



# Real Time Identification (RTID)

## SUPPLEMENTAL DOCUMENT FOR NATIONAL POLICE SERVICES – NATIONAL INSTITUTE OF STANDARDS AND TECHNOLOGY – INTERFACE CONTROL DOCUMENT FOR CRIMINAL, CIVIL, REFUGEE, AND IMAGE REQUEST TRANSACTIONS

### NPS-NIST ICD 1.7.8

**Date:** 2020-06-26

**Status:** Final

**WBS** N/A

**Version:** 1.7.8 Revision 1.6

**RDIMS Document Number:** 45259v1G

**Classification:** Unclassified



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**RCMP  
National Police Services  
National Institute of Standards and Technology  
Interface Control Document**

**DISCLAIMER**

The purpose of the specifications contained in this document, is to enable law enforcement and other agencies to electronically connect via a standard interface to the RCMP National Police Services (NPS). Agencies that fully implement this specification will be able to capture and transmit finger/palm print and demographic data in a format compatible with the RCMP Real Time Identification (RTID), Canadian Criminal Real Time Identification Services (CCRTIS). Authorized agencies will be able to submit criminal, refugee and civil fingerprints for search against and possible storage in the RCMP National Automated Fingerprint Identification System (AFIS) database. Authorized agencies will also be able to initiate image request transactions.

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## HOW TO READ THIS DOCUMENT

This is a supplemental document for the National Police Services – National Institute of Standards and Technology – Interface Control Document (NPS-NIST-ICD) 1.7.8 Revision 1.6. This document will only be applicable prior to Real Time Identification (RTID) Production readiness for the Civil Efficiencies features. This document is to be used by Vendors implementing the ICD 1.7.8 Rev 1.6 in a Production environment, prior to all features being operational in the RTID System. This document contains only two sections, one to introduce the content of the document and a second to explain the features that will not be available in RTID prior to ICD 1.7.8 Revision 1.6 Vendor certification.

# 1. INTRODUCTION

Real Time Identification (RTID) is an integrated system comprised of a National Police Services – National Institute of Standards and Technology (NPS-NIST) Server (NNS), Automated Fingerprint Identification System (AFIS), and other related systems that support NPS-NIST-Interface Control Document (ICD) transactions from authorized contributors. The following subsections explain the purpose and objective of this document. Section 2 explains the Civil Efficiencies features that will not be available on the RTID System prior to Vendor certification. All Vendors implementing ICD 1.7.8 Rev 1.6 prior to RTID Production readiness for these features will be notified when these features are available on the RTID System using their contact information provided through the certification process.

## 1.1 Purpose

The purpose of this document is to identify implementation considerations that all Vendors must follow to implement the new Civil Efficiencies features in ICD 1.7.8 Rev 1.6 and install the solution in a Production environment prior to RTID Production readiness. Vendors must be certified to the new ICD 1.7.8 Revision 1.6 in order to bid on the future planned Public Services and Procurement Canada (PSPC) competitive solicitation to establish a National Master Standing Offer (NMSO) for the provision of Electronic Fingerprint Capture Devices (EFCDs). Consequently, all Vendors that want to bid on this future Request for Standing Offer (RFSO), to establish the NMSO, must implement all features in ICD 1.7.8 Rev 1.6. In order to be certified to ICD 1.7.8 Rev 1.6, all Vendors must follow the configurable parameter implementation considerations contained herein.

Note: Vendors will be certified to the ICD 1.7.8 Rev 1.6 including the Civil Efficiencies features. Once these features are Production ready in the RTID System, the Vendor will need to be re-certified to ensure the Civil Efficiencies features are operating correctly. This re-certification will include sending multiple test transactions to the RTID Certification environment, from the Vendor's site, with the Vendor's Certified EFCDs configured to use the Civil Efficiencies features.

## 1.2 Objectives

The objective of this document is to explain how the Vendor EFCDs must be implemented to allow these future features to be supported as part of ICD 1.7.8 Rev 1.6 without subsequent code changes.

## **2. CIVIL EFFICIENCIES FEATURES**

The following section describes the Civil Efficiencies features that will not be available in the Production RTID System prior to Vendor certification. These features will be certified in the RTID Certification System when they are available, or manually certified by Royal Canadian Mounted Police (RCMP) Certification resources.

### **2.1 Civil Efficiencies Features**

This section describes the implementation rules, for the Civil Efficiencies features, that must be met in order to be certified for ICD 1.7.8 Revision 1.6 prior to RTID Production readiness.

#### **2.1.1 CIVIL EFFICIENCIES CHANGES (TAGS 2.865, 2.866, 2.867)**

As identified in the ICD 1.7.8 Revision 1.6, there are three (3) new tags to support new Civil Efficiencies features. The EFCDs certified prior to RTID Production readiness, which will be implemented in a Production environment prior to RTID Production readiness, must have a configurable parameter that will prevent the data associated with these new tags from being used by a submitting Agency. That is, the EFCD must not allow these new tags to be included in NIST packets submitted by any Agency that has ICD 1.7.8 Revision 1.6 implemented and communicating with the Production RTID System prior to RTID Production readiness.

## **2.1.2 CIVIL EFFICIENCIES CHANGES (TAGS 2.8900, 2.867)**

The functionality for the Send Results to Source (tag 2.8900) is also impacted by the Civil Efficiencies changes. The configurable parameter must also prevent the new features associated with tag 2.8900 from being used by a submitting Agency prior to RTID Production readiness. Refer to ICD 1.7.8 Revision 1.6 for the detailed requirements for tag 2.8900.

The following describes the requirement difference between Current State and Civil Efficiencies:

### **2.1.2.1 Contributor (SRS Code 1)**

A Search Response (SRE) is always returned to the submitting device for Current State and Civil Efficiencies.

Current State, Send Results to Source (SRS) code 1:

- The SRE can contain the results of the search. If the SRE contains the results, then the EFCD must display the results in a user readable form and associate the results with the submitted transaction. The receiving agency is responsible for taking action on the results; or
- The SRE can contain only the confirmation that the transaction successfully completed. The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. In this scenario the results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the mailing address on the RTID Agency's Profile.

Civil Efficiencies, SRS code 1:

- The SRE can contain the results of the search. If the SRE contains the results, then the EFCD must display the results in a user readable form and associate the results with the submitted transaction. The receiving agency is responsible for taking action on the results. This represents no change from Current State; or
- The SRE can contain only the confirmation that the transaction successfully completed. The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. In this scenario, the results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the mailing address on the RTID Agency's Profile, or
  - By the RTID System, through the Agency/RCMP encrypted connection to the Civil email address on the RTID Agency's Profile. This Civil email address could be on a Vendor provided email service at an Agency, or
  - By the RTID System, through the Internet, as a clear text email to the Civil email address on the RTID Agency's Profile. The Agency Profile has an indicator to identify if the Civil email address is used as a clear text email address or an encrypted connection email address. The clear text email address is not expected to be on a Vendor provided email service at an Agency.



### **2.1.2.2 Response to Agency (SRS Code 2)**

An SRE is always returned to the submitting device for Current State and Civil Efficiencies; and the SRE does not contain the results of the search, only a confirmation that the transaction successfully completed.

Current State, SRS code 2:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By the RTID System, through the Agency/RCMP encrypted connection to the Agency Profile Civil Response Email Address of Response to Agency Identifier (i.e., the RTID Agency Identifier (ORI) in Tag 2.817). This Civil email address could be on a Vendor provided email service at an Agency, or
  - By RCMP civil processing, through Canada Post mail service to the mailing address of the Response to Agency Identifier (i.e., the ORI in Tag 2.817).

Civil Efficiencies, SRS code 2:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By the RTID System, through the Agency/RCMP encrypted connection to the Agency Profile Civil Response Email Address of Response to Agency Identifier (i.e., the ORI in Tag 2.817). This Civil email address could be on a Vendor provided email service at an Agency, or
  - By RCMP civil processing, through Canada Post mail service to the mailing address of the Response to Agency Identifier (i.e., the ORI in Tag 2.817), or
  - By the RTID System, through the Internet, as a clear text email to the Agency Profile Civil Response Email Address of Response to Agency Identifier (i.e., the ORI in Tag 2.817). The Agency Profile has an indicator to identify if the Civil email address is used as a clear text email address or an encrypted connection email address. The clear text email address is not expected to be on a Vendor provided email service at an Agency.

### **2.1.2.3 Individual (SRS Code 3)**

An SRE is always returned to the submitting device for Current State and Civil Efficiencies; and the SRE does not contain the results of the search, only a confirmation that the transaction successfully completed.

Current State, SRS code 3:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the Return Mailing Address (Tag 2.8903) in the submitted transaction.

Civil Efficiencies, SRS code 3:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the Return Mailing Address (Tag 2.8903) in the submitted transaction, or
  - By the RTID System, through the Internet, as a clear text email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction, or
  - If the email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction fails, RCMP Civil processing will use the Return Mailing Address (Tag 2.8903) to send through Canada Post mail service.

### **2.1.2.4 Response Address (SRS Code 4)**

An SRE is always returned to the submitting device for Current State and Civil Efficiencies; and the SRE does not contain the results of the search, only a confirmation that the transaction successfully completed.

Current State, SRS code 4:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the Return Mailing Address (Tag 2.8903) in the submitted transaction.

Civil Efficiencies, SRS code 4:

- The EFCD must display the confirmation that the transaction successfully completed in a user readable form and associate the confirmation with the submitted transaction. The results will be sent:
  - By RCMP civil processing, through Canada Post mail service to the Return Mailing Address (Tag 2.8903) in the submitted transaction, or
  - By the RTID System, through the Internet, as a clear text email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction, or
  - If the email to the Civil Results E-mail Address (Tag 2.867) in the submitted transaction fails, RCMP Civil processing will use the Return Mailing Address (Tag 2.8903) to send through Canada Post mail service.

## **2.1.3 CIVIL EFFICIENCIES CONSENT FORMS (TAGS 2.865, 2.870, 2.872)**

Current State requirements include the same two existing consent forms:

- Third Part Waiver (2.872); and
- Vulnerable Sector (2.870).

Civil Efficiencies requirements include six consent forms:

- Clear Text Email (2.872);
- Encrypted Email (2.872);
- Paper via Canada Post (2.872);
- Clear Text Email With Vulnerable Sector (VS) (2.870);
- Encrypted Email With VS (2.870); and
- Paper via Canada Post with VS (2.870).

### **2.1.3.1 Current State Requirements**

Current State requirements can have one or no consent form. The following list identifies the differences between consent forms with the Current State compare to Civil Efficiencies.

- For Response to Agency (SRS 2), VS is not allowed;
- For Individual (SRS 3), no Third Party Waiver (TPW) consent is required for any application type since sending the result to the individual through Canada Post mail service is the only delivery option; and
- For Individual (SRS 3), VS is allowed for Private Agencies only.

Note: Comparing the statements above with the Best Practices for the Implementation of Civil Efficiencies of Electronic Fingerprint Capture Device Workflows, Appendix A and B tables, will clearly show the differences between the Current State and the Civil Efficiencies. Alternatively, Vendors can compare the Current State Appendix A tables below, to identify the differences.

### **2.1.3.2 Civil Efficiencies Requirements**

Civil Efficiencies requirements must have one consent form, unless the applicant is under the age of eighteen (18) or the application type code is 44 (National Sex Offender Registry). Refer to Best Practices for the Implementation of Civil Efficiencies of Electronic Fingerprint Capture Device Workflows for details.

## APPENDIX A: Current State Agency Profile Tables

APPENDIX A- CURRENT STATE - AGENCY PROFILE TABLE																																												
POLICE AGENCY																																												
Legend		M = Mandatory		NA = Not an Allowable Send Results Option									TPW = Third Party Waiver							Fee = Bulk Billing by RCMP				FBI = FBI Search Permitted				LOR = Language of Result Required																
		O = Optional for Agency		[Blank Square] = Not an Allowable Field									VS - CF = Vulnerable Sector Consent Form							Photo = Photo Required				Home Adr. = Home Address Req				Int'l = International Search Permitted																
Code	Application Type Description	Sub-Type Code	Sub - Type Description	Vulnerable Sector Search	Contributor = 1								Response to Agency = 2								Individual = 3								Response Address = 4															
					Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR								
7	Employment Private			NO	O	M	M			M		M	NA								M		M			M		M	NA								M	M	M			M		M
				YES	O		M			M		M	NA								NA								NA															
10	Criminal Record Check for Personal Use	1001	For Record Suspension		NA								NA								M					M		M	NA															
		1002	For Active Criminal Record		NA								NA								M					M		M	NA															
		1003	Other (Provide Details)		NA								NA								M					M		M	NA															
11	Adoption				O	M	M			M		M	NA								M		M			M		M	M	M			M		M		M							
12	Permanent Resident Status				O	M				M			NA								M					M			M	M				M										
20	Employment Provincial Gov't			NO	O	M	M			M		M	NA								M		M			M		M	M	M			M		M		M							
21	Employment Federal Gov't				NA								NA								NA								NA															
				YES	O		M			M		M	O	M		MOU	O	M				NA								NA														
22	Employment (Other)			NO	O	M	M			M		M	NA								M		M			M		M	M	M			M		M		M							
				YES	O		M			M		M	NA								NA								NA															
23	Record Suspension Application				O	M	M			M		M	NA								M		M			M		M	M	M			M		M		M							
25	Volunteer Employment			NO	O	M				M		M	NA								M					M		M	M			M		M		M								
				YES	O					M		M	NA								NA								NA															
26	Canadian Citizenship				O	M				M			NA								M					M			M	M				M										
30	Criminal Record Modification				O	M	M			M		M	NA								M					M		M	M	M			M				M							
32	Visa/Border Crossing/ Foreign Travel/Work				O	M	M			M		M	NA								M		M			M		M	M	M			M		M		M							
34	Employment Police	3401	RCMP Member		NA								NA								NA								M	M			O	M										
		3402	RCMP Civilian Employee		NA								NA								NA								M	M			O	M										
		3403	Civilian Employee		O					O					NA								NA								M	M			O									
		3404	Canadian Police Force		O					O					NA								NA								M	M			O									
		3405	PROS User		NA								NA								NA								M	M			O	M										
39	Other (Specify Reason)			NO	O	M	M			M		M	NA								M		M				M		M	M	M			M		M		M						
				YES	O		M			M		M	NA								NA								NA															
44	National Sex Offender Registry				O					M			NA								NA								M							M								
50	Name Change	5001	Alberta		NA								NA								M		M				M				NA													
		5002	British Columbia		NA								NA								M		M				M				NA													
		5003	Other		NA								NA								M		M				M				NA													

Table A-1: Current State - Agency Profile Table – Police Agency

APPENDIX A- CURRENT STATE - AGENCY PROFILE TABLE																																				
RCMP AGENCY																																				
Legend		M = Mandatory		NA = Not an Allowable Send Results Option									TPW = Third Party Waiver								Fee = Bulk Billing by RCMP				FBI = FBI Search Permitted				LOR = Language of Result Required							
		O = Optional for Agency		[Blank Square] = Not an Allowable Field									VS - CF = Vulnerable Sector Consent Form								Photo = Photo Required				Home Adr. = Home Address Req				Int'l = International Search Permitted							
Code	Application Type Description	Sub-Type Code	Sub - Type Description	Vulnerable Sector Search	Contributor = 1								Response to Agency = 2								Individual = 3								Response Address = 4							
					Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR
7	Employment Private			NO	O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
				YES	O		M			M		M	NA																							
10	Criminal Record Check for Personal Use	1001	For Record Suspension							NA			NA								M					M		M								
		1002	For Active Criminal Record							NA			NA								M					M		M								
		1003	Other (Provide Details)							NA			NA								M					M		M								
11	Adoption				O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
12	Permanent Resident Status				O	M				M			NA								M					M		M					M			
20	Employment Provincial Gov't			NO	O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
				YES	O		M			M		M	NA																							
21	Employment Federal Gov't									NA			O	M			MOU	O	M																	
				NO	O	M	M			M		M	NA								M		M			M		M					M		M	
				YES	O		M			M		M	NA																							
23	Record Suspension Application				O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
25	Volunteer Employment			NO	O	M				M		M	NA								M					M		M	M				M		M	
				YES	O					M		M	NA																							
26	Canadian Citizenship				O	M				M			NA								M					M		M					M			
30	Criminal Record Modification				O	M	M			M		M	NA								M					M		M	M				M		M	
32	Visa/Border Crossing/ Foreign Travel/Work				O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
34	Employment Police	3401	RCMP Member		O				O				NA													NA		M	M			O				
		3402	RCMP Civilian Employee		O				O				NA													NA		M	M			O				
		3403	Civilian Employee		O	M			O	M			NA													NA		M	M			O	M			
		3404	Canadian Police Force		O	M			O	M			NA													NA		M	M			O	M			
		3405	PROS User		O	M			O				NA													NA		M	M			O				
39	Other (Specify Reason)			NO	O	M	M			M		M	NA								M		M			M		M	M	M			M		M	
				YES	O		M			M		M	NA													NA										
44	National Sex Offender Registry				O					M			NA													NA		M						M		
50	Name Change	5001	Alberta							NA			NA								M		M			M										
		5002	British Columbia							NA			NA								M		M			M										
		5003	Other							NA			NA								M		M			M										

Table A-2: Current State - Agency Profile Table – RCMP Agency

APPENDIX A - CURRENT STATE - AGENCY PROFILE TABLE																																					
PRIVATE FINGERPRINTING AGENCY																																					
Legend		M = Mandatory		NA = Not an Allowable Send Results Option								TPW = Third Party Waiver								Fee = Bulk Billing by RCMP				FBI = FBI Search Permitted				LOR = Language of Result Required									
		O = Optional for Agency		[Blank Square] = Not an Allowable Field								VS - CF = Vulnerable Sector Consent Form								Photo = Photo Required				Home Adr. = Home Address Req				Int'l = International Search Permitted									
Code	Application Type Description	Sub-Type Code	Sub - Type Description	Vulnerable Sector Search	Contributor = 1								Response to Agency = 2								Individual = 3								Response Address = 4								
					Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	
7	Employment Private			NO	M	M	M			M		M									M		M			M		M		M	M	M	M		M		M
				YES						NA																											
10	Criminal Record Check for Personal Use	1001	For Record Suspension							NA											M					M		M									
		1002	For Active Criminal Record							NA											M					M											
		1003	Other (Provide Details)							NA											M					M											
11	Adoption				M	M	M			M		M									M		M			M		M		M	M	M			M		M
12	Permanent Resident Status				M	M				M											M					M									M		
20	Employment Provincial Gov't			NO	M	M	M			M		M									M		M			M		M		M	M	M			M		M
				YES						NA											M		M			M		M									
21	Employment Federal Gov't									NA			O	M				O	M																		
										NA																											
22	Employment (Other)			NO	M	M	M			M		M									M		M			M		M		M	M	M			M		M
				YES						NA											M		M			M		M									
23	Record Suspension Application				M	M	M			M		M									M		M			M		M		M	M	M			M		M
25	Volunteer Employment			NO	M	M				M		M									M					M		M							M		M
				YES						NA											M					M		M									
26	Canadian Citizenship				M	M				M											M					M									M		
30	Criminal Record Modification									NA											M					M											
32	Visa/Border Crossing/ Foreign Travel/Work				M	M	M			M		M									M		M			M		M		M	M	M			M		M
34	Employment Police	3401	RCMP Member							NA																				M	M			O	M		
		3402	RCMP Civilian Employee							NA																			M	M			O	M			
		3403	Civilian Employee							NA																			M	M			O	M			
		3404	Canadian Police Force							NA																			M	M			O	M			
39	Other (Specify Reason)			NO	M	M	M			M		M									M		M			M		M		M	M	M			M		M
				YES						NA											M		M			M		M									
50	Name Change	5001	Alberta							NA											M		M			M											
		5002	British Columbia							NA											M		M			M											
		5003	Other							NA											M		M			M											
Vulnerable Sector Search Notes				The only allowable value for SRS - Tag (2.8900) is Individual (3). Tag (2.8903) - Return Mailing Address field must be populated with the Physical Mailing Address of the Police Agency that will receive the Civil Product.																																	

Table A-3: Current State - Agency Profile Table – Private Fingerprinting Agency

APPENDIX A - CURRENT STATE - AGENCY PROFILE TABLE																																					
FEDERAL GOVERNMENT AGENCY																																					
Legend		M = Mandatory		NA = Not an Allowable Send Results Option								TPW = Third Party Waiver								Fee = Bulk Billing by RCMP				FBI = FBI Search Permitted				LOR = Language of Result Required									
		O = Optional for Agency		[Blank Square] = Not an Allowable Field								VS - CF = Vulnerable Sector Consent Form								Photo = Photo Required				Home Adr. = Home Address Req				Int'l = International Search Permitted									
Code	Application Type Description	Vulnerable Sector Search	Contributor = 1								Response to Agency = 2								Individual = 3								Response Address = 4										
			Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR			
12	Permanent Resident Status		O					M			NA								M					M					M	M					M		
21	Employment Federal Gov't		O			MOU	O	O			O				MOU	O	O			NA								NA									
26	Canadian Citizenship		O					M			NA								M					M					M	M					M		

Table A-4: Current State - Agency Profile Table – Federal Government Agency

APPENDIX A - CURRENT STATE - AGENCY PROFILE TABLE																																		
PROVINCIAL GOVERNMENT AGENCY																																		
Legend		M = Mandatory		NA = Not an Allowable Send Results Option							TPW = Third Party Waiver							Fee = Bulk Billing by RCMP				FBI = FBI Search Permitted				LOR = Language of Result Required								
		O = Optional for Agency		[Blank Square] = Not an Allowable Field							VS - CF = Vulnerable Sector Consent Form							Photo = Photo Required				Home Adr. = Home Address Req				Int'l = International Search Permitted								
Code	Application Type Description		Vulnerable Sector Search	Contributor = 1							Response to Agency = 2							Individual = 3							Response Address = 4									
				Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF	LOR	Photo	TPW	Fee	FBI	Int'l	Home Adr.	VS-CF
20	Employment Provincial Gov't			O		M			M		M	NA							M		M			M		M	M	M	M			M		M

Table A-5: Current State - Agency Profile Table – Provincial Government Agency

## APPENDIX B: Current State Young Person Agency Profile Tables

APPENDIX B - CURRENT STATE - YOUNG PERSON BUSINESS RULES TABLE									
POLICE AGENCY									
Code	Application Type	Sub - Type Code	Sub - Type	Contributor = 1	Response to Agency = 2		Individual = 3		Response Address = 4
				Allowable Applications	Allowable Applications	Tag 2.817 - Response to Agency Identifier ORI - ENCRYPTED EMAIL	Allowable Applications	Tag 2.8903 Return Mailing Address Paper via Canada Post	Allowable Applications
7	Employment Private			NA	NA	NA	NA	NA	NA
10	Criminal Record Check for Personal Use	1001	For Record Suspension	NA	NA	NA	NA	NA	NA
		1002	For Active Criminal Record	NA	NA	NA	YES	NO CONSENT FORM	NA
		1003	Other (Provide Details)	NA	NA	NA	YES	NO CONSENT FORM	NA
11	Adoption			NA	NA	NA	NA	NA	NA
12	Permanent Resident Status			NA	NA	NA	NA	NA	NA
20	Employment Provincial Gov't			NA	NA	NA	YES	NO CONSENT FORM	NA
21	Employment Federal Gov't			NA	YES	NO CONSENT FORM	NA	NA	NA
22	Employment (Other)			NA	NA	NA	NA	NA	NA
23	Record Suspension Application			NA	NA	NA	NA	NA	NA
25	Volunteer Employment			NA	NA	NA	NA	NA	NA
26	Canadian Citizenship			NA	NA	NA	NA	NA	NA
30	Criminal Record Modification			NA	NA	NA	NA	NA	NA
32	Visa/Border Crossing/ Foreign Travel/Work			NA	NA	NA	NA	NA	NA
34	Employment Police	3401	RCMP Member	NA	NA	NA	YES	NO CONSENT FORM	NA
		3402	RCMP Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3403	Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3404	Canadian Police Force	NA	NA	NA	YES	NO CONSENT FORM	NA
		3405	PROS User	NA	NA	NA	NA	NA	NA
39	Other (Specify Reason)			NA	NA	NA	NA	NA	NA
44	National Sex Offender Registry			NA	NA	NA	NA	NA	NA
50	Name Change	5001	Alberta	NA	NA	NA	YES	NO CONSENT FORM	NA
		5002	British Columbia	NA	NA	NA	YES	NO CONSENT FORM	NA
		5003	Other	NA	NA	NA	YES	NO CONSENT FORM	NA
Notes		A Young Person is between the age of 12-18. A biometric consent image or signature must not be captured for a Young Person. The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) . The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency). There is no Civil Prodt produced for Application Type 44- National Sex Offender Registry. A Vulnerable Sector Search cannot be performed on a Young Person. The SRE is returned to the Police Agency for completion of service.							

Table B-1: Current State - Young Person Business Rule Table – Police Agency



APPENDIX B - CURRENT STATE - YOUNG PERSON BUSINESS RULES TABLE									
RCMP AGENCY									
Code	Application Type	Sub - Type Code	Sub - Type	Contributor = 1	Response to Agency = 2		Individual = 3		Response Address = 4
				Allowable Applications	Allowable Applications	Tag 2.817 - Response to Agency Identifier ORI - ENCRYPTED EMAIL	Allowable Applications	Tag 2.8903 Return Mailing Address Paper via Canada Post	Allowable Applications
7	Employment Private			NA	NA	NA	NA	NA	NA
10	Criminal Record Check for Personal Use	1001	For Record Suspension	NA	NA	NA	NA	NA	NA
		1002	For Active Criminal Record	NA	NA	NA	YES	NO CONSENT FORM	NA
		1003	Other (Provide Details)	NA	NA	NA	YES	NO CONSENT FORM	NA
11	Adoption			NA	NA	NA	NA	NA	NA
12	Permanent Resident Status			NA	NA	NA	NA	NA	NA
20	Employment Provincial Gov't			NA	NA	NA	YES	NO CONSENT FORM	NA
21	Employment Federal Gov't			NA	YES	NO CONSENT FORM	NA	NA	NA
22	Employment (Other)			NA	NA	NA	NA	NA	NA
23	Record Suspension Application			NA	NA	NA	NA	NA	NA
25	Volunteer Employment			NA	NA	NA	NA	NA	NA
26	Canadian Citizenship			NA	NA	NA	NA	NA	NA
30	Criminal Record Modification			NA	NA	NA	NA	NA	NA
32	Visa/Border Crossing/ Foreign Travel/Work			NA	NA	NA	NA	NA	NA
34	Employment Police	3401	RCMP Member	NA	NA	NA	YES	NO CONSENT FORM	NA
		3402	RCMP Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3403	Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3404	Canadian Police Force	NA	NA	NA	YES	NO CONSENT FORM	NA
		3405	PROS User	NA	NA	NA	NA	NA	NA
39	Other (Specify Reason)			NA	NA	NA	NA	NA	NA
44	National Sex Offender Registry			NA	NA	NA	NA	NA	NA
50	Name Change	5001	Alberta	NA	NA	NA	YES	NO CONSENT FORM	NA
		5002	British Columbia	NA	NA	NA	YES	NO CONSENT FORM	NA
		5003	Other	NA	NA	NA	YES	NO CONSENT FORM	NA
Notes		A Young Person is between the age of 12-18. A biometric consent image or signature must not be captured for a Young Person. The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) . The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency). There is no Civil Prodct produced for Application Type 44- National Sex Offender Registry. A Vulnerable Sector Search cannot be performed on a Young Person. The SRE is returned to the RCMP Agency for completion of service.							

**Table B-2: Current State - Young Person Business Rule Table – RCMP Agency**

APPENDIX B - CURRENT STATE - YOUNG PERSON BUSINESS RULES TABLE									
PRIVATE FINGERPRINTING AGENCY									
Code	Application Type	Sub - Type Code	Sub - Type	Contributor = 1	Response to Agency = 2		Individual = 3		Response Address = 4
				Allowable Applications	Allowable Applications	Tag 2.817 - Response to Agency Identifier ORI - ENCRYPTED EMAIL	Allowable Applications	Tag 2.8903 Return Mailing Address Paper via Canada Post	Allowable Applications
7	Employment Private			NA	NA	NA	NA	NA	NA
10	Criminal Record Check for Personal Use	1001	For Record Suspension	NA	NA	NA	NA	NA	NA
		1002	For Active Criminal Record	NA	NA	NA	YES	NO CONSENT FORM	NA
		1003	Other (Provide Details)	NA	NA	NA	YES	NO CONSENT FORM	NA
11	Adoption			NA	NA	NA	NA	NA	NA
12	Permanent Resident Status			NA	NA	NA	NA	NA	NA
20	Employment Provincial Gov't			NA	NA	NA	YES	NO CONSENT FORM	NA
21	Employment Federal Gov't			NA	YES	NO CONSENT FORM	NA	NA	NA
22	Employment (Other)			NA	NA	NA	NA	NA	NA
23	Record Suspension Application			NA	NA	NA	NA	NA	NA
25	Volunteer Employment			NA	NA	NA	NA	NA	NA
26	Canadian Citizenship			NA	NA	NA	NA	NA	NA
30	Criminal Record Modification			NA	NA	NA	NA	NA	NA
32	Visa/Border Crossing/ Foreign Travel/Work			NA	NA	NA	NA	NA	NA
34	Employment Police	3401	RCMP Member	NA	NA	NA	YES	NO CONSENT FORM	NA
		3402	RCMP Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3403	Civilian Employee	NA	NA	NA	YES	NO CONSENT FORM	NA
		3404	Canadian Police Force	NA	NA	NA	YES	NO CONSENT FORM	NA
39	Other (Specify Reason)			NA	NA	NA	NA	NA	NA
50	Name Change	5001	Alberta	NA	NA	NA	YES	NO CONSENT FORM	NA
		5002	British Columbia	NA	NA	NA	YES	NO CONSENT FORM	NA
		5003	Other	NA	NA	NA	YES	NO CONSENT FORM	NA
Notes		A Young Person is between the age of 12-18. A biometric consent image or signature must not be captured for a Young Person. The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) . The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency). A Vulnerable Sector Search cannot be performed on a Young Person. The SRE is returned to the Private Agency for completion of service.							

**Table B-3: Current State - Young Person Business Rule Table – Private Fingerprinting Agency**

APPENDIX B - CURRENT STATE - YOUNG PERSON BUSINESS RULES TABLE								
FEDERAL GOVERNMENT AGENCY								
Code	Application Type	Contributor = 1		Response to Agency = 2		Individual = 3		Response Address = 4
		<u>Allowable Applications</u>	<u>Agency Profile Civil Response Email Address</u> ENCRYPTED EMAIL	<u>Allowable Applications</u>	<u>Tag 2.817 - Response to Agency Identifier</u> ORI - ENCRYPTED EMAIL	<u>Allowable Applications</u>	<u>Tag 2.8903 Return Mailing Address</u> Paper via Canada Post	<u>Allowable Applications</u>
12	Permanent Resident Status	NA	NA	NA	NA	NA	NA	NA
21	Employment Federal Gov't	YES	NO CONSENT FORM	YES	NO CONSENT FORM	NA	NA	NA
26	Canadian Citizenship	NA	NA	NA	NA	NA	NA	NA
Notes		A Young Person is between the age of 12-18. A biometric consent image or signature must not be captured for a Young Person. The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) . The Civil Product is sent by Encrypted Email when SRS = 2 (Response to Agency). The Civil Product is sent by Encrypted Email when SRS = 1 (Contributor) to the Agency Profile Civil Response Email Address. A Vulnerable Sector Search cannot be performed on a Young Person. The SRE is returned to the Federal Government Agency for completion of service.						

**Table B-4: Current State - Young Person Business Rule Table – Federal Government Agency**

<b>APPENDIX B - CURRENT STATE - YOUNG PERSON BUSINESS RULES TABLE</b> <b>PROVINCIAL GOVERNMENT AGENCY</b>						
Code	Application Type	Contributor = 1	Response to Agency = 2	Individual = 3		Response Address = 4
		<u>Allowable Applications</u>	<u>Allowable Applications</u>	<u>Allowable Applications</u>	<u>Tag 2.8903 Return Mailing Address</u> Paper via Canada Post	<u>Allowable Applications</u>
20	Employment Provincial Gov't	NA	NA	YES	NO CONSENT FORM	NA
Notes		<p>A Young Person is between the age of 12-18.  A biometric consent image or signature must not be captured for a Young Person.  The Civil Product is delivered by Paper via Canada Post when SRS = 3 (Individual) .  A Vulnerable Sector Search cannot be performed on a Young Person.  The SRE is returned to the Provincial Government Agency for completion of service.</p>				

**Table B-5: Current State - Young Person Business Rule Table – Provincial Government Agency**

## APPENDIX C: Acronyms

The following acronyms are used in this document.

<b>Table C-1: Acronyms</b>	
<b>Acronym</b>	<b>Definition</b>
AFIS	Automated Fingerprint Identification System (A major component of the RTID system that performs fingerprint matching.)
CCRTIS	Canadian Criminal Real Time Identification Services (RCMP – CCRTIS maintains a national information exchange system (database) of Criminal Records and fingerprints in cooperation with Canadian and international law enforcement agencies.)
EFCD	Electronic Fingerprint Capture Device(s)
ICD	Interface Control Document
NIST	National Institute of Standards and Technology (US)
NMSO	National Master Standing Offer
NNS	National Police Services – National Institute of Standards and Technology (NPS-NIST) Server (RCMP – Transaction and workflow manager for RTID)
NPS	National Police Services
ORI	RTID Agency Identifier
PSPC	Public Services and Procurement Canada (GC – replaces PWGSC)
RCMP	Royal Canadian Mounted Police
RDIMS	Records, Documents and Information Management System
RFSO	Request for Standing Offer
RTID	Real Time Identification
SRE	(Ten Print) Search Response (or Result – response to a ten print submission, i.e., an ATS, CAR-N, CAR-Y, IMM, MAP, or REF. Note the addition of the ATS which is also a ten print transaction like an IMM, but does not retain the prints. ATS and IMM are defined under the general NPS-NIST ICD (1.7.8))
SRS	Send Results to Source (record layout field name or tag)
TPW	Third-Party Waiver (authentication obtained – indicator, record layout field name or tag)
VS	Vulnerable Sector (ADS flag)
WBS	Work Breakdown Structure