 1 Drinking fountain.
  - m. Room 129 – Male washroom – 1 toilet, 3 urinals, 3 washroom sinks.
  - n. Room 132 – Dressing room #1 – 1 toilet, 1 washroom sink, 1 gang shower with 4 showerheads.

- o. Room 134 – Dressing room #3 – 1 toilet, 1 washroom sink, 1 gang shower with 4 showerheads.**
- p. Room 135 – Dressing room #4 – 1 toilet, 1 washroom sink, 1 gang shower with 4 showerheads.**
- q. Room 137 – Dressing room #2 – 1 toilet, 1 washroom sink, 1 gang shower with 4 showerheads.**
- r. Room 140/141 – Referee’s room – 1 toilet, 1 washroom sink, 1 shower.**

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**BUILDING #:** 235 7 CFSD GAURDHOUSE

**SQUARE METERS:** 82.9 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	1
	WASHROOM SINKS	1

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Male washroom – 1 toilet, 1 washroom sink.



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**BUILDING #:** 235A 7 CFSD GAURDHOUSE

**SQUARE METERS:** 17 m<sup>2</sup>

**FIXTURES:** NONE

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)

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**BUILDING #:** 236S 7 CFSD

**SQUARE METERS:** 2002.3 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>9</b>
	<b>URINALS</b>	<b>5</b>
	<b>SHOWER STALLS</b>	<b>13</b>
	<b>WASHROOM SINKS</b>	<b>9</b>
	<b>FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 101 – Male washroom (first floor) – 2 toilets, 2 urinals, 8 showers, 2 washroom sinks.
  - b. Outside room 101 (first floor) – 1 drinking fountain.
  - c. Room 102 – Female washroom (first floor) – 2 toilets, 5 showers, 2 washroom sinks.
  - d. West loading bays – Unisex washroom – 1 toilet, 1 urinal, 1 washroom sink.
  - e. Room 203 – Female washroom (second floor) – 3 toilets, 2 washroom sinks.
  - f. Room 204 – Male washroom (second floor) – 1 toilet, 2 urinals, 2 washroom sinks.
  - g. Outside room 205 (second floor) – 1 drinking fountain.

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JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

**BUILDING #:** 236W CFSD WAREHOUSE

**SQUARE METERS:** 1993.9 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	31
	URINALS	12
	SHOWER STALLS	5
	WASHROOM SINKS	31
	KITCHEN SINKS	8
	FOUNTAINS	9

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Grade 1 safety footwear required for all persons working in this building.
3. Fixtures are located in the following areas:
  - a. SCO Tower (first floor) – 1 kitchen sink.
  - b. SCO Tower (second floor) – 1 kitchen sink.
  - c. CO Tower (first floor) – 1 kitchen sink.
  - d. CO Tower (second floor) – 1 kitchen sink.
  - e. Island 1 – Female washroom – 2 toilets, 2 washroom sinks.
  - f. Island 1 – Male washroom – 2 toilets, 2 urinals, 2 washroom sinks.
  - g. South side of Island 1 – 1 drinking fountain.
  - h. Island 2 – Female washroom – 2 toilets, 2 washroom sinks.
  - i. Island 2 – Male washroom – 2 toilets, 2 urinals, 2 washroom sinks.
  - j. West side of Island 2 – 1 drinking fountain.
  - k. Island 3 – Female washroom – 3 toilets, 2 washroom sinks.
  - l. Island 3 – Male washroom – 3 toilets, 2 urinals, 2 washroom sinks.
  - m. South side of Island 3 – 1 drinking fountain.
  - n. Training tower (south of Island 3) – 1 kitchen sink (first floor).
  - o. Training tower (south of Island 3) – 1 kitchen sink (second floor).
  - p. Island 4 – Female washroom – 2 toilets, 2 washroom sinks.
  - q. Island 4 – Male washroom – 2 toilets, 2 urinals, 2 washroom sinks.
  - r. Island 4 – Room 165 – 1 kitchen sink.
  - s. North side of Island 4 – 1 drinking fountain.
  - t. Island 5 – Male washroom – 2 toilets, 2 urinals, 2 showers, 6 washroom sinks.
  - u. South side of Island 5 – 1 drinking fountain.
  - v. Island 6 – Female washroom – 2 toilets, 2 showers, 2 washroom sinks.

- w. North side of Island 6 – 1 drinking fountain.**
- x. Island 7 – Female washroom – 3 toilets, 2 washroom sinks.**
- y. Island 7 – Male washroom – 3 toilets, 2 urinals, 2 washroom sinks.**
- z. South side of Island 7 – 1 drinking fountain.**
- aa. Room 153 – Unisex washroom (south loading dock) – 1 toilet, 1 washroom sink.**
- bb. Room 154A – Unisex washroom (by battery room) – 1 toilet, 1 washroom sink.**
- cc. Outside room 154A – 1 drinking fountain.**

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**BUILDING #:**                      240     ADMINISTRATION BUILDING

**SQUARE METERS:**              1347 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>19</b>
	<b>URINALS</b>	<b>7</b>
	<b>SHOWER STALLS</b>	<b>18</b>
	<b>WASHROOM SINKS</b>	<b>15</b>
	<b>FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 105A – Washroom (first floor) – 1 toilet, 1 washroom sink
  - b. Room 111 – Male washroom (first floor) – 4 toilets, 2 urinals, 3 washroom sinks.
  - c. Room 113 – Unisex washroom (first floor) – 1 toilet, 1 urinal, 2 washroom sinks.
  - d. Outside room 115 (first floor) – 1 drinking fountain.
  - e. Room 117 – Female washroom (first floor) – 3 toilets, 3 washroom sinks.
  - f. Room 201 – Male washroom (second floor) – 3 toilets, 2 urinals, 2 washroom sinks.
  - g. Room 205 – Female washroom (second floor) – 1 toilet, 1 washroom sink.
  - h. Room 207A – Female showers (second floor) – 2 showers.
  - i. Outside room 207 (second floor) – 1 drinking fountain.
  - j. Room 010 – Male washroom (basement) – 4 toilets, 2 urinals, 10 showers, 2 washroom sinks.
  - k. Room 011 – Female washroom (basement) – 2 toilets, 6 showers, 1 washroom sink.

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**BUILDING #:**                      **247    GUARDHOUSE & OFFICES**

**SQUARE METERS:**            **227.7 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>1</b>
	<b>URINALS</b>	<b>1</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>2</b>
	<b>KITCHEN SINKS</b>	<b>1</b>

**NOTES:**

- 1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)**
- 2. Fixtures are located in the following areas:**
  - a. Washroom – 1 toilet, 1 urinal, 1 shower, 2 washroom sinks.**
  - b. Kitchen area – 1 kitchen sink.**

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**BUILDING #:**                      **300    39 COMM REGT HQ**

**SQUARE METERS:**            **258 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>3</b>
	<b>URINALS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>3</b>
	<b>WASHROOM SINKS</b>	<b>4</b>
	<b>SERVICE SINKS</b>	<b>2</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 103 – Male washroom (first floor) – 2 toilets, 2 urinals, 2 showers, 3 washroom sinks.
  - b. Room 104 – Female washroom (first floor) – 1 toilet, 1 shower, 1 washroom sink, 1 service sink.
  - c. Outside room 104 – 1 drinking fountain.
  - d. Room 201 – Canteen (second floor) – 1 kitchen sink, 1 service sink.

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**BUILDING #:**                      **301    HEAVEY EQUIPMENT**

**SQUARE METERS:**              **674.9 m<sup>2</sup>**

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>7</b>
	<b>URINALS</b>	<b>5</b>
	<b>SHOWER STALLS</b>	<b>4</b>
	<b>WASHROOM SINKS</b>	<b>9</b>
	<b>KITCHEN SINKS</b>	<b>1</b>

**NOTES:**

- 1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)**
- 2. Fixtures are located in the following areas:**
  - a. Room 104 – Female washroom – 2 toilets, 1 shower, 3 washroom sinks.**
  - b. Room 107 – Canteen – 1 kitchen sink**
  - c. Room 109 – Male washroom – 3 toilets, 3 urinals, 2 showers, 4 washroom sinks.**
  - d. Room 159 – Unisex washroom – 2 toilets, 2 urinals, 1 shower, 2 washroom sinks.**



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**BUILDING #:**                      304     CFNIS

**SQUARE METERS:**            705.8 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>9</b>
	<b>URINALS</b>	<b>4</b>
	<b>SHOWER STALLS</b>	<b>4</b>
	<b>WASHROOM SINKS</b>	<b>13</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 104A – Unisex washroom (first floor) – 1 toilet, 1 washroom sinks.
  - b. Room 114 – Training room (first floor) – 1 kitchen sink.
  - c. Outside room 114 (first floor) – 1 drinking fountain.
  - d. Room 117 – Male washroom (first floor) – 2 toilets, 1 urinals, 2 washroom sinks.
  - e. Room 118 – Female washroom (first floor) – 2 toilets, 2 washroom sinks.
  - f. Room 108 – Male washroom (basement) – 2 toilets, 3 urinals, 2 showers, 4 washroom sinks.
  - g. Room 106 – Female washroom (basement) – 2 toilets, 2 showers, 4 washroom sinks.

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JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

**BUILDING #:**                      318     SERVICE PRISON

**SQUARE METERS:**            412 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	4
	URINALS	2
	SHOWER STALLS	2
	WASHROOM SINKS	5
	KITCHEN SINKS	1
	FOUNTAINS	1

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Areas to be cleaned include non-inmate side only.
3. Fixtures are located in the following areas:
  - a. Room 102 – Visitor washroom – 1 toilet, 1 washroom sink.
  - b. Room 102C – Copy Room – 1 kitchen sink.
  - c. Room 102I – Female washroom – 1 toilet, 1 shower, 1 washroom sink.
  - d. Room 102J – Male washroom – 1 toilet, 2 urinals, 1 shower, 2 washroom sinks.
  - e. Outside room 113 – 1 drinking fountain.
  - f. Room 107A – Unisex washroom – 1 toilet, 1 washroom sink.

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**BUILDING #:**                      321    WEAPONS RANGE

**SQUARE METERS:**            31.4 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	1
	WASHROOM SINKS	1

**NOTES:**

1. Building to be cleaned 3 days a week, Monday, Wednesday, and Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 105 – Unisex washroom – 1 toilet, 1 washroom sink.

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**BUILDING #:**                      399     LDSH STABLES

**SQUARE METERS:**            157 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>WASHROOM SINKS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 29 – Male washroom – 1 toilet, 1 washroom sink.
  - b. Room 30 – Female washroom – 1 toilet, 1 washroom sink.

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**BUILDING #:** 400 1 CMBG HQ & Sigs

**SQUARE METERS:** 4985.9 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	28
	URINALS	13
	SHOWER STALLS	9
	GANG SHOWER WITH 5 SHOWER HEADS	1
	GANG SHOWER WITH 25 SHOWER HEADS	1
	GANG SHOWER	1
	WASHROOM SINKS	23
	KITCHEN SINKS	2
	BRADLEY SINKS	2
	FOUNTAINS	5

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Foyer MP Platoon (main floor) – 1 drinking fountain.
  - b. Outside room 107 (main floor) – 1 drinking fountain.
  - c. Room 107 – Female washroom (main floor) – 2 toilets, 2 washroom sinks, 2 shower stalls.
  - d. Room 109 – Male washroom (main floor) – 2 toilets, 2 urinals, 2 washroom sinks, 1 gang showers with 5 shower heads.
  - e. Room 124 – Canteen (main floor) – 1 kitchen sink.
  - f. Room 130 – Female washroom (main floor) – 2 toilet, 1 washroom sink.
  - g. Room 131 – Male washroom (main floor) – 1 toilet, 1 urinal, 1 washroom sink.
  - h. Outside room 143 (main floor) – 1 drinking fountain.
  - i. Room 156D – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - j. Room 157 – Female washroom (main floor) – 2 toilets, 1 washroom sinks, 2 shower stalls.
  - k. Room 159 – Male washroom (main floor) – 6 toilets, 6 urinals, 6 washroom sinks, 1 gang shower with 25 shower heads.
  - l. Outside room 161 (main floor) – 1 drinking fountain.
  - m. Room 178 – Coffee room (main floor) – 1 kitchen sink.
  - n. Outside room 178 (main floor) – 1 Bradley sink, 1 drinking fountain.

- o. Room 180 – Female washroom (main floor) – 2 toilets, 2 washroom sinks.**
- p. Room 181 – Male washroom (main floor) – 3 toilets, 2 urinals, 1 Bradley sinks.**
- q. Room 200C – Commander suite washroom (second floor) – 1 toilet, 1 washroom sink, 1 shower stall.**
- r. Duty office washroom (second floor) – 1 toilet, 1 washroom sink, 1 shower stall.**
- s. Room 224 – Female washroom (second floor) – 3 toilets, 2 washroom sinks, 3 shower stalls.**
- t. Room 226 – Male washroom (second floor) – 2 toilets, 2 urinals, 3 washroom sinks, 1 gang shower.**

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**BUILDING #:**                      402    WASH RACKS

**SQUARE METERS:**            48.9 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>URINALS</b>	<b>3</b>
	<b>WASHROOM SINKS</b>	<b>3</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Male washroom – 1 toilet, 3 urinals, 2 washroom sinks.
  - b. Female washroom – 1 toilet, 1 washroom sink.
  - c. Outside male washroom – 1 drinking fountain.

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**BUILDING #:** 403 1 PPCLI

**SQUARE METERS:** 3657.6 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	22
	URINALS	10
	SHOWER STALLS	10
	GANG SHOWERS WITH 4 SHOWER HEADS	1
	GANG SHOWERS WITH 17 SHOWER HEADS	1
	GANG SHOWERS WITH 20 SHOWER HEADS	1
	GANG SHOWERS WITH 21 SHOWER HEADS	1
	WASHROOM SINKS	18
	KITCHEN SINKS	4
	BRADLEY SINKS	2
	FOUNTAINS	7

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 100 – Male washroom (first floor) – 1 toilet, 2 urinals, 1 washroom sink, 1 gang shower with 4 shower heads.
  - b. Room 140 – Female washroom (first floor) – 3 toilets, 1 washroom sink, 2 showers.
  - c. Room 152 – Unisex washroom (first floor) – 1 toilet, 1 washroom sink.
  - d. Outside room 121 (first floor) – 1 drinking fountain.
  - e. Beside stair #14 (first floor) – 1 drinking fountain.
  - f. Outside room 248B (first floor) – 1 drinking fountain.
  - g. Room 248B – Male washroom – 3 toilets, 3 urinals, 4 washroom sinks, 1 gang shower with 20 shower heads.
  - h. Room 248D – Male washroom (first floor) – 4 toilets, 2 washroom sinks, 4 showers.
  - i. Outside room 348 (first floor) – 1 drinking fountain.
  - j. Room 347 – Male washroom (first floor) – 3 toilets, 3 urinals, 4 washroom sinks, 1 gang shower with 21 shower heads.
  - k. Room 348 – Female washroom (first floor) – 4 toilets, 2 washroom sinks, 4 showers.
  - l. Beside stair #4 (first floor) – 1 drinking fountain.



- m. Outside room 336 (first floor) – 1 drinking fountain, 1 Bradley sink.**
- n. Outside room 324 (first floor) – 1 drinking fountain, 1 Bradley sink.**
- o. Male washroom (second floor) top of stair #14 – 1 toilet, 2 urinals, 1 washroom sink.**
- p. Female washroom (second floor) top of stair #14 – 2 toilets, 2 washroom sinks.**
- q. Male showers (second floor) above room 347, accessible by stair #17 – 1 gang shower with 17 shower heads.**
- r. Room 712 – MP section Coy OR room (second floor) – 1 kitchen sink.**
- s. Room 612 – C Coy OR room (second floor) – 1 kitchen sink.**
- t. Room 512 – B Coy OR room (second floor) – 1 kitchen sink.**
- u. Room 412 – A Coy OR room (second floor) – 1 kitchen sink.**

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**BUILDING #:** 404 1 CER

**SQUARE METERS:** 2875.2 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	10
	URINALS	8
	SHOWER STALLS	2
	GANG SHOWERS WITH 6 SHOWER HEADS	2
	WASHROOM SINKS	7
	KITCHEN SINKS	2
	BRADLEY SINKS	3
	FOUNTAINS	3

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room B1.23 – Male washroom – 4 toilets, 4 urinals, 2 washroom sinks, 1 Bradley sink, 1 gang shower with 6 shower heads.
  - b. Room B1.24 – Female washroom – 1 toilet, 1 washroom sink, 1 shower.
  - c. Room B1.25 – Male washroom – 4 toilet, 4 urinals, 3 washroom sink, 1 gang shower with 6 shower heads.
  - d. Outside room B1.25 – 1 drinking fountain.
  - e. Room B1.26 – Female washroom – 1 toilet, 1 washroom sink, 1 shower.
  - f. Outside room B5.12 – 1 drinking fountain.
  - g. Room B5.15 – Conference room – 1 kitchen sink.
  - h. Outside room B6.4 – 1 Bradley sink.
  - i. Room B6.7 – Lunch room – 1 kitchen sink.
  - j. Outside room B6.18 – 1 drinking fountain.
  - k. Base of stair #7 – 1 Bradley sink.

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**BUILDING #:** 405 LdSH(RC)

**SQUARE METERS:** 3864.7 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	11
	URINALS	10
	SHOWER STALLS	2
	GANG SHOWER WITH 8 SHOWER HEADS	2
	GANG SHOWER WITH 7 SHOWER HEADS	1
	WASHROOM SINKS	10
	BRADLEY SINKS	4
	KITCHEN SINKS	3
	FOUNTAINS	5

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room A1.41 – Male washroom (main floor) – 3 toilets, 3 urinals, 3 washroom sinks, 1 Bradley sink, 1 gang shower with 8 shower heads.
  - b. Outside room A3.8 (main floor) – 1 drinking fountain.
  - c. Room A1.29 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - d. Room A1.34 – Locker room (main floor) – 1 kitchen sink.
  - e. Room A1.43 – Female washroom (main floor) – 1 toilet, 1 washroom sink, 1 shower.
  - f. Outside room A1.43 (main floor) – 1 drinking fountain.
  - g. Room A1.42 – Male washroom (main floor) – 3 toilets, 3 urinals, 3 washroom sinks, 1 Bradley sink, 1 gang shower with 8 shower heads.
  - h. Room A7.5 – Canteen (main floor) – 1 kitchen sink.
  - i. Outside room A7.17 (main floor) – 1 Bradley sink.
  - j. Outside room A7.7 (main floor) – 1 Bradley sink, 1 drinking fountain.
  - k. Room A1.46 – SNCO rest area (second floor) – 1 kitchen sink.
  - l. Room A1.44 – Male washroom (second floor) – 1 toilet, 2 urinals, 2 washroom sinks, 1 gang shower with 7 shower heads.
  - m. Outside room A8.05 (second floor) – 1 drinking fountain.

- n. Room A1.45 – Female washroom (second floor) – 1 toilet, 1 washroom sink, 1 shower.**
- o. Room A1.50 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.**
- p. Outside room A1.49 (second floor) – 1 drinking fountain.**

**DEPARTMENT OF NATIONAL DEFENCE  
CANADIAN FORCES BASE EDMONTON  
JANITORIAL SERVICES CONTRACT - SPECIFICATIONS**

**BUILDING #:**                      406     LdSH(RC) TANK BARN

**SQUARE METERS:**            30 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	3
	URINALS	2
	WASHROOM SINKS	1
	BRADLEY SINKS	1
	STAINLESS STEEL SINK	1
	GANG SHOWER WITH 5 SHOWER HEADS	1
	FOUNTAINS	1

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Female washroom – 1 toilet, 1 washroom sink
  - b. Male washroom – 2 toilets, 2 urinals, 1 Bradley sink, 1 stainless steel sink, 1 gang shower with 5 shower heads.
  - c. Outside of female washroom – 1 drinking fountain.

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**BUILDING #:** 407 LTF

**SQUARE METERS:** 5328.9 m<sup>2</sup> DAILY CLEANING  
3395.1 m<sup>2</sup> CLEANING 2 TIMES A MONTH

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>26</b>
	<b>URINALS</b>	<b>14</b>
	<b>SHOWER STALLS</b>	<b>4</b>
	<b>GANG SHOWERS WITH 12 SHOWER HEADS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>23</b>
	<b>KITCHEN SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>6</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Flooring in main lobby, main floor hallways and the stairwells are to be swept and mopped twice daily due to the amount of foot traffic.
3. The drill hall is to be cleaned twice a month. Cleaning area is 3395.1 m<sup>2</sup>. Additional clean above 2 times a month will be on an as required basis. Sign in sheet located at building 407 is to be completed for all drill hall cleaning.
4. Fixtures are located in the following areas:
  - a. Room E5.4.2.2 – Female washroom (main floor) – 5 toilets, 3 washroom sinks, 3 showers.
  - b. Room E5.4.1.2 – Male washroom (main floor) – 3 toilets, 4 urinals, 4 washroom sinks, 1 gang shower with 12 shower heads.
  - c. Room E6.2.1.1 – Male washroom (main floor) – 3 toilets, 4 urinals, 4 washroom sinks.
  - d. Room E6.2.2.1 – Female washroom (main floor) – 6 toilets, 3 washroom sinks.
  - e. Room E6.2.5 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink, 1 shower.
  - f. Outside room E6.4.1 (main floor) – 1 drinking fountain.
  - g. Inside drill hall (main floor) – 1 drinking fountain.
  - h. Outside room E4.4.9 (main floor) – 1 drinking fountain.
  - i. Room E6.2.3.1 – Female washroom (second floor) – 5 toilets, 3 washroom sinks.

- j. Room E6.2.4.1 – Male washroom (second floor) – 3 toilets, 6 urinals, 5 washroom sinks.**
- k. Room E2.7.5 – General work area Garrison Imaging (second floor) – 1 kitchen sink.**
- l. Outside room E6.5.1 (second floor) – 1 drinking fountain.**
- m. Outside room E6.2.3.1 (second floor) – 1 drinking fountain.**
- n. Outside room E3.2.2.1 (second floor) – 1 drinking fountain.**

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**BUILDING #:** 407B LTF

**SQUARE METERS:** 1840.2 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>10</b>
	<b>URINALS</b>	<b>4</b>
	<b>SHOWER STALLS</b>	<b>7</b>
	<b>WASHROOM SINKS</b>	<b>9</b>
	<b>KITCHEN SINKS</b>	<b>2</b>
	<b>FOUNTAINS</b>	<b>2</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room S110A – Female washroom (first floor) – 2 toilets, 2 washroom sinks, 2 showers.
  - b. Room S110B – Common pressing area (first floor) – 1 kitchen sink.
  - c. Room S110C – Male washroom (first floor) – 2 toilet, 2 urinals, 2 washroom sink, 5 showers.
  - d. Outside room S110-15 (first floor) – 2 drinking fountains.
  - e. Room S107 – Musician's lounge (first floor) – 1 kitchen sink.
  - f. Room S203 – Male washroom (second floor) – 2 toilets, 2 urinals, 2 washroom sinks.
  - g. Room S204 – Female washroom (second floor) – 4 toilets, 3 washroom sinks.



**DEPARTMENT OF NATIONAL DEFENCE  
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**BUILDING #:**                      408     3 PPCLI

**SQUARE METERS:**            2044 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>15</b>
	<b>URINALS</b>	<b>19</b>
	<b>SHOWER STALLS</b>	<b>2</b>
	<b>GANG SHOWER WITH 33 SHOWER HEADS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>24</b>
	<b>KITCHEN SINKS</b>	<b>7</b>
	<b>FOUNTAINS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 107 – Female washroom (main floor) – 1 toilet, 1 washroom sink.
  - b. Room 108 – Male washroom (main floor) – 2 toilets, 4 urinals, 3 washroom sinks.
  - c. Room 124B (main floor) – 1 kitchen sink.
  - d. Room 124C (main floor) – 1 kitchen sink.
  - e. Room 124D (main floor) – 1 kitchen sink.
  - f. Room 124E (main floor) – 1 kitchen sink.
  - g. Room 124F – Unisex washroom (main floor) – 1 toilet 1 washroom sink.
  - h. Room 124G (main floor) – 1 kitchen sink.
  - i. Room 129 (main floor) – 1 kitchen sink.
  - j. Room 132M – Male washroom (main floor) – 2 toilets, 1 urinal, 2 washroom sinks.
  - k. Room 135 – Male washroom (main floor) – 5 toilets, 12 urinals, 10 washroom sinks, 1 gang shower with 33 shower heads.
  - l. Room 136 Female washroom (main floor) – 2 toilets, 2 washroom sinks, 2 showers.
  - m. Room 201 – Corridor (second floor) – 1 drinking fountain.
  - n. Room 206 – Corridor (second floor) – 1 kitchen sink.
  - o. Room 223 – Male washroom (second floor) – 1 toilet, 2 urinals, 3 washroom sinks.
  - p. Room 224 – Female washroom (second floor) – 1 toilet, 2 washroom sinks.

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**BUILDING #:**                      409     RANGE CONTROL

**SQUARE METERS:**              68.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>2</b>
	<b>SHOWER STALLS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>2</b>
	<b>KITCHEN SINKS</b>	<b>1</b>

**NOTES:**

1. Building to be cleaned 2 days a week, Tuesday – Thursday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Washroom #1 – 1 toilet, 1 washroom sink.
  - b. Briefing Room – 1 kitchen sink.
  - c. Washroom #2 – 1 toilet, 1 washroom sink, 1 shower.

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**BUILDING #:**                      418     TAPV

**SQUARE METERS:**            555 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	9
	URINALS	3
	SHOWER STALLS	5
	WASHROOM SINKS	9
	BRADLEY SINKS	4
	KITCHEN SINKS	1
	FOUNTAINS	2

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room 105 – Female washroom – 3 toilets, 2 washroom sinks, 1 shower.
  - b. Room 106 – Unisex washroom – 1 toilet, 1 washroom sink.
  - c. Room 107 – Unisex washroom – 1 toilet, 1 washroom sink.
  - d. Room 116 – Coffee area – 1 kitchen sink.
  - e. Room 123 – Male washroom – 2 toilets, 3 urinals, 3 washroom sinks, 4 showers.
  - f. Room 132 – Unisex washroom – 1 toilet, 1 washroom sink.
  - g. Room 143 – Unisex washroom – 1 toilet, 1 washroom sink.
  - h. Outside room 132 – 1 Bradley sink, 1 water fountain.
  - i. Outside room 128 – 1 Bradley sink.
  - j. Outside room 123 – 1 Bradley sink.
  - k. Corridor 103 – 1 water fountain.
  - l. Room 136 – Maintenance bay – 1 Bradley sink.

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**BUILDING #:**                      700     LFWA HQ

**SQUARE METERS:**            6606.5 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>25</b>
	<b>URINALS</b>	<b>14</b>
	<b>SHOWER STALLS</b>	<b>9</b>
	<b>WASHROOM SINKS</b>	<b>26</b>
	<b>KITCHEN SINKS</b>	<b>7</b>
	<b>FOUNTAINS</b>	<b>6</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Access to rooms requiring swipe card access needs to be coordinated with end users.
3. Fixtures are located in the following areas:
  - a. Room 102 – Waiting area (main floor) – 2 drinking fountains.
  - b. Room 104 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - c. Room 105 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - d. Room 108 – Corridor (main floor) – 2 drinking fountains.
  - e. Room 116 – Coffee room (main floor) – 1 kitchen sink.
  - f. Room 151 – Coffee room (main floor) – 1 kitchen sink.
  - g. Room 161A – Lunch/meeting room (main floor) – 1 kitchen sink.
  - h. Room 166 – Male washroom (main floor) – 4 toilets, 7 urinals, 6 washroom sinks, 3 shower stalls.
  - i. Room 167 – Female washroom (main floor) – 6 toilets, 5 washroom sinks, 3 shower stalls.
  - j. Room 200 – Corridor (second floor) – 2 drinking fountains.
  - k. Room 214 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink, 1 shower stall.
  - l. Room 215 – Coffee room (second floor) – 1 kitchen sink.
  - m. Room 231 – Kitchen (second floor) – 1 kitchen sink.
  - n. Room 235 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink, 1 shower stall.
  - o. Room 256 – Coffee room (second floor) – 1 kitchen sink.

- p. **Room 257 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.**
- q. **Room 258 – Unisex washroom (second floor) – 1 toilet, 1 washroom sink.**
- r. **Room 260 – Shower room (second floor) – 1 shower stall.**
- s. **Room 275 – Coffee room (second floor) – 1 kitchen sink.**
- t. **Room 279 – Female washroom (second floor) – 6 toilets, 5 washroom sinks.**
- u. **Room 280 – Male washroom (second floor) – 4 toilets, 7 urinals, 5 washroom sinks.**

**DEPARTMENT OF NATIONAL DEFENCE  
CANADIAN FORCES BASE EDMONTON  
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**BUILDING #:** CARDIFF

**SQUARE METERS:** 90.2 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	1
	URINALS	1
	SHOWER STALLS	1
	WASHROOM SINKS	1
	SERVICE SINKS	1
	KITCHEN SINKS	1
	FOUNTAINS	1

**NOTES:**

1. Building to be cleaned 3 days a week, Monday, Wednesday, and Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Washroom (main floor) – 1 toilet, 1 urinal, 1 washroom sink, 1 shower.
  - b. Kitchen (main floor) – 1 kitchen sink.
  - c. Hallway – 1 drinking fountain.

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**BUILDING #:** RIVERBEND

**SQUARE METERS:** 86 m<sup>2</sup>

<b><u>FIXTURES:</u></b>	TOILETS	1
	URINALS	1
	SHOWER STALLS	1
	WASHROOM SINKS	1
	SERVICE SINKS	1
	KITCHEN SINKS	1
	FOUNTAINS	1

**NOTES:**

1. Building to be cleaned 3 days a week, Monday, Wednesday, and Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Washroom (main floor) – 1 toilet, 1 urinal, 1 washroom sink, 1 shower.
  - b. Kitchen (main floor) – 1 kitchen sink.
  - c. Work shop (first floor) – 1 service sink.
  - d. Hallway – 1 drinking fountain.

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<b><u>BUILDING #:</u></b>	<b>HANGAR 2</b>	<b>408 Sqn</b>
<b><u>SQUARE METERS:</u></b>	<b>5277.7 m<sup>2</sup></b>	
<b><u>FIXTURES:</u></b>	<b>TOILETS</b>	<b>24</b>
	<b>URINALS</b>	<b>10</b>
	<b>SHOWER STALLS</b>	<b>7</b>
	<b>GANG SHOWER WITH 3 SHOWER HEADS</b>	<b>1</b>
	<b>GANG SHOWER WITH 6 SHOWER HEADS</b>	<b>1</b>
	<b>GANG SHOWER WITH 11 SHOWER HEADS</b>	<b>1</b>
	<b>WASHROOM SINKS</b>	<b>25</b>
	<b>BRADLEY SINKS</b>	<b>1</b>
	<b>FOUNTAINS</b>	<b>4</b>

**NOTES:**

1. Building to be cleaned 5 days a week, Monday – Friday (07:30 – 16:00)
2. Fixtures are located in the following areas:
  - a. Room W104 – Male washroom (main floor) – 2 toilets, 3 urinals, 3 washroom sinks, 1 gang shower with 3 shower heads.
  - b. Room W105 – Female washroom (main floor) – 3 toilets, 3 washroom sinks, 2 shower stalls.
  - c. Outside room W106 (main floor) – 1 drinking fountain.
  - d. Room N109 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - e. Room N110 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - f. Outside room N103D (main floor) – 1 drinking fountain.
  - g. Outside room N103A (main floor) – 1 Bradley sink.
  - h. Outside room S102 (main floor) 1 drinking fountain.
  - i. Room S105 – Female washroom (main floor) – 2 toilets, 2 washroom sinks, 2 shower stalls.
  - j. Room S106 – Male washroom (main floor) – 2 toilets, 2 urinals, 2 washroom sinks, 1 gang shower with 6 shower heads.
  - k. Room S109 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - l. Room S110 – Unisex washroom (main floor) – 1 toilet, 1 washroom sink.
  - m. Room N229 – Male washroom (second floor) – 5 toilets, 5 urinals, 5 washroom sinks, 1 gang shower with 11 shower heads.



- n. Outside room N229 (second floor) – 1 drinking fountain.**
- o. Room N232 – Female washroom (second floor) – 4 toilets, 4 washroom sinks, 3 shower stalls.**
- p. Room W302A – Unisex washroom (third floor) – 1 toilet, 1 washroom sink.**
- q. Room S402 – Unisex washroom (fourth floor tower) – 1 toilet, 1 washroom sink.**

## Appendix "G" - Environmental Protection Agency (EPA) List of Products



### Novel Coronavirus (COVID-19)—Fighting Products<sup>1</sup>

The American Chemistry Council's (ACC) Center for Biocide Chemistries (CBC) has compiled a list of products that have been pre-approved by the U.S. Environmental Protection Agency (EPA) for use against emerging enveloped viral pathogens and can be used during the 2019 novel coronavirus (COVID-19) outbreak. This product list is not exhaustive but can be used by business owners, health professionals, and the public to identify products suitable for use during the COVID-19.

The information in this document is being provided as a public service. All efforts have been made to ensure the information is accurate, but ACC and CBC make no representations or warranties as to the completeness or accuracy of the information. ACC, CBC, and the product manufacturers listed in this document reserve the right to change, delete, or otherwise modify the information without any prior notice. Persons receiving this information must make their own determination as to a product's suitability prior to use based on the product labeling. ACC and CBC do not guarantee or warrant the standard of any product referenced or imply approval of the product to the exclusion of others that may be available. All products listed are registered for labeled uses in accordance with federal laws and regulations as of the date this document is being made available. State regulations may vary. In no event will ACC or CBC be responsible for damages of any nature whatsoever resulting from the use of or reliance upon products to which the information refers.

**Note:** The CBC cannot make a determination of the effectiveness of a product in fighting pathogens like COVID-19. For questions related to the effectiveness of any product not listed below, please contact the manufacturer directly.

**For use of the product,** please contact the company/distributor to confirm use directions, or consult the EPA approved label at <https://www.epa.gov/pesticide-labels/pesticide-product-label-system-ppls-more-information>.

Ready to Use Products		
Commercially Available Product Name	Company/Distributor	EPA REG No.
Accel Tb	Virox Technologies, Inc.	74559-1
Advantage	Wechem, Inc.	1839-83-34370
AERO TB FRESH	AERO CHEMICAL CO	1839-83-13103
Af Ultra Acid Free Total Bathroom Cleaner	Ultra Chem	1839-83-57839
All Purpose Virex	Diversey, Inc.	1839-83-70627
Aviation RTU Cleaner	Zep	6836-152-1270
Avistat-D RTU Spray Disinfectant Cleaner	National Chemical Laboratories, Inc.	1839-83-2296
Bioesque Solutions Botanical Disinfectant Solution 12/1 qt	Bioesque Solutions/Natureal, LLC	87742-1-92595
Bioesque Solutions Botanical Disinfectant Solution 4/1 gal	Bioesque Solutions/Natureal, LLC	87742-1-92595
Bioesque Solutions Botanical Disinfectant Solution 5 gal	Bioesque Solutions/Natureal, LLC	87742-1-92595
Bioesque Solutions Botanical Disinfectant Solution 55 gal	Bioesque Solutions/Natureal, LLC	87742-1-92595
BioSentry 904 Disinfectant	Hacco, Inc.	6836-78-61282
BLEACH DISINFECTANT CLEANER	Ecolab Inc	1677-235
Bright Solutions Lemon Zip Disinfectant RTU	Bright Solutions	1839-83-75473
Bright Solutions RTU Bathroom Cleaner Non-Acid Bowl and Restroom Disinfectant BS & H	Bright Solutions	1839-83-75473
Byotrol Bathroom Disinfectant Cleaner	NATIONAL AMERICAN SALES CORP.	1839-83-50718
Byotrol Disinfectant Cleaner	Byotrol, Inc.	83614-1
Castle Complete 360	Byotrol, Inc.	83614-1
CaviCide Bleach	Castle Products, Inc.	1839-220-64174
CaviCide1	Metrex	46781-15
Clear Gear Sports Spray	Metrex	46781-12
Clorox 4 In One Disinfecting Spray	On Track Enterprises, Inc d/b/a Clear Gear	6836-152-89301
Clorox Clean Up Cleaner + Bleach	Clorox Professional Products Company	67619-29
Clorox Commercial Solutions® Clorox® 4-in-One Disinfectant & Sanitizer	The Clorox Company	5813-21
Clorox Commercial Solutions® Clorox® Disinfecting Bathroom Cleaner	Clorox Professional Products Company	67619-29
Clorox Commercial Solutions® Clorox® Disinfecting Biostain & Odor Remover	Clorox Professional Products Company	5813-40-67619
Clorox Commercial Solutions® Clorox® Disinfecting Spray	Clorox Professional Products Company	67619-33
Clorox Commercial Solutions® Hydrogen Peroxide Cleaner Disinfectant	Clorox Professional Products Company	67619-21
Clorox Commercial Solutions® Tilex Soap Scum Remover	Clorox Professional Products Company	67619-24
Clorox Commercial Solutions® Toilet Bowl Cleaner with Bleach1	Clorox Professional Products Company	5813-40-67619
Clorox Commercial Solutions® Clorox® Clean-Up Disinfectant Cleaner with Bleach1	Clorox Professional Products Company	67619-16
Clorox Disinfecting Bathroom Cleaner	Clorox Professional Products Company	67619-17
Clorox Healthcare® Bleach Germicidal Cleaner Spray	The Clorox Company	5813-40
Clorox Healthcare® Fuzion® Cleaner Disinfectant	Clorox Professional Products Company	5813-40
Clorox Healthcare® Hydrogen Peroxide Cleaner Disinfectant	Clorox Professional Products Company	56392-7
Clorox Multi Surface Cleaner + Bleach	Clorox Professional Products Company	67619-30
Clorox Pet Solutions Advanced Formula Disinfecting Stain & Odor Remover	Clorox Professional Products Company	67619-24
Clorox Scentiva Bathroom Disinfectant Foamer	The Clorox Company	5813-105
Clorox Scentiva Bathroom Disinfecting Foam Cleaner	The Clorox Company	5813-110
Clorox Toilet Bowl Cleaner Clinging Bleach Gel	The Clorox Company	5813-40
Clorox Toilet Bowl Cleaner with Bleach	The Clorox Company	5813-115
CloroxPro™ Clorox Total 360® Disinfecting Cleaner1	The Clorox Company	5813-89
DETERGENT DISINFECTANT PUMP SPRAY	The Clorox Company	5813-89
D-Germ TB	Clorox Professional Products Company	67619-38
DIC-1 Spray Disinfectant	Stepan Company	1839-83
	Wechem, Inc.	1839-83-34370
	The Deirdre Imus Environmental Health Center®	1839-220-83908

Disinfectant Spray Cleaner RTU Victoria Bay	Victoria Bay	1839-83-68168
Don-O-Mite	Edward Don & Company	6836-152-14462
Dutch®Plus Ready-To-Use Disinfectant Spray	Franklin Cleaning Technology	1839-83-1124
Fight Bac RTU	Betco Corporation	1839-83-4170
Foster First Defense	HB Fuller Construction Products Inc.	6836-152-63836
GERM BANDIT TB	ENVIROCHEMICAL INC	1839-83-66061
Germi-Kleen Non-Acid Bowl & Bathroom Disinfectant	National Chemical Laboratories, Inc.	1839-83-2296
HI-TIDE RTU DISINFECTANT	MID-AMERICAN RESEARCH CHEMICAL CORP.	1839-83-12204
INTERvention Farm Animal Care Disinfectant Cleaner & Deodorizer Ready to Use	Virox Technologies, Inc.	74559-9
KLERCID 70/30 IPA	Ecolab Inc	1677-249
Lemon Disinfectant	American Chemical Systems	6836-152-86408
LX-0307 RTU QUAT CLEANER DISINFECTANT	ABC COMPOUNDING CO., INC	1839-83-3862
LYSOL BRAND BLEACH MULTI-PURPOSE CLEANER	RB	777-83
LYSOL BRAND BLEACH MOLD AND MILDEW REMOVER		
LYSOL BRAND CLING & FRESH TOILET BOWL CLEANER	RB	777-70
LYSOL BRAND POWER PLUS TOILET BOWL CLEANER	RB	777-132
LYSOL BRAND POWER TOILET BOWL CLEANER	RB	777-81
LYSOL BRAND LIME & RUST TOILET BOWL CLEANER		
LYSOL® DISINFECTANT MAX COVER MIST	RB	777-127
LYSOL® DISINFECTANT SPRAY	RB	777-99
PROFESSIONAL LYSOL® DISINFECTANT SPRAY		
MAPS- 1 RTU	SynBionic Evolution, LLC.	6836-289-92677
Maxim GSC Germicidal Spray Cleaner	Midlab	1839-83-45745
Maxim No Acid Non-Acid Bowl & Restroom Disinfectant Cleaner RB 352 Brite	Midlab	1839-83-45745
Medline Micro-Kill R2	Medline Industries, Inc	1839-220-37549
Micro-Kill Bleach Germicidal Bleach Solution	Medline Industries, Inc	37549-2
Micro-Kill Bleach Germicidal Bleach Wipes	Medline Industries, Inc	37549-1
Miracle Disinfectant Spray and Wipe Cleaner	Swish Maintenance Limited	1839-83-67205
Neutron Power Tabs	Neutron Industries	71847-6-42666
Non-Acid Bathroom Cleaner Victoria Bay	Victoria Bay	1839-83-68168
One-Step Disinfectant Cleaner	Schultz Supply Company	6836-152-46493
Optim 1	SciCan Ltd.	74559-9-83259
Optim 33 TB	SciCan Ltd.	74559-1-83259
Oracle 1	Share Corporation	88494-3-11547
OXIVIR 1	Diversey, Inc.	70627-74
OXIVIR Tb	Diversey, Inc.	70627-56
PERIMO RTU SURFACE DISINFECT	CERTUS MEDICAL INC	1839-83-88205
PEROXIDE DISINFECTANT AND GLASS CLEANER RTU	Ecolab Inc/Kay Chemical Co.	1677-251
PEROXIDE MULTI SURFACE CLEANER AND DISINFECTANT RTU	Ecolab Inc/Kay Chemical Co.	1677-251
Peroxigard Ready to Use One-Step Disinfectant Cleaner and Deodorizer for Use in Life Sciences	Virox Technologies, Inc.	74559-9
POWER-CIDAL R-T-U		
PREempt RTU	MID-AMERICAN RESEARCH CHEMICAL CORP.	1839-83-12204
Protection that Lives on Microban 24 Hour Keeps Killing 99.9% of Bacteria for Up to 24 Hours Multipurpose Cleaner” (Microban 24 Hour Multi-Purpose Cleaner)	Virox Technologies, Inc.	74559-1
“Protection that Lives on Microban 24 Hour Keeps Killing 99.9% of Bacteria for Up to 24 Hours Bathroom Cleaner” (Microban 24 hour Bathroom Cleaner)	The Procter & Gamble Company	4091-21-3573
PURACLEEN DISINFECTANT SPRAY		
PURELL Food Processing Surface Sanitizer	The Procter & Gamble Company	4091-22-3573
PURELL Foodservice Surface Sanitizer		
PURELL Healthcare Surface Disinfectant	QBASED SOLUTIONS, INC.	1839-83-83894
PURELL Multi Surface Disinfectant	GOJO Industries, Inc.	84368-1-84150
PURELL Professional Surface Disinfectant	GOJO Industries, Inc.	84368-1-84150
Quat Plus TB	GOJO Industries, Inc.	84368-1-84150
QT-TB Hillyard	GOJO Industries, Inc.	84368-1-84150
Quatricide TB	GOJO Industries, Inc.	84368-1-84150
Quick Defense Disinfectant Tabs	GOJO Industries, Inc.	84368-1-84150
Rejuvenate Ready to Use One Step Disinfectant Cleaner For Use in Spas, Salons & Clinics	Rochester Midland Corporation	1839-83-527
REScue Ready to Use One Step Disinfectant Cleaner & Deodorizer	Hillyard Inc./Central Sanitary Supply	1839-83-1658
RestorOx	Pharmal Research Labs., Inc.	1839-83-8714
RTU Disinfectant Cleaner	State Industrial Products	71847-6-70799
RTP Ready to Perform Disinfecting Cleaner	Virox Technologies, Inc.	74559-1
Sani-24 Germicidal Spray		
Sanicare TBX	Virox Technologies, Inc.	74559-9
Sani-HyPerCide Germicidal Spray	Virox Technologies, Inc.	74559-9
Sani-Prime Germicidal Spray	U S Chemical	70627-2-7546
Sani-Spritz Spray	PDQ Manufacturing, Inc.	6836-152-58880
SaniZide Pro 1 Spray	Professional Disposables International, Inc.	42182-9-9480
SaniZide Pro 1 Wipes	Buckeye International, Inc.	1839-83-559
SC-RTU DISINFECTANT CLEANER	Professional Disposables International, Inc.	9480-14
	Professional Disposables International, Inc.	9480-10
	Nyco Products Company	6836-152-8370
	Safetec of America, Inc.	88494-3-67161
	Safetec of America, Inc.	88494-4-67161
	Stepan Company	1839-220

SC-RTU-360 DISINFECTANT	Spectral Chemical Co Inc	1839-220-33466
SELECT ACID FREE	BROOKMEADE HARDWARE & SUPPLY COMPANY	1839-83-58336
Simple Green Clean Finish	Sunshine Makers, Inc	1839-220-56782
SPRITZ	CARE LABS, INC	1839-83-56669
SUPER Q	SELECT SPECIALTY PRODUCTS	1839-83-50735
SURFACE KLEEN TB	GENERAL PRODUCTS & SUPPLY INC.	1839-83-41316
SUV Ultra 5 Disinfectant & Cleaner	OSHA Review, Inc.	6836-366-70809
TB-Cide Quat®	Spartan Chemical Company, Inc.	1839-83-5741
T.B. QUAT	PRO CHEM, INC.	1839-83-11861
TB DISINFECTANT CLEANER READY-TO-USE	Ecolab Inc/Kay Chemical Co.	1839-83-1677
TB Quat	Gordon Food Service	70627-2-45133
TB QUAT	AERO CHEMICAL CO	1839-83-13103
TB Quat Disinfectant	Warsaw Chemical Holdings LLC	1839-83-2230
Triple Quick Fresh and Clean Disinfecting Cleaner	State Industrial Products	1839-83-70799
Triple Quick Lavender Meadow Disinfecting Cleaner	State Industrial Products	1839-83-70799
VIRASEPT	Ecolab Inc	1677-226
Viro-Stat RTU	Share Corporation	6836-152-11547
Wet & Forget Indoor Mold+Mildew Disinfectant Cleaner	Wet & Forget USA	6836-152-85342
Xpress Detergent Disinfectant	Auto-Chlor System	1839-83-6243
X-Ray Apron Cleaner Disinfectant	BioXco LLC / MediRedi LLC	6836-289-93240
Zep Antibacterial Disinfectant & Cleaner	Zep	1839-83-40849
Zep Quick Clean Disinfectant	Zep	1839-220-40849
Zep Spirit II	Zep	1839-83-1270

Dilutable Products			
Commercially Available Product Name	Company/Distributor	EPA REG No.	
128 Disinfectant	Dalco Enterprises, Inc	6836-365-87580	
128 E-Fecticide	Multi-Clean Inc.	6836-365-5449	
14 PLUS ANTIBACTERIAL ALL PURPOSE CLEANER	Ecolab Inc	6836-349-1677	
20 NEUTRAL DISINFECTANT CLEANER	Ecolab Inc	47371-129-1677	
256 Century Q	Multi-Clean Inc.	47371-129-5449	
3M™ Disinfectant Cleaner RCT Concentrate	3M	6836-349-10350	
3M™ MBS Disinfectant Cleaner Concentrate	3M	6836-361-10350	
3M™ MBS Disinfectant Cleaner Fresh Scent Concentrate	3M	6836-361-10350	
3M™ Neutral Quat Disinfectant Cleaner Concentrate	3M	47371-129-10350	
3M™ Quat Disinfectant Cleaner Concentrate	3M	6836-78-10350	
A-456 II DISINFECTANT CLEANER	Ecolab Inc	6836-78-1677	
Accel Concentrate	Virox Technologies, Inc.	74559-4	
ACS Tornado 1 - One Step Disinfectant	American Chemical Systems	6836-75-86408	
AQ+ Ultra Disinfectant Sanitizer and Deodorizer	Franklin Cleaning Technology	6836-70-1124	
Array Non-Acid Restroom Cleaner & Disinfectant P	Gordon Food Service	6836-75-45133	
Aseptrol S10 Tab	BASF Corporation	70060-19	
Avert Sporicidal Disinfectant Cleaner	Diversey, Inc.	70627-72	
BNC-15	Spartan Chemical Company	6836-348-5741	
BOOST 3200	Ecolab Inc	63761-8-1677	
BOOST 3200 CIP	Ecolab Inc	63761-8-1677	
BOOST SURFACE TREATMENT	Ecolab Inc	63761-10-1677	
Brighton Professional Hepastat 256	Staples Contract & Commercial LLC	6836-78-86226	
Broad-Cide Plus	OSCEOLA SUPPLY, INC.	6836-365-62865	
Buckey Sanicare Mint Quat	Buckeye International, Inc.	47371-131-559	
Buckeye Eco Neutral Disinfectant	Buckeye International, Inc.	47371-129-559	
Buckeye Eco One-Step Disinfectant-Deodorizer-Cleaner	Buckeye International, Inc.	6836-78-559	
Buckeye Sanicare Lemon Quat	Buckeye International, Inc.	47371-131-559	
Buckeye Sanicare Pine Quat	Buckeye International, Inc.	47371-131-559	
Buckeye Sanicare Quat 128	Buckeye International, Inc.	47371-130-559	
Buckeye Sanicare Quat 256	Buckeye International, Inc.	47371-129-559	
Buckeye Sani-Q <sup>2</sup>	Buckeye International, Inc.	6836-266-559	
Buckeye Terminator	Buckeye International, Inc.	6836-75-559	
Cdiff DISINFECTANT TABLETS	Total Solutions	71847-6-68562	
CEN-KLEEN IV	ARJO HUNTLEIGH, INC. D/B/A ARJOHUNTLEIGH	6836-75-45556	
Centraz San Sol 10	Centraz Industries, Inc.	6836-266-9194	
Cents-Able Disinfectant-Cleaner-Fungicide-Virucide	Archer Manufacturing	6836-77-69886	
Classic Whirlpool Disinfectant and Cleaner	Central Solutions, Inc.	6836-75-211	
Clean Quick Broad Range Quaternary Sanitizer	The Procter & Gamble Company	6836-278-3573	
CLICKSAN DISINFECTANT/SANITIZER	Ecolab Inc/Kay Chemical Co.	6836-305-5389	
Clorox Disinfecting Bleach2	The Clorox Company	5813-111	
Clorox Germicidal Bleach3	The Clorox Company	5813-114	
Clorox Performance Bleach1	The Clorox Company	5813-114	
CloroxPro™ Clorox® Germicidal Bleach	Clorox Professional Products Company	67619-32	
Coastwide Professional Hepastat 256	Staples Contract & Commercial LLC	6836-78-86226	
CONFIDENCE PLUS 2	WALTER G LEGGE CO/MINE SAFETY APPLIANCES COMPANY	47371-130-4204	
COSA OXONIA ACTIVE	Ecolab Inc	1677-129	
Dakil S	Davis Manufacturing and Packaging, Inc.	47371-129-50591	
Enviro Care Neutral Disinfectant	Rochester Midland Corporation	47371-131-527	
ES364 Neutral Disinfectanat	Charlotte Products Ltd.	6836-366-64900	
Extra Spearmint Germicidal Detergent and Deodorant	U S Chemical	47371-131-7546	
FOOD CONTACT QUAT SANITIZER	Ecolab Inc	6836-70-541	
Formula 17750 Wintermint	Chemsafe International	47371-131-55731	
Formula 17822 Deo-Clean Multi	Chemsafe International	47371-131-55731	
Fox Quat	Fox Manufacturing, Inc.	6836-70-89911	
G-5 Sanitizer	Diversey, Inc.	6836-266-70627	
GASCO Quaternary Sanitizer	GASCO INDUSTRIAL Corp.	6836-266-81974	
Germ-A-Cide 64	Detco Industries, Inc.	47371-131-58111	
Germicidal Cleaner and Disinfectant	Gordon Food Service	47371-131-45133	
INTERvention Farm Animal Care Disinfectant Cleaner & Deodorizer	Virox Technologies, Inc.	74559-4	
KAY SURFACE SANITIZER	Ecolab Inc/Kay Chemical Co.	6836-70-5389	
KAYQUAT II	Ecolab Inc/Kay Chemical Co.	6836-266-5389	
Lemon All 1	American Formula	47371-131-72114	
Lemon Cleaner	U S Chemical	47371-131-7546	
LYSOL BRAND CLEAN & FRESH MULTI-SURFACE CLEANER	RB	777-89	
Magic Germicide	Osceola Supply	6836-70-62865	

MB-10 Tablets	Quip Laboratories, Inc.	70060-19-46269
Medline Micro-Kill NQ5	Medline Industries, Inc	6836-364-37549
Micronex	Zep	47371-129-1270
Mint Disinfectant Plus	Gurtler Industries, Inc.	6836-75-47567
MixMate Germicidal Cleaner	U S Chemical	47371-131-7546
MixMate Microtech Non-Acid Restroom Cleaner & Disinfectant	U S Chemical	6836-75-7546
MixMate Non-Acid Restroom Cleaner & Disinfectant	U S Chemical	6836-75-7546
MULTI-PURPOSE NEUTRAL PH GERMICIDAL DETERGENT	Ecolab Inc	47371-131-1677
multi-quat mega-1	Intercon Chemical Company	6836-77-48211
NEUTRAL DISINFECTANT CLEANER	Ecolab Inc	47371-129-1677
Neutral Disinfectant Cleaner	Gordon Food Service	47371-131-45133
Neutra-Tec 64	Surtec, Inc.	47371-131-40714
OASIS 499 HBV DISINFECTANT	Ecolab Inc	6836-78-1677
OPI SpaComplete	OPI Products, Inc.	6836-77-70397
OXONIA ACTIVE	Ecolab Inc	1677-129
OXYCIDE DAILY DISINFECTANT CLEANER	Ecolab Inc	1677-237
OXY-TEAM™ DISINFECTANT CLEANER	Pioneersey, Inc.	70627-58
PC-30F M-KYL 128 FOAMER	Pioneer Chemical Co.	6836-136-151
Performex	Brulin & Co., Inc.	6836-364-106
PEROXIDE MULTI SURFACE CLEANER AND DISINFECTANT	Ecolab Inc/Kay Chemical Co.	1677-238
Peroxigard Concentrate One-Step Disinfectant Cleaner and Deodorizer for Use in Life Sciences	Virox Technologies, Inc.	74559-4
pH7Q	Betco Corporation	47371-131-4170
Pillage Disinfectant Tablets	Share Corporation	71847-6-11547
Pine Cleaner Disinfectant	U S Chemical	47371-131-7546
Pine Quat	Betco Corporation	47371-192-4170
PREempt Concentrate	Virox Technologies, Inc.	74559-4
PROFESSIONAL LYSOL® HEAVY DUTY BATHROOM CLEANER CONCENTRATE	RB	675-54
PUR:ONE	EarthSafe Chemical Alternatives, LLC	71847-7-91524
PUR TABS	EarthSafe Chemical Alternatives, LLC	71847-6-91524
Q.T. 3	Hillyard Industries, Inc	6836-349-1658
QT-3 Hillyard	Hillyard Inc./Central Sanitary Supply	6836-349-1658
Q.T.Plus	Hillyard Industries, Inc	6836-77-1658
QT-Plus Hillyard	Hillyard Inc./Central Sanitary Supply	6836-77-1658
Q-128® One-Step Germicidal Detergent And Deodorant	Franklin Cleaning Technology	47371-130-1124
Q-Rinse	PDQ Manufacturing, Inc.	6836-70-58880
Q-Rinse	20/20 Chemical	6836-70-73501
Quat-7	International Market Brands, Inc.	6836-70-67395
Quat Stat 5	Betco Corporation	6836-361-4170
QUATERNARY DISINFECTANT CLEANER	Ecolab Inc	6836-78-1677
Quaternary Disinfectant Cleaner	SC Johnson Professional	6836-78-89900
Quato 78 Plus Germicidal Detergent & Deoderant	Swish Maintenance Limited	47371-130-67205
Rejuvenate Concentrate One Step Disinfectant Cleaner For Use in Spas, Salons & Clinics	Virox Technologies, Inc.	74559-4
REScue Concentrate One Step Disinfectant Cleaner & Deodorizer	Virox Technologies, Inc.	74559-4
Sani-Blue	Crystal Chemical Company, Inc..	6836-70-67440
SANI QUAD FOOD SERVICE SANITIZER	Ecolab Inc/Kay Chemical Co.	6836-70-1677
Sanifect Plus 1	U S Chemical	47371-131-7546
Sanifect Plus 2 Fresh N Clean	U S Chemical	47371-131-7546
SANITIZER / COMMERCIAL SANITIZER	Ecolab Inc	6836-302-1677
SD Disinfecting Cleaner	Native Green	6836-77-85898
Simple Green d Pro 5	Sunshine Makers, Inc.	6836-140-56782
Steean Sprav Disinfectant Concentrate	Steean Company	1839-248
SUPER 60 PYM 64 FOAMER	Pioneer Chemical Co.	47371-131-151
SUPER SAN FOOD SERVICE SANITIZER	Ecolab Inc/Kay Chemical Co.	6836-305-1677
Symlicity Sanibet Multi-Range Sanitizer	Betco Corporation	6836-266-4170
Synergex	Ecolab Inc	1677-250
TEC-QUAT 128	Getinge USA Sales, LLC	6836-77-10648
Triforce	Betco Corporation	6836-349-4170
TRIPLE PLAY	Ecolab Inc/Kay Chemical Co.	47371-131-541
Triple Two	Health Technology Professional Products, Inc	6836-75-69146
Triton	Zep	6836-78-1270
Trumix® DC2 Q-128® One-Step Germicidal Detergent And Deodorant	Franklin Cleaning Technology	47371-130-1124
Trumix® DC2 Q-256® One-Step Germicidal Detergent And Deodorant	Franklin Cleaning Technology	47371-129-1124
TruShot Disinfectant Cleaner For Hospitals	SC Johnson Professional	6836-348-89900
TruShot Disinfectant Cleaner Restroom Cleaner & Disinfectant	SC Johnson Professional	6836-348-89900
United 255 DISINFECT PLUS	UNITED LABORATORIES INC	47371-131-9250

Vanquish	Total Solutions	6836-140-68562
Vimoba Tablets	Quip Laboratories, Inc.	70060-19-46269
Virex Plus	Diversey, Inc.	6836-349-70627
VIREX™ II / 256	Diversey, Inc.	70627-24
Viro-Stat	Share Corporation	6836-140-11547
Whizzer	Mueller Sports Medicine	6836-77-10118
Wide Range II Non-Acid Disinfectant Washroom Cleaner Concentrate	Diversey, Inc.	6836-75-70627

Wipe products		
Commercially Available Product Name	Company/Distributor	EPA REG No.
Accel Tb Wipes	Virox Technologies, Inc.	74559-3
BROAD SPECTRUM GERMICIDAL DISINFECTANT HEALTH CARE WIPES	Kandel & Son Inc	6836-340-40976
Buckeye Sanicare Disinfecting Wipes	Buckeye International, Inc.	6836-313-559
CaviWipes Bleach	Metrex	46781-14
CaviWipes1	Metrex	46781-13
CLAIRE BROAD SPECTRUM GERMICIDAL & DISINFECTANT WIPE	Claire Manufacturing Company	6836-340-706
Clorox Commercial Solutions® Clorox® Disinfecting Wipes	Clorox Professional Products Company	67619-31
Clorox Commerical Solutions® Hydrogen Peroxide Cleaner Disinfectant Wipes	Clorox Professional Products Company	67619-25
Clorox Disinfecting Wipes	The Clorox Company	5813-79
Clorox Healthcare® Bleach Germicidal Wipes	Clorox Professional Products Company	67619-12
Clorox Healthcare® Hydrogen Peroxide Cleaner Disinfectant Wipes	Clorox Professional Products Company	67619-25
Clorox Healthcare® VersaSure® Wipes	Clorox Professional Products Company	67619-37
Dispatch	Clorox Healthcare	56392-8
Fabuloso Complete Disinfecting Wipes	Colgate-Palmolive Company	6836-336-4582
Germ Freak	Bissell Homecare, Inc.	74559-3-6297
Handyclean™ Steridol Wipes	Diamond Wipes International, Inc.	6836-340-74058
I7 DISINFECTANT WIPES	Ecolab Inc/Kay Chemical Co.	6836-340-1677
INTERvention Farm Animal Care Disinfectant Cleaner & Deodorizer Ready to Use Wipes	Virox Technologies, Inc.	74559-10
LCP BROAD SPECTRUM GERMICIDAL & DISINFECTANT WIPES	LOR Cleaner Products	6836-340-88324
Monk Disinfectant Wipes	Dreumex USA, Inc.	6836-313-91910
MULTI PURPOSE DISINFECTING WIPES	Ecolab Inc	6836-340-1677
NASSCO PRO SERIES 88 BROAD SPECTRUM GERMICIDAL & DISINFECTANT WIPES	NASSCO Inc	6836-340-18166
NCLwipes Disinfectant Wipes Lemon Fresh	National Chemical Laboratories, Inc.	6836-340-2296
NCLwipes Disinfectant Wipes Waterfall Fresh	National Chemical Laboratories, Inc.	6836-340-2296
Optim 1 Wipes	SciCan Ltd.	74559-10-83259
Optim 33 Tb Wipes	SciCan Ltd.	74559-3-83259
Oxivir 1 Wipes	Diversey, Inc.	70627-77
OXIVIR™ WIPES	Diversey, Inc.	70627-60
Pathos II Disinfectant Wipes	Share Corporation	6836-340-11547
Peroxigard Wipes One-Step Disinfectant Cleaner and Deodorizer for Use in Life Sciences	Virox Technologies, Inc.	74559-10
PREempt Wipes	Virox Technologies, Inc.	74559-3
PURELL Foodservice Surface Sanitizing Wipes	GOJO Industries, Inc.	84150-1
PURELL Professional Surface Disinfectant Wipes	GOJO Industries, Inc.	85150-1
Rejuvenate Ready To Use Wipes One Step Disinfectant Cleaner for Use in Spas, Salons & Clinics	Virox Technologies, Inc.	74559-3
REScue Wipes One Step Disinfectant Cleaner & Deodorizer	Virox Technologies, Inc.	74559-10
Sani-Cloth Prime Germicidal Disposable Wipe	Professional Disposables International, Inc.	9480-12
SCRUBS® MEDAPHENE® Plus Disinfecting Wipes	ITW Pro Brands	6836-340-11694
SONO Disinfecting Wipes	Advanced Ultrasound Solutions, Inc.	6836- 340-89018
SONO Ultrasound Wipes	Advanced Ultrasound Solutions, Inc.	6836- 340-89018
Spec4 Disinfectant Wipes	Total Solutions	6836-340-68562
SSS TRIPLE S DISINFECTANT WIPES	Triple S	6836-340-12120
Touch Point Plus Disinfectant Wipes	Innocore Sales & Marketing	6836-340-92977
Wipes Plus Disinfecting Wipes 1	Progressive Products, LLC.	6836-340-75399

As a public service, CBC is maintaining this list of antimicrobials that have proven to be effective against stronger pathogens, such as norovirus or ebola. By publishing and maintaining this open list, CBC relieves federal, state, and local health officials' resources in order to focus on other aspects of the important effort to limit spread of this new disease. Listing is voluntary and compliance with EPA's "emerging viral pathogen" guidance for antimicrobial products is verified by CBC. CBC will be working with federal and state officials to disseminate the list and make it accessible to all those who need to be in the know.

<sup>i</sup> To include a product on CBC's list of Coronavirus-Fighting Products, registrants of the products should please contact Ms. Komal K. Jain at [komal\\_jain@americanchemistry.com](mailto:komal_jain@americanchemistry.com). Please also refer to CBC's Frequently Asked Questions guidance at <https://biocides.americanchemistry.com/CBCs-List-of-COVID-19-Fighting-Products-FAQs.html>

Updated 3/16/2020

700 2nd St NE, Washington, DC 20002 | [BiocideChemistries.com](http://BiocideChemistries.com)



## **INTERIM DISINFECTION GUIDELINES FOR NOVEL CORONAVIRUS (COVID-19) IN THE WORKPLACE**

**References:** A. CF H Svcs Gp Instr 4440-03 Environmental Cleaning and Disinfection Standards for CF H Svcs C and 1 Dent U Dets (<http://cmp-cpm.mil.ca/en/health/policies-direction/policies/4440-03.page>)

B. CF H Svcs Gp Instr 4070-01 Infection Prevention and Control in Canadian Forces Health Services Centres (<http://cmp-cpm.mil.ca/en/health/policies-direction/policies/4070-01.page>)

C. CF H Svcs Gp Instr 4070-02 Infection Prevention and Control in Deployed Healthcare Environment (<http://cmp-cpm.mil.ca/en/health/policies-direction/policies/6636-80.page>)

D. Cleaning and Disinfection for Public Settings – COVID-19 (<https://www.publichealthontario.ca/-/media/documents/ncov/factsheet-covid-19-environmental-cleaning.pdf?la=en>). E. Infection prevention and control for coronavirus disease (COVID-19): Interim guidance for acute healthcare settings (<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/interim-guidance-acute-healthcare-settings.html#a4.13>)

### **Situation:**

1. Novel Coronavirus (COVID-2019) continues to be a rapidly evolving situation in Canada. The virus (SARS-CoV-2) is transmitted by respiratory droplet. The pathogen is able to be remediated by disinfection with hospital-grade disinfectant with a broad-spectrum virucide/germicide or a bleach solution (1:10 concentration).

### **Purpose:**

2. This document is a summary of how to remediate a work area that has been occupied by a suspected or confirmed COVID-19 case. It is understood that individual workplaces vary greatly within the CAF, however the principles of cleaning and disinfection remain the same. When in doubt, contact your local Infection Prevention and Control (IPAC) practitioner, Preventive Medicine (PMed), or Senior Medical Authority (SMA) for any specific guidance and/or recommendations.

3. As a minimum, routine cleaning practices shall be maintained as per ref A. It is recommended that routine cleaning should be completed at least twice a day with particular emphasis of high touch areas, such as door knobs, light switches, and horizontal surfaces. In certain circumstances, such as a known respiratory infection outbreak or under the advice of the Senior Medical Authority, it may be necessary to increase the frequency of environmental cleaning to reduce control the spread of microorganisms.

4. This document will not address recommendations for the healthcare environment. COVID-19 disinfection recommendations in the medical workplace are available at Public Health Agency of Canada's Infection prevention and control for coronavirus disease (COVID-19): Interim guidance for acute healthcare settings (<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/interim-guidance-acute-healthcare-settings.html#a4.13>).

### **Remediation Steps:**

5. Enhanced cleaning in the workplace must be conducted after a worker has been identified as a person under investigation and/or probable/confirmed COVID-19 case. Enhanced cleaning for COVID-19 in the workplace is defined as routine cleaning (Ref A) followed by employing an approved disinfectant agent that is effective against COVID-19. Manufacturer's instructions shall be followed when employing commercial products. The following are examples of acceptable disinfectant agents:

- a. Accelerated hydrogen peroxide (AHP) 0.5% (e.g., Virox, Accel);
- b. Quaternary ammonium (e.g., Cavi-wipes, Sani Cloth Plus); and
- c. 1:10 Chlorine bleach solution (1 part bleach and 10 parts water).

6. Be advised that certain porous materials, such as cloth fabric chair covers, may not be disinfected appropriately and the decision to actively discard these items shall be in consultation with the local infection prevention and control officer, preventive medicine technician, and/or the Senior Medical Authority.

7. Specific work environments with atypical surfaces may require individualized expert recommendations. These individual situations should be discussed on a case-by-case basis with the Senior Medical Authority.

### **Personal Protective Recommendations**

8. Routine personal protective recommendations (such as hand washing) should be reinforced before, during, and after any remediation activities. This is the cornerstone to limit SARS-CoV-2 transmission.

9. Gloves shall be worn when engaged in the remediation steps outlined above. Gloves are not to be reused after cleaning procedures are completed. Any additional PPE, such as a gown, may be required as per manufacturer's directions and shall always be followed for safety reasons based on the chemical properties of the cleaning products. Eye protection is required when a droplet hazard is present or when mixing sodium hypochlorite and water.

### **Enquiries:**

10. Enquiries related to this subject are to be submitted to D FHP by e-mail at:  
+DFHP Inquiries@CMP DGHS@Ottawa-Hull (intranet/DWAN) or DFHP-  
DPSF@forces.gc.ca (internet).

Solicitation No. - N° de l'invitation  
W684E-19ES31/A  
Client Ref. No. - N° de réf. du client  
W684E-19ES31

Amd. No. - N° de la modif.  
File No. - N° du dossier  
EDM-9-42023

Buyer ID - Id de l'acheteur  
edm014  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX “B”**

### **BASIS OF PAYMENT**

*(As Attached)*

## Annex “B” - Basis of Payment

- Prices are in Canadian dollars.
- Prices include all costs related to providing the service described in the Statement of Work such as the cost of supervision, supplies, equipment, etc.
- Monthly rates are all-inclusive for the services described in Appendix “B”: Special instructions (Daily, weekly, monthly, annually, etc.) and the Statement of Work, Appendix “E”: Building Number List with Floor Area and Cleaning Specs.
- Prices remain firm for the period of the Contract and option years.
- GST is not included in the unit prices but will be added to any invoice issued against the Contract as a separate item.

### Contract Year 1:

Section I: Unscheduled Monthly Work (Task Authorizations):					
Item	Description and Frequency		Rate Per m <sup>2</sup> (A)	Cleanable Area Per Month (B)	Firm Monthly Rate (AxB)
Item	Description		Rate Per m <sup>2</sup> (A)	Cleanable area Per Month (B)	Rate Per m <sup>2</sup> per month
01	Blg 132	5 times/week	\$ /m <sup>2</sup>	102.5 m <sup>2</sup> (total scheduled)	\$ /Month
02	Blg 135	5 times/week	\$ /m <sup>2</sup>	220.5 m <sup>2</sup> (total scheduled)	\$ /Month
03	Blg 157	5 times/week	\$ /m <sup>2</sup>	1019 m <sup>2</sup> (total scheduled)	\$ /Month
04	Blg 161	5 times/week	\$ /m <sup>2</sup>	2577.4 m <sup>2</sup> (total scheduled)	\$ /Month
05	Blg 162	5 times/week	\$ /m <sup>2</sup>	3440 m <sup>2</sup> (total scheduled)	\$ /Month
06	Blg 163	5 times/week	\$ /m <sup>2</sup>	2722.5 m <sup>2</sup> (total scheduled)	\$ /Month
07	Blg 164	5 times/week	\$ /m <sup>2</sup>	2730.4 m <sup>2</sup> (total scheduled)	\$ /Month
08	Blg 168	3 times/week	\$ /m <sup>2</sup>	89.8 m <sup>2</sup> (total scheduled)	\$ /Month
09	Blg 170	5 times/week	\$ /m <sup>2</sup>	93 m <sup>2</sup> (total scheduled)	\$ /Month
10	Blg 172	5 times/week	\$ /m <sup>2</sup>	186.8 m <sup>2</sup> (total scheduled)	\$ /Month
11	Blg 175	5 times/week	\$ /m <sup>2</sup>	2750.5 m <sup>2</sup> (total scheduled)	\$ /Month
12	Blg 176	5 times/week	\$ /m <sup>2</sup>	679.9 m <sup>2</sup> (total scheduled)	\$ /Month
13	Blg 177	5 times/week	\$ /m <sup>2</sup>	1800.4 m <sup>2</sup> (total scheduled)	\$ /Month
14	Blg 179	5 times/week	\$ /m <sup>2</sup>	9002.5 m <sup>2</sup> (total scheduled)	\$ /Month
15	Blg 180	5 times/week	\$ /m <sup>2</sup>	438.8 m <sup>2</sup> (total scheduled)	\$ /Month
16	Blg 180A	5 times/week	\$ /m <sup>2</sup>	11.6 m <sup>2</sup> (total scheduled)	\$ /Month
17	Blg 181	5 times/week	\$ /m <sup>2</sup>	2892.5 m <sup>2</sup> (total scheduled)	\$ /Month
18	Blg 181A	5 times/week	\$ /m <sup>2</sup>	412.1 m <sup>2</sup> (total scheduled)	\$ /Month
19	Blg 182 Chapel	5 times/week	\$ /m <sup>2</sup>	362.5 m <sup>2</sup> (total scheduled)	\$ /Month
		2 times/week		232.2 m <sup>2</sup> (total scheduled)	
20	Blg 183 Chapel	5 times/week	\$ /m <sup>2</sup>	260.4 m <sup>2</sup> (total scheduled)	\$ /Month
		2 times/week		321.1 m <sup>2</sup> (total scheduled)	
21	Blg 185	7 times/week	\$ /m <sup>2</sup>	10892.1m <sup>2</sup> (total scheduled)	\$ /Month
22	Blg 186	5 times/week	\$ /m <sup>2</sup>	430 m <sup>2</sup> (total scheduled)	\$ /Month
23	Blg 187	5 times/week	\$ /m <sup>2</sup>	462.8 m <sup>2</sup> (total scheduled)	\$ /Month
24	Blg 191	5 times/week	\$ /m <sup>2</sup>	717.5 m <sup>2</sup> (total scheduled)	\$ /Month
25	Blg 192	5 times/week		1577.2 m <sup>2</sup> (total scheduled)	\$ /Month
26	Blg 200	5 times/week	\$ /m <sup>2</sup>	1813.9 m <sup>2</sup> (total scheduled)	\$ /Month
27	Blg 205	5 times/week	\$ /m <sup>2</sup>	43 m <sup>2</sup> (total scheduled)	\$ /Month
28	Blg 210	5 times/week	\$ /m <sup>2</sup>	3944.9 m <sup>2</sup> (total scheduled)	\$ /Month
29	Blg 212	5 times/week	\$ /m <sup>2</sup>	1752 m <sup>2</sup> (total scheduled)	\$ /Month

30	Blg 221	5 times/week	\$	/m <sup>2</sup>	2559.3 m <sup>2</sup> (total scheduled)	\$	/Month
31	Blg 224	7 times/week	\$	/m <sup>2</sup>	1882.3 m <sup>2</sup> (total scheduled)	\$	/Month
32	Blg 235	5 times/week	\$	/m <sup>2</sup>	82.9 m <sup>2</sup> (total scheduled)	\$	/Month
33	Blg 235A	5 times/week	\$	/m <sup>2</sup>	17 m <sup>2</sup> (total scheduled)	\$	/Month
34	Blg 236S	5 times/week	\$	/m <sup>2</sup>	2002.3 m <sup>2</sup> (total scheduled)	\$	/Month
35	Blg 236W	5 times/week	\$	/m <sup>2</sup>	1993.9 m <sup>2</sup> (total scheduled)	\$	/Month
36	Blg 240	5 times/week	\$	/m <sup>2</sup>	1347 m <sup>2</sup> (total scheduled)	\$	/Month
37	Blg 247	5 times/week	\$	/m <sup>2</sup>	227.7 m <sup>2</sup> (total scheduled)	\$	/Month
38	Blg 300	5 times/week	\$	/m <sup>2</sup>	258 m <sup>2</sup> (total scheduled)	\$	/Month
39	Blg 301	5 times/week	\$	/m <sup>2</sup>	674.9 m <sup>2</sup> (total scheduled)	\$	/Month
40	Blg 304	5 times/week	\$	/m <sup>2</sup>	705.8 m <sup>2</sup> (total scheduled)	\$	/Month
41	Blg 318	5 times/week	\$	/m <sup>2</sup>	412 m <sup>2</sup> (total scheduled)	\$	/Month
42	Blg 321	5 times/week	\$	/m <sup>2</sup>	31.4 m <sup>2</sup> (total scheduled)	\$	/Month
43	Blg 399	5 times/week	\$	/m <sup>2</sup>	157 m <sup>2</sup> (total scheduled)	\$	/Month
44	Blg 400	5 times/week	\$	/m <sup>2</sup>	4985.9 m <sup>2</sup> (total scheduled)	\$	/Month
45	Blg 402	5 times/week	\$	/m <sup>2</sup>	48.9 m <sup>2</sup> (total scheduled)	\$	/Month
46	Blg 403	5 times/week	\$	/m <sup>2</sup>	3657.6 m <sup>2</sup> (total scheduled)	\$	/Month
47	Blg 404	5 times/week	\$	/m <sup>2</sup>	2875.2 m <sup>2</sup> (total scheduled)	\$	/Month
48	Blg 405	5 times/week	\$	/m <sup>2</sup>	3864.7 m <sup>2</sup> (total scheduled)	\$	/Month
49	Blg 406	3 times/week	\$	/m <sup>2</sup>	30 m <sup>2</sup> (total scheduled)	\$	/Month
50	Blg 407 LTF	5 times/week	\$	/m <sup>2</sup>	5328.9 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/month			3395.1 m <sup>2</sup> (total scheduled)		
51	Blg 407B	5 times/week	\$	/m <sup>2</sup>	1840.2 m <sup>2</sup> (total scheduled)	\$	/Month
52	Blg 408	5 times/week	\$	/m <sup>2</sup>	2044 m <sup>2</sup> (total scheduled)	\$	/Month
53	Blg 409	2 times/week	\$	/m <sup>2</sup>	68.5 m <sup>2</sup> (total scheduled)	\$	/Month
54	Blg 418	5 times/week	\$	/m <sup>2</sup>	555 m <sup>2</sup> (total scheduled)	\$	/Month
55	Blg 700	5 times/week	\$	/m <sup>2</sup>	6606.5 m <sup>2</sup> (total scheduled)	\$	/Month
56	Cardiff	3 times/week	\$	/m <sup>2</sup>	90.2 m <sup>2</sup> (total scheduled)	\$	/Month
57	Riverbend	3 times/week	\$	/m <sup>2</sup>	86 m <sup>2</sup> (total scheduled)	\$	/Month
58	Hgr-2	5 times/week	\$	/m <sup>2</sup>	5277.7 m <sup>2</sup> (total scheduled)	\$	/Month

<b>Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request</b>				
Item	Description	Firm Hourly Rate (A)	Estimated Number of Hours per Month (B)	Extended Rate (AxB)
59	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday during regular working hours.	\$ /Hour	2,000 Hours	\$
60	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday outside regular working hours.	\$ /Hour	20 Hours	\$
61	All-inclusive hourly rate for cleaning not already scheduled, outside regular working hours, weekends and statutory holidays	\$ /Hour	20 Hours	\$

<b>III AREA TO BE ADDED / DELETED:</b>	
62	<p>In the case of the addition or elimination of cleanable space (cleanable area per month) for the contract, the new firm monthly rate shall be calculated using the rate per m2 identified above, and in accordance with the following formula:</p> <p>Rate Per m<sup>2</sup> (A) will be multiplied by the new Cleanable Area Per Month (B) to obtain the new Firm Monthly Rate (AxB).</p>

## Contract Year 2:

<b>Section I: Unscheduled Monthly Work (Task Authorizations):</b>				
Item	Description and Frequency	Rate Per m <sup>2</sup> (A)	Cleanable Area Per Month (B)	Firm Monthly Rate (AxB)
Item	Description	Rate Per m <sup>2</sup> (A)	Cleanable area Per Month (B)	Rate Per m <sup>2</sup> per month
01	Blg 132 5 times/week	\$ /m <sup>2</sup>	102.5 m <sup>2</sup> (total scheduled)	\$ /Month
02	Blg 135 5 times/week	\$ /m <sup>2</sup>	220.5 m <sup>2</sup> (total scheduled)	\$ /Month
03	Blg 157 5 times/week	\$ /m <sup>2</sup>	1019 m <sup>2</sup> (total scheduled)	\$ /Month
04	Blg 161 5 times/week	\$ /m <sup>2</sup>	2577.4 m <sup>2</sup> (total scheduled)	\$ /Month
05	Blg 162 5 times/week	\$ /m <sup>2</sup>	3440 m <sup>2</sup> (total scheduled)	\$ /Month
06	Blg 163 5 times/week	\$ /m <sup>2</sup>	2722.5 m <sup>2</sup> (total scheduled)	\$ /Month
07	Blg 164 5 times/week	\$ /m <sup>2</sup>	2730.4 m <sup>2</sup> (total scheduled)	\$ /Month
08	Blg 168 3 times/week	\$ /m <sup>2</sup>	89.8 m <sup>2</sup> (total scheduled)	\$ /Month
09	Blg 170 5 times/week	\$ /m <sup>2</sup>	93 m <sup>2</sup> (total scheduled)	\$ /Month
10	Blg 172 5 times/week	\$ /m <sup>2</sup>	186.8 m <sup>2</sup> (total scheduled)	\$ /Month
11	Blg 175 5 times/week	\$ /m <sup>2</sup>	2750.5 m <sup>2</sup> (total scheduled)	\$ /Month
12	Blg 176 5 times/week	\$ /m <sup>2</sup>	679.9 m <sup>2</sup> (total scheduled)	\$ /Month
13	Blg 177 5 times/week	\$ /m <sup>2</sup>	1800.4 m <sup>2</sup> (total scheduled)	\$ /Month
14	Blg 179 5 times/week	\$ /m <sup>2</sup>	9002.5 m <sup>2</sup> (total scheduled)	\$ /Month
15	Blg 180 5 times/week	\$ /m <sup>2</sup>	438.8 m <sup>2</sup> (total scheduled)	\$ /Month
16	Blg 180A 5 times/week	\$ /m <sup>2</sup>	11.6 m <sup>2</sup> (total scheduled)	\$ /Month
17	Blg 181 5 times/week	\$ /m <sup>2</sup>	2892.5 m <sup>2</sup> (total scheduled)	\$ /Month



18	Blg 181A	5 times/week	\$	/m <sup>2</sup>	412.1 m <sup>2</sup> (total scheduled)	\$	/Month
19	Blg 182	5 times/week	\$	/m <sup>2</sup>	362.5 m <sup>2</sup> (total scheduled)	\$	/Month
	Chapel	2 times/week			232.2 m <sup>2</sup> (total scheduled)		
20	Blg 183	5 times/week	\$	/m <sup>2</sup>	260.4 m <sup>2</sup> (total scheduled)	\$	/Month
	Chapel	2 times/week			321.1 m <sup>2</sup> (total scheduled)		
21	Blg 185	7 times/week	\$	/m <sup>2</sup>	10892.1m <sup>2</sup> (total scheduled)	\$	/Month
22	Blg 186	5 times/week	\$	/m <sup>2</sup>	430 m <sup>2</sup> (total scheduled)	\$	/Month
23	Blg 187	5 times/week	\$	/m <sup>2</sup>	462.8 m <sup>2</sup> (total scheduled)	\$	/Month
24	Blg 191	5 times/week	\$	/m <sup>2</sup>	717.5 m <sup>2</sup> (total scheduled)	\$	/Month
25	Blg 192	5 times/week			1577.2 m <sup>2</sup> (total scheduled)	\$	/Month
26	Blg 200	5 times/week	\$	/m <sup>2</sup>	1813.9 m <sup>2</sup> (total scheduled)	\$	/Month
27	Blg 205	5 times/week	\$	/m <sup>2</sup>	43 m <sup>2</sup> (total scheduled)	\$	/Month
28	Blg 210	5 times/week	\$	/m <sup>2</sup>	3944.9 m <sup>2</sup> (total scheduled)	\$	/Month
29	Blg 212	5 times/week	\$	/m <sup>2</sup>	1752 m <sup>2</sup> (total scheduled)	\$	/Month
30	Blg 221	5 times/week	\$	/m <sup>2</sup>	2559.3 m <sup>2</sup> (total scheduled)	\$	/Month
31	Blg 224	7 times/week	\$	/m <sup>2</sup>	1882.3 m <sup>2</sup> (total scheduled)	\$	/Month
32	Blg 235	5 times/week	\$	/m <sup>2</sup>	82.9 m <sup>2</sup> (total scheduled)	\$	/Month
33	Blg 235A	5 times/week	\$	/m <sup>2</sup>	17 m <sup>2</sup> (total scheduled)	\$	/Month
34	Blg 236S	5 times/week	\$	/m <sup>2</sup>	2002.3 m <sup>2</sup> (total scheduled)	\$	/Month
35	Blg 236W	5 times/week	\$	/m <sup>2</sup>	1993.9 m <sup>2</sup> (total scheduled)	\$	/Month
36	Blg 240	5 times/week	\$	/m <sup>2</sup>	1347 m <sup>2</sup> (total scheduled)	\$	/Month
37	Blg 247	5 times/week	\$	/m <sup>2</sup>	227.7 m <sup>2</sup> (total scheduled)	\$	/Month
38	Blg 300	5 times/week	\$	/m <sup>2</sup>	258 m <sup>2</sup> (total scheduled)	\$	/Month
39	Blg 301	5 times/week	\$	/m <sup>2</sup>	674.9 m <sup>2</sup> (total scheduled)	\$	/Month
40	Blg 304	5 times/week	\$	/m <sup>2</sup>	705.8 m <sup>2</sup> (total scheduled)	\$	/Month
41	Blg 318	5 times/week	\$	/m <sup>2</sup>	412 m <sup>2</sup> (total scheduled)	\$	/Month
42	Blg 321	5 times/week	\$	/m <sup>2</sup>	31.4 m <sup>2</sup> (total scheduled)	\$	/Month
43	Blg 399	5 times/week	\$	/m <sup>2</sup>	157 m <sup>2</sup> (total scheduled)	\$	/Month
44	Blg 400	5 times/week	\$	/m <sup>2</sup>	4985.9 m <sup>2</sup> (total scheduled)	\$	/Month
45	Blg 402	5 times/week	\$	/m <sup>2</sup>	48.9 m <sup>2</sup> (total scheduled)	\$	/Month
46	Blg 403	5 times/week	\$	/m <sup>2</sup>	3657.6 m <sup>2</sup> (total scheduled)	\$	/Month
47	Blg 404	5 times/week	\$	/m <sup>2</sup>	2875.2 m <sup>2</sup> (total scheduled)	\$	/Month
48	Blg 405	5 times/week	\$	/m <sup>2</sup>	3864.7 m <sup>2</sup> (total scheduled)	\$	/Month
49	Blg 406	3 times/week	\$	/m <sup>2</sup>	30 m <sup>2</sup> (total scheduled)	\$	/Month
50	Blg 407	5 times/week	\$	/m <sup>2</sup>	5328.9 m <sup>2</sup> (total scheduled)	\$	/Month
	LTF	2 times/month			3395.1 m <sup>2</sup> (total scheduled)		
51	Blg 407B	5 times/week	\$	/m <sup>2</sup>	1840.2 m <sup>2</sup> (total scheduled)	\$	/Month
52	Blg 408	5 times/week	\$	/m <sup>2</sup>	2044 m <sup>2</sup> (total scheduled)	\$	/Month
53	Blg 409	2 times/week	\$	/m <sup>2</sup>	68.5 m <sup>2</sup> (total scheduled)	\$	/Month
54	Blg 418	5 times/week	\$	/m <sup>2</sup>	555 m <sup>2</sup> (total scheduled)	\$	/Month
55	Blg 700	5 times/week	\$	/m <sup>2</sup>	6606.5 m <sup>2</sup> (total scheduled)	\$	/Month
56	Cardiff	3 times/week	\$	/m <sup>2</sup>	90.2 m <sup>2</sup> (total scheduled)	\$	/Month
57	Riverbend	3 times/week	\$	/m <sup>2</sup>	86 m <sup>2</sup> (total scheduled)	\$	/Month
58	Hgr-2	5 times/week	\$	/m <sup>2</sup>	5277.7 m <sup>2</sup> (total scheduled)	\$	/Month



## Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request

Item	Description	Firm Hourly Rate (A)	Estimated Number of Hours per Month (B)	Extended Rate (AxB)
59	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday during regular working hours.	\$ /Hour	2,000 Hours	\$
60	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday outside regular working hours.	\$ /Hour	20 Hours	\$
61	All-inclusive hourly rate for cleaning not already scheduled, outside regular working hours, weekends and statutory holidays	\$ /Hour	20 Hours	\$

## III AREA TO BE ADDED / DELETED:

62	<p>In the case of the addition or elimination of cleanable space (cleanable area per month) for the contract, the new firm monthly rate shall be calculated using the rate per m<sup>2</sup> identified above, and in accordance with the following formula:</p> <p>Rate Per m<sup>2</sup> (A) will be multiplied by the new Cleanable Area Per Month (B) to obtain the new Firm Monthly Rate (AxB).</p>
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## Contract Year 3:

### Section I: Unscheduled Monthly Work (Task Authorizations):

Item	Description and Frequency	Rate Per m <sup>2</sup> (A)	Cleanable Area Per Month (B)	Firm Monthly Rate (AxB)
Item	Description	Rate Per m <sup>2</sup> (A)	Cleanable area Per Month (B)	Rate Per m <sup>2</sup> per month
01	Blg 132 5 times/week	\$ /m <sup>2</sup>	102.5 m <sup>2</sup> (total scheduled)	\$ /Month
02	Blg 135 5 times/week	\$ /m <sup>2</sup>	220.5 m <sup>2</sup> (total scheduled)	\$ /Month
03	Blg 157 5 times/week	\$ /m <sup>2</sup>	1019 m <sup>2</sup> (total scheduled)	\$ /Month
04	Blg 161 5 times/week	\$ /m <sup>2</sup>	2577.4 m <sup>2</sup> (total scheduled)	\$ /Month
05	Blg 162 5 times/week	\$ /m <sup>2</sup>	3440 m <sup>2</sup> (total scheduled)	\$ /Month
06	Blg 163 5 times/week	\$ /m <sup>2</sup>	2722.5 m <sup>2</sup> (total scheduled)	\$ /Month
07	Blg 164 5 times/week	\$ /m <sup>2</sup>	2730.4 m <sup>2</sup> (total scheduled)	\$ /Month
08	Blg 168 3 times/week	\$ /m <sup>2</sup>	89.8 m <sup>2</sup> (total scheduled)	\$ /Month
09	Blg 170 5 times/week	\$ /m <sup>2</sup>	93 m <sup>2</sup> (total scheduled)	\$ /Month
10	Blg 172 5 times/week	\$ /m <sup>2</sup>	186.8 m <sup>2</sup> (total scheduled)	\$ /Month
11	Blg 175 5 times/week	\$ /m <sup>2</sup>	2750.5 m <sup>2</sup> (total scheduled)	\$ /Month
12	Blg 176 5 times/week	\$ /m <sup>2</sup>	679.9 m <sup>2</sup> (total scheduled)	\$ /Month
13	Blg 177 5 times/week	\$ /m <sup>2</sup>	1800.4 m <sup>2</sup> (total scheduled)	\$ /Month
14	Blg 179 5 times/week	\$ /m <sup>2</sup>	9002.5 m <sup>2</sup> (total scheduled)	\$ /Month
15	Blg 180 5 times/week	\$ /m <sup>2</sup>	438.8 m <sup>2</sup> (total scheduled)	\$ /Month
16	Blg 180A 5 times/week	\$ /m <sup>2</sup>	11.6 m <sup>2</sup> (total scheduled)	\$ /Month

17	Blg 181	5 times/week	\$	/m <sup>2</sup>	2892.5 m <sup>2</sup> (total scheduled)	\$	/Month
18	Blg 181A	5 times/week	\$	/m <sup>2</sup>	412.1 m <sup>2</sup> (total scheduled)	\$	/Month
19	Blg 182 Chapel	5 times/week	\$	/m <sup>2</sup>	362.5 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/week			232.2 m <sup>2</sup> (total scheduled)		
20	Blg 183 Chapel	5 times/week	\$	/m <sup>2</sup>	260.4 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/week			321.1 m <sup>2</sup> (total scheduled)		
21	Blg 185	7 times/week	\$	/m <sup>2</sup>	10892.1 m <sup>2</sup> (total scheduled)	\$	/Month
22	Blg 186	5 times/week	\$	/m <sup>2</sup>	430 m <sup>2</sup> (total scheduled)	\$	/Month
23	Blg 187	5 times/week	\$	/m <sup>2</sup>	462.8 m <sup>2</sup> (total scheduled)	\$	/Month
24	Blg 191	5 times/week	\$	/m <sup>2</sup>	717.5 m <sup>2</sup> (total scheduled)	\$	/Month
25	Blg 192	5 times/week			1577.2 m <sup>2</sup> (total scheduled)	\$	/Month
26	Blg 200	5 times/week	\$	/m <sup>2</sup>	1813.9 m <sup>2</sup> (total scheduled)	\$	/Month
27	Blg 205	5 times/week	\$	/m <sup>2</sup>	43 m <sup>2</sup> (total scheduled)	\$	/Month
28	Blg 210	5 times/week	\$	/m <sup>2</sup>	3944.9 m <sup>2</sup> (total scheduled)	\$	/Month
29	Blg 212	5 times/week	\$	/m <sup>2</sup>	1752 m <sup>2</sup> (total scheduled)	\$	/Month
30	Blg 221	5 times/week	\$	/m <sup>2</sup>	2559.3 m <sup>2</sup> (total scheduled)	\$	/Month
31	Blg 224	7 times/week	\$	/m <sup>2</sup>	1882.3 m <sup>2</sup> (total scheduled)	\$	/Month
32	Blg 235	5 times/week	\$	/m <sup>2</sup>	82.9 m <sup>2</sup> (total scheduled)	\$	/Month
33	Blg 235A	5 times/week	\$	/m <sup>2</sup>	17 m <sup>2</sup> (total scheduled)	\$	/Month
34	Blg 236S	5 times/week	\$	/m <sup>2</sup>	2002.3 m <sup>2</sup> (total scheduled)	\$	/Month
35	Blg 236W	5 times/week	\$	/m <sup>2</sup>	1993.9 m <sup>2</sup> (total scheduled)	\$	/Month
36	Blg 240	5 times/week	\$	/m <sup>2</sup>	1347 m <sup>2</sup> (total scheduled)	\$	/Month
37	Blg 247	5 times/week	\$	/m <sup>2</sup>	227.7 m <sup>2</sup> (total scheduled)	\$	/Month
38	Blg 300	5 times/week	\$	/m <sup>2</sup>	258 m <sup>2</sup> (total scheduled)	\$	/Month
39	Blg 301	5 times/week	\$	/m <sup>2</sup>	674.9 m <sup>2</sup> (total scheduled)	\$	/Month
40	Blg 304	5 times/week	\$	/m <sup>2</sup>	705.8 m <sup>2</sup> (total scheduled)	\$	/Month
41	Blg 318	5 times/week	\$	/m <sup>2</sup>	412 m <sup>2</sup> (total scheduled)	\$	/Month
42	Blg 321	5 times/week	\$	/m <sup>2</sup>	31.4 m <sup>2</sup> (total scheduled)	\$	/Month
43	Blg 399	5 times/week	\$	/m <sup>2</sup>	157 m <sup>2</sup> (total scheduled)	\$	/Month
44	Blg 400	5 times/week	\$	/m <sup>2</sup>	4985.9 m <sup>2</sup> (total scheduled)	\$	/Month
45	Blg 402	5 times/week	\$	/m <sup>2</sup>	48.9 m <sup>2</sup> (total scheduled)	\$	/Month
46	Blg 403	5 times/week	\$	/m <sup>2</sup>	3657.6 m <sup>2</sup> (total scheduled)	\$	/Month
47	Blg 404	5 times/week	\$	/m <sup>2</sup>	2875.2 m <sup>2</sup> (total scheduled)	\$	/Month
48	Blg 405	5 times/week	\$	/m <sup>2</sup>	3864.7 m <sup>2</sup> (total scheduled)	\$	/Month
49	Blg 406	3 times/week	\$	/m <sup>2</sup>	30 m <sup>2</sup> (total scheduled)	\$	/Month
50	Blg 407 LTF	5 times/week	\$	/m <sup>2</sup>	5328.9 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/month			3395.1 m <sup>2</sup> (total scheduled)		
51	Blg 407B	5 times/week	\$	/m <sup>2</sup>	1840.2 m <sup>2</sup> (total scheduled)	\$	/Month
52	Blg 408	5 times/week	\$	/m <sup>2</sup>	2044 m <sup>2</sup> (total scheduled)	\$	/Month
53	Blg 409	2 times/week	\$	/m <sup>2</sup>	68.5 m <sup>2</sup> (total scheduled)	\$	/Month
54	Blg 418	5 times/week	\$	/m <sup>2</sup>	555 m <sup>2</sup> (total scheduled)	\$	/Month
55	Blg 700	5 times/week	\$	/m <sup>2</sup>	6606.5 m <sup>2</sup> (total scheduled)	\$	/Month
56	Cardiff	3 times/week	\$	/m <sup>2</sup>	90.2 m <sup>2</sup> (total scheduled)	\$	/Month
57	Riverbend	3 times/week	\$	/m <sup>2</sup>	86 m <sup>2</sup> (total scheduled)	\$	/Month
58	Hgr-2	5 times/week	\$	/m <sup>2</sup>	5277.7 m <sup>2</sup> (total scheduled)	\$	/Month

<b>Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request</b>				
Item	Description	Firm Hourly Rate (A)	Estimated Number of Hours per Month (B)	Extended Rate (AxB)
59	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday during regular working hours.	\$ /Hour	2,000 Hours	\$
60	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday outside regular working hours.	\$ /Hour	20 Hours	\$
61	All-inclusive hourly rate for cleaning not already scheduled, outside regular working hours, weekends and statutory holidays	\$ /Hour	20 Hours	\$

<b>III AREA TO BE ADDED / DELETED:</b>	
62	<p>In the case of the addition or elimination of cleanable space (cleanable area per month) for the contract, the new firm monthly rate shall be calculated using the rate per m2 identified above, and in accordance with the following formula:</p> <p>Rate Per m<sup>2</sup> (A) will be multiplied by the new Cleanable Area Per Month (B) to obtain the new Firm Monthly Rate (AxB).</p>

#### Option Year 1:

<b>Section I: Unscheduled Monthly Work (Task Authorizations):</b>				
Item	Description and Frequency	Rate Per m <sup>2</sup> (A)	Cleanable Area Per Month (B)	Firm Monthly Rate (AxB)
Item	Description	Rate Per m <sup>2</sup> (A)	Cleanable area Per Month (B)	Rate Per m <sup>2</sup> per month
01	Blg 132 5 times/week	\$ /m <sup>2</sup>	102.5 m <sup>2</sup> (total scheduled)	\$ /Month
02	Blg 135 5 times/week	\$ /m <sup>2</sup>	220.5 m <sup>2</sup> (total scheduled)	\$ /Month
03	Blg 157 5 times/week	\$ /m <sup>2</sup>	1019 m <sup>2</sup> (total scheduled)	\$ /Month
04	Blg 161 5 times/week	\$ /m <sup>2</sup>	2577.4 m <sup>2</sup> (total scheduled)	\$ /Month
05	Blg 162 5 times/week	\$ /m <sup>2</sup>	3440 m <sup>2</sup> (total scheduled)	\$ /Month
06	Blg 163 5 times/week	\$ /m <sup>2</sup>	2722.5 m <sup>2</sup> (total scheduled)	\$ /Month
07	Blg 164 5 times/week	\$ /m <sup>2</sup>	2730.4 m <sup>2</sup> (total scheduled)	\$ /Month
08	Blg 168 3 times/week	\$ /m <sup>2</sup>	89.8 m <sup>2</sup> (total scheduled)	\$ /Month
09	Blg 170 5 times/week	\$ /m <sup>2</sup>	93 m <sup>2</sup> (total scheduled)	\$ /Month
10	Blg 172 5 times/week	\$ /m <sup>2</sup>	186.8 m <sup>2</sup> (total scheduled)	\$ /Month
11	Blg 175 5 times/week	\$ /m <sup>2</sup>	2750.5 m <sup>2</sup> (total scheduled)	\$ /Month
12	Blg 176 5 times/week	\$ /m <sup>2</sup>	679.9 m <sup>2</sup> (total scheduled)	\$ /Month
13	Blg 177 5 times/week	\$ /m <sup>2</sup>	1800.4 m <sup>2</sup> (total scheduled)	\$ /Month
14	Blg 179 5 times/week	\$ /m <sup>2</sup>	9002.5 m <sup>2</sup> (total scheduled)	\$ /Month
15	Blg 180 5 times/week	\$ /m <sup>2</sup>	438.8 m <sup>2</sup> (total scheduled)	\$ /Month
16	Blg 180A 5 times/week	\$ /m <sup>2</sup>	11.6 m <sup>2</sup> (total scheduled)	\$ /Month
17	Blg 181 5 times/week	\$ /m <sup>2</sup>	2892.5 m <sup>2</sup> (total scheduled)	\$ /Month

18	Blg 181A	5 times/week	\$	/m <sup>2</sup>	412.1 m <sup>2</sup> (total scheduled)	\$	/Month
19	Blg 182	5 times/week	\$	/m <sup>2</sup>	362.5 m <sup>2</sup> (total scheduled)	\$	/Month
	Chapel	2 times/week			232.2 m <sup>2</sup> (total scheduled)		
20	Blg 183	5 times/week	\$	/m <sup>2</sup>	260.4 m <sup>2</sup> (total scheduled)	\$	/Month
	Chapel	2 times/week			321.1 m <sup>2</sup> (total scheduled)		
21	Blg 185	7 times/week	\$	/m <sup>2</sup>	10892.1m <sup>2</sup> (total scheduled)	\$	/Month
22	Blg 186	5 times/week	\$	/m <sup>2</sup>	430 m <sup>2</sup> (total scheduled)	\$	/Month
23	Blg 187	5 times/week	\$	/m <sup>2</sup>	462.8 m <sup>2</sup> (total scheduled)	\$	/Month
24	Blg 191	5 times/week	\$	/m <sup>2</sup>	717.5 m <sup>2</sup> (total scheduled)	\$	/Month
25	Blg 192	5 times/week			1577.2 m <sup>2</sup> (total scheduled)	\$	/Month
26	Blg 200	5 times/week	\$	/m <sup>2</sup>	1813.9 m <sup>2</sup> (total scheduled)	\$	/Month
27	Blg 205	5 times/week	\$	/m <sup>2</sup>	43 m <sup>2</sup> (total scheduled)	\$	/Month
28	Blg 210	5 times/week	\$	/m <sup>2</sup>	3944.9 m <sup>2</sup> (total scheduled)	\$	/Month
29	Blg 212	5 times/week	\$	/m <sup>2</sup>	1752 m <sup>2</sup> (total scheduled)	\$	/Month
30	Blg 221	5 times/week	\$	/m <sup>2</sup>	2559.3 m <sup>2</sup> (total scheduled)	\$	/Month
31	Blg 224	7 times/week	\$	/m <sup>2</sup>	1882.3 m <sup>2</sup> (total scheduled)	\$	/Month
32	Blg 235	5 times/week	\$	/m <sup>2</sup>	82.9 m <sup>2</sup> (total scheduled)	\$	/Month
33	Blg 235A	5 times/week	\$	/m <sup>2</sup>	17 m <sup>2</sup> (total scheduled)	\$	/Month
34	Blg 236S	5 times/week	\$	/m <sup>2</sup>	2002.3 m <sup>2</sup> (total scheduled)	\$	/Month
35	Blg 236W	5 times/week	\$	/m <sup>2</sup>	1993.9 m <sup>2</sup> (total scheduled)	\$	/Month
36	Blg 240	5 times/week	\$	/m <sup>2</sup>	1347 m <sup>2</sup> (total scheduled)	\$	/Month
37	Blg 247	5 times/week	\$	/m <sup>2</sup>	227.7 m <sup>2</sup> (total scheduled)	\$	/Month
38	Blg 300	5 times/week	\$	/m <sup>2</sup>	258 m <sup>2</sup> (total scheduled)	\$	/Month
39	Blg 301	5 times/week	\$	/m <sup>2</sup>	674.9 m <sup>2</sup> (total scheduled)	\$	/Month
40	Blg 304	5 times/week	\$	/m <sup>2</sup>	705.8 m <sup>2</sup> (total scheduled)	\$	/Month
41	Blg 318	5 times/week	\$	/m <sup>2</sup>	412 m <sup>2</sup> (total scheduled)	\$	/Month
42	Blg 321	5 times/week	\$	/m <sup>2</sup>	31.4 m <sup>2</sup> (total scheduled)	\$	/Month
43	Blg 399	5 times/week	\$	/m <sup>2</sup>	157 m <sup>2</sup> (total scheduled)	\$	/Month
44	Blg 400	5 times/week	\$	/m <sup>2</sup>	4985.9 m <sup>2</sup> (total scheduled)	\$	/Month
45	Blg 402	5 times/week	\$	/m <sup>2</sup>	48.9 m <sup>2</sup> (total scheduled)	\$	/Month
46	Blg 403	5 times/week	\$	/m <sup>2</sup>	3657.6 m <sup>2</sup> (total scheduled)	\$	/Month
47	Blg 404	5 times/week	\$	/m <sup>2</sup>	2875.2 m <sup>2</sup> (total scheduled)	\$	/Month
48	Blg 405	5 times/week	\$	/m <sup>2</sup>	3864.7 m <sup>2</sup> (total scheduled)	\$	/Month
49	Blg 406	3 times/week	\$	/m <sup>2</sup>	30 m <sup>2</sup> (total scheduled)	\$	/Month
50	Blg 407	5 times/week	\$	/m <sup>2</sup>	5328.9 m <sup>2</sup> (total scheduled)	\$	/Month
	LTF	2 times/month			3395.1 m <sup>2</sup> (total scheduled)		
51	Blg 407B	5 times/week	\$	/m <sup>2</sup>	1840.2 m <sup>2</sup> (total scheduled)	\$	/Month
52	Blg 408	5 times/week	\$	/m <sup>2</sup>	2044 m <sup>2</sup> (total scheduled)	\$	/Month
53	Blg 409	2 times/week	\$	/m <sup>2</sup>	68.5 m <sup>2</sup> (total scheduled)	\$	/Month
54	Blg 418	5 times/week	\$	/m <sup>2</sup>	555 m <sup>2</sup> (total scheduled)	\$	/Month
55	Blg 700	5 times/week	\$	/m <sup>2</sup>	6606.5 m <sup>2</sup> (total scheduled)	\$	/Month
56	Cardiff	3 times/week	\$	/m <sup>2</sup>	90.2 m <sup>2</sup> (total scheduled)	\$	/Month
57	Riverbend	3 times/week	\$	/m <sup>2</sup>	86 m <sup>2</sup> (total scheduled)	\$	/Month
58	Hgr-2	5 times/week	\$	/m <sup>2</sup>	5277.7 m <sup>2</sup> (total scheduled)	\$	/Month

## Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request

Item	Description	Firm Hourly Rate (A)	Estimated Number of Hours per Month (B)	Extended Rate (AxB)
59	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday during regular working hours.	\$ /Hour	2,000 Hours	\$
60	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday outside regular working hours.	\$ /Hour	20 Hours	\$
61	All-inclusive hourly rate for cleaning not already scheduled, outside regular working hours, weekends and statutory holidays	\$ /Hour	20 Hours	\$

## III AREA TO BE ADDED / DELETED:

62	<p>In the case of the addition or elimination of cleanable space (cleanable area per month) for the contract, the new firm monthly rate shall be calculated using the rate per m2 identified above, and in accordance with the following formula:</p> <p>Rate Per m<sup>2</sup> (A) will be multiplied by the new Cleanable Area Per Month (B) to obtain the new Firm Monthly Rate (AxB).</p>
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## Option Year 2:

### Section I: Unscheduled Monthly Work (Task Authorizations):

Item	Description and Frequency	Rate Per m <sup>2</sup> (A)	Cleanable Area Per Month (B)	Firm Monthly Rate (AxB)
Item	Description	Rate Per m <sup>2</sup> (A)	Cleanable area Per Month (B)	Rate Per m <sup>2</sup> per month
01	Blg 132 5 times/week	\$ /m <sup>2</sup>	102.5 m <sup>2</sup> (total scheduled)	\$ /Month
02	Blg 135 5 times/week	\$ /m <sup>2</sup>	220.5 m <sup>2</sup> (total scheduled)	\$ /Month
03	Blg 157 5 times/week	\$ /m <sup>2</sup>	1019 m <sup>2</sup> (total scheduled)	\$ /Month
04	Blg 161 5 times/week	\$ /m <sup>2</sup>	2577.4 m <sup>2</sup> (total scheduled)	\$ /Month
05	Blg 162 5 times/week	\$ /m <sup>2</sup>	3440 m <sup>2</sup> (total scheduled)	\$ /Month
06	Blg 163 5 times/week	\$ /m <sup>2</sup>	2722.5 m <sup>2</sup> (total scheduled)	\$ /Month
07	Blg 164 5 times/week	\$ /m <sup>2</sup>	2730.4 m <sup>2</sup> (total scheduled)	\$ /Month
08	Blg 168 3 times/week	\$ /m <sup>2</sup>	89.8 m <sup>2</sup> (total scheduled)	\$ /Month
09	Blg 170 5 times/week	\$ /m <sup>2</sup>	93 m <sup>2</sup> (total scheduled)	\$ /Month
10	Blg 172 5 times/week	\$ /m <sup>2</sup>	186.8 m <sup>2</sup> (total scheduled)	\$ /Month
11	Blg 175 5 times/week	\$ /m <sup>2</sup>	2750.5 m <sup>2</sup> (total scheduled)	\$ /Month
12	Blg 176 5 times/week	\$ /m <sup>2</sup>	679.9 m <sup>2</sup> (total scheduled)	\$ /Month
13	Blg 177 5 times/week	\$ /m <sup>2</sup>	1800.4 m <sup>2</sup> (total scheduled)	\$ /Month
14	Blg 179 5 times/week	\$ /m <sup>2</sup>	9002.5 m <sup>2</sup> (total scheduled)	\$ /Month
15	Blg 180 5 times/week	\$ /m <sup>2</sup>	438.8 m <sup>2</sup> (total scheduled)	\$ /Month
16	Blg 180A 5 times/week	\$ /m <sup>2</sup>	11.6 m <sup>2</sup> (total scheduled)	\$ /Month



17	Blg 181	5 times/week	\$	/m <sup>2</sup>	2892.5 m <sup>2</sup> (total scheduled)	\$	/Month
18	Blg 181A	5 times/week	\$	/m <sup>2</sup>	412.1 m <sup>2</sup> (total scheduled)	\$	/Month
19	Blg 182 Chapel	5 times/week	\$	/m <sup>2</sup>	362.5 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/week			232.2 m <sup>2</sup> (total scheduled)		
20	Blg 183 Chapel	5 times/week	\$	/m <sup>2</sup>	260.4 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/week			321.1 m <sup>2</sup> (total scheduled)		
21	Blg 185	7 times/week	\$	/m <sup>2</sup>	10892.1 m <sup>2</sup> (total scheduled)	\$	/Month
22	Blg 186	5 times/week	\$	/m <sup>2</sup>	430 m <sup>2</sup> (total scheduled)	\$	/Month
23	Blg 187	5 times/week	\$	/m <sup>2</sup>	462.8 m <sup>2</sup> (total scheduled)	\$	/Month
24	Blg 191	5 times/week	\$	/m <sup>2</sup>	717.5 m <sup>2</sup> (total scheduled)	\$	/Month
25	Blg 192	5 times/week			1577.2 m <sup>2</sup> (total scheduled)	\$	/Month
26	Blg 200	5 times/week	\$	/m <sup>2</sup>	1813.9 m <sup>2</sup> (total scheduled)	\$	/Month
27	Blg 205	5 times/week	\$	/m <sup>2</sup>	43 m <sup>2</sup> (total scheduled)	\$	/Month
28	Blg 210	5 times/week	\$	/m <sup>2</sup>	3944.9 m <sup>2</sup> (total scheduled)	\$	/Month
29	Blg 212	5 times/week	\$	/m <sup>2</sup>	1752 m <sup>2</sup> (total scheduled)	\$	/Month
30	Blg 221	5 times/week	\$	/m <sup>2</sup>	2559.3 m <sup>2</sup> (total scheduled)	\$	/Month
31	Blg 224	7 times/week	\$	/m <sup>2</sup>	1882.3 m <sup>2</sup> (total scheduled)	\$	/Month
32	Blg 235	5 times/week	\$	/m <sup>2</sup>	82.9 m <sup>2</sup> (total scheduled)	\$	/Month
33	Blg 235A	5 times/week	\$	/m <sup>2</sup>	17 m <sup>2</sup> (total scheduled)	\$	/Month
34	Blg 236S	5 times/week	\$	/m <sup>2</sup>	2002.3 m <sup>2</sup> (total scheduled)	\$	/Month
35	Blg 236W	5 times/week	\$	/m <sup>2</sup>	1993.9 m <sup>2</sup> (total scheduled)	\$	/Month
36	Blg 240	5 times/week	\$	/m <sup>2</sup>	1347 m <sup>2</sup> (total scheduled)	\$	/Month
37	Blg 247	5 times/week	\$	/m <sup>2</sup>	227.7 m <sup>2</sup> (total scheduled)	\$	/Month
38	Blg 300	5 times/week	\$	/m <sup>2</sup>	258 m <sup>2</sup> (total scheduled)	\$	/Month
39	Blg 301	5 times/week	\$	/m <sup>2</sup>	674.9 m <sup>2</sup> (total scheduled)	\$	/Month
40	Blg 304	5 times/week	\$	/m <sup>2</sup>	705.8 m <sup>2</sup> (total scheduled)	\$	/Month
41	Blg 318	5 times/week	\$	/m <sup>2</sup>	412 m <sup>2</sup> (total scheduled)	\$	/Month
42	Blg 321	5 times/week	\$	/m <sup>2</sup>	31.4 m <sup>2</sup> (total scheduled)	\$	/Month
43	Blg 399	5 times/week	\$	/m <sup>2</sup>	157 m <sup>2</sup> (total scheduled)	\$	/Month
44	Blg 400	5 times/week	\$	/m <sup>2</sup>	4985.9 m <sup>2</sup> (total scheduled)	\$	/Month
45	Blg 402	5 times/week	\$	/m <sup>2</sup>	48.9 m <sup>2</sup> (total scheduled)	\$	/Month
46	Blg 403	5 times/week	\$	/m <sup>2</sup>	3657.6 m <sup>2</sup> (total scheduled)	\$	/Month
47	Blg 404	5 times/week	\$	/m <sup>2</sup>	2875.2 m <sup>2</sup> (total scheduled)	\$	/Month
48	Blg 405	5 times/week	\$	/m <sup>2</sup>	3864.7 m <sup>2</sup> (total scheduled)	\$	/Month
49	Blg 406	3 times/week	\$	/m <sup>2</sup>	30 m <sup>2</sup> (total scheduled)	\$	/Month
50	Blg 407 LTF	5 times/week	\$	/m <sup>2</sup>	5328.9 m <sup>2</sup> (total scheduled)	\$	/Month
		2 times/month			3395.1 m <sup>2</sup> (total scheduled)		
51	Blg 407B	5 times/week	\$	/m <sup>2</sup>	1840.2 m <sup>2</sup> (total scheduled)	\$	/Month
52	Blg 408	5 times/week	\$	/m <sup>2</sup>	2044 m <sup>2</sup> (total scheduled)	\$	/Month
53	Blg 409	2 times/week	\$	/m <sup>2</sup>	68.5 m <sup>2</sup> (total scheduled)	\$	/Month
54	Blg 418	5 times/week	\$	/m <sup>2</sup>	555 m <sup>2</sup> (total scheduled)	\$	/Month
55	Blg 700	5 times/week	\$	/m <sup>2</sup>	6606.5 m <sup>2</sup> (total scheduled)	\$	/Month
56	Cardiff	3 times/week	\$	/m <sup>2</sup>	90.2 m <sup>2</sup> (total scheduled)	\$	/Month
57	Riverbend	3 times/week	\$	/m <sup>2</sup>	86 m <sup>2</sup> (total scheduled)	\$	/Month
58	Hgr-2	5 times/week	\$	/m <sup>2</sup>	5277.7 m <sup>2</sup> (total scheduled)	\$	/Month

**Section II: Unscheduled Hourly Work (Task Authorizations): Upon Request**

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60	All-inclusive hourly rate for cleaning not already scheduled, Monday – Friday outside regular working hours.	\$ /Hour	20 Hours	\$
61	All-inclusive hourly rate for cleaning not already scheduled, outside regular working hours, weekends and statutory holidays	\$ /Hour	20 Hours	\$

**III AREA TO BE ADDED / DELETED:**

62	<p>In the case of the addition or elimination of cleanable space (cleanable area per month) for the contract, the new firm monthly rate shall be calculated using the rate per m2 identified above, and in accordance with the following formula:</p> <p>Rate Per m<sup>2</sup> (A) will be multiplied by the new Cleanable Area Per Month (B) to obtain the new Firm Monthly Rate (AxB).</p>
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Solicitation No. - N° de l'invitation  
W684E-19ES31/A  
Client Ref. No. - N° de réf. du client  
W684E-19ES31

Amd. No. - N° de la modif.  
File No. - N° du dossier  
EDM-9-42023

Buyer ID - Id de l'acheteur  
edm014  
CCC No./N° CCC - FMS No./N° VME

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## **ANNEX “C”**

### **SECURITY REQUIREMENTS CHECK LIST**

*(As Attached)*





Government of Canada  
Gouvernement du Canada

Contract Number / Numéro du contrat

W684E-19ES31

UNCLASSIFIED Security Classification / Classification de sécurité

SECURITY REQUIREMENTS CHECK LIST (SRCL)

LISTE DE VÉRIFICATION DES EXIGENCES RELATIVES À LA SÉCURITÉ (LVERS)

PART A - CONTRACT INFORMATION / PARTIE A - INFORMATION CONTRACTUELLE		
1. Originating Government Department or Organization / Ministère ou organisme gouvernemental d'origine <b>DND</b>		2. Branch or Directorate / Direction générale ou Direction <b>RPOU (west)</b>
3. a) Subcontract Number / Numéro du contrat de sous-traitance		3. b) Name and Address of Subcontractor / Nom et adresse du sous-traitant
4. Brief Description of Work / Brève description du travail <b>Perform janitorial services at CFB Edmonton, CFB Edmonton Transmitter and Receiver sites.</b>		
5. a) Will the supplier require access to Controlled Goods? Le fournisseur aura-t-il accès à des marchandises contrôlées?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
5. b) Will the supplier require access to unclassified military technical data subject to the provisions of the Technical Data Control Regulations? Le fournisseur aura-t-il accès à des données techniques militaires non classifiées qui sont assujetties aux dispositions du Règlement sur le contrôle des données techniques?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. Indicate the type of access required / Indiquer le type d'accès requis		
6. a) Will the supplier and its employees require access to PROTECTED and/or CLASSIFIED information or assets? Le fournisseur ainsi que les employés auront-ils accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS? (Specify the level of access using the chart in Question 7. c) (Préciser le niveau d'accès en utilisant le tableau qui se trouve à la question 7. c)		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
6. b) Will the supplier and its employees (e.g. cleaners, maintenance personnel) require access to restricted access areas? No access to PROTECTED and/or CLASSIFIED information or assets is permitted. Le fournisseur et ses employés (p. ex. nettoyeurs, personnel d'entretien) auront-ils accès à des zones d'accès restreintes? L'accès à des renseignements ou à des biens PROTÉGÉS et/ou CLASSIFIÉS n'est pas autorisé.		<input type="checkbox"/> No Non <input checked="" type="checkbox"/> Yes Oui
6. c) Is this a commercial courier or delivery requirement with no overnight storage? S'agit-il d'un contrat de messagerie ou de livraison commerciale sans entreposage de nuit?		<input checked="" type="checkbox"/> No Non <input type="checkbox"/> Yes Oui
7. a) Indicate the type of information that the supplier will be required to access / Indiquer le type d'information auquel le fournisseur devra avoir accès		
Canada <input type="checkbox"/>	NATO / OTAN <input type="checkbox"/>	Foreign / Étranger <input type="checkbox"/>
7. b) Release restrictions / Restrictions relatives à la diffusion		
No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>	All NATO countries Tous les pays de l'OTAN <input type="checkbox"/>	No release restrictions Aucune restriction relative à la diffusion <input type="checkbox"/>
Not releasable À ne pas diffuser <input type="checkbox"/>		
Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>	Restricted to: / Limité à: <input type="checkbox"/>
Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:	Specify country(ies): / Préciser le(s) pays:
7. c) Level of information / Niveau d'information		
PROTECTED A PROTÉGÉ A <input type="checkbox"/>	NATO UNCLASSIFIED NATO NON CLASSIFIÉ <input type="checkbox"/>	PROTECTED A PROTÉGÉ A <input type="checkbox"/>
PROTECTED B PROTÉGÉ B <input type="checkbox"/>	NATO RESTRICTED NATO DIFFUSION RESTREINTE <input type="checkbox"/>	PROTECTED B PROTÉGÉ B <input type="checkbox"/>
PROTECTED C PROTÉGÉ C <input type="checkbox"/>	NATO CONFIDENTIAL NATO CONFIDENTIEL <input type="checkbox"/>	PROTECTED C PROTÉGÉ C <input type="checkbox"/>
CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>	NATO SECRET NATO SECRET <input type="checkbox"/>	CONFIDENTIAL CONFIDENTIEL <input type="checkbox"/>
SECRET SECRET <input type="checkbox"/>	COSMIC TOP SECRET COSMIC TRÈS SECRET <input type="checkbox"/>	SECRET SECRET <input type="checkbox"/>
TOP SECRET TRÈS SECRET <input type="checkbox"/>		TOP SECRET TRÈS SECRET <input type="checkbox"/>
TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>		TOP SECRET (SIGINT) TRÈS SECRET (SIGINT) <input type="checkbox"/>



**PART A (continued) / PARTIE A (suite)**

8. Will the supplier require access to PROTECTED and/or CLASSIFIED COMSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens COMSEC désignés PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui

If Yes, indicate the level of sensitivity:

Dans l'affirmative, indiquer le niveau de sensibilité :

9. Will the supplier require access to extremely sensitive INFOSEC information or assets?  
Le fournisseur aura-t-il accès à des renseignements ou à des biens INFOSEC de nature extrêmement délicate? ☒ No ☐ Yes  
Non Oui

Short Title(s) of material / Titre(s) abrégé(s) du matériel :

Document Number / Numéro du document :

**PART B - PERSONNEL (SUPPLIER) / PARTIE B - PERSONNEL (FOURNISSEUR)**

10. a) Personnel security screening level required / Niveau de contrôle de la sécurité du personnel requis

- |   |   |   |  |
|---|---|---|--|
| <input checked="" type="checkbox"/> RELIABILITY STATUS<br>COTE DE FIABILITÉ | <input type="checkbox"/> CONFIDENTIAL<br>CONFIDENTIEL           | <input type="checkbox"/> SECRET<br>SECRET           | <input type="checkbox"/> TOP SECRET<br>TRÈS SECRET               |
| <input type="checkbox"/> TOP SECRET-SIGINT<br>TRÈS SECRET - SIGINT          | <input type="checkbox"/> NATO CONFIDENTIAL<br>NATO CONFIDENTIEL | <input type="checkbox"/> NATO SECRET<br>NATO SECRET | <input type="checkbox"/> COSMIC TOP SECRET<br>COSMIC TRÈS SECRET |
| <input type="checkbox"/> SITE ACCESS<br>ACCÈS AUX EMPLACEMENTS              |   |   |  |

Special comments:

Commentaires spéciaux :

NOTE: If multiple levels of screening are identified, a Security Classification Guide must be provided.

REMARQUE : Si plusieurs niveaux de contrôle de sécurité sont requis, un guide de classification de la sécurité doit être fourni.

10. b) May unscreened personnel be used for portions of the work?  
Du personnel sans autorisation sécuritaire peut-il se voir confier des parties du travail? ☒ No ☐ Yes  
Non Oui
- If Yes, will unscreened personnel be escorted?  
Dans l'affirmative, le personnel en question sera-t-il escorté? ☐ No ☐ Yes  
Non Oui

**PART C - SAFEGUARDS (SUPPLIER) / PARTIE C - MESURES DE PROTECTION (FOURNISSEUR)**

**INFORMATION / ASSETS / RENSEIGNEMENTS / BIENS**

11. a) Will the supplier be required to receive and store PROTECTED and/or CLASSIFIED information or assets on its site or premises?  
Le fournisseur sera-t-il tenu de recevoir et d'entreposer sur place des renseignements ou des biens PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui
11. b) Will the supplier be required to safeguard COMSEC information or assets?  
Le fournisseur sera-t-il tenu de protéger des renseignements ou des biens COMSEC? ☒ No ☐ Yes  
Non Oui

**PRODUCTION**

11. c) Will the production (manufacture, and/or repair and/or modification) of PROTECTED and/or CLASSIFIED material or equipment occur at the supplier's site or premises?  
Les installations du fournisseur serviront-elles à la production (fabrication et/ou réparation et/ou modification) de matériel PROTÉGÉ et/ou CLASSIFIÉ? ☒ No ☐ Yes  
Non Oui

**INFORMATION TECHNOLOGY (IT) MEDIA / SUPPORT RELATIF À LA TECHNOLOGIE DE L'INFORMATION (TI)**

11. d) Will the supplier be required to use its IT systems to electronically process, produce or store PROTECTED and/or CLASSIFIED information or data?  
Le fournisseur sera-t-il tenu d'utiliser ses propres systèmes informatiques pour traiter, produire ou stocker électroniquement des renseignements ou des données PROTÉGÉS et/ou CLASSIFIÉS? ☒ No ☐ Yes  
Non Oui
11. e) Will there be an electronic link between the supplier's IT systems and the government department or agency?  
Disposera-t-on d'un lien électronique entre le système informatique du fournisseur et celui du ministère ou de l'agence gouvernementale? ☒ No ☐ Yes  
Non Oui





**PART C - (continued) / PARTIE C - (suite)**

For users completing the form **manually** use the summary chart below to indicate the category(ies) and level(s) of safeguarding required at the supplier's site(s) or premises.

Les utilisateurs qui remplissent le formulaire **manuellement** doivent utiliser le tableau récapitulatif ci-dessous pour indiquer, pour chaque catégorie, les niveaux de sauvegarde requis aux installations du fournisseur.

For users completing the form **online** (via the Internet), the summary chart is automatically populated by your responses to previous questions.

Dans le cas des utilisateurs qui remplissent le formulaire **en ligne** (par Internet), les réponses aux questions précédentes sont automatiquement saisies dans le tableau récapitulatif.

**SUMMARY CHART / TABLEAU RÉCAPITULATIF**

Category Catégorie	PROTECTED PROTÉGÉ			CLASSIFIED CLASSIFIÉ			NATO				COMSEC					
	A	B	C	CONFIDENTIAL	SECRET	TOP SECRET	NATO RESTRICTED	NATO CONFIDENTIAL	NATO SECRET	COSMIC TOP SECRET	PROTECTED PROTÉGÉ			CONFIDENTIAL	SECRET	TOP SECRET
				CONFIDENTIEL		TRÈS SECRET	NATO DIFFUSION RESTREINTE	NATO CONFIDENTIEL		COSMIC TRÈS SECRET	A	B	C	CONFIDENTIEL		TRÈS SECRET
Information / Assets Renseignements / Biens Production																
IT Media / Support TI																
IT Link / Lien électronique																

12. a) Is the description of the work contained within this SRCL PROTECTED and/or CLASSIFIED?

La description du travail visé par la présente LVERS est-elle de nature PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification".

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire.

12. b) Will the documentation attached to this SRCL be PROTECTED and/or CLASSIFIED?

La documentation associée à la présente LVERS sera-t-elle PROTÉGÉE et/ou CLASSIFIÉE?

☒ No  
Non

☐ Yes  
Oui

If Yes, classify this form by annotating the top and bottom in the area entitled "Security Classification" and indicate with attachments (e.g. SECRET with Attachments).

Dans l'affirmative, classifiez le présent formulaire en indiquant le niveau de sécurité dans la case intitulée « Classification de sécurité » au haut et au bas du formulaire et indiquez qu'il y a des pièces jointes (p. ex. SECRET avec des pièces jointes).

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## **ANNEX “D” to PART 3 OF THE BID SOLICITATION**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts to be paid by any of the following Electronic Payment Instrument(s):

- ☐ ( ) VISA Acquisition Card;
- ☐ ( ) MasterCard Acquisition Card;
- ☐ ( ) Direct Deposit (Domestic and International);
- ☐ ( ) Electronic Data Interchange (EDI);
- ☐ ( ) Wire Transfer (International Only);
- ☐ ( ) Large Value Transfer System (LVTS) (Over \$25M)

## ANNEX "E" to PART 5 OF THE BID SOLICITATION

### FEDERAL CONTRACTORS PROGRAM FOR EMPLOYMENT EQUITY – CERTIFICATION

I, the Bidder, by submitting the present information to the Contracting Authority, certify that the information provided is true as of the date indicated below. The certifications provided to Canada are subject to verification at all times. I understand that Canada will declare a bid non-responsive, or will declare a contractor in default, if a certification is found to be untrue, whether during the bid evaluation period or during the contract period. Canada will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply with any request or requirement imposed by Canada may render the bid non-responsive or constitute a default under the Contract.

For further information on the Federal Contractors Program for Employment Equity visit [Employment and Social Development Canada \(ESDC\) – Labour's](#) website.

Date: \_\_\_\_\_ (YYYY/MM/DD) (If left blank, the date will be deemed to be the bid solicitation closing date.)

Complete both A and B.

A. Check only one of the following:

- ☐ A1. The Bidder certifies having no work force in Canada.
- ☐ A2. The Bidder certifies being a public sector employer.
- ☐ A3. The Bidder certifies being a [federally regulated employer](#) being subject to the [Employment Equity Act](#).
- ☐ A4. The Bidder certifies having a combined work force in Canada of less than 100 permanent full-time and/or permanent part-time employees.

A5. The Bidder has a combined workforce in Canada of 100 or more employees; and

- ☐ A5.1. The Bidder certifies already having a valid and current [Agreement to Implement Employment Equity](#) (AIEE) in place with ESDC-Labour.
- OR
- ☐ A5.2. The Bidder certifies having submitted the [Agreement to Implement Employment Equity \(LAB1168\)](#) to ESDC-Labour. As this is a condition to contract award, proceed to completing the form Agreement to Implement Employment Equity (LAB1168), duly signing it, and transmit it to ESDC-Labour.

B. Check only one of the following:

- ☐ B1. The Bidder is not a Joint Venture.

OR

- ☐ B2. The Bidder is a Joint venture and each member of the Joint Venture must provide the Contracting Authority with a completed annex Federal Contractors Program for Employment Equity - Certification. (Refer to the Joint Venture section of the Standard Instructions)

## **ANNEX "F"**

### **INSURANCE REQUIREMENTS**

#### **Commercial General Liability Insurance**

1. The Contractor must obtain Commercial General Liability Insurance, and maintain it in force throughout the duration of the Contract, in an amount usual for a contract of this nature, but for not less than \$2,000,000 per accident or occurrence and in the annual aggregate.
2. The Commercial General Liability policy must include the following:
  - a. Additional Insured: Canada is added as an additional insured, but only with respect to liability arising out of the Contractor's performance of the Contract. The interest of Canada should read as follows: Canada, as represented by Public Works and Government Services Canada.
  - b. Bodily Injury and Property Damage to third parties arising out of the operations of the Contractor.
  - c. Products and Completed Operations: Coverage for bodily injury or property damage arising out of goods or products manufactured, sold, handled, or distributed by the Contractor and/or arising out of operations that have been completed by the Contractor.
  - d. Personal Injury: While not limited to, the coverage must include Violation of Privacy, Libel and Slander, False Arrest, Detention or Imprisonment and Defamation of Character.
  - e. Cross Liability/Separation of Insureds: Without increasing the limit of liability, the policy must protect all insured parties to the full extent of coverage provided. Further, the policy must apply to each Insured in the same manner and to the same extent as if a separate policy had been issued to each.
  - f. Blanket Contractual Liability: The policy must, on a blanket basis or by specific reference to the Contract, extend to assumed liabilities with respect to contractual provisions.
  - g. Employees and, if applicable, Volunteers must be included as Additional Insured.
  - h. Employers' Liability (or confirmation that all employees are covered by Worker's compensation (WSIB) or similar program)
  - i. Broad Form Property Damage including Completed Operations: Expands the Property Damage coverage to include certain losses that would otherwise be excluded by the standard care, custody or control exclusion found in a standard policy.
  - j. Notice of Cancellation: The Insurer will endeavour to provide the Contracting Authority thirty (30) days written notice of policy cancellation.
  - k. If the policy is written on a claims-made basis, coverage must be in place for a period of at least 12 months after the completion or termination of the Contract.

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- I. Owners' or Contractors' Protective Liability: Covers the damages that the Contractor becomes legally obligated to pay arising out of the operations of a subcontractor.
- m. Non-Owned Automobile Liability - Coverage for suits against the Contractor resulting from the use of hired or non-owned vehicles.

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## **ANNEX “G”**

### **DND 626 TASK AUTHORIZATION FORM**

*(As Attached)*



## TASK AUTHORIZATION AUTORISATION DES TÂCHES

All invoices/progress claims must show the reference Contract and Task numbers. Toutes les factures doivent indiquer les numéros du contrat et de la tâche.		Contract no. – N° du contrat
		Task no. – N° de la tâche
Amendment no. – N° de la modification	Increase/Decrease – Augmentation/Réduction	Previous value – Valeur précédente
To – À	<div style="text-align: center;"> <b>TO THE CONTRACTOR</b> </div> <p>You are requested to supply the following services in accordance with the terms of the above reference contract. Only services included in the contract shall be supplied against this task.</p> <p>Please advise the undersigned if the completion date cannot be met. Invoices/progress claims shall be prepared in accordance with the instructions set out in the contract.</p> <div style="text-align: center;"> <b>À L'ENTREPRENEUR</b> </div> <p>Vous êtes prié de fournir les services suivants en conformité des termes du contrat mentionné ci-dessus. Seuls les services mentionnés dans le contrat doivent être fournis à l'appui de cette demande.</p> <p>Prière d'aviser le signataire si la livraison ne peut se faire dans les délais prescrits. Les factures doivent être établies selon les instructions énoncées dans le contrat.</p>	
Delivery location – Expédiez à		
Delivery/Completion date – Date de livraison/d'achèvement		
<div style="text-align: center;">         _____          Date       </div>	<div style="text-align: center;">         _____          for the Department of National Defence          pour le ministère de la Défense nationale       </div>	
Contract item no. N° d'article du contrat	Services	Cost Prix
	<b>GST/HST TPS/TVH</b>	
	<b>Total</b>	
<p><b>APPLICABLE ONLY TO PWGSC CONTRACTS:</b> The Contract Authority signature is required when the total value of the DND 626 exceeds the threshold specified in the contract.</p> <p><b>NE S'APPLIQUE QU'AUX CONTRATS DE TPSGC :</b> La signature de l'autorité contractante est requise lorsque la valeur totale du formulaire DND 626 est supérieure au seuil précisé dans le contrat.</p>		
<div style="text-align: center;">         _____          for the Department of Public Works and Government Services          pour le ministère des Travaux publics et services gouvernementaux       </div>		

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## ANNEX "H"

### TASK AUTHORIZATION USAGE REPORT

The Contractor must provide quarterly Task Authorization (TA) usage reports. The Contractor agrees that it is their responsibility to implement a system for tracking TAs under this Contract for the purposes of providing usage reports. This is to ensure that the Limitation of Expenditure indicated for "as and when requested" Work under this Contract is not exceeded.

Each Task Authorization Usage Report must include all the completed TAs for goods and services supplied under this Contract.

Task Authorization Usage Report Submission Schedule:

REPORT DUE	WORK PERIOD START DATE	WORK PERIOD END DATE
15 January	01 October	31 December
15 April	01 January	31 March
15 July	01 April	30 June
15 October	01 July	30 September

The Contractor must provide information on each completed TA using the following format:

TA NUMBER	TA DOLLAR VALUE (GST INCLUDED)	CUMULATIVE TA DOLLAR VALUE (GST INCLUDED)	COMMENTS
<b>Total Dollar Value of TAs for this Period:</b>			
<b>Accumulated TAs to Date (Cumulative Dollar Value + Period Dollar Value):</b>			

[ ] Check this box if you are submitting a **NIL REPORT** (We have not done any business with Canada under this Contract, for this period).

SEND TO:

[PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca](mailto:PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca)

Or

Facsimile: (780) 497 – 3510

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<b>Total Dollar Value of TAs for this Period:</b>			
<b>Accumulated TAs to Date (Cumulative Dollar Value + Period Dollar Value):</b>			

[ ] Check this box if you are submitting a **NIL REPORT** (We have not done any business with Canada under this Contract, for this period).

SEND TO:

[PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca](mailto:PWGSC.WRPAEDM-ROAAEDM.TPSGC@pwgsc-tpsgc.gc.ca)

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## **ANNEX “I”**

### **EVALUATION CRITERIA**

*(As Attached)*

ANNEX "I" – EVALUATION CRITERIA				
MANDATORY TECHNICAL CRITERIA				
To be considered responsive, a bid must meet <b>ALL</b> of the following <b>Mandatory Evaluation Criteria AT BID CLOSING</b> . Bidders must demonstrate their ability to meet those requirements. <b>Bids not meeting all of the mandatory requirements will be given no further consideration.</b>				
ARTICLE	DESCRIPTION	MET	NOT MET	BIDDERS REFERENCE PAGE AND PARAGRAPH
M1	<p>The Bidder must provide, with their bid, documentation to prove that the legal entity which is submitting the bid has a minimum of two (2) years of similar janitorial experience within the past five (5) years (from the closing date) cleaning a minimum of 850,000 square feet of office floor space, 95,000 square feet of recreation center/hockey arena floor space, and 9,500 square feet of daycare facility floor space under a maximum of three (3) separate contracts per floor space type. If the bid includes descriptions of more than this number of contracts, Canada will decide in its discretion which ones to evaluate.</p> <p>For this Mandatory Technical Criteria, the Bidder must provide in their technical bid:</p> <p>(i) The description of each similar contract which must include the following information about the area cleaned by the Bidder: Building address, square footage of floor area that was cleaned, duration of contract, usage of the building; and</p> <p>(ii) To confirm the information provided by the Bidder in (i) either:</p> <p>(a) The name, title, telephone number and e-mail address (unless the individual does not have an e-mail address) for a customer reference. If the named individual is unavailable when required during the evaluation period the Bidder may provide the name and contact information of an alternative contact from the same customer. Canada will attempt to contact each reference provided by the Bidder a maximum of three (3) times. If there is no reply after three (3) attempts, Canada will not evaluate the contract that was provided by the Bidder. Or;</p>			

	<p>(b) A letter of reference (on the customer's letterhead) from that person which includes statements that verify all of the information in (i)</p> <p>If there is a conflict between the information provided by the customer reference and the bid, the information provided by the customer reference will be evaluated instead of the information in the bid.</p> <p>(iii) The contract must have been performed by the Bidder itself (and does not include the experience of any proposed subcontractor or any affiliate of the Bidder).</p>				
M2	<p>The Bidder's proposal must provide a named individual for an on-site manager and fully demonstrate that their proposed on-site Manager has a minimum of two (2) years of commercial building cleaning experience in the last ten (10) years (from the bid closing date) and has a minimum of three (3) years of experience supervising ten (10) or more personnel within the last five (5) years (from the bid closing date).</p>				