

Addendum / Addenda

No./N°

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Project Description / Description de projet		
Solicitation No. 20-58011: Janitorial Services – Nanotechnology Research Centre		
Solicitation No./ N° de sollicitation 20-58011	Project No./N° de projet	W.O. No./N° d'ordre de travail
Departmental Representative / Représentant Ministériel Steve Cassidy	Date July 21, 2020	
1. On Appendix “C” Basis of Payment, in Table A, the square feet for the main building is listed as 105, 264.63. In Addendum 2 you provide a table of cleanable square feet and the amounts listed total to 50, 848 square feet. Can you please confirm which number is correct? If the total cleanable square footage is 50, 848, can this be corrected in the pricing table? This would drastically change our estimates given that we are to provide our estimates in sqft/mo.	The Total square footage of 105,264.63 is based on the complete floor space of the areas in the building that are included in the day to day schedule. When asked about the various areas for the floor types, what was given was an approximation of actual space that will be available to clean. The contractor is not expected to move desks, cabinets, cubicles and book shelves in order to vacuum the offices, meeting rooms and work areas on the schedule provided. This is the reason for the difference. It was pointed out in both walkthroughs what the definition of walkways was, and does not include under the cubicle space.	
2. In Table C, there is a row which asks for carpet cleaning price for the ‘Visitor Center Complete’, can you please confirm which area the Visitor Center is?	Please disregard table C. The visitor centre would be a reference to the Herzburg Astronomy centre, which should have been edited out of the document.	
3. The last two rows of Table C request interior and exterior window cleaning prices for the “Out Buildings” could you please confirm what area the Out Buildings are?	Once again, a reference to somewhere other than here and the document I submitted. The only reference to exterior windows are for the ground floor in section 2 2.8.2	
4. What is the name of the inspection software that will be used by the Site Authority to carry our performance inspections on the successful proponent?	There is no software used. Just a visual walk through and confirmation of standards.	

5. Is the current staff unioned? If so, what union and can you provide the current collective agreement?	Non-Union
6. What is the insurance requirement for this contract?	The service provider must be insured for liability.
7. Is entrance Snow removal in scope?	In section 2 part 2.3.12 it states that the scope for the entrances is to remove debris and sweep if necessary. This would include a “skiff” or “Dusting” of snow that could be easily swept clear. Anything that would require shoveling away would be out of scope.
8. It was stated on the site visit and in the RFP that the majority of the core cleaning is to be conducted first thing in the morning. What are the expected working hours? Can proponent conduct some of the cleaning outside of the working hours for an hour?	Hours are 7-6 each weekday. The current staff comes in at 6 to begin these tasks.

Upon request, the text above can be provided in French.



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