



Fisheries and Oceans
Canada

Pêches et Océans
Canada

Matériel and Procurement Services
Procurement Hub – Fredericton
301 Bishop Drive
Fredericton, NB
E3C 2M6

F5211-190655

July 28, 2020

Subject/ Object: REQUEST FOR STANDING OFFER - Phase I, II, III and Detailed Site Investigations Services on an as and when Requested Basis on Behalf of the Fisheries and Oceans Canada (F&OC).

ADDENDUM #1

Further to the above- mentioned Request for Proposal documentation previously forwarded to your firm, Addendum (#1) is hereby issued.

Questions and Answers / Questions et réponses:

Question 1: I have a question / clarification on the point rated criteria specific to the Project Manager role on this request for standing offer submission.

Under R1.2 it states that the bidders proposed resource(s) should be, or be working toward, a Certified PMP through the PMI and that the bidder should provide a copy of the certification or courses taken for in training.

My question is, what constitutes the PMP in training and what evidence would be required to support this?

Would a PM that is currently applying for the PMP with a number of course hours achieved through project management courses that are approved for on-going education credits (and therefore applicable towards the 35hr require course hours from the PMI) qualify for 3 points in this category.

Answer 1: "Yes". Proof of completion of courses that apply toward the required 35hr of courses needed to apply for Certified PMP standing would provide evidence for being in training and would qualify the applicant for a score of 3pt.

Question 2: What does DFO consider as acceptable as a professional designation in B.C. relevant to contaminated sites?

Answer 2: Professional designations in BC are acceptable for the Intermediate Engineer or Scientist position (R5): they are the ones listed in the scoring template— Professional Engineer, Professional Geologist, Professional Agrologist, or Registered Professional Biologist.

Question 3 For R5 - Intermediate Engineer or Scientist:

To get 10/10 on the experience criteria do both projects have to include the assessment of both uplands and aquatic portions and do they both need to be remote? As we are only able to summarize two projects in the technical submittal this becomes difficult to demonstrate. Please confirm or clarify exactly what is required.

Answer 3 Each project does not need to be aquatic and terrestrial and remote. Between the two projects, there should be evidence of experience with aquatic and terrestrial environments (i.e., one could be completely aquatic and the other completely terrestrial) and only one needs to involve remote work.

Question 4 The RFSO states that a maximum of five contracts will be awarded under the RFSO. What is the combined contract value for the Standing Offer, and how will it be divided among the individual contracts?

Answer 4 The combined contract value is estimated at \$1.3 million/year. The initial standing offer is for one year, renewable for two additional years. These funds will be apportioned equally among the five successful bidders (20% each).

Question 5 Do the federal projects listed to demonstrate a proposed team member's total years of experience need to be within British Columbia, or do only the two specific project experiences completed within the last five years?

Answer 5 At least one of the specific projects cited as an example of work completed within the past five years needs to be within BC.

Question 6 Do the project experiences need to be completed by time of proposal submission, or only a particular phase?

Answer 6 The project experiences should be completed to the point that a report has been submitted by the time of submission. If it is a complex project, with reporting done at various stages, then completion up to and including the first report is expected.

Question 7 Can one person be named in two positions if that person is qualified to fill both roles?

Answer 7 Only where specified (e.g., Auxiliary personnel).

Question 8 Section 2.2 indicates offers must be submitted only to PWGSC bid receiving unit on page 1 of RFP. The cover page of the RFP indicates a DFO tender submission email. Please confirm submission is to the email listed on RFP Cover Page.

Answer 8 Use the tender submission e-mail.

Question 9 Can the mandatory CSAP be in the Project Manager role or must it be in the Senior Engineer/Scientist role?

Answer 9 The mandatory CSAP can be the Project Manager, BUT unless the Senior Scientist/Engineer 1 is also a CSAP the Senior Scientist/Engineer 1 would score 0/5 for this criterion.

Question 10 Senior Engineer/Scientist 1 states in R2.1 should have minimum 10 years within the last 17 years conducting contaminated sites work. This does not match the appendix D which states minimum of 10 years' experience with the last 12 years – please confirm which is correct.

Answer 10 This was an oversight on our part: we will accept the most liberal of the two versions, namely conducting contaminated sites work for 10 years within the last 17 years.

Question 11 Senior Engineer/Scientist 1 states in R2.1 should have minimum 10 years within last 17 years conducting contaminated sites work - a combination of federal and provincial but R2.4 states '...within the last 5 years in British Columbia for a Federal Client.' Please confirm if the two project examples have to be within BC for a federal client or if federal client projects outside of BC or provincial clients within BC count for scoring purposes.

Answer 11 At least one, but not necessarily both, projects must be with a Federal Client within BC.

Question 12 Senior Engineer/Scientist 2 states in R3.1 should have minimum 10 years within last 15 years conducting contaminated sites work. This does not match the appendix D which states minimum of 10 years experience with the last 12 years – please confirm which is correct.

Answer 12 This was an oversight on our part: we will accept the most liberal of the two versions, namely conducting contaminated sites work for 10 years within the last 15 years.

- Question 13** For the Phase 1 Specialist role, do the two projects to demonstrate experience working on remote sites and aquatic sites have to be Phase 1 ESA only experience or could these be Phase 1 update/Phase 2 ESA/Remediation projects at remote sites/aquatic sites. Is the demonstrated experience related to remote site and aquatic site work or related to Phase 1 ESA work.
- Answer 13** Both projects should be Phase 1 ESAs (or Stage 1 ESAs within BC). We will accept a Phase 1 Update as equivalent to a Phase 1. The Phase 1/Stage 1 work should provide evidence of working at remote sites and on aquatic sites.
- Question 14** Regarding the Intermediate Engineer or Scientist position. Evaluation criteria R5.3 states 4 points for 2 upland projects, 4 points for 2 aquatic projects, and 2 points for remote site experience. Question: Are these requirements to be demonstrated in the two project experiences in the personnel table in the submission form, or are they in addition to the two project experiences? If they are to be provided in addition to the two project experiences, where should we provide this info in the personnel table?
- Answer 14** These project titles can be listed in Box 3 for the Intermediate Engineer or Scientist section.
- Question 15** Regarding the Phase I Specialist. Evaluation criteria R6.3 states 8 points for 10 projects with remote site access, 6 points for 6-10 projects with remote site access, 3 points for 1-6 non-remote sites, and 2 points for a water lot site. Question: Where in the personnel table in the submission form should we provide the list of projects to meet the criteria, and how much info is F&OC looking for? Question: How will the two project experiences be evaluated?
- Answer 15** These project titles can be listed in Box 3 for the Phase 1 Specialist section.
- Question 16** Regarding the submission form: The personnel tables are approximately 5 inches wide and two pages long. Question: Can we increase the width of the tables?
- Answer 16** Yes.
- Question 17** Regarding the submission form: Question: Is there a page limit for each of the personnel tables?
- Answer 17** A maximum of 2 pages per team member.
- Question 18** Regarding the Corporate Statement of Qualifications: We are told to summarize work included for the Federal Government and also highlight work done under the BC Contaminated Sites Regulation. However, the note below the table states that we only highlight experience in how it relates to F&OC work or to work done for other Federal Departments. Question: Should we include work done in relation to the BC CSR?
- Answer 18** Yes. Include information on projects for Federal clients that required consideration of the BC CSR.

Question 19 Regarding the two project experiences provided for the Senior Engineer or Scientist 1/2 positions: The personnel table in the submission form states that the projects for the Senior Engineer or Scientist 1 has to be within BC for a federal client. The Personnel table for the Senior Engineer or Scientist 2 position does not specify the client or location for the two project experiences. Question: Can the projects for the Senior Engineer or Scientist 2 position be for clients other than federal clients?

Answer 19 Yes.

Question 20 Regarding the two project experiences provided for the Hydrogeologist, Intermediate Engineer or Scientist, and Phase 1 Specialist positions in the personnel tables in the submission form. Question: Do the project experiences have to be for a federal or provincial client (i.e., F&OC, BC MOE) or can we cite private clients if we followed federal or provincial regulations/guidelines?

Answer 20 They should be federal or provincial clients.

Question 21 Regarding remote project experience: Do projects we cite as examples of remote site work have to be located within BC, or can we cite remote projects in Yukon Territory and Alaska?

Answer 21 They can be located anywhere.

Question 22 Given COVID restrictions to accessing offices currently, some of our staff members have having a difficult time getting copies of their certificates / diplomas (because they are in their office). Would a screen shot or a image of these documents meet the requirements for the submission?

Answer 22 Yes.

Please note this Solicitation ends on August 5, 2020, 2020 at 14:00 ADT