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NA  
Manitoba

**Revision to a Request for a Standing Offer**

**Révision à une demande d'offre à commandes**

Regional Individual Standing Offer (RISO)

Offre à commandes individuelle régionale (OCIR)

The referenced document is hereby revised; unless  
otherwise indicated, all other terms and conditions of  
the Offer remain the same.

Ce document est par la présente révisé; sauf  
indication contraire, les modalités de l'offre demeurent  
les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Public Works and Government Services Canada -  
Western Region  
Victory Building/Édifce Victory  
Room 310/pièce 310  
269 Main Street/269 rue Main  
Winnipeg  
Manitoba  
R3C 1B3

<b>Title - Sujet</b> Patent Agent Services	
<b>Solicitation No. - N° de l'invitation</b> 01R11-20S009/A	<b>Date</b> 2020-07-28
<b>Client Reference No. - N° de référence du client</b> 01R11-20S009	<b>Amendment No. - N° modif.</b> 002
<b>File No. - N° de dossier</b> WPG-9-42097 (113)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$WPG-113-11050	
<b>Date of Original Request for Standing Offer</b> Date de la demande de l'offre à commandes originale 2020-07-12	
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-08-07</b>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Chubey, Karen	<b>Buyer Id - Id de l'acheteur</b> wpg113
<b>Telephone No. - N° de téléphone</b> (204) 291-5928 ( )	<b>FAX No. - N° de FAX</b> (204) 983-7796
<b>Delivery Required - Livraison exigée</b>	
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	
<b>Security - Sécurité</b> This revision does not change the security requirements of the Offer. Cette révision ne change pas les besoins en matière de sécurité de la présente offre.	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Acknowledgement copy required</b>	<b>Yes - Oui</b>	<b>No - Non</b>
<b>Accusé de réception requis</b>	<input type="checkbox"/>	<input type="checkbox"/>
<b>The Offeror hereby acknowledges this revision to its Offer.</b> <b>Le proposant constate, par la présente, cette révision à son offre.</b>		
<b>Signature</b>	<b>Date</b>	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
<b>For the Minister - Pour le Ministre</b>		

## ***Patent Agent Services***

Amendment 2 is raised to answer:

### **QUESTION 1:**

Does PWGSC require that all team members proposed already have their security clearances (at the Reliability level) obtained prior to our submission of the proposal?

### **RESPONSE 1:**

No however prior to issuance of the standing offer the organization and individuals requiring access to classified or sensitive work sites must meet the security requirements defined in the RFSO (reference excerpt below and full RFSO).

#### **“PART 6 - SECURITY, FINANCIAL AND INSURANCE REQUIREMENTS**

##### **6.1 Security Requirements**

1. Before issuance of a standing offer, the following conditions must be met:
  - (a) the Offeror must hold a valid organization security clearance as indicated in Part 7A - Standing Offer;
  - (b) the Offeror's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7A - Standing Offer;
  - (c) the Offeror must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
  - (d) the Offeror's proposed location of work performance and document safeguarding must meet the security requirements as indicated in Part 7A - Standing Offer;
  - (e) the Offeror must provide the addresses of proposed sites or premises of work performance and document safeguarding as indicated in Part 3 - Section IV Additional Information.
2. Offerors are reminded to obtain the required security clearance promptly. Any delay in the issuance of a standing offer to allow the successful Offeror to obtain the required clearance will be at the entire discretion of the Standing Offer Authority.
3. For additional information on security requirements, offerors should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.”

### **QUESTION 2:**

If some of the team members proposed do not have their security clearances in place at the time of submission of our proposal, will PWGSC assist the proponent in expediting the application process? Our understanding is that currently only urgent applications are being processed due to COVID.

**RESPONSE 2:**

**As of the date this amendment is posted**

Public Services and Procurement Canada's Contract Security Program continues to process requests. However those that are directly related to the COVID-19 response and critical operational requirements needed to maintain essential services of the Government of Canada are being processed on a priority basis. As a result, processing times for other requests may be longer than usual.

Updated information on processing of security clearances can be found at the following link:

<https://www.tpsgc-pwgsc.gc.ca/esc-src/index-eng.html>

**QUESTION 3:**

With respect to Section 7.2.1 "3. The Contractor MUST NOT utilize its Information Technology systems to electronically process, produce or store PROTECTED information until the CSP, PWGSC has issued written approval. After approval has been granted or approved, these tasks may be performed at the level of PROTECTED B." –

if the proponent has already been cleared for DOS with approved Document Safeguarding at the level of PROTECTED B, can the proponent use their internal document management systems with the documents walled internally and access granted only to security cleared team members; or is there a separate approval process to be obtained from PWGSC prior to commencing work?

**RESPONSE 3:**

Information on security can be found at the link provided in response 2. The Contract Security Program's Client Service Centre <https://www.tpsgc-pwgsc.gc.ca/esc-src/ccapsc-ccsc-eng.html> can be contacted for information on specific clauses with respect to their organization.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**