



Royal Canadian Mounted Police (RCMP) National Police Service (NPS)  
Canadian Criminal Real Time Identification Services (CCRTIS) Real Time Identification (RTID)  
Biometric Business Solutions (BBS)

# BEST PRACTICES FOR THE IMPLEMENTATION OF CIVIL EFFICIENCIES OF ELECTRONIC FINGERPRINT CAPTURE DEVICE WORKFLOWS

Document Number: RDIMS 45311  
Version: v1.7  
Date: 2020-06-29  
Status: FINAL  
Classification: Unclassified  
Owner: Biometric Business Solutions

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# 1 Introduction

## 1.1 Purpose

This document is intended to provide Vendors with the business rules required for the development and implementation of Electronic Fingerprint Capture Device (EFCD) systems in accordance with Real Time Identification (RTID) RCMP National Police Services (NPS) National Institute of Standards in Technology (NIST) Interface Control Document (ICD) 1.7.8 Revision 1.6 specifications to electronically submit fingerprints for civil transactions to the Real Time Identification (RTID) environment. This document will be used to validate the Vendor devices as part of the Vendor Certification process. It will also be used for Agency Certification to ensure the Vendor devices implemented/installed for the agencies satisfy the requirements herein.

## 1.2 Audience

This document is intended for Vendors of EFCDs and their associated device software as well as the agencies that use the EFCDs.

## 1.3 Scope

There are several means of capturing and constructing NIST packets for submission to the RCMP. This document contains information for agencies that will capture fingerprints using Livescan and/or Cardscan devices.

Specific information is provided in this document that indicates how RTID Agency profiles are used; the effect Agency profiles have on validation, as well as how specific tags affect the processing of a search. This document will describe how these attributes are used by the RTID system so that Vendors can build more effective solutions related to the capture and submission of fingerprint related requests to RTID.

The information provided in this document is not intended to alter or override any information in the NPS-NIST-ICD 1.7.8 Revision 1.6. The information provided herein is intended to supplement the NPS-NIST-ICD 1.7.8 Revision 1.6 by providing additional details and clarifications regarding the use of Agency Profile attributes as they affect the processing of NIST fingerprint submissions to the RCMP. If there are any discrepancies between the information presented in this document and the NPS-NIST-ICD 1.7.8 Revision 1.6, the information in the NPS-NIST-ICD 1.7.8 Revision 1.6 will be deemed to be correct.

# 2 Referenced Documents and Forms

The following appendices form an integral part of this Best Practices document. The Vendor should refer to these appendices while reviewing this document to ensure a clear understanding of these best practices.

- Appendix A – Civil Efficiencies - Agency Profile Tables
- Appendix B – Civil Efficiencies - Preferred Delivery Method and Consent Form Numbers Tables
- Appendix B – Civil Efficiencies – Implementation and Business Rules
- Appendix C – Civil Efficiencies - Young Person Business Rules Tables
- Appendix D – Civil Efficiencies - Consent Forms

Note      Appendix B lists information under two titles.

### 3 RTID Agency Profiles

*The requirements and business rules as they apply to agencies can be found in Appendix A – Agency Profile Tables. These tables show the relationship between the civil Application Types (Tag 2.869), the four (4) associated Send Results To Source (Tag 2.8900) values and the business rules.*

An Agency profile is made up of attributes that dictate the Type of Transaction (TOT) that can be submitted and the business rules that will be used by the RCMP to process submissions received from agencies. These attributes are assigned before the Agency Certification testing begins with the RCMP.

There are five (5) Agency Profiles supported by the RTID System:

- Police Agency
- RCMP
- Private Agency
- Federal Government Agency
- Provincial Government Agency

Each Agency Profile Table consists of the Agency profile Application Types and the associated business rules and logic related to the Send Results To Source values. Appendix A — Agency Profile Tables identifies the various attributes associated to each Agency Type, including the rules pertaining to where the search result for a MAP submission will be sent.

The SEND RESULTS TO SOURCE (Tag 2.8900) may be one of the four options listed:

- Contributor (SRS Code 1) - An ACKT and SRE is always returned to the submitting device.
  - The SRE can contain the results of the search. If the SRE contains the results, then the EFCD must display the results in a user readable form and associate the results with the submitted transaction; or
  - The SRE can contain the confirmation that the transaction has been successfully completed. The EFCD must display the confirmation that the transaction successfully completed to the user in a readable form and associate the confirmation with the submitted transaction. In this scenario:
    - An email PDF will be sent through the Agency/RCMP encrypted connection to the Agency Profile Civil Response Email Address on the RTID Agency profile. This email address could be on a vendor provided email service at an Agency, or
    - The results will be sent through Canada Post mail service to the mailing address on the RTID Agency Profile, or
    - The results will be sent through the internet, as a clear text email to the Agency Profile Civil Response Email Address. The Agency Profile has an indicator to identify if the email address is used as a clear text email address or an encrypted connection email address. The clear text email address is not expected to be on a Vendor provided email service at an Agency.

- Response To Agency (SRS Code 2) - An ACKT and SRE is always returned to the submitting device.
  - The EFCD must display the confirmation that the transaction successfully completed in a readable form and associate the confirmation with the submitted transaction. In this scenario:
    - An email PDF will be sent through the Agency/RCMP encrypted connection to the Agency Profile Civil Response Email Address on the RTID Agency profile (i.e. the ORI in Tag 2.817). This email address could be on a Vendor provided email service at an Agency, or
    - The results will be sent through Canada Post mail service to the mailing address of the Response To Agency Identifier (i.e. the ORI in Tag 2.817), or
    - The results will be sent through the internet, as a clear text email to the Agency Profile Civil Response Email Address of Response To Agency Identifier (i.e. the ORI in Tag 2.817). The Agency Profile has an indicator to identify if the email address is used as a clear text email address or an encrypted connection email address. The clear text email address is not expected to be on a Vendor provided email service at an Agency.
- Individual (SRS Code 3) - An ACKT and SRE is always returned to the submitting device.
  - The EFCD must display the confirmation that the transaction successfully completed in a readable form and associate the confirmation with the submitted transaction. The results will be sent:
    - Through Canada Post mail service to the Return Mailing Address (Tag 2.8903) in the submitted transaction, or
    - Through the internet, as a clear text email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction.

The email address (Tag 2.867) will supersede the Return Mailing Address (Tag 2.8903) but Tag 2.8903 is still mandatory.

The individual's 'Home Address' (Tag 2.802) could be copied to the Return Mailing address field so that double entry is not required, however the Return Mailing Address field would need to be configurable in situations where the mailing address is different from the home address.

- Response Address (SRS Code 4) - An ACKT and SRE is always returned to the submitting device.
  - The EFCD must display the confirmation that the transaction successfully completed in a readable form and associate the confirmation with the submitted transaction. The results will be sent:
    - Through Canada Post mail service to the "Return Mailing Address" (Tag 2.8903) in the submitted transaction; or
    - Through the internet, as a clear text email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction.

The email address (Tag 2.867) will supersede the Return Mailing Address (Tag 2.8903) but Tag 2.8903 is still mandatory.

## 4 Civil Application Types

The Civil Application Type (Tag 2.869) indicated in a MAP submission has important implications on the processing of the submission. The application type will affect the release rules that the RCMP applies to a submission. The operator of the EFCD must ensure that the individual is clear about the purpose of the background check, and that the correct application type is selected for submission.

| Civil Application Types |  |  |   |
|-------------------------|--|--|---|
| Application Type        |  | Usage Notes  | Additional Notes  |
| 7                       | EMPLOYMENT (PRIVATE INDUSTRY)                            | Used to perform fingerprint based criminal record searches in support of employment background clearances for Private industry employment purposes.  | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.  |
| 7                       | EMPLOYMENT (PRIVATE INDUSTRY)<br>VULNERABLE SECTOR CHECK | Used to perform fingerprint based criminal record searches in support of employment background clearances for Private industry employment purposes for individuals who will be in positions of trust or authority over children or vulnerable persons. | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Vulnerable Sector Details field (Tag 2.8944) must include information pertaining to <u>Description of Position, Name of Organization and Details Regarding Children or Vulnerable persons</u> . |
| 10                      | CRIMINAL RECORD CHECK FOR PERSONAL USE                   |  |   |
|                         | 1001   | FOR SUSPENDED RECORD   | Used to obtain a copy of a subject's criminal file for which a record suspension has been granted.  |
|                         | 1002   | FOR ACTIVE CRIMINAL RECORD   | Used to obtain a copy of the subject's active criminal file.  |
|                         | 1003   | OTHER (PROVIDE DETAILS)  | This application type is used to request copies of all fingerprint holdings including sequestered information.<br><br>Details of Information Sought (Tag 2.873) is mandatory.   |
| 11                      | ADOPTION (CDN/INTERNATIONAL)                             | Used to perform fingerprint based criminal record searches in support of adoption requests. These requests may be for either domestic or foreign adoption authorities.   |   |

| Civil Application Types |   |   |   |
|-------------------------|---|---|---|
| Application Type        |   | Usage Notes   | Additional Notes  |
| 12                      | PERMANENT RESIDENT STATUS                               | Used to perform fingerprint based criminal record searches in support of applying for Permanent Residency in Canada with Immigration, Refugee and Citizenship Canada (IRCC).  |   |
| 20                      | EMPLOYMENT (PROVINCIAL GOVT)                            | Used to perform fingerprint based criminal record searches in support of employment background clearances for Provincial government employment purposes.  | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.  |
| 20                      | EMPLOYMENT (PROVINCIAL GOVT)<br>VULNERABLE SECTOR CHECK | Used to perform fingerprint based criminal record searches in support of employment background clearances for Provincial government employment purposes for individuals who will be in positions of trust or authority over children or vulnerable persons. | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Vulnerable Sector Details field (Tag 2.8944) must include information pertaining to <u>Description of Position, Name of Organization and Details Regarding Children or Vulnerable persons</u> . |
| 21                      | EMPLOYMENT (FEDERAL GOVT)                               | Used to perform fingerprint based criminal record searches in support of employment background clearances for Federal government employment purposes.   |   |
| 22                      | EMPLOYMENT (OTHER)                                      | Used by non-government agencies to perform fingerprint based criminal record searches in support of employment background clearances that are considered neither private nor government employment.   | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.  |



| Civil Application Types |   |  |  |
|-------------------------|---|--|--|
| Application Type        |   | Usage Notes  | Additional Notes   |
| 22                      | EMPLOYMENT (OTHER)<br>VULNERABLE SECTOR CHECK   | Used by non-government agencies to perform fingerprint based criminal record searches in support of employment background clearances that are considered neither private nor government employment for individuals who will be in positions of trust or authority over children or vulnerable persons.                                   | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Vulnerable Sector Details field (Tag 2.8944) must include information pertaining to <u>Description of Position, Name of Organization and Details Regarding Children or Vulnerable persons</u> .  |
| 23                      | RECORD SUSPENSION APPLICATION                   | Used to obtain a subject's criminal record in support of their application for a record suspension.  |  |
| 25                      | VOLUNTEER EMPLOYMENT                            | Used to perform fingerprint based criminal record searches in support of Volunteer Employment background clearances.<br><br>The position must be one of non-compensated employment.  | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Volunteer Confirmation Letter Verified Indicator (Tag 2.871) must be selected on this application type.<br><br>This tag indicates that a volunteer letter has been supplied by the client and verified by the Agency.  |
| 25                      | VOLUNTEER EMPLOYMENT<br>VULNERABLE SECTOR CHECK | Used to perform fingerprint based criminal record searches in support of Volunteer Employment background clearances for individuals who will be in positions of trust or authority over children or vulnerable persons.<br><br>The position must be one of non-compensated employment in a bona fide registered non-profit organization. | Application Type Specify field (Tag 2.850) must contain the <u>Position and Name of the Organization</u> . Include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Vulnerable Sector Details field (Tag 2.8944) must include information pertaining to <u>Description of Position, Name of Organization and Details Regarding Children or Vulnerable persons</u> .<br><br>Volunteer Confirmation Letter Verified Indicator (Tag 2.871) must be selected on this application type.<br><br>This tag indicates that a volunteer letter has been supplied by the client and verified by the Agency. |

| Civil Application Types |   |   |   |   |
|-------------------------|---|---|---|---|
| Application Type        |   | Usage Notes   |   | Additional Notes  |
| 26                      | CANADIAN CITIZENSHIP                          | Used to perform fingerprint based criminal record searches in support of applying for Canadian Citizenship with Immigration, Refugee and Citizenship Canada (IRCC).   |   |   |
| 30                      | CRIMINAL RECORD MODIFICATION                  | Used to perform no-fee fingerprint based criminal record searches of active criminal record information to provide an individual the opportunity to apply to have historic unjust convictions removed from their criminal record.   |   |   |
| 32                      | VISA / BORDER CROSSING/ FOREIGN TRAVEL / WORK | <p>Used to obtain permission to enter another country, usually for an extended time period or to work.</p> <p>A foreign nation may require the completion of a fingerprint based criminal records check as part of the process of obtaining a visa or other work document to enter that country.</p> <p>The Civil Product produced as a result of this type of civil search may be used as an official document in support of the subject’s application for the visa, travel waiver or work permit.</p> |   |   |
| 34                      | EMPLOYMENT-POLICE                             |   |   |   |
|                         | 3401  | RCMP MEMBER   | Used by RCMP Detachments for the purposes of hiring RCMP Regular Members and seconded police officers.  | Only Ten print rolled must be used for fingerprint capture. |
|                         | 3402  | RCMP CIVILIAN EMPLOYEE  | Used by RCMP Detachments for the purposes of hiring RCMP Civilian Members, public service employees, contractors, and other RCMP support staff. | Only Ten print rolled must be used for fingerprint capture. |
|                         | 3403  | CIVILIAN EMPLOYEE   | Used by police agencies external to the RCMP for the purposes of hiring public service employees, contractors, and other support staff.         |   |
|                         | 3404  | CANADIAN POLICE FORCE   | Used by police agencies external to the RCMP for the purposes of hiring police officers.  |   |

| Civil Application Types |   |                  |   |   |
|-------------------------|---|------------------|---|---|
| Application Type        |   |                  | Usage Notes   | Additional Notes  |
|                         | 3405  | PROS USER        | Used by police agencies external to the RCMP for the purposes of gaining access to the Police Reporting Occurrence System (PROS)  | Only Ten print rolled must be used for fingerprint capture.   |
| 39                      | OTHER (SPECIFY REASON)                            |                  | Used if none of the other specific application types apply to the submission. Examples include kinship, copy of criminal record for civil court purposes, prenuptial agreements, etc.       | Application Type Specify field (Tag 2.850) must include as much detail as possible as the information contained in this field will be printed on the Civil Product.   |
| 39                      | OTHER (SPECIFY REASON)<br>VULNERABLE SECTOR CHECK |                  | Used if none of the other specific application types apply to the submission that apply for individuals who will be in positions of trust or authority over children or vulnerable persons. | Application Type Specify field (Tag 2.850) must include as much detail as possible as the information contained in this field will be printed on the Civil Product.<br><br>Vulnerable Sector Details field (Tag 2.8944) must include information pertaining to <u>Description of Position, Name of Organization and Details Regarding Children or Vulnerable persons.</u> |
| 44                      | NATIONAL SEX OFFENDER REGISTRY                    |                  | Used only by police agencies to confirm the identity of a registrant under the national sex offender program who is reporting to a national sex offender registry office.                   | No Civil Product is returned thus no consent form is required.  |
| 50                      | NAME CHANGE                                       |                  |   |   |
|                         | 5001  | ALBERTA          | Used to process name change applications made in the Province of Alberta.   | The Individuals new name must be indicated in the Primary Name (Tag 2.806). The individual's previous name must be supplied in the Other Names/ Aliases (Tag 2.824).  |
|                         | 5002  | BRITISH COLUMBIA | Used to process name change applications made in the Province of British Columbia.  | The Individuals new name must be indicated in the Primary Name (Tag 2.806). The individual's previous name must be supplied in the Other Names/ Aliases (Tag 2.824).  |
|                         | 5003  | OTHER            | Used if none of the other specific Name Change application reasons apply to the submission.   | The Individuals new name must be indicated in the Primary Name (Tag 2.806). The individual's previous name must be supplied in the Other Names/ Aliases (Tag 2.824).  |

## 5 Transaction Processing Rules

### 5.1 Preferred Delivery Method (PDM) (Tag 2.866) and Civil Results E-mail Address (Tag 2.867)

*The requirements and business rules as they apply to the Consent Form Number can be found in Appendix B - Preferred Delivery Method and Consent Form Numbers Tables.*

The applicant and the Agency, based on the Agencies Profile have the ability to choose how the Civil Product will be delivered. This is a mandatory field and the following options are available for Tag 2.866.

- Code 1 – Clear Text Email
  - Search results are returned to the Agency Profile Civil Email Address, or
  - Search results are returned to the Civil Results E-mail Address in Tag 2.867;
- Code 2 – Encrypted Email
  - Search results are returned to the device in an SRE, or
  - Search results are returned in a PDF file.
- Code 3 – Paper via Canada Post

The following are scenarios for each Preferred Delivery Method.

If PDM (Tag 2.866) Code = 1 (Clear Text Email) and Send Results To Source (Tag 2.8900) is Individual (3) then the Civil Results Email Address (Tag 2.867) becomes mandatory.

If PDM (Tag 2.866) Code = 1 (Clear Text Email) and Send Results To Source (Tag 2.8900) is Response Address (4) then the Civil Results Email Address (Tag 2.867) becomes mandatory.

Tag 2.867 must only be populated when Send Results To Source (Tag 2.8900) is Individual (3) or Response Address (4).

The Return Mailing Address (Tag 2.8903) is a mandatory field when Send Results to Source (Tag 2.8900) is Individual (3) or Response Address (4). The Civil Results Email Address (2.867) must be a valid email address format. A valid email address consists of an email prefix, an “@” followed by an email domain. A recommendation is to have the email address entered twice to verify that it has been entered correctly.

PDM = Code 2 (Encrypted Email) should be automatically set based on the Agency Profile information as outlined in Appendix B. The required email address is the Agency Profile Civil Response Email Address on the RTID Agency profile located in the Agency Profile Table on the RTID System.

If PDM = Code 3 (Paper via Canada Post) and Send Results To Source (Tag 2.8900) is Individual (3), the Return Mailing Address (Tag 2.8903) becomes mandatory.

If PDM = Code 3 (Paper via Canada Post) and Send Results To Source (Tag 2.8900) is Response Address (4), the Return Mailing Address (Tag 2.8903) becomes mandatory.

Tag 2.8903 must only be populated when Send Results To Source (Tag 2.8900) is Individual (3) or Response Address (4).

## 5.2 Individuals Under 18 Years of Age – Young Person (YP)

*The requirements and business rules as they apply to the Young Person Business Rules can be found in Appendix C- Young Person Business Rules.*

If the individual is under 12 years of age, a fingerprint search is not permitted.

A Young Person (YP) is any individual 12 years of age or older and under 18 years of age. A fingerprint search is permitted, however a biometric consent image or signature consent is not permitted. A Vulnerable Sector check is not permitted for a Young Person.

Consent Form Number (Tag 2.865) is not required and must not be displayed or populated for a YP.

The Civil Product will be returned by paper via Canada Post:

- If Send Results to Source (Tag 2.8900) is set to Individual (3)

The Civil Product will be returned by Encrypted Email:

- If Send Results to Source (Tag 2.8900) is set to Contributor (1) for authorized agency profiles or Response to Agency (2) for Federal Government Employment (Type 21)

The Livescan or Cardscan system must implement the above rules and restrictions accordingly.

## 5.3 Vulnerable Sector Check

The EFCD must only include and populate Employment in Vulnerable Sector Indicator (Tag 2.8943) for the following Civil Application Types:

- Employment (Private Industry) (Code 7)
- Employment (Provincial Government) (Code 20)
- Employment (Other) (Code 22)
- Volunteer Employment (Code 25)
- Other (Specify Reason) (Code 39)

*This information is highlighted in light green in Appendix A - Agency Profile Tables.*

Livescan and Cardscan submissions that are related to Vulnerable Sector (VS) Employment are normally submitted by an authorized Police Agency/RCMP. The result of a Vulnerable Sector check may be returned to the Police/RCMP Agency that submitted the search or to another Police Agency/RCMP.

Private Fingerprinting Agencies are allowed to submit VS transactions provided they have a Memorandum of Understanding (MOU) with a Police Agency/RCMP. Send Results to Source (Tag 2.8900) must be set to Response to Agency (2). The Civil Product will be issued via Clear Text or by paper via Canada Post to an authorized Agency identified in the Response to Agency Identifier (Tag 2.817).

*This information is identified in Appendix B - Civil Efficiencies - Preferred Delivery Method and Consent Form Numbers Tables.*

## 5.4 Fingerprint Sequence Checks

### 5.4.1 Livescan

For the Tenprint captures, the Livescan device must perform a fingerprint image sequence check to ensure that there are no position errors in the fingerprint images. This is performed prior to submitting the packet to the RTID System by validating the plain images are captured in the correct sequence, then comparing the rolled images against the plain images to ensure that the fingerprint images from the rolled images are in sequence with the fingerprints in the plain images. If the validation identifies any errors in the sequence, the fingerprints must be retaken with careful attention to ensure that the sequence is correct.

For ID Flat captures, the Livescan software must perform a hand and finger placement sequence check to ensure the plain images are positioned correctly. If the validation identifies any errors in the sequence, the fingerprints must be retaken with careful attention to ensure that the sequence is correct.

### 5.4.2 Cardscan

For Tenprint captures the Cardscan software must perform a fingerprint image sequence check to ensure there are no position errors in the fingerprint images. This is performed prior to submitting the packet to the RTID System by validating the plain images are captured in the correct sequence, then comparing the rolled images against the plain images to ensure that the fingerprint images from the rolled images are in sequence with the fingerprints in the plain images. If the validation identifies any errors in the sequence, the software must allow for the re-positioning of the image box(s) to the appropriate location as detected by the Cardscan device.

For ID Flat captures, the Cardscan software must perform a hand and finger placement sequence check to ensure the plain images are positioned correctly. If the validation identifies any errors in the sequence, the software must allow for the re-positioning of the image box(s) to the appropriate location as detected by the Cardscan device.

## 5.5 Biometric Consent Forms

*The requirements and business rules as they apply to the use of Consent Forms can be found in Appendix A – Agency Profile Tables.*

With the introduction of Tags 2.865, 2.866 and 2.867 consent authorization is mandatory for all MAP transactions. There are two exceptions to this rule:

- The Individual is between the ages of 12 and 18
- The application type is National Sex Offender Registry (Code 44)

For the above exceptions, tag 2.865 is not required. Tag 2.866 is mandatory, and tag 2.867 should only be included when required.

### 5.5.1 Biometric Consent Form Types

*The requirements and business rules as they apply to the Consent Forms can be found in Appendix B – Search Results and Consent Forms.*

- Third-Party Waiver Consent Forms
  - Form 1, Form 2 and Form 3 are Third-Party Waiver Consents. These forms must be made available when the Third-Party Waiver Consent Obtained Indicator (Tag 2.872) has a value of '1'.
- Vulnerable Sector Consent Forms
  - Form 4, Form 5 and Form 6 are Vulnerable Sector Consents. These forms must be made available when the Vulnerable Sector Consent Number One – Authentication Obtained Indicator (Tag 2.870) has a value of "1".

A VS Consent and Third Party Waiver Biometric Consent cannot be included in the same MAP submission. If the VS Search is requested, the VS Consent will be activated and there is no need for the Third-Party Waiver Biometric Consent.

Listed are the six Biometric Consent Forms. The form itself will not be included in the transaction however the Consent Form Number must be included in Tag 2.865.

#### **Third - Party Waiver Consent Forms**

- Form 1.0 - Form used to allow for the consent to return the Civil Product electronically through Clear Text Email
- Form 2.0 - Form used to allow for the consent to return the Civil Product electronically through Encrypted Email
- Form 3.0 - Form used to allow for the consent to return the Civil Product via Canada Post

#### **Vulnerable Sector Consent Forms**

- Form 4.0 - Form used to allow for the consent to return the Civil Product electronically through Clear Text Email and consent for the RCMP to release the results of a Vulnerable Sector search based on the Minister's decision on disclosure.
- Form 5.0 - Form used to allow for the consent to return the Civil Product electronically through Encrypted Email and consent for the RCMP to release the results of a Vulnerable Sector search based on the Minister's decision on disclosure.
- Form 6.0 - Form used to allow for the consent to return the Civil Product via Canada Post and consent for the RCMP to release the results of a Vulnerable Sector search based on the Minister's decision on disclosure.

### 5.5.2 Biometric Consent Image Validation

The biometric consent validation must compare the consent fingerprint against all fingerprint images in the submission.

Consent on a Livescan device will always use a biometric image for consent. The capture software shall select the finger with the best quality for the biometric consent print using the NIST Fingerprint Image Quality (NFIQ) score.

Consent on a Cardscan device has the option of using a biometric image captured from the consent form or an applicant consent signature indicator.

If the MAP submission is using ID Flats (3 Type-14 records – Image of Right Plain, Left Plain, and Two Thumbs) the comparison of the endorsement print will be made to a segmented Type-14 image provided in the identification set.

If the MAP submission is using Rolled and Plain, the comparison of the endorsement print will be made to the rolled and plain images.

It is the Vendor's responsibility to ensure that if an image cannot be identified and a successful check done, that the EFCD end user have the ability with the guidance of the device to correct the error.

## 5.6 Photo Requirements

MAP transactions only permit one Type-10 record captured as a full frontal image. Appendix A - Agency Profile Tables outline when a photo is mandatory or optional for an application type.

- Mandatory (M) - indicates that a Type-10 photo is mandatory
- Optional (O) - indicates that a Type-10 photo is optional

A Livescan system captures the photo using a camera at the EFCD and includes it in the MAP submission as a Type-10 record.

A Cardscan system must capture the photo as an image and include it in the MAP submission as a type-10 record. The Agency must ensure that the hardcopy fingerprints and photo are related.

It is recommended that the photo be a similar size to an average passport photograph which is approximately 55 mm x 70 mm. The image capture template must maintain an image horizontal: vertical aspect ratio of 1:1.25 and allow the user to centre the template over the scanned image. The template can be reduced in size to crop the image however must maintain the 1:1.25 aspect ratio.

If a photograph is not supplied with the Cardscan fingerprints, the Type-10 photo record data is still required. This can be done by using a template indicating that an image was "Not Available".



## 5.7 Civil Application Fees

*This is also further defined in Appendix A - Agency Profile Tables.*

Specific civil applications types are associated with a cost recovery model, as specified in the NPS-NIST-ICD 1.7.8 Revision 1.6. The table below indicates the tags and associated code values that must be included in the transactions.

| Tags for Civil Application Fees        |  |
|--|--|
| Tag                                    | Code Value   |
| 2.838 - Payment Type                   | 4 (Bulk Billing)                                       |
| 2.849 - Bulk Billing Agency Identifier | ORI of the Agency responsible for Bulk Billing charges |

## 5.8 Language of Result – Tag 2.833

*The application types that allow the Language of Result Tag are identified in Appendix A - Agency Profile Tables.*

The Language of Result tag is populated for specific civil application types to indicate the subject's or third-party language of response in the event that the search result is positive.

| Language of Result Codes |             |
|--------------------------|-------------|
| Code                     | Description |
| 1                        | English     |
| 2                        | French      |
| 3                        | As Is       |

## 6 On-Behalf-Of

This term is used to indicate that the transaction is being transmitted to the RTID System from a Submitting Agency that is different than the Originating Agency.

### Livescan / Cardscan

One Agency is responsible for submitting a transaction On-Behalf-Of another Agency.

- Tag 1.008 (ORI of the On-Behalf-Of Agency that the transaction is being submitted for and considered the owner of the file)
- Tag 2.897 (ORI of the Livescan/Cardscan device that is submitting the transaction)
- Tag 2.800 & Tag 1.009 (Tag 2.897 ORI is used to generate DCN and TCN)
- Tag 2.849 (ORI of the On-Behalf-Of Agency that is responsible for the civil application fee, if a fee is required)

## 7 Display of Response

Responses; ACKT, ERRT, and SRE, that are returned to the device must be displayed by the EFCD system in a user readable format. The Agency's system must display the information returned in the SRE. A tag indicated as optional in NPS-NIST-ICD 1.7.8 Revision 1.6 does not imply that the information in this tag does not have to be displayed when it is received by the Agency. For example, there are numerous tags in the SRE indicated as optional, however if the RTID System populates a tag in the response to the Agency, the Agency software must read this tag and display it to the Agency operator.

Upon receipt of an ACKT, the Agency can determine that their submission has passed the initial NIST validation and fingerprint quality check and is being processed. The EFCD must allow an Agency to view the status of each submission sent to the RTID System. When an ACKT is received for a submission, the Agency must have the ability to determine that the ACKT has been received.

Upon receipt of an ERRT, the EFCD must indicate that the submission is in error and must display the error messages contained in the ERRT to an operator of the EFCD. The EFCD must allow a user to edit the submission to correct the error so that it can be resubmitted. After the error has been corrected, the EFCD must allow the submission to be resent with the original DCN and a new TCN.

If the Civil Product will be issued to the "Individual" or a "Response Address", the Civil Product will be returned on Paper via Canada Post or by Clear Text Email. In this scenario the EFCD will receive an SRE that indicates that the search has been completed and the Civil Product is being returned to the Individual, Third Party or Originator as specified in the original submission. The EFCD system must be able to process this SRE as an indication that the transaction is complete. The EFCD system must also be capable of displaying the information contained in this SRE.

The narrative text of the SRE may contain the following:

FINGERPRINTS DATED 2018-07-06  
NAME **Surname, Given 1, Given 2**  
DOB 1979-10-04  
SEX M  
EFFECTIVE SEARCH DATE 2018-07-06  
THE CIVIL PRODUCT IS BEING RETURNED TO THE INDIVIDUAL, THIRD PARTY OR ORIGINATOR AS  
SPECIFIED IN THE ORIGINAL SUBMISSION.  
RTID NNS

If the Civil Product will be issued to an authorized Agency identified in Tag 2.817 along with “Send Results” of “Response to Agency”, the result will be issued in an email PDF format. In this scenario the fingerprinting Agency will receive an SRE that indicates that the search has been completed and results are being delivered by email. This SRE will not include any indication as to whether the result was positive or negative. It simply indicates that the fingerprint search results will be emailed to the Agency indicated in the original submission. The EFCD system must be able to process this SRE as an indication that the transaction is complete. The EFCD system must also be capable of displaying the information contained in this SRE.

The narrative text of this SRE will contain the following:

FINGERPRINTS DATED 2018-07-10  
NAME **Surname, Given 1, Given 2**  
DOB 1983-06-10  
SEX F  
EFFECTIVE SEARCH DATE 2018-07-10  
EMAIL SEARCH RESULTS ARE BEING RETURNED TO THE DESTINATION AGENCY ORI NUMBER/AGENCY  
NAME AS SPECIFIED IN THE ORIGINAL SUBMISSION.  
RTID NNS

In a scenario where the search results are included in the SRE, the Search Result Information Tag (2.8953) will contain the actual results of the search. In this case, the EFCD must process the SRE and indicate to the users of the system that the result is positive. The EFCD must also have the ability to print and/or save the SRE so that it can be placed on file if needed. The EFCD system must be able to process this SRE as an indication that the transaction is complete. The EFCD system must also be capable of displaying the results contained in this SRE.

The narrative text of this Positive SRE will contain the following:

FINGERPRINTS DATED 2018-07-11  
NAME **Surname, Given 1, Given 2**  
DOB 1964-03-19  
SEX M  
EFFECTIVE SEARCH DATE 2018-07-11  
CERTIFIED TO FPS 9999  
NAME **Surname, Given 1, Given 2**  
DOB 1964-03-19  
RTID NNS

In a scenario where the search results are included in the SRE, the Search Result Information Tag (2.8953) will contain the actual results of the search. In this case, the EFCD must process the SRE and indicate to the users of the system that the result is negative. The EFCD must also have the ability to print and/or save the SRE so that it can be placed on file if needed. The EFCD system must be able to process this SRE as an indication that the transaction is complete. The EFCD system must also be capable of displaying the results contained in this SRE.

The narrative text of this Negative SRE will contain the following:

FINGERPRINTS DATED 2018-07-11  
NAME **Surname, Given 1, Given 2**  
DOB 1953-02-06  
SEX M  
EFFECTIVE SEARCH DATE 2018-07-11  
FINGERPRINTS COULD NOT BE ASSOCIATED TO A CRIMINAL RECORD OF CONVICTION.  
RTID NNS

## 8 Other System Requirements

### 8.1 Consent Forms

*See Appendix D – Consent Forms*

For consent, the Livescan must present to the applicant in the on-screen authorization dialog the proper language for consent to release criminal information. The authorization must also be available in printed form, prior to providing consent, upon request by the applicant. The Livescan must allow for the printing of the consent forms that include the applicant's endorsement fingerprint to the applicant upon request.

#### Cardscan Device

The Cardscan device must have the ability to process an authorized consent in one of two ways:

- Capture the biometric consent image from the hardcopy consent forms
- Identify that authorization has been provided by written signature by selecting the Applicant Consent Signature Indicator (Tag 2.890)

The Cardscan device must capture only one of these consent authorizations.

### 8.2 Fingerprint Capture Location (Tag 2.8939)

This mandatory field must contain the ORI of the Agency and the physical site location address. Ideally this should be a configurable parameter that is defined when the device is installed. Regardless, this value must be automatically populated in Tag 2.8939. This value should not be displayed to the end user.

### 8.3 Application Type RCMP / Civilian Member (3401 and 3402) & PROS User (3405)

Fingerprints for the RCMP Member, RCMP Civilian Member and PROS User application types must be Rolled and Plain Impressions.

### 8.4 Logging and Troubleshooting

The EFCD must have the ability to review historical results. A fully functional system must have the ability to search for a previously submitted record and determine its current status. The Agency may be required to perform such queries to assist in troubleshooting system problems.

### 8.5 RCMP Internal Cardscan

Requirements for the RCMP Internal Cardscan will not be addressed in this document.

## Appendix A

### Appendix A – Civil Efficiencies - Agency Profile Tables

- Police Agency
- RCMP Agency
- Private Fingerprinting Agency
- Federal Government Agency
- Provincial Government Agency

| APPENDIX A - CIVIL EFFICIENCIES - AGENCY PROFILE TABLE |   |                         |                            |   |                 |     |     |     |       |           |       |  |                        |     |     |     |       |           |       |                            |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
|--|---|-------------------------|----------------------------|---|-----------------|-----|-----|-----|-------|-----------|-------|--|------------------------|-----|-----|-----|-------|-----------|-------|----------------------------|----------------|-----|-----|------------------------------|-------|-----------|-------|--|----------------------|-----|-----|-----|-------|-----------|-------|-----|---|---|--|
| POLICE AGENCY  |   |                         |                            |   |                 |     |     |     |       |           |       |  |                        |     |     |     |       |           |       |                            |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| Legend   |   | M = Mandatory           |                            | NA = Not an Allowable Send Results Option |                 |     |     |     |       |           |       | TPW = Third Party Waiver                 |                        |     |     |     |       |           |       | Fee = Bulk Billing by RCMP |                |     |     | FBI = FBI Search Permitted   |       |           |       | LOR = Language of Result Required      |                      |     |     |     |       |           |       |     |   |   |  |
|  |   | O = Optional for Agency |                            | [Blank Square] = Not an Allowable Field   |                 |     |     |     |       |           |       | VS - CF = Vulnerable Sector Consent Form |                        |     |     |     |       |           |       | Photo = Photo Required     |                |     |     | Home Adr. = Home Address Req |       |           |       | Int'l = International Search Permitted |                      |     |     |     |       |           |       |     |   |   |  |
| Code   | Application Type Description              | Sub-Type Code           | Sub-Type Description       | Vulnerable Sector Search                  | Contributor = 1 |     |     |     |       |           |       |  | Response to Agency = 2 |     |     |     |       |           |       |                            | Individual = 3 |     |     |                              |       |           |       |  | Response Address = 4 |     |     |     |       |           |       |     |   |   |  |
|  |   |                         |                            |   | Photo           | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR                                      | Photo                  | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR                        | Photo          | TPW | Fee | FBI                          | Int'l | Home Adr. | VS-CF | LOR                                    | Photo                | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR |   |   |  |
| 7  | Employment Private                        |                         |                            | NO  | O               | M   | M   |     |       | M         |       | M  |                        |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   | M   |     |       | M         |       | M   |   |   |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M         | M     | M  | O                      |     | M   |     |       | M         | M     | M                          |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| 10   | Criminal Record Check for Personal Use    | 1001                    | For Record Suspension      |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |   |   |  |
|  |   | 1002                    | For Active Criminal Record |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |   |   |  |
|  |   | 1003                    | Other (Provide Details)    |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |   |   |  |
| 11   | Adoption                                  |                         |                            |   | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     | M |   |  |
| 12   | Permanent Resident Status                 |                         |                            |   | O               | M   |     |     |       | M         |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       |  | M                    | M   |     |     |       | M         |       |     |   |   |  |
| 20   | Employment Provincial Gov't               |                         |                            | NO  | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     | M |   |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M         | M     | M  | O                      |     | M   |     |       | M         | M     | M                          |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| 21   | Employment Federal Gov't                  |                         |                            |   | NA              |     |     |     |       |           |       |  | O                      | M   |     |     | MOU   | O         | M     |                            |                |     | NA  |                              |       |           |       |  |                      |     | NA  |     |       |           |       |     |   |   |  |
| 22   | Employment (Other)                        |                         |                            | NO  | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     | M |   |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M         | M     | M  | O                      |     | M   |     |       | M         | M     | M                          |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| 23   | Record Suspension Application             |                         |                            |   | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     | M |   |  |
| 25   | Volunteer Employment                      |                         |                            | NO  | O               | M   |     |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | M                    |     |     | M   |       | M         |       | M   |   |   |  |
|  |   |                         |                            | YES                                       | O               |     |     |     |       | M         | M     | M  | O                      |     |     |     |       | M         | M     | M                          |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| 26   | Canadian Citizenship                      |                         |                            |   | O               | M   |     |     |       | M         |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       |  | M                    | M   |     |     |       | M         |       |     |   |   |  |
| 30   | Criminal Record Modification              |                         |                            |   | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           |       |     | M |   |  |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |                         |                            |   | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           |       |     | M |   |  |
| 34   | Employment Police                         | 3401                    | RCMP Member                |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |   |   |  |
|  |   | 3402                    | RCMP Civilian Employee     |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |   |   |  |
|  |   | 3403                    | Civilian Employee          |   | O               | M   |     |     |       | O         |       |  |                        | NA  |     |     |       |           |       |                            |                | NA  |     |                              |       |           |       |  |                      | M   | M   |     |       | O         |       |     |   |   |  |
|  |   | 3404                    | Canadian Police Force      |   | O               | M   |     |     |       | O         |       |  |                        | NA  |     |     |       |           |       |                            |                | NA  |     |                              |       |           |       |  |                      | M   | M   |     |       | O         |       |     |   |   |  |
|  |   | 3405                    | PROS User                  |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |   |   |  |
| 39   | Other (Specify Reason)                    |                         |                            | NO  | O               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       |           | M     |  | M                    | M   | M   |     |       | M         |       | M   |   | M |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M         | M     | M  | O                      |     | M   |     |       | M         | M     | M                          |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |   |   |  |
| 44   | National Sex Offender Registry            |                         |                            |   | O               |     |     |     |       | M         |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    |     |     |     |       |           | M     |     |   |   |  |
| 50   | Name Change                               | 5001                    | Alberta                    |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       |           | M     |  |                      | NA  |     |     |       |           |       |     |   |   |  |
|  |   | 5002                    | British Columbia           |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       |           | M     |  |                      | NA  |     |     |       |           |       |     |   |   |  |
|  |   | 5003                    | Other                      |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       |           | M     |  |                      | NA  |     |     |       |           |       |     |   |   |  |

| APPENDIX A - CIVIL EFFICIENCIES - AGENCY PROFILE TABLE |   |                         |                            |   |                 |     |     |     |       |            |       |  |                        |     |     |     |       |            |       |                            |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
|--|---|-------------------------|----------------------------|---|-----------------|-----|-----|-----|-------|------------|-------|--|------------------------|-----|-----|-----|-------|------------|-------|----------------------------|----------------|-----|-----|-------------------------------|-------|------------|-------|--|----------------------|-----|-----|-----|-------|------------|-------|-----|--|---|--|--|
| RCMP AGENCY  |   |                         |                            |   |                 |     |     |     |       |            |       |  |                        |     |     |     |       |            |       |                            |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| Legend   |   | M = Mandatory           |                            | NA = Not an Allowable Send Results Option |                 |     |     |     |       |            |       | TPW = Third Party Waiver                 |                        |     |     |     |       |            |       | Fee = Bulk Billing by RCMP |                |     |     | FBI = FBI Search Permitted    |       |            |       | LOR = Language of Result Required      |                      |     |     |     |       |            |       |     |  |   |  |  |
|  |   | O = Optional for Agency |                            | [Blank Square] = Not an Allowable Field   |                 |     |     |     |       |            |       | VS - CF = Vulnerable Sector Consent Form |                        |     |     |     |       |            |       | Photo = Photo Required     |                |     |     | Home Addr. = Home Address Req |       |            |       | Int'l = International Search Permitted |                      |     |     |     |       |            |       |     |  |   |  |  |
| Code   | Application Type Description              | Sub-Type Code           | Sub-Type Description       | Vulnerable Sector Search                  | Contributor = 1 |     |     |     |       |            |       |  | Response to Agency = 2 |     |     |     |       |            |       |                            | Individual = 3 |     |     |                               |       |            |       |  | Response Address = 4 |     |     |     |       |            |       |     |  |   |  |  |
|  |   |                         |                            |   | Photo           | TPW | Fee | FBI | Int'l | Home Addr. | VS-CF | LOR                                      | Photo                  | TPW | Fee | FBI | Int'l | Home Addr. | VS-CF | LOR                        | Photo          | TPW | Fee | FBI                           | Int'l | Home Addr. | VS-CF | LOR                                    | Photo                | TPW | Fee | FBI | Int'l | Home Addr. | VS-CF | LOR |  |   |  |  |
| 7  | Employment Private                        |                         |                            | NO  | O               | M   | M   |     |       | M          |       | M  |                        |     |     |     |       | M          | M     | M                          |                |     | M   |                               | M     |            | M     | M                                      | M                    |     |     | M   |       | M          |       |     |  |   |  |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M          | M     | M  | O                      |     | M   |     |       | M          | M     | M                          |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| 10   | Criminal Record Check for Personal Use    | 1001                    | For Record Suspension      |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       | M                                      | NA                   |     |     |     |       |            |       |     |  |   |  |  |
|  |   | 1002                    | For Active Criminal Record |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       | M                                      | NA                   |     |     |     |       |            |       |     |  |   |  |  |
|  |   | 1003                    | Other (Provide Details)    |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       | M                                      | NA                   |     |     |     |       |            |       |     |  |   |  |  |
| 11   | Adoption                                  |                         |                            |   | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
| 12   | Permanent Resident Status                 |                         |                            |   | O               | M   |     |     |       | M          |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       |  | M                    | M   |     |     |       | M          |       |     |  |   |  |  |
| 20   | Employment Provincial Gov't               |                         |                            | NO  | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M          | M     | M  | O                      |     | M   |     |       | M          | M     | M                          |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| 21   | Employment Federal Gov't                  |                         |                            |   | NA              |     |     |     |       |            |       |  | O                      | M   |     |     | MOU   | O          | M     |                            |                |     | NA  |                               |       |            |       |  |                      |     | NA  |     |       |            |       |     |  |   |  |  |
| 22   | Employment (Other)                        |                         |                            | NO  | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M          | M     | M  | O                      |     | M   |     |       | M          | M     | M                          |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| 23   | Record Suspension Application             |                         |                            |   | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
| 25   | Volunteer Employment                      |                         |                            | NO  | O               | M   |     |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
|  |   |                         |                            | YES                                       | O               |     |     |     |       | M          | M     | M  | O                      |     |     |     |       | M          | M     | M                          |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| 26   | Canadian Citizenship                      |                         |                            |   | O               | M   |     |     |       | M          |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       |  | M                    | M   |     |     |       | M          |       |     |  |   |  |  |
| 30   | Criminal Record Modification              |                         |                            |   | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   |     |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |                         |                            |   | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
| 34   | Employment Police                         | 3401                    | RCMP Member                |   | O               | M   |     |     | O     |            |       |  | NA                     |     |     |     |       |            |       |                            | NA             |     |     |                               |       |            |       |  | M                    | M   |     |     | O     |            |       |     |  |   |  |  |
|  |   | 3402                    | RCMP Civilian Employee     |   | O               | M   |     |     | O     |            |       |  | NA                     |     |     |     |       |            |       |                            | NA             |     |     |                               |       |            |       |  | M                    | M   |     |     | O     |            |       |     |  |   |  |  |
|  |   | 3403                    | Civilian Employee          |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | NA             |     |     |                               |       |            |       |  | M                    | M   |     |     | O     | M          |       |     |  |   |  |  |
|  |   | 3404                    | Canadian Police Force      |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | NA             |     |     |                               |       |            |       |  | M                    | M   |     |     | O     | M          |       |     |  |   |  |  |
|  |   | 3405                    | PROS User                  |   | O               | M   |     |     | O     |            |       |  |                        | NA  |     |     |       |            |       |                            |                | NA  |     |                               |       |            |       |  |                      | M   | M   |     |       | O          |       |     |  |   |  |  |
| 39   | Other (Specify Reason)                    |                         |                            | NO  | O               | M   | M   |     |       | M          |       | M  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       | M          |       | M                                      | M                    | M   |     |     |       | M          |       | M   |  |   |  |  |
|  |   |                         |                            | YES                                       | O               |     | M   |     |       | M          | M     | M  | O                      |     | M   |     |       | M          | M     | M                          |                |     |     |                               |       |            |       |  |                      |     |     |     |       |            |       |     |  |   |  |  |
| 44   | National Sex Offender Registry            |                         |                            |   | O               |     |     |     |       | M          |       |  | NA                     |     |     |     |       |            |       |                            | NA             |     |     |                               |       |            |       |  | M                    |     |     |     |       |            |       |     |  | M |  |  |
| 50   | Name Change                               | 5001                    | Alberta                    |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       |            | M     |  |                      | NA  |     |     |       |            |       |     |  |   |  |  |
|  |   | 5002                    | British Columbia           |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       |            | M     |  |                      | NA  |     |     |       |            |       |     |  |   |  |  |
|  |   | 5003                    | Other                      |   | NA              |     |     |     |       |            |       |  | NA                     |     |     |     |       |            |       |                            | M              | M   | M   |                               |       |            | M     |  |                      | NA  |     |     |       |            |       |     |  |   |  |  |



| APPENDIX A - CIVIL EFFICIENCIES - AGENCY PROFILE TABLE |   |                         |                            |   |                 |     |     |     |       |           |       |  |                        |     |     |     |       |           |       |                            |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |
|--|---|-------------------------|----------------------------|---|-----------------|-----|-----|-----|-------|-----------|-------|--|------------------------|-----|-----|-----|-------|-----------|-------|----------------------------|----------------|-----|-----|------------------------------|-------|-----------|-------|--|----------------------|-----|-----|-----|-------|-----------|-------|-----|
| PRIVATE FINGERPRINTING AGENCY                          |   |                         |                            |   |                 |     |     |     |       |           |       |  |                        |     |     |     |       |           |       |                            |                |     |     |                              |       |           |       |  |                      |     |     |     |       |           |       |     |
| Legend   |   | M = Mandatory           |                            | NA = Not an Allowable Send Results Option |                 |     |     |     |       |           |       | TPW = Third Party Waiver                 |                        |     |     |     |       |           |       | Fee = Bulk Billing by RCMP |                |     |     | FBI = FBI Search Permitted   |       |           |       | LOR = Language of Result Required      |                      |     |     |     |       |           |       |     |
|  |   | O = Optional for Agency |                            | [Blank Square] = Not an Allowable Field   |                 |     |     |     |       |           |       | VS - CF = Vulnerable Sector Consent Form |                        |     |     |     |       |           |       | Photo = Photo Required     |                |     |     | Home Adr. = Home Address Req |       |           |       | Int'l = International Search Permitted |                      |     |     |     |       |           |       |     |
| Code   | Application Type Description              | Sub-Type Code           | Sub-Type Description       | Vulnerable Sector Search                  | Contributor = 1 |     |     |     |       |           |       |  | Response to Agency = 2 |     |     |     |       |           |       |                            | Individual = 3 |     |     |                              |       |           |       |  | Response Address = 4 |     |     |     |       |           |       |     |
|  |   |                         |                            |   | Photo           | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR                                      | Photo                  | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR                        | Photo          | TPW | Fee | FBI                          | Int'l | Home Adr. | VS-CF | LOR                                    | Photo                | TPW | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR |
| 7  | Employment Private                        |                         |                            | NO  | M               | M   | M   |     |       | M         |       | M  |                        |     |     |     |       | M         | M     | M                          |                |     | M   |                              | M     | M         | M     | M                                      |                      |     | M   |     | M     |           |       |     |
|  |   |                         |                            | YES                                       | NA              |     |     |     |       |           |       |  | O                      |     | M   |     |       | M         | M     | NA                         |                |     |     |                              |       |           |       | NA                                     |                      |     |     |     |       |           |       |     |
| 10   | Criminal Record Check for Personal Use    | 1001                    | For Record Suspension      |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |
|  |   | 1002                    | For Active Criminal Record |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |
|  |   | 1003                    | Other (Provide Details)    |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |
| 11   | Adoption                                  |                         |                            |   | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     |
| 12   | Permanent Resident Status                 |                         |                            |   | M               | M   |     |     |       | M         |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       |  | M                    | M   |     |     |       | M         |       |     |
| 20   | Employment Provincial Gov't               |                         |                            | NO  | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   | M   |     |       | M         |       | M   |
|  |   |                         |                            | YES                                       | NA              |     |     |     |       |           |       |  | O                      |     | M   |     |       |           | M     | M                          | NA             |     |     |                              |       |           |       |  | NA                   |     |     |     |       |           |       |     |
| 21   | Employment Federal Gov't                  |                         |                            |   | NA              |     |     |     |       |           |       |  | O                      | M   |     |     |       | O         | M     |                            | NA             |     |     |                              |       |           |       |  | NA                   |     |     |     |       |           |       |     |
| 22   | Employment (Other)                        |                         |                            | NO  | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   | M   |     |       | M         |       | M   |
|  |   |                         |                            | YES                                       | NA              |     |     |     |       |           |       |  | O                      |     | M   |     |       |           | M     | M                          | NA             |     |     |                              |       |           |       |  | NA                   |     |     |     |       |           |       |     |
| 23   | Record Suspension Application             |                         |                            |   | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   | M   |     |       | M         |       | M   |
| 25   | Volunteer Employment                      |                         |                            | NO  | M               | M   |     |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | M                    | M   |     |     |       | M         |       | M   |
|  |   |                         |                            | YES                                       | NA              |     |     |     |       |           |       |  | O                      |     |     |     |       |           | M     | M                          | NA             |     |     |                              |       |           |       |  | NA                   |     |     |     |       |           |       |     |
| 26   | Canadian Citizenship                      |                         |                            |   | M               | M   |     |     |       | M         |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       |  | M                    | M   |     |     |       | M         |       |     |
| 30   | Criminal Record Modification              |                         |                            |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   |     |                              |       | M         |       | M                                      | NA                   |     |     |     |       |           |       |     |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |                         |                            |   | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     |
| 34   | Employment Police                         | 3401                    | RCMP Member                |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |
|  |   | 3402                    | RCMP Civilian Employee     |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |
|  |   | 3403                    | Civilian Employee          |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |
|  |   | 3404                    | Canadian Police Force      |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | NA             |     |     |                              |       |           |       |  | M                    | M   |     |     | O     | M         |       |     |
| 39   | Other (Specify Reason)                    |                         |                            | NO  | M               | M   | M   |     |       | M         |       | M  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       | M                                      | M                    | M   |     |     | M     |           | M     |     |
|  |   |                         |                            | YES                                       | NA              |     |     |     |       |           |       |  | O                      |     | M   |     |       |           | M     | M                          | NA             |     |     |                              |       |           |       |  | NA                   |     |     |     |       |           |       |     |
| 50   | Name Change                               | 5001                    | Alberta                    |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       |  | NA                   |     |     |     |       |           |       |     |
|  |   | 5002                    | British Columbia           |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       |  | NA                   |     |     |     |       |           |       |     |
|  |   | 5003                    | Other                      |   | NA              |     |     |     |       |           |       |  | NA                     |     |     |     |       |           |       |                            | M              | M   | M   |                              |       | M         |       |  | NA                   |     |     |     |       |           |       |     |

| APPENDIX A - CIVIL EFFICIENCIES - AGENCY PROFILE TABLE |                              |                          |                 |   |     |     |       |           |       |     |                        |  |     |     |       |           |       |     |                |                            |     |     |       |                              |       |     |                      |  |     |     |       |           |       |     |  |  |
|--|------------------------------|--------------------------|-----------------|---|-----|-----|-------|-----------|-------|-----|------------------------|--|-----|-----|-------|-----------|-------|-----|----------------|----------------------------|-----|-----|-------|------------------------------|-------|-----|----------------------|--|-----|-----|-------|-----------|-------|-----|--|--|
| FEDERAL GOVERNMENT AGENCY                              |                              |                          |                 |   |     |     |       |           |       |     |                        |  |     |     |       |           |       |     |                |                            |     |     |       |                              |       |     |                      |  |     |     |       |           |       |     |  |  |
| Legend   |                              | M = Mandatory            |                 | NA = Not an Allowable Send Results Option |     |     |       |           |       |     |                        | TPW = Third Party Waiver                 |     |     |       |           |       |     |                | Fee = Bulk Billing by RCMP |     |     |       | FBI = FBI Search Permitted   |       |     |                      | LOR = Language of Result Required      |     |     |       |           |       |     |  |  |
|  |                              | O = Optional for Agency  |                 | [Blank Square] = Not an Allowable Field   |     |     |       |           |       |     |                        | VS - CF = Vulnerable Sector Consent Form |     |     |       |           |       |     |                | Photo = Photo Required     |     |     |       | Home Adr. = Home Address Req |       |     |                      | Int'l = International Search Permitted |     |     |       |           |       |     |  |  |
| Code   | Application Type Description | Vulnerable Sector Search | Contributor = 1 |   |     |     |       |           |       |     | Response to Agency = 2 |  |     |     |       |           |       |     | Individual = 3 |                            |     |     |       |                              |       |     | Response Address = 4 |  |     |     |       |           |       |     |  |  |
|  |                              |                          | Photo           | TPW                                       | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR | Photo                  | TPW                                      | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR | Photo          | TPW                        | Fee | FBI | Int'l | Home Adr.                    | VS-CF | LOR | Photo                | TPW                                    | Fee | FBI | Int'l | Home Adr. | VS-CF | LOR |  |  |
| 12   | Permanent Resident Status    |                          | O               | M   |     |     |       | M         |       |     | NA                     |  |     |     |       |           |       |     | M              | M                          |     |     |       | M                            |       |     | M                    | M                                      |     |     |       | M         |       |     |  |  |
| 21   | Employment Federal Gov't     |                          | O               | M   |     | MOU | O     | O         |       |     | O                      | M  |     | MOU | O     | O         |       |     | NA             |                            |     |     |       |                              |       |     | NA                   |  |     |     |       |           |       |     |  |  |
| 26   | Canadian Citizenship         |                          | O               | M   |     |     |       | M         |       |     | NA                     |  |     |     |       |           |       |     | M              | M                          |     |     |       | M                            |       |     | M                    | M                                      |     |     |       | M         |       |     |  |  |

| APPENDIX A - CIVIL EFFICIENCIES - AGENCY PROFILE TABLE |                              |                          |                 |     |     |   |       |           |       |     |                        |     |     |  |       |           |       |     |                |     |     |                            |       |           |       |                              |                      |     |     |  |       |           |       |     |   |  |   |
|--|------------------------------|--------------------------|-----------------|-----|-----|---|-------|-----------|-------|-----|------------------------|-----|-----|--|-------|-----------|-------|-----|----------------|-----|-----|----------------------------|-------|-----------|-------|------------------------------|----------------------|-----|-----|--|-------|-----------|-------|-----|---|--|---|
| PROVINCIAL GOVERNMENT AGENCY                           |                              |                          |                 |     |     |   |       |           |       |     |                        |     |     |  |       |           |       |     |                |     |     |                            |       |           |       |                              |                      |     |     |  |       |           |       |     |   |  |   |
| Legend   |                              | M = Mandatory            |                 |     |     | NA = Not an Allowable Send Results Option |       |           |       |     |                        |     |     | TPW = Third Party Waiver                 |       |           |       |     |                |     |     | Fee = Bulk Billing by RCMP |       |           |       | FBI = FBI Search Permitted   |                      |     |     | LOR = Language of Result Required      |       |           |       |     |   |  |   |
|  |                              | O = Optional for Agency  |                 |     |     | [Blank Square] = Not an Allowable Field   |       |           |       |     |                        |     |     | VS - CF = Vulnerable Sector Consent Form |       |           |       |     |                |     |     | Photo = Photo Required     |       |           |       | Home Adr. = Home Address Req |                      |     |     | Int'l = International Search Permitted |       |           |       |     |   |  |   |
| Code   | Application Type Description | Vulnerable Sector Search | Contributor = 1 |     |     |   |       |           |       |     | Response to Agency = 2 |     |     |  |       |           |       |     | Individual = 3 |     |     |                            |       |           |       |                              | Response Address = 4 |     |     |  |       |           |       |     |   |  |   |
|  |                              |                          | Photo           | TPW | Fee | FBI                                       | Int'l | Home Adr. | VS-CF | LOR | Photo                  | TPW | Fee | FBI                                      | Int'l | Home Adr. | VS-CF | LOR | Photo          | TPW | Fee | FBI                        | Int'l | Home Adr. | VS-CF | LOR                          | Photo                | TPW | Fee | FBI                                    | Int'l | Home Adr. | VS-CF | LOR |   |  |   |
| 20   | Employment Provincial Gov't  |                          | O               | M   | M   |   |       | M         |       | M   | NA                     |     |     |  |       |           |       |     | M              | M   | M   |                            |       | M         |       | M                            | M                    | M   | M   | M                                      | M     | M         |       |     | M |  | M |

## **Appendix B**

### **Appendix B – Civil Efficiencies – Preferred Delivery Method and Consent Form Numbers Tables**

#### **Appendix B – Civil Efficiencies – Implementation and Business Rules**

- Police Agency
- RCMP Agency
- Private Fingerprinting Agency
- Federal Government Agency
- Provincial Government Agency

Best Practices for the Implementation of Civil Efficiencies of Electronic Fingerprint Capture Device Workflows  
RDIMS 45311 v1.6

| APPENDIX B - CIVIL EFFICIENCIES - PREFERRED DELIVERY METHOD AND CONSENT FORM NUMBERS TABLE |   |   |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
|--|---|---|--|--------------------------|---|--|--|---|--|--|---|---------------------------------|--|---|---------------------------------|--|
| POLICE AGENCY  |   |   |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
| Legend   |   | NA = Not an Allowable Send Results Option   |  |                          |   |  |  | [Blank Square] = Not an Allowable Option            |  |  |   |                                 |  |   |                                 |  |
| Code   | Application Type Description              | Sub - Type Code   | Sub - Type                               | Vulnerable Sector Search | Contributor = 1                               |  |  | Response to Agency = 2                              |  |  | Individual = 3                                |                                 |  | Response Address = 4                          |                                 |  |
|  |   |   |  |                          | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>SRE - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>ORI - CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>ORI - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post |
| 7  | Employment Private                        |   |  | NO                       | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   |   |  | YES                      | FORM 4.0                                      | FORM 5.0   | FORM 6.0   | FORM 4.0  |  | FORM 6.0   | NA  |                                 |  | NA  |                                 |  |
| 10   | Criminal Record Check for Personal Use    | 1001  | For Record Suspension                    |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
|  |   | 1002  | For Non - Certified Criminal Information |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
|  |   | 1003  | Other (Provide Details)                  |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
| 11   | Adoption                                  |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 12   | Permanent Resident Status                 |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 20   | Employment Provincial Gov't               |   |  | NO                       | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   |   |  | YES                      | FORM 4.0                                      | FORM 5.0   | FORM 6.0   | FORM 4.0  |  | FORM 6.0   | NA  |                                 |  | NA  |                                 |  |
| 21   | Employment Federal Gov't                  |   |  |                          | NA  |  |  |   | FORM 2.0   |  | NA  |                                 |  | NA  |                                 |  |
| 22   | Employment (Other)                        |   |  | NO                       | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   |   |  | YES                      | FORM 4.0                                      | FORM 5.0   | FORM 6.0   | FORM 4.0  |  | FORM 6.0   | NA  |                                 |  | NA  |                                 |  |
| 23   | Record Suspension Application             |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 25   | Volunteer Employment                      |   |  | NO                       | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   |   |  | YES                      | FORM 4.0                                      | FORM 5.0   | FORM 6.0   | FORM 4.0  |  | FORM 6.0   | NA  |                                 |  | NA  |                                 |  |
| 26   | Canadian Citizenship                      |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 30   | Criminal Record Modification              |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |   |  |                          | FORM 1.0                                      |  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 34   | Employment Police                         | 3401  | RCMP Member                              |                          | NA  |  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3402  | RCMP Civilian Employee                   |                          | NA  |  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3403  | Civilian Employee                        |                          | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3404  | Canadian Police Force                    |                          | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3405  | PROS User                                |                          | NA  |  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |
| 39   | Other (Specify Reason)                    |   |  | NO                       | FORM 1.0                                      | FORM 2.0   | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   |   |  | YES                      | FORM 4.0                                      | FORM 5.0   | FORM 6.0   | FORM 4.0  |  | FORM 6.0   | NA  |                                 |  | NA  |                                 |  |
| 44   | National Sex Offender Registry            |   |  |                          |   | NO CONSENT FORM                                    |  | NA  |  |  | NA  |                                 |  | NO CONSENT FORM                               |                                 | NO CONSENT FORM                                    |
| 50   | Name Change                               | 5001  | Alberta                                  |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
|  |   | 5002  | British Columbia                         |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
|  |   | 5003  | Other                                    |                          | NA  |  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |
| Notes  |   | The Civil Product is returned to the Police Agency if SRS = 1 (Contributor) and the PDM = 2 (Encrypted Email).<br>The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS =1 (Contributor) or SRS = 3 (Individual) or SRS = 4 (Response Address) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The Civil Product is sent by Encrypted Email if SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).<br>The SRE is returned to the Police Agency for Completion of Service. |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
| Vulnerable Sector Search Notes   |   | The Civil Product is returned to the Police Agency if SRS = 1 (Contributor) and the PDM = 2 (Encrypted Email).<br>The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS = 1 (Contributor) or SRS = 2 (Response to Agency) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The SRE is returned to the Police Agency for Completion of Service.   |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |

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| APPENDIX B - CIVIL EFFICIENCIES - IMPLEMENTATION AND BUSINESS RULES   |  |   |   |
|---|--|---|---|
| POLICE AGENCY   |  |   |   |
| Consent Form Number<br>Tag 2.865  | Preferred Delivery Method<br>Tag 2.866 | Response Details and Send Results To Source (SRS)   | Additional Notes  |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email   | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Clear Text Email                                       | Do not populate Tag 2.867 and Tag 2.8903 as the email address will be associated to the Police Agency Profile on the RTID system<br><br>If the agency is not enabled for electronic search results, Form 2 must be disabled                 |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email   | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Clear Text Email                | Tag 2.867 will need to be populated with the destination email address<br><br>Tag 2.8903 will still need to be populated but the Civil Product will be sent via email using Tag 2.867   |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = ORI Agency  | <u>SRS (Tag 2.8900) = Response To Agency = 2</u><br>The Civil Product will be sent in an Encrypted Email to the Authorized ORI Agency | Tag 2.817 will be mandatory when SRS = 2<br><br>Tag 2.817 should automatically populate a value of Code 2 in Tag 2.866  |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = SRE         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent in an Encrypted Email                                     | If the agency is enabled for electronic search results, only Form 2 must be made available  |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post   | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Paper via Canada Post                                  | Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Police Agency Profile on file on the RTID System<br><br>If the agency is not enabled for electronic search results, Form 2 must be disabled |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post   | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Paper via Canada Post           | Populate Tag 2.8903 with the Return Mailing Address of the Individual or the Response Address   |
| <b>Form 4.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Clear Text Email                                       | Do not populate Tag 2.867 and Tag 2.8903 as the email address will be associated to the Police Agency Profile on the RTID system<br><br>If the agency is not enabled for electronic search results, Form 5 must be disabled                 |
| <b>Form 4.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Clear Text Email to another Police Agency       | Tag 2.817 will be mandatory when SRS= 2<br><br>Tag 2.867 will not need to be populated as the email address will be associated to the Agency ORI identified in Tag 2.817  |
| <b>Form 5.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure  | Code 2 = Encrypted Email = SRE         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent in an Encrypted Email                                     | If the agency is enabled for electronic search results, only Form 5 must be made available  |
| <b>Form 6.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure                         | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Paper via Canada Post                                  | Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Police Agency Profile on the RTID System<br><br>If the agency is not enabled for electronic search results, Form 5 must be disabled         |
| <b>Form 6.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure                         | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Paper via Canada Post to another Police Agency  | Tag 2.817 will be mandatory when SRS= 2<br><br>Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Agency ORI identified in Tag 2.817   |

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| APPENDIX B - CIVIL EFFICIENCIES - PREFERRED DELIVERY METHOD AND CONSENT FORM NUMBERS TABLE |   |   |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
|--|---|---|--|--------------------------|---|--|--|---|--|--|---|---------------------------------|--|---|---------------------------------|--|
| RCMP AGENCY  |   |   |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
| Legend   |   | NA = Not an Allowable Send Results Option   |  |                          |   |  |  | [Blank Square] = Not an Allowable Option            |  |  |   |                                 |  |   |                                 |  |
| Code   | Application Type Description              | Sub - Type Code   | Sub - Type                               | Vulnerable Sector Search | Contributor = 1                               |  |  | Response to Agency = 2                              |  |  | Individual = 3                                |                                 |  | Response Address = 4                          |                                 |  |
|  |   |   |  |                          | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>SRE - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>ORI - CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>ORI - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post |
| 7  | Employment Private                        |   |  | NO<br>YES                |   | FORM 2.0<br>FORM 5.0                               |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 10   | Criminal Record Check for Personal Use    | 1001  | For Record Suspension                    |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
|  |   | 1002  | For Non - Certified Criminal Information |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
|  |   | 1003  | Other (Provide Details)                  |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
| 11   | Adoption                                  |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 12   | Permanent Resident Status                 |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 20   | Employment Provincial Gov't               |   |  | NO<br>YES                |   | FORM 2.0<br>FORM 5.0                               |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 21   | Employment Federal Gov't                  |   |  |                          |   | NA   |  |   | FORM 2.0   |  |   | NA                              |  |   | NA                              |  |
| 22   | Employment (Other)                        |   |  | NO<br>YES                |   | FORM 2.0<br>FORM 5.0                               |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 23   | Record Suspension Application             |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 25   | Volunteer Employment                      |   |  | NO<br>YES                |   | FORM 2.0<br>FORM 5.0                               |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 26   | Canadian Citizenship                      |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 30   | Criminal Record Modification              |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |   |  |                          |   | FORM 2.0   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 34   | Employment Police                         | 3401  | RCMP Member                              |                          |   | FORM 2.0   |  |   | NA   |  |   | NA                              |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3402  | RCMP Civilian Employee                   |                          |   | FORM 2.0   |  |   | NA   |  |   | NA                              |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3403  | Civilian Employee                        |                          |   | NA   |  |   | NA   |  |   | NA                              |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3404  | Canadian Police Force                    |                          |   | NA   |  |   | NA   |  |   | NA                              |  | FORM 1.0                                      |                                 | FORM 3.0   |
|  |   | 3405  | PROS User                                |                          |   | FORM 2.0   |  |   | NA   |  |   | NA                              |  | FORM 1.0                                      |                                 | FORM 3.0   |
| 39   | Other (Specify Reason)                    |   |  | NO<br>YES                |   | FORM 2.0<br>FORM 5.0                               |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 44   | National Sex Offender Registry            |   |  |                          |   | NO CONSENT FORM                                    |  |   | NA   |  |   | NA                              |  | NO CONSENT FORM                               |                                 | NO CONSENT FORM                                    |
| 50   | Name Change                               | 5001  | Alberta                                  |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
|  |   | 5002  | British Columbia                         |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
|  |   | 5003  | Other                                    |                          |   | NA   |  |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   |   | NA                              |  |
| Notes  |   | The Civil Product is returned to the RCMP Agency if SRS = 1 (Contributor) and the PDM = 2 (Encrypted Email).<br>The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS = 3 (Individual) or SRS = 4 (Response Address) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The Civil Product is sent by Encrypted Email if SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).<br>The SRE is returned to the RCMP Agency for Completion of Service. |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |
| Vulnerable Sector Search Notes   |   | The Civil Product is returned to the RCMP Agency if SRS = 1 (Contributor) and the PDM = 2 (Encrypted Email).<br>The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS = 2 (Response to Agency) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The SRE is returned to the RCMP Agency for Completion of Service.  |  |                          |   |  |  |   |  |  |   |                                 |  |   |                                 |  |

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| <b>APPENDIX B - CIVIL EFFICIENCIES - IMPLEMENTATION AND BUSINESS RULES</b>  |  |   |  |
|---|--|---|--|
| <b>RCMP AGENCY</b>  |  |   |  |
| <b>Consent Form number<br/>Tag 2.865</b>  | <b>Preferred Delivery Method<br/>Tag 2.866</b> | <b>Response Details and Send Results To Source (SRS)</b>  | <b>Additional Notes</b>  |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email   | Code 1 = Clear Text Email                      | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Clear Text Email                | Tag 2.867 will be populated with the destination email address<br>Tag 2.8903 will still need to be populated but the Civil Product will be sent via email using tag 2.867      |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = ORI Agency          | <u>SRS (Tag 2.8900) = Response To Agency = 2</u><br>The Civil Product will be sent in an Encrypted Email to the Authorized ORI Agency | Tag 2.817 will be mandatory when SRS = 2<br>Tag 2.817 should automatically populate a value of Code 2 in Tag 2.866   |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = SRE                 | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent in an Encrypted Email                                     | Only Form 2 must be made available   |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post   | Code 3 = Paper via Canada Post                 | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Paper via Canada Post           | Populate Tag 2.8903 with the Return Mailing Address of the Individual or the Response Address  |
| <b>Form 4.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email and the consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure | Code 1 = Clear Text Email                      | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Clear Text Email to a Police/RCMP Agency        | Tag 2.817 will be mandatory when SRS = 2<br>Tag 2.867 will not need to be populated as the email address will be associated to the Agency ORI identified in Tag 2.817          |
| <b>Form 5.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email and the consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure  | Code 2 = Encrypted Email = SRE                 | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent in an Encrypted Email                                     | Only Form 5 must be made available   |
| <b>Form 6.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post and the consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure                         | Code 3 = Paper via Canada Post                 | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Paper via Canada Post to a Police Agency        | Tag 2.817 will be mandatory when SRS = 2<br>Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Agency ORI identified in Tag 2.817 |

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| APPENDIX B - CIVIL EFFICIENCIES - PREFERRED DELIVERY METHOD AND CONSENT FORM NUMBERS TABLE |   |   |  |                          |   |                                  |  |   |  |  |   |                                 |  |   |                                 |  |          |
|--|---|---|--|--------------------------|---|----------------------------------|--|---|--|--|---|---------------------------------|--|---|---------------------------------|--|----------|
| PRIVATE FINGERPRINTING AGENCY  |   |   |  |                          |   |                                  |  |   |  |  |   |                                 |  |   |                                 |  |          |
| Legend   |   | NA = Not an Allowable Send Results Option   |  |                          |   |                                  | [Blank Square] = Not an Allowable Option           |   |  |  |   |                                 |  |   |                                 |  |          |
| Code   | Application Type Description              | Sub - Type Code   | Sub - Type                               | Vulnerable Sector Search | Contributor = 1                               |                                  |  | Response to Agency = 2                              |  |  | Individual = 3                                |                                 |  | Response Address = 4                          |                                 |  |          |
|  |   |   |  |                          | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>SRE | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>ORI - CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>ORI - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post |          |
| 7  | Employment Private                        |   |  | NO                       | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  |   | FORM 1.0                        |  | FORM 3.0                                      | FORM 1.0                        |  | FORM 3.0 |
|  |   |   |  | YES                      | NA  |                                  |  | FORM 4.0  |  | FORM 6.0   |   | NA                              |  |   | NA                              |  |          |
| 10   | Criminal Record Check for Personal Use    | 1001  | For Record Suspension                    |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
|  |   | 1002  | For Non - Certified Criminal Information |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
|  |   | 1003  | Other (Provide Details)                  |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
| 11   | Adoption                                  |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 12   | Permanent Resident Status                 |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 20   | Employment Provincial Gov't               |   |  | NO                       | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   |   |  | YES                      | NA  |                                  |  | FORM 4.0  |  | FORM 6.0   |   | NA                              |  |   | NA                              |  |          |
| 21   | Employment Federal Gov't                  |   |  |                          | NA  |                                  |  |   | FORM 2.0   |  | NA  |                                 |  | NA  |                                 |  |          |
| 22   | Employment (Other)                        |   |  | NO                       | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   |   |  | YES                      | NA  |                                  |  | FORM 4.0  |  | FORM 6.0   |   | NA                              |  |   | NA                              |  |          |
| 23   | Record Suspension Application             |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 25   | Volunteer Employment                      |   |  | NO                       | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   |   |  | YES                      | NA  |                                  |  | FORM 4.0  |  | FORM 6.0   |   | NA                              |  |   | NA                              |  |          |
| 26   | Canadian Citizenship                      |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 30   | Criminal Record Modification              |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 32   | Visa/Border Crossing/ Foreign Travel/Work |   |  |                          | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 34   | Employment Police                         | 3401  | RCMP Member                              |                          | NA  |                                  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   | 3402  | RCMP Civilian Employee                   |                          | NA  |                                  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   | 3403  | Civilian Employee                        |                          | NA  |                                  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   | 3404  | Canadian Police Force                    |                          | NA  |                                  |  | NA  |  |  | NA  |                                 |  | FORM 1.0                                      |                                 | FORM 3.0   |          |
| 39   | Other (Specify Reason)                    |   |  | NO                       | FORM 1.0                                      |                                  | FORM 3.0   |   | NA   |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |          |
|  |   |   |  | YES                      | NA  |                                  |  | FORM 4.0  |  | FORM 6.0   |   | NA                              |  |   | NA                              |  |          |
| 50   | Name Change                               | 5001  | Alberta                                  |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
|  |   | 5002  | British Columbia                         |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
|  |   | 5003  | Other                                    |                          | NA  |                                  |  | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | NA  |                                 |  |          |
| Notes  |   | The Civil Product is sent by Clear Text Email or Paper via Canada Post when SRS = 1 (Contributor) or SRS = 3 (Individual) or SRS = 4 (Response Address) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).<br>The SRE is returned to the Private Agency for Completion of Service. |  |                          |   |                                  |  |   |  |  |   |                                 |  |   |                                 |  |          |
| Vulnerable Sector Search Notes   |   | The Civil Product is sent by Clear Text Email or Paper when SRS = 2 (Response to Agency) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper via Canada Post) to a Police/RCMP Agency.<br>The SRE is returned to the Private Agency for completion of service.   |  |                          |   |                                  |  |   |  |  |   |                                 |  |   |                                 |  |          |



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| <b>APPENDIX B - CIVIL EFFICIENCIES - IMPLEMENTATION AND BUSINESS RULES</b><br><b>PRIVATE FINGERPRINTING AGENCY</b>  |  |   |   |
|---|--|---|---|
| Consent Form Number<br>Tag 2.865  | Preferred Delivery Method<br>Tag 2.866 | Response Details and Send Results To Source (SRS)   | Additional Notes  |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email   | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Clear Text Email                                       | Do not populate Tag 2.867 and Tag 2.8903 as the email address will be associated to the Private Agency Profile on the RTID system   |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email   | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Clear Text Email                | Tag 2.867 will need to be populated with the destination email address<br>Tag 2.8903 will still need to be populated but the Civil Product will be sent to via email using tag 2.867      |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = ORI Agency  | <u>SRS (Tag 2.8900) = Response To Agency = 2</u><br>The Civil Product will be sent in an Encrypted Email to the Authorized ORI Agency | Tag 2.817 will be mandatory when SRS = 2<br>Tag 2.817 should automatically populate a value of Code 2 in Tag 2.866  |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post   | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Paper via Canada Post                                  | Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Private Agency Profile on the RTID System   |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post   | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Paper via Canada Post           | Populate Tag 2.8903 with the Return Mailing Address of the Individual or the Response Address   |
| <b>Form 4.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Clear Text Email to a Police/RCMP Agency        | Tag 2.817 will be mandatory when SRS = 2<br>Do not populate Tag 2.867 as the email address will be associated to the Police /RCMP Agency Profile on the RTID system                       |
| <b>Form 6.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post and consent for the RCMP to release the results of a Vulnerable Sector Check based on the Minister's decision on disclosure                         | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Response to Agency = 2</u><br>The Civil Product will be sent by Paper via Canada Post to a Police/RCMP Agency   | Tag 2.817 will be mandatory when SRS = 2<br>Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Police/RCMP Agency Profile on the RTID System |

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| APPENDIX B - CIVIL EFFICIENCIES - PREFERRED DELIVERY METHOD AND CONSENT FORM NUMBERS TABLE |                            |  |   |  |   |  |  |   |                                 |  |   |                                 |  |
|--|----------------------------|--|---|--|---|--|--|---|---------------------------------|--|---|---------------------------------|--|
| FEDERAL GOVERNMENT AGENCY  |                            |  |   |  |   |  |  |   |                                 |  |   |                                 |  |
| Legend   |                            | NA = Not an Allowable Send Results Option  |   |  |   |  |  | [Blank Square] = Not an Allowable Option      |                                 |  |   |                                 |  |
| Code   | Application Type           | Contributor = 1  |   |  | Response to Agency = 2                              |  |  | Individual = 3                                |                                 |  | Response Address = 4                          |                                 |  |
|  |                            | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL  | Tag 2.866<br>PDM - Code 2<br>SRE- ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>ORI - CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>ORI - ENCRYPTED EMAIL | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post |
|  |                            |  |   |  |   |  |  |   |                                 |  |   |                                 |  |
| 12   | Permanent Resident Status  | FORM 1.0   | FORM 2.0  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| 21   | Employment - Federal Gov't |  | FORM 2.0  |  |   | FORM 2.0   |  |   | NA                              |  |   | NA                              |  |
| 26   | Canadian Citizenship       | FORM 1.0   | FORM 2.0  | FORM 3.0   | NA  |  |  | FORM 1.0                                      |                                 | FORM 3.0   | FORM 1.0                                      |                                 | FORM 3.0   |
| Notes  |                            | The Civil Product is returned to the Federal Government Agency if SRS = 1 (Contributor) and the Preferred Delivery Method = 2 (Encrypted Email)<br>The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS = 1 (Contributor) or SRS = 3 (Individual) or SRS = 4 (Response Address) and PDM = 3 (Paper) or PDM = 1 (Clear Text Email).<br>The SRE is returned to the Federal Government Agency for Completion of Service. |   |  |   |  |  |   |                                 |  |   |                                 |  |

| APPENDIX B - CIVIL EFFICIENCIES - IMPLEMENTATION AND BUSINESS RULES   |  |   |   |
|---|--|---|---|
| FEDERAL GOVERNMENT AGENCY   |  |   |   |
| Consent Form number<br>Tag 2.865  | Preferred Delivery Method<br>Tag 2.866 | Response Details and Send Results To Source (SRS)   | Additional Notes  |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Clear Text Email                                       | Do not populate Tag 2.867 and Tag 2.8903 as the email address will be associated to the Federal Government Agency Profile on the RTID system                                      |
| <b>Form 1.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email | Code 1 = Clear Text Email              | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Clear Text Email                | Tag 2.867 will need to be populated with the destination email address<br>Tag 2.8903 will still need to be populated but the Civil Product will be sent via email using Tag 2.867 |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = ORI Agency  | <u>SRS (Tag 2.8900) = Response To Agency = 2</u><br>The Civil Product will be sent in an Encrypted Email to the Authorized ORI Agency | Tag 2.817 will be mandatory when SRS = 2<br>Tag 2.817 should automatically populate a value of Code 2 in Tag 2.866  |
| <b>Form 2.0</b><br>Form used to allow for the consent to return the Civil Product electronically through Encrypted Email  | Code 2 = Encrypted Email = SRE         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent in an Encrypted Email                                     | The Civil Product is returned to the Contributor  |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post                         | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Contributor = 1</u><br>The Civil Product will be sent by Paper via Canada Post                                  | Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Federal Government Agency Profile on the RTID System                              |
| <b>Form 3.0</b><br>Form used to allow for the consent to return the Civil Product via Canada Post                         | Code 3 = Paper via Canada Post         | <u>SRS (Tag 2.8900) = Individual = 3 or Response Address = 4</u><br>The Civil Product will be sent by Paper via Canada Post           | Populate Tag 2.8903 with the Return Mailing Address of the Individual or the Response Address   |

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| APPENDIX B - CIVIL EFFICIENCIES - PREFERRED DELIVERY METHOD AND CONSENT FORM NUMBERS TABLE |                  |  |                                  |  |                        |  |   |                                 |  |   |                                 |  |
|--|------------------|--|----------------------------------|--|------------------------|--|---|---------------------------------|--|---|---------------------------------|--|
| PROVINCIAL GOVERNMENT AGENCY   |                  |  |                                  |  |                        |  |   |                                 |  |   |                                 |  |
| Legend   |                  | NA = Not an Allowable Send Results Option  |                                  |  |                        | [Blank Square] = Not an Allowable Option |   |                                 |  |   |                                 |  |
| Code   | Application Type | Contributor = 1  |                                  |  | Response to Agency = 2 |  | Individual = 3                                |                                 |  | Response Address = 4                          |                                 |  |
|  |                  | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL  | Tag 2.866<br>PDM - Code 2<br>SRE | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | NA                     |  | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post | Tag 2.866<br>PDM - Code 1<br>CLEAR TEXT EMAIL | Tag 2.866<br>PDM - Code 2<br>NA | Tag 2.866<br>PDM - Code 3<br>PAPER via Canada Post |
|  |                  | 20   | Employment Provincial Gov't      | FORM 1.0   |                        | FORM 3.0                                 | NA  |                                 | FORM 1.0   |   | FORM 3.0                        | FORM 1.0   |
| Notes  |                  | The Civil Product is sent by Clear Text Email or Paper via Canada Post if SRS = 1 (Contributor) or SRS = 3 (Individual) or SRS = 4 (Response Address) and PDM = 1 (Clear Text Email) or PDM = 3 (Paper).<br>The SRE is returned to the Provincial Government Agency for Completion of Service. |                                  |  |                        |  |   |                                 |  |   |                                 |  |

| APPENDIX B - CIVIL EFFICIENCIES - IMPLEMENTATION AND BUSINESS RULES   |  |  |   |
|---|--|--|---|
| PROVINCIAL GOVERNMENT AGENCY  |  |  |   |
| Consent Form number<br>Tag 2.865  | Preferred Delivery Method<br>Tag 2.866 | Response Details and Send Results To Source (SRS)  | Additional Notes  |
| <u>Form 1.0</u><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email | Code 1 = Clear Text Email              | SRS (Tag 2.8900) = Contributor = 1<br>The Civil Product will be sent by Clear Text Email                             | Do not populate Tag 2.867 and Tag 2.8903 as the email address will be associated to the Provincial Government Agency Profile on the RTID system                                   |
| <u>Form 1.0</u><br>Form used to allow for the consent to return the Civil Product electronically through Clear Text Email | Code 1 = Clear Text Email              | SRS (Tag 2.8900) = Individual = 3 or Response Address = 4<br>The Civil Product will be sent by Clear Text Email      | Tag 2.867 will need to be populated with the destination email address<br>Tag 2.8903 will still need to be populated but the Civil Product will be sent via email using Tag 2.867 |
| <u>Form 3.0</u><br>Form used to allow for the consent to return the Civil Product via Canada Post                         | Code 3 = Paper via Canada Post         | SRS (Tag 2.8900) = Contributor = 1<br>The Civil Product will be sent by Paper via Canada Post                        | Do not populate Tag 2.8903 as the Civil Product will be mailed to the address associated to the Provincial Government Agency Profile on file on the RTID System                   |
| <u>Form 3.0</u><br>Form used to allow for the consent to return the Civil Product via Canada Post                         | Code 3 = Paper via Canada Post         | SRS (Tag 2.8900) = Individual = 3 or Response Address = 4<br>The Civil Product will be sent by Paper via Canada Post | Populate Tag 2.8903 with the Return Mailing Address of the Individual or the Response Address   |

## Appendix C

### Appendix C – Civil Efficiencies – Young Person Business Rules Tables

- Police Agency
- RCMP Agency
- Private Fingerprinting Agency
- Federal Government Agency
- Provincial Government Agency

| APPENDIX C - CIVIL EFFICIENCIES - YOUNG PERSON BUSINESS RULES TABLE |   |   |  |                        |                        |  |                        |  |                        |
|---|---|---|--|------------------------|------------------------|--|------------------------|--|------------------------|
| POLICE AGENCY   |   |   |  |                        |                        |  |                        |  |                        |
| Code  | Application Type                          | Sub - Type Code   | Sub - Type                             | Contributor = 1        | Response to Agency = 2 |  | Individual = 3         |  | Response Address = 4   |
|   |   |   |  | Allowable Applications | Allowable Applications | Tag 2.866<br>PDM Code - 2<br>ORI - ENCRYPTED EMAIL | Allowable Applications | Tag 2.866<br>PDM Code - 3<br>Paper via Canada Post | Allowable Applications |
| 7   | Employment Private                        |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 10  | Criminal Record Check for Personal Use    | 1001  | For Record Suspension                  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
|   |   | 1002  | For Non-Certified Criminal Information | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 1003  | Other (Provide Details)                | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 11  | Adoption                                  |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 12  | Permanent Resident Status                 |   |  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 20  | Employment Provincial Gov't               |   |  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 21  | Employment Federal Gov't                  |   |  | NA                     | YES                    | NO CONSENT FORM                                    | NA                     | NA   | NA                     |
| 22  | Employment (Other)                        |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 23  | Record Suspension Application             |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 25  | Volunteer Employment                      |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 26  | Canadian Citizenship                      |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 30  | Criminal Record Modification              |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 32  | Visa/Border Crossing/ Foreign Travel/Work |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 34  | Employment Police                         | 3401  | RCMP Member                            | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3402  | RCMP Civilian Employee                 | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3403  | Civilian Employee                      | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3404  | Canadian Police Force                  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3405  | PROS User                              | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 39  | Other (Specify Reason)                    |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 44  | National Sex Offender Registry            |   |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 50  | Name Change                               | 5001  | Alberta                                | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 5002  | British Columbia                       | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 5003  | Other                                  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| Notes   |   | <p>A Young Person is between the age of 12-18.</p> <p>A biometric consent image or signature must not be captured for a Young Person.</p> <p>Consent Form Number (Tag 2.865) is not required and should not be displayed and must not be populated.</p> <p>The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) and PDM = 3 (Paper).</p> <p>The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).</p> <p>There is no Civil Product produced for Application Type 44- National Sex Offender Registry.</p> <p>A Vulnerable Sector Search cannot be performed on a Young Person.</p> <p>The SRE is returned to the Police Agency for completion of service.</p> |  |                        |                        |  |                        |  |                        |

**APPENDIX C - CIVIL EFFICIENCIES - YOUNG PERSON BUSINESS RULES TABLE**  
**RCMP AGENCY**

| Code  | Application Type                          | Sub - Type Code  | Sub - Type                             | Contributor = 1               | Response to Agency = 2        |   | Individual = 3                |   | Response Address = 4          |
|-------|---|--|--|-------------------------------|-------------------------------|---|-------------------------------|---|-------------------------------|
|       |   |  |  | <u>Allowable Applications</u> | <u>Allowable Applications</u> | <u>Tag 2.866</u><br>PDM Code - 2<br>ORI - ENCRYPTED EMAIL | <u>Allowable Applications</u> | <u>Tag 2.866</u><br>PDM Code - 3<br>Paper via Canada Post | <u>Allowable Applications</u> |
| 7     | Employment Private                        |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 10    | Criminal Record Check for Personal Use    | 1001   | For Record Suspension                  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
|       |   | 1002   | For Non-Certified Criminal Information | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 1003   | Other (Provide Details)                | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
| 11    | Adoption                                  |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 12    | Permanent Resident Status                 |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 20    | Employment Provincial Gov't               |  |  | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
| 21    | Employment Federal Gov't                  |  |  | NA                            | YES                           | NO CONSENT FORM   | NA                            | NA  | NA                            |
| 22    | Employment (Other)                        |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 23    | Record Suspension Application             |  |  | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
| 25    | Volunteer Employment                      |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 26    | Canadian Citizenship                      |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 30    | Criminal Record Modification              |  |  | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
| 32    | Visa/Border Crossing/ Foreign Travel/Work |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 34    | Employment Police                         | 3401   | RCMP Member                            | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 3402   | RCMP Civilian Employee                 | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 3403   | Civilian Employee                      | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 3404   | Canadian Police Force                  | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 3405   | PROS User                              | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 39    | Other (Specify Reason)                    |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 44    | National Sex Offender Registry            |  |  | NA                            | NA                            | NA  | NA                            | NA  | NA                            |
| 50    | Name Change                               | 5001   | Alberta                                | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 5002   | British Columbia                       | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
|       |   | 5003   | Other                                  | NA                            | NA                            | NA  | YES                           | NO CONSENT FORM   | NA                            |
| Notes |   | <p>A Young Person is between the age of 12-18.<br/>A biometric consent image or signature must not be captured for a Young Person.<br/>Consent Form Number (Tag 2.865) is not required and should not be displayed and must not be populated.<br/>The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) and PDM = 3 (Paper).<br/>The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).<br/>There is no Civil Product produced for Application Type 44- National Sex Offender Registry.<br/>A Vulnerable Sector Search cannot be performed on a Young Person.<br/>The SRE is returned to the Police Agency for completion of service.</p> |  |                               |                               |   |                               |   |                               |

| APPENDIX C - CIVIL EFFICIENCIES - YOUNG PERSON BUSINESS RULES TABLE |   |  |  |                        |                        |  |                        |  |                        |
|---|---|--|--|------------------------|------------------------|--|------------------------|--|------------------------|
| PRIVATE FINGERPRINTING AGENCY                                       |   |  |  |                        |                        |  |                        |  |                        |
| Code  | Application Type                          | Sub - Type Code  | Sub - Type                             | Contributor = 1        | Response to Agency = 2 |  | Individual = 3         |  | Response Address = 4   |
|   |   |  |  | Allowable Applications | Allowable Applications | Tag 2.866<br>PDM Code - 2<br>ORI - ENCRYPTED EMAIL | Allowable Applications | Tag 2.866<br>PDM Code - 3<br>Paper via Canada Post | Allowable Applications |
| 7   | Employment Private                        |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 10  | Criminal Record Check for Personal Use    | 1001   | For Record Suspension                  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
|   |   | 1002   | For Non-Certified Criminal Information | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 1003   | Other (Provide Details)                | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 11  | Adoption                                  |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 12  | Permanent Resident Status                 |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 20  | Employment Provincial Gov't               |  |  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 21  | Employment Federal Gov't                  |  |  | NA                     | YES                    | NO CONSENT FORM                                    | NA                     | NA   | NA                     |
| 22  | Employment (Other)                        |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 23  | Record Suspension Application             |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 25  | Volunteer Employment                      |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 26  | Canadian Citizenship                      |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 30  | Criminal Record Modification              |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 32  | Visa/Border Crossing/ Foreign Travel/Work |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 34  | Employment Police                         | 3401   | RCMP Member                            | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3402   | RCMP Civilian Employee                 | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3403   | Civilian Employee                      | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 3404   | Canadian Police Force                  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| 39  | Other (Specify Reason)                    |  |  | NA                     | NA                     | NA   | NA                     | NA   | NA                     |
| 50  | Name Change                               | 5001   | Alberta                                | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 5002   | British Columbia                       | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
|   |   | 5003   | Other                                  | NA                     | NA                     | NA   | YES                    | NO CONSENT FORM                                    | NA                     |
| Notes   |   | A Young Person is between the age of 12-18.<br>A biometric consent image or signature must not be captured for a Young Person.<br>Consent Form Number (Tag 2.865) is not required and should not be displayed and must not be populated.<br>The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) and PDM = 3 (Paper).<br>The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency) and PDM = 2 (Encrypted Email).<br>A Vulnerable Sector Search cannot be performed on a Young Person.<br>The SRE is returned to the Private Agency for completion of service. |  |                        |                        |  |                        |  |                        |

| <b>APPENDIX C - CIVIL EFFICIENCIES - YOUNG PERSON BUSINESS RULES TABLE</b><br><b>FEDERAL GOVERNMENT AGENCY</b> |                           |   |   |                               |   |                               |   |                               |
|--|---------------------------|---|---|-------------------------------|---|-------------------------------|---|-------------------------------|
| Code   | Application Type          | Contributor = 1   |   | Response to Agency = 2        |   | Individual = 3                |   | Response Address = 4          |
|  |                           | <u>Allowable Applications</u>   | <u>Tag 2.866</u><br>PDM Code - 2<br>ENCRYPTED EMAIL | <u>Allowable Applications</u> | <u>Tag 2.866</u><br>PDM Code - 2<br>ORI - ENCRYPTED EMAIL | <u>Allowable Applications</u> | <u>Tag 2.866</u><br>PDM Code - 3<br>Paper via Canada Post | <u>Allowable Applications</u> |
| 12   | Permanent Resident Status | NA  | NA  | NA                            | NA  | NA                            | NA  | NA                            |
| 21   | Employment Federal Gov't  | YES   | NO CONSENT FORM                                     | YES                           | NO CONSENT FORM   | NA                            | NA  | NA                            |
| 26   | Canadian Citizenship      | NA  | NA  | NA                            | NA  | NA                            | NA  | NA                            |
| Notes  |                           | <p>A Young Person is between the age of 12-18.<br/> A biometric consent image or signature must not be captured for a Young Person.<br/> Consent Form Number (Tag 2.865) is not required and should not be displayed and must not be populated.<br/> The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) and PDM = 3 (Paper).<br/> The Civil Product is sent by Encrypted Email when SRS = 1 (Contributor) and PDM = 2 (Encrypted Email).<br/> A Vulnerable Sector Search cannot be performed on a Young Person.<br/> The SRE is returned to the Federal Government Agency for completion of service.</p> |   |                               |   |                               |   |                               |

| <b>APPENDIX C - CIVIL EFFICIENCIES - YOUNG PERSON BUSINESS RULES TABLE</b><br><b>PROVINCIAL GOVERNMENT AGENCY</b> |                             |  |                               |                               |   |                               |
|---|-----------------------------|--|-------------------------------|-------------------------------|---|-------------------------------|
| Code  | Application Type            | Contributor = 1  | Response to Agency = 2        | Individual = 3                |   | Response Address = 4          |
|   |                             | <u>Allowable Applications</u>  | <u>Allowable Applications</u> | <u>Allowable Applications</u> | <u>Tag 2.866</u><br>PDM Code - 3<br>Paper via Canada Post | <u>Allowable Applications</u> |
| 20  | Employment Provincial Gov't | NA   | NA                            | YES                           | NO CONSENT FORM   | NA                            |
| Notes   |                             | <p>A Young Person is between the age of 12-18.<br/> A biometric consent image or signature must not be captured for a Young Person.<br/> Consent Form Number (Tag 2.865) is not required and should not be displayed and must not be populated.<br/> The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) and PDM = 3 (Paper).<br/> A Vulnerable Sector Search cannot be performed on a Young Person.<br/> The SRE is returned to the Provincial Government Agency for completion of service.</p> |                               |                               |   |                               |



## Appendix D

### Appendix D – Civil Efficiencies – Consent Forms

- Form 1.0 - Clear Text Email
- Form 2.0 – Encrypted Email
- Form 3.0 – Paper via Canada Post
- Form 4.0 - Clear Text Email with VS
- Form 5.0 – Encrypted Email with VS
- Form 6.0 – Paper via Canada Post with VS



**CONSENT TO RELEASE CRIMINAL RECORD  
SEARCH RESULTS**

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by clear text email for the purpose of and to the following party:

Purpose:  
[2.869 Application Type] [Sub-Type]

Recipient:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=3>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>  
<OR>  
<IF SRS=4>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>

DCN:  
[2.800 Document Control Number]

Although email response has been selected, in some cases, hardcopy Criminal Record Search Results may be issued by mail via Canada Post as determined by the recipient agency's profile, or in accordance with RCMP policy and federal legislation.

The RCMP has implemented administrative safeguards in order to preserve the confidentiality of the information, such as providing notice that the information contained in the response is confidential; providing instructions to follow if the email is received in error; and ensuring that the return mailing and email addresses provided is confirmed by the applicant prior to the submission of the application.

Although the above safeguards have been implemented, some privacy risks do exist when clear text email is used as a method of communication. Clear text email is sent over the open internet, can be intercepted, and may be kept indefinitely; therefore, the RCMP cannot guarantee the confidentiality of clear text email.

The RCMP is not responsible for information loss due to technical failures, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

FORM 1.0 | FORMULAIRE 1.0

**CONSENTÉMENT À DIVULGUER LA VÉRIFICATION  
D'UN CASIER JUDICIAIRE**

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] [Sub-Type]

Recipient :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=3>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>  
<OR>  
<IF SRS=4>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>

NCD :  
[2.800 Document Control Number]

Bien que la réponse par courriel ait été sélectionnée, dans certains cas, les résultats de la recherche sur dossier criminel peuvent être publiés par la poste via Postes Canada, selon le profil de l'organisme destinataire, ou conformément à la politique de la GRC et à la législation fédérale.

La GRC a mis en place des garde-fous administratifs afin de préserver la confidentialité des informations, notamment en notifiant que les informations contenues dans la réponse sont confidentielles; fournir des instructions à suivre si l'e-mail est reçu par erreur; et s'assurer que les adresses de retour et de courriel fournies sont confirmées par le demandeur avant la soumission de la demande.

Bien que les garanties ci-dessus aient été mises en œuvre, certains risques de confidentialité existent lorsque le courrier électronique en texte clair est utilisé comme méthode de communication. Les e-mails en texte clair sont envoyés sur Internet, peuvent être interceptés et peuvent être conservés indéfiniment; par conséquent, la GRC ne peut garantir la confidentialité des courriels en texte clair.

La GRC n'est pas responsable de la perte d'informations en raison de défaillances techniques ou si une adresse de retour invalide ou incorrecte est fournie.

J'ai lu et compris et j'accepte les informations ci-dessus.

DATE DE CONSENTEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]

Clear Text Email | Email en texte clair



**CONSENT TO RELEASE CRIMINAL RECORD  
SEARCH RESULTS**

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by encrypted email for the purpose of and to the following party:

Purpose:  
[2.869 Application Type] [Sub-Type]

Recipient:

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
  
<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

DCN:  
[2.800 Document Control Number]

Although email response has been selected, in some cases, hardcopy Criminal Record Search Results may be issued by mail via Canada Post as determined by the recipient agency's profile, or in accordance with RCMP policy and federal legislation.

The RCMP has implemented administrative safeguards in order to preserve the confidentiality of the information, such as providing notice that the information contained in the response is confidential; providing instructions to follow if the email is received in error; and ensuring that the destination agency identified above is confirmed by the applicant prior to the submission of the application.

The RCMP is not responsible for information loss due to technical failures, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

FORM 2.0 | FORMULAIRE 2.0

**CONSENTMENT À DIVULGUER LA VÉRIFICATION  
D'UN CASIER JUDICIAIRE**

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] [Sub-Type]

Recipient :

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
  
<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

NCD :  
[2.800 Document Control Number]

Bien que la réponse par courriel ait été sélectionnée, dans certains cas, les résultats de la recherche sur dossier criminel peuvent être publiés par la poste via Postes Canada, selon le profil de l'organisme destinataire, ou conformément à la politique de la GRC et à la législation fédérale.

La GRC a mis en place des garde-fous administratifs afin de préserver la confidentialité des informations, notamment en notifiant que les informations contenues dans la réponse sont confidentielles; fournir des instructions à suivre si l'e-mail est reçu par erreur; et s'assurer que les adresses de retour et de courriel fournies sont confirmées par le demandeur avant la soumission de la demande.

La GRC n'est pas responsable de la perte d'informations en raison de défaillances techniques ou si une adresse de retour invalide ou incorrecte est fournie.

J'ai lu et compris et j'accepte les informations ci-dessus.

DATE DE CONSENTEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]

Encrypted Email | Courriel chiffré



**CONSENT TO RELEASE CRIMINAL RECORD  
SEARCH RESULTS**

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by mail via Canada Post for the purpose of and to the following party:

Purpose:  
[2.869 Application Type] [Sub-Type]

Recipient:

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=3>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>  
<OR>  
<IF SRS=4>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>

DCN:  
[2.800 Document Control Number]

The RCMP is not responsible for information loss resulting from the loss or mishandling, damage or delay in the delivery of results, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

**CONSETEMENT À DIVULGUER LA VÉRIFICATION  
D'UN CASIER JUDICIAIRE**

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] [Sub-Type]

Recipient :

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>  
<OR>  
<IF SRS=3>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>  
<OR>  
<IF SRS=4>  
[2.867 Civil Results E-mail Address]  
[2.8903 Return Mailing Address] </IF>

NCD :  
[2.800 Document Control Number]

La GRC n'est pas responsable de la perte d'information résultant de la perte ou de la mauvaise manipulation, des dommages ou du retard dans la livraison des résultats, ou si une adresse de retour invalide

J'ai lu et compris et j'accepte les informations ci-dessus.

DATE DE CONSETEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]

**CONSENT TO SEARCH INFORMATION  
(Vulnerable Sector)**

I [2.806 Primary Name] born [2.8022 Date of Birth] consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws or if I have been convicted of, and been granted a record suspension for, any of the sexual offences that are listed in the schedule to the Criminal Records Act.

This consent is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the Criminal Records Act and has been granted a record suspension or if the applicant has an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws.

**PROCESSING POLICE AGENCY:**

Name:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**VS CONSENT DETAILS:**

Name of the person or organization:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]

Description of the paid or volunteer position:  
[2.8944 Vulnerable Sector Details - Description of Position]

Details regarding the children or vulnerable persons:  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

I understand that as a result of giving this consent, if I am identified by fingerprint search as being the person named in a criminal record, including a criminal record for which one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a record suspension was granted or issued, that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety and Emergency Preparedness, who may then disclose all or part of the information contained in that record to the police agency identified above. That police force will then disclose that information to me. If I further consent to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Note: This document does not address all the required elements of Section 2 of the Criminal Records Act Regulations for a vulnerable sector search. Law Enforcement Agencies must ensure that other necessary forms are completed to meet the requirements of the Regulations.

**CONSENTMENT À LA VÉRIFICATION DE  
RENSEIGNEMENTS  
(Aptitude à travailler auprès de personnes vulnérables)**

Je [2.806 Primary Name] né(e) [2.8022 Date of Birth] consens à ce qu'une vérification soit effectuée dans le fichier automatisé des relevés de condamnations criminelles géré par la Gendarmerie royale du Canada pour vérifier si je possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales ou si j'ai déjà fait l'objet d'une condamnation relativement à toute infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle une suspension du casier m'a été octroyée ou délivrée.

Le présent consentement est destiné à l'usage de toute personne qui postule un emploi auprès d'un particulier ou d'une organisation responsable du bien-être d'un ou de plusieurs enfants ou d'une ou de plusieurs personnes vulnérables, lorsque cet emploi la placera en position d'autorité ou de confiance par rapport à ces enfants ou à ces personnes vulnérables, et si elle consent à la vérification du dossier de condamnation criminelle qui permettra de déterminer si elle a fait l'objet d'une condamnation pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle la suspension du casier lui a été octroyée ou délivrée, ou si elle possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales.

**SERVICE DE POLICE RESPONSABLE DE LA TRANSACTION :**

Nom :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**DÉTAILS SUR LE CONSENTEMENT RELATIF À L'APTITUDE  
À TRAVAILLER AUPRÈS DE PERSONNES VULNÉRABLES :**

Nom du particulier ou de l'organisme:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]

Description du poste rémunéré ou bénévole :  
[2.8944 Vulnerable Sector Details - Description of Position]

Détails sur les enfants ou les personnes vulnérables :  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

Je sais que par suite de ce consentement, si une recherche dactyloscopique m'identifie comme étant une personne dont le nom figure dans un dossier criminel, y compris pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire pour laquelle une suspension du casier m'a été octroyée ou délivrée, le commissaire de la Gendarmerie royale du Canada peut remettre au ministre de la Sécurité publique et de la Protection civile tout dossier ou relevé à cet égard. Celui-ci communiquer au corps policier mentionné ci-dessus tout ou partie des renseignements contenus dans ce dossier ou relevé. L'organisme susmentionné me communiquera les renseignements et, si j'y consens, les communiquera au particulier ou à l'organisme susmentionné ayant présenté la demande de vérification.

Remarque : Le présent document ne traite pas de tous les éléments exigés d'une vérification de l'aptitude à travailler auprès de personnes vulnérables dans l'article 2 des Règlements de la Loi sur le casier judiciaire. Les organismes d'application de la loi doivent s'assurer que tout autre formulaire pertinent est rempli en vue de satisfaire aux Règlements.



**CONSENT TO SEARCH INFORMATION**  
(Vulnerable Sector)

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by clear text email for the purpose of and to the following party:

Purpose:  
[2.869 Application Type] (English)

Recipient:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

DCN:  
[2.800 Document Control Number]

Although email response has been selected, in some cases, hardcopy Criminal Record Search Results may be issued by mail via Canada Post as determined by the recipient agency's profile, or in accordance with RCMP policy and federal legislation.

The RCMP has implemented administrative safeguards in order to preserve the confidentiality of the information, such as providing notice that the information contained in the response is confidential; providing instructions to follow if the email is received in error; and ensuring that the return mailing and email addresses provided is confirmed by the applicant prior to the submission of the application.

Although the above safeguards have been implemented, some privacy risks do exist when clear text email is used as a method of communication. Clear text email is sent over the open internet, can be intercepted, and may be kept indefinitely; therefore, the RCMP cannot guarantee the confidentiality of clear text email.

The RCMP is not responsible for information loss resulting from the loss or mishandling, damage or delay in the delivery of results, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information, which includes the Consent To Search Information and the Consent To Release Criminal Record Search Results.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

**CONSENTMENT À LA VÉRIFICATION DE RENSEIGNEMENTS**  
(Aptitude à travailler auprès de personnes vulnérables)

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] (French)

Recipient :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

NCD :  
[2.800 Document Control Number]

Bien que la réponse par courriel ait été sélectionnée, dans certains cas, les résultats de la recherche sur dossier criminel peuvent être publiés par la poste via Postes Canada, selon le profil de l'organisme destinataire, ou conformément à la politique de la GRC et à la législation fédérale.

La GRC a mis en place des garde-fous administratifs afin de préserver la confidentialité des informations, notamment en notifiant que les informations contenues dans la réponse sont confidentielles; fournir des instructions à suivre si l'e-mail est reçu par erreur; et s'assurer que les adresses de retour et de courriel fournies sont confirmées par le demandeur avant la soumission de la demande.

Bien que les garanties ci-dessus aient été mises en œuvre, certains risques de confidentialité existent lorsque le courrier électronique en texte clair est utilisé comme méthode de communication. Les e-mails en texte clair sont envoyés sur Internet, peuvent être interceptés et peuvent être conservés indéfiniment; par conséquent, la GRC ne peut garantir la confidentialité des courriels en texte clair.

La GRC n'est pas responsable de la perte d'informations en raison de défaillances techniques ou si une adresse de retour invalide ou incorrecte est fournie.

J'ai lu et compris, et je consens aux informations ci-dessus, qui comprennent le consentement à la recherche d'informations et le consentement à la divulgation des résultats de la recherche de casier judiciaire.

DATE DE CONSENTEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]

**CONSENT TO SEARCH INFORMATION  
(Vulnerable Sector)**

I [2.806 Primary Name] born [2.8022 Date of Birth] consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws or if I have been convicted of, and been granted a record suspension for, any of the sexual offences that are listed in the schedule to the Criminal Records Act.

This consent is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the Criminal Records Act and has been granted a record suspension or if the applicant has an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws.

**PROCESSING POLICE AGENCY:**

Name:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**VS CONSENT DETAILS:**

Name of the person or organization:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]

Description of the paid or volunteer position:  
[2.8944 Vulnerable Sector Details - Description of Position]

Details regarding the children or vulnerable persons:  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

I understand that as a result of giving this consent, if I am identified by fingerprint search as being the person named in a criminal record, including a criminal record for which one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a record suspension was granted or issued, that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety and Emergency Preparedness, who may then disclose all or part of the information contained in that record to the police agency identified above. That police force will then disclose that information to me. If I further consent to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Note: This document does not address all the required elements of Section 2 of the Criminal Records Act Regulations for a vulnerable sector search. Law Enforcement Agencies must ensure that other necessary forms are completed to meet the requirements of the Regulations.

**CONSENTEMENT À LA VÉRIFICATION DE  
RENSEIGNEMENTS  
(Aptitude à travailler auprès de personnes vulnérables)**

Je [2.806 Primary Name] né(e) [2.8022 Date of Birth] consens à ce qu'une vérification soit effectuée dans le fichier automatisé des relevés de condamnations criminelles géré par la Gendarmerie royale du Canada pour vérifier si je possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales ou si j'ai déjà fait l'objet d'une condamnation relativement à toute infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle une suspension du casier m'a été octroyée ou délivrée.

Le présent consentement est destiné à l'usage de toute personne qui postule un emploi auprès d'un particulier ou d'une organisation responsable du bien-être d'un ou de plusieurs enfants ou d'une ou de plusieurs personnes vulnérables, lorsque cet emploi la placerait en position d'autorité ou de confiance par rapport à ces enfants ou à ces personnes vulnérables, et si elle consent à la vérification du dossier de condamnation criminelle qui permettra de déterminer si elle a fait l'objet d'une condamnation pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle la suspension du casier lui a été octroyée ou délivrée, ou si elle possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales.

**SERVICE DE POLICE RESPONSABLE DE LA TRANSACTION :**

Nom :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**DÉTAILS SUR LE CONSENTEMENT RELATIF À L'APTITUDE À  
TRAVAILLER AUPRÈS DE PERSONNES VULNÉRABLES :**

Nom du particulier ou de l'organisme:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]

Description du poste rémunéré ou bénévole :  
[2.8944 Vulnerable Sector Details - Description of Position]

Détails sur les enfants ou les personnes vulnérables :  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

Je sais que par suite de ce consentement, si une recherche dactyloscopique m'identifie comme étant une personne dont le nom figure dans un dossier criminel, y compris pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire pour laquelle une suspension du casier m'a été octroyée ou délivrée, le commissaire de la Gendarmerie royale du Canada peut remettre au ministre de la Sécurité publique et de la Protection civile tout dossier ou relevé à cet égard. Celui-ci communiquer au corps policier mentionné ci-dessus tout ou partie des renseignements contenus dans ce dossier ou relevé. L'organisme susmentionné me communiquera les renseignements et, si j'y consens, les communiquera au particulier ou à l'organisme susmentionné ayant présenté la demande de vérification.

Remarque : Le présent document ne traite pas de tous les éléments exigés d'une vérification de l'aptitude à travailler auprès de personnes vulnérables dans l'article 2 des Règlements de la Loi sur le casier judiciaire. Les organismes d'application de la loi doivent s'assurer que tout autre formulaire pertinent est rempli en vue de satisfaire aux Règlements.

**CONSENT TO SEARCH INFORMATION**  
**(Vulnerable Sector)**

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by encrypted email for the purpose of and to the following party:

Purpose:  
[2.869 Application Type] [Sub-Type]

Recipient:

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

DCN:  
[2.800 Document Control Number]

Although email response has been selected, in some cases, hardcopy Criminal Record Search Results may be issued by mail via Canada Post as determined by the recipient agency's profile, or in accordance with RCMP policy and federal legislation.

The RCMP has implemented administrative safeguards in order to preserve the confidentiality of the information, such as providing notice that the information contained in the response is confidential; providing instructions to follow if the email is received in error; and ensuring that the destination agency identified above is confirmed by the applicant prior to the submission of the application.

The RCMP is not responsible for information loss due to technical failures, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information, which includes the Consent To Search Information and the Consent To Release Criminal Record Search Results.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

**CONSENTMENT À LA VÉRIFICATION DE RENSEIGNEMENTS**  
**(Aptitude à travailler auprès de personnes vulnérables)**

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] [Sub-Type]

Recipient :

<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>

<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

NCD :  
[2.800 Document Control Number]

Bien que la réponse par courriel ait été sélectionnée, dans certains cas, les résultats de la recherche sur dossier criminel peuvent être publiés par la poste via Postes Canada, selon le profil de l'organisme destinataire, ou conformément à la politique de la GRC et à la législation fédérale.

La GRC a mis en place des garde-fous administratifs afin de préserver la confidentialité des informations, notamment en notifiant que les informations contenues dans la réponse sont confidentielles; fournir des instructions à suivre si l'e-mail est reçu par erreur; et s'assurer que les adresses de retour et de courriel fournies sont confirmées par le demandeur avant la soumission de la demande.

La GRC n'est pas responsable de la perte d'informations en raison de défaillances techniques ou si une adresse de retour invalide ou incorrecte est fournie.

J'ai lu et compris, et je consens aux informations ci-dessus, qui comprennent le consentement à la recherche d'informations et le consentement à la divulgation des résultats de la recherche de casier judiciaire.

DATE DE CONSENTEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]



**CONSENT TO SEARCH INFORMATION  
(Vulnerable Sector)**

I [2.806 Primary Name] born [2.8022 Date of Birth] consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws or if I have been convicted of, and been granted a record suspension for, any of the sexual offences that are listed in the schedule to the Criminal Records Act.

This consent is to be used by a person applying for a position with a person or organization responsible for the well-being of one or more children or vulnerable persons, if the position is a position of authority or trust relative to those children or vulnerable persons and the applicant wishes to consent to a search being made in criminal conviction records to determine if the applicant has been convicted of a sexual offence listed in the schedule to the Criminal Records Act and has been granted a record suspension or if the applicant has an existing Criminal Record of conviction which may be disclosed in accordance with Federal Laws.

**PROCESSING POLICE AGENCY:**

Name:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
  
<OR>  
  
<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**VS CONSENT DETAILS:**

Name of the person or organization:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]  
  
Description of the paid or volunteer position:  
[2.8944 Vulnerable Sector Details - Description of Position]  
  
Details regarding the children or vulnerable persons:  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

I understand that as a result of giving this consent, if I am identified by fingerprint search as being the person named in a criminal record, including a criminal record for which one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a record suspension was granted or issued, that record may be provided by the Commissioner of the Royal Canadian Mounted Police to the Minister of Public Safety and Emergency Preparedness, who may then disclose all or part of the information contained in that record to the police agency identified above. That police force will then disclose that information to me. If I further consent to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Note: This document does not address all the required elements of Section 2 of the Criminal Records Act Regulations for a vulnerable sector search. Law Enforcement Agencies must ensure that other necessary forms are completed to meet the requirements of the Regulations.

**CONSENTEMENT À LA VÉRIFICATION DE  
RENSEIGNEMENTS  
(Aptitude à travailler auprès de personnes vulnérables)**

Je [2.806 Primary Name] né(e) [2.8022 Date of Birth] consens à ce qu'une vérification soit effectuée dans le fichier automatisé des relevés de condamnations criminelles géré par la Gendarmerie royale du Canada pour vérifier si je possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales ou si j'ai déjà fait l'objet d'une condamnation relativement à toute infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle une suspension du casier m'a été octroyée ou délivrée.

Le présent consentement est destiné à l'usage de toute personne qui postule un emploi auprès d'un particulier ou d'une organisation responsable du bien-être d'un ou de plusieurs enfants ou d'une ou de plusieurs personnes vulnérables, lorsque cet emploi la placerait en position d'autorité ou de confiance par rapport à ces enfants ou à ces personnes vulnérables, et si elle consent à la vérification du dossier de condamnation criminelle qui permettra de déterminer si elle a fait l'objet d'une condamnation pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire et à l'égard de laquelle la suspension du casier lui a été octroyée ou délivrée, ou si elle possède un casier judiciaire pouvant être communiqué en vertu des lois fédérales.

**SERVICE DE POLICE RESPONSABLE DE LA TRANSACTION :**

Nom :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
  
<OR>  
  
<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

**DÉTAILS SUR LE CONSENTEMENT RELATIF À L'APTITUDE À  
TRAVAILLER AUPRÈS DE PERSONNES VULNÉRABLES :**

Nom du particulier ou de l'organisme:  
[2.8944 Vulnerable Sector Details - Name of Person or Organization]  
  
Description du poste rémunéré ou bénévole :  
[2.8944 Vulnerable Sector Details - Description of Position]  
  
Détails sur les enfants ou les personnes vulnérables :  
[2.8944 Vulnerable Sector Details - Details Regarding Children or Vulnerable Person(s)]

Je sais que par suite de ce consentement, si une recherche dactyloscopique m'identifie comme étant une personne dont le nom figure dans un dossier criminel, y compris pour une infraction sexuelle mentionnée à l'annexe de la Loi sur le casier judiciaire pour laquelle une suspension du casier m'a été octroyée ou délivrée, le commissaire de la Gendarmerie royale du Canada peut remettre au ministre de la Sécurité publique et de la Protection civile tout dossier ou relevé à cet égard. Celui-ci communiquer au corps policier mentionné ci-dessus tout ou partie des renseignements contenus dans ce dossier ou relevé. L'organisme susmentionné me communiquera les renseignements et, si j'y consens, les communiquera au particulier ou à l'organisme susmentionné ayant présenté la demande de vérification.

Remarque : Le présent document ne traite pas de tous les éléments exigés d'une vérification de l'aptitude à travailler auprès de personnes vulnérables dans l'article 2 des Règlements de la Loi sur le casier judiciaire. Les organismes d'application de la loi doivent s'assurer que tout autre formulaire pertinent est rempli en vue de satisfaire aux Règlements.



**CONSENT TO SEARCH INFORMATION  
(Vulnerable Sector)**

I [2.806 Primary Name] born [2.8022 Date of Birth] hereby authorize the Royal Canadian Mounted Police to release my Criminal Record Search Results from the National Repository of Criminal Records by mail via Canada Post for the purpose of and to the following party:

Purpose :  
[2.869 Application Type] (English)

Recipient:  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

DCN:  
[2.800 Document Control Number]

The RCMP is not responsible for information loss resulting from the loss or mishandling, damage or delay in the delivery of results, or if an invalid or incorrect return address is provided.

I have read and understood, and I consent to the above information, which includes the Consent To Search Information and the Consent To Release Criminal Record Search Results.

APPLICANT CONSENT DATE:  
[2.8038 Date].

*Provide one form of consent below.*

Applicant's signature

Signature du demandeur

**CONSENTEMENT À LA VÉRIFICATION DE  
RENSEIGNEMENTS  
(Aptitude à travailler auprès de personnes vulnérables)**

Je [2.806 Primary Name] né [2.8022 Date of Birth] autorise par la présente la Gendarmerie royale du Canada à divulguer mes résultats de recherche de casier judiciaire du répertoire national des casiers judiciaires par courriel en texte clair aux fins et à l'intention de la partie suivante:

Raison :  
[2.869 Application Type] (French)

Recipient :  
<IF SRS=1>  
[1.008 Originating Agency Identifier] [Agency Name] </IF>  
<OR>

<IF SRS=2>  
[2.817 Response to Agency Identifier] [Agency Name] </IF>

NCD  
[2.800 Document Control Number]

La GRC n'est pas responsable de la perte d'information résultant de la perte ou de la mauvaise manipulation, des dommages ou du retard dans la livraison des résultats, ou si une adresse de retour invalide ou incorrecte est fournie.

J'ai lu et compris, et je consens aux informations ci-dessus, qui comprennent le consentement à la recherche d'informations et le consentement à la divulgation des résultats de la recherche de casier judiciaire.

DATE DE CONSENTEMENT DE L'APPLICANT :  
Le [jour] jour de [mois], [année].

*Fournissez une forme de consentement ci-dessous.*



Finger: Doigt :  
[14.013 Finger Number Code - Description]