



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

Lisa Le
Lisa.Le@tpsgc-pwpsc.gc.ca

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

**Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution
Health Services Project Division (XF)/Division des
projets de services de santé (XF)
Terrasses de la Chaudière 5th Floor
10 Wellington Street
Gatineau
Gatineau
K1A 0S5

| | |
|---|---|
| Title - Sujet Nursing Services | |
| Solicitation No. - N° de l'invitation 6D112-202491/B | Amendment No. - N° modif. 003 |
| Client Reference No. - N° de référence du client 6D112-202491 | Date 2020-08-06 |
| GETS Reference No. - N° de référence de SEAG PW-\$\$XF-050-38345 | |
| File No. - N° de dossier 050xf.6D112-202491 | CCC No./N° CCC - FMS No./N° VME |
| Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-08-10 | |
| F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/> | |
| Address Enquiries to: - Adresser toutes questions à: Le, Lisa | Buyer Id - Id de l'acheteur 050xf |
| Telephone No. - N° de téléphone (613) 858-7912 () | FAX No. - N° de FAX () - |
| Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: | |

Instructions: See Herein

Instructions: Voir aux présentes

| | |
|--|--|
| Delivery Required - Livraison exigée | Delivery Offered - Livraison proposée |
| Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur | |
| Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur | |
| Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) | |
| Signature | Date |

AMENDMENT 003

Amendment 003 is raised to:

1. Provide answers to questions received with regards to this Request for Proposal (RFP);
 2. Amend Attachment 1 to Part 4, Technical and Financial Criteria; and
 3. Modify the enquiry instructions.
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Note: Questions may have been modified and/or condensed.

Questions and Answers

Q3: With the current health crisis and the shortage of qualified staff would LPN's be considered as well as RN's?

A3: No, only RN's will be considered.

Q4: References have only 2 hours to respond. With the current time period and many people on vacation not all references may be accessible in such a short time period. Can that be extended?

A4: As per section 4.1.1.2 (A) of the RFP, the Contracting Authority will specify the response time period. References may be contacted after solicitation closing date.

Q5: The MTC of experience of 5 instances with a minimum 14 days consecutive that is similar to the tendered work is quite extensive. Can that be altered to less instances or less consecutive days?

A5: Yes, MTC 1 and 2 are now reduced from 5 instances to 3. See C3 in the Changes section below.

Changes

C3: At Attachment 1 to Part 4, Technical and Financial Criteria,

DELETE *Attachment 1 to Part 4, Technical and Financial Criteria* in its entirety and **REPLACE** with the following:

**ATTACHMENT 1 TO PART 4
TECHNICAL AND FINANCIAL CRITERIA**

1. Evaluation of Experience

The following applies to the evaluation of mandatory criteria:

- Experience listed should include the day, month and year for both the start and finish dates. If the day is not provided, it will be evaluated as the last day of the month, in the case of the start date, and the first day of the month, in the case of the finish date. If the month or year are not provided, the experience will not be considered.

2. Mandatory Technical Criteria (MTC)

The bid must meet the mandatory technical criteria specified below. The Bidder must provide the necessary documentation identified in each mandatory technical criterion to support compliance with this requirement.

Bids which fail to meet the mandatory technical criteria may be declared non-responsive. Each mandatory technical criterion should be addressed separately.

| MTC# | Stream 4 and 9 - Mandatory Technical Criteria (MTC) |
|------|--|
| MTC1 | <p>Corporate Experience</p> <p>The Bidder must have experience of at least 3 periods of a minimum of 14 consecutive days each, providing nursing services similar to those described in the Statement of Work whereby for each period, the Bidder has provided at a minimum of 2 Registered Nurses (RNs).</p> <ul style="list-style-type: none"> • Each period must have been within the last two years from the date of this solicitation. Periods can be within the same contract. • The RNs in each period did not have to work consecutive days; therefore, different RNs could have been provided while maintaining a minimum of 2 RNs per day. • The RNs must have had to conduct health assessments using personal protective equipment in an environment requiring infection control procedures in the province or territory for the stream for which the Bidder is bidding. <p>To demonstrate this criteria, the Bidder must provide the following information at a minimum:</p> <ul style="list-style-type: none"> • The name of the client organization; • The first and last name of the Registered Nurses provided; • The location in which the services were provided; • Description of the services; • The contact point for the client including name, title, email address and telephone number; • The Contract number or reference number, if applicable; and • The start and end dates for the provision of the services in Day/Month/Year format. |
| MTC2 | Corporate Experience Providing Nursing Resources on a Standby Basis |

| MTC# | Stream 4 and 9 - Mandatory Technical Criteria (MTC) |
|------|--|
| | <p>The Bidder must have experience of at least 3 periods of a minimum of 14 consecutive days each, providing nursing services on a standby basis whereby for each period, the Bidder has provided at a minimum of 2 Registered Nurses (RNs).</p> <ul style="list-style-type: none"> • Each period must have been within the last two years from the date of this solicitation. Periods can be within the same contract. • The RNs in each period did not have to work consecutive days; therefore, different RNs could have been provided while maintaining a minimum of 2 RNs per day. <p>To demonstrate this criteria, the Bidder must provide the following information at a minimum:</p> <ol style="list-style-type: none"> a. The name of the client organization; b. The first and last name of the Registered Nurses provided; c. The location in which the services were provided; d. Description of the services; e. The contact point for the client including name, title, email address and telephone number; f. The Contract number or reference number, if applicable; and g. The start and end dates for the provision of the services in Day/Month/Year format. |

3. Mandatory Financial (MF) Criteria:

Bids must meet the mandatory financial criteria specified in the table below.

Bids which fail to meet the mandatory financial criteria may be declared non-responsive.

| | |
|-------------|---|
| MF1: | For each Province and Territory listed, the all-inclusive firm hourly rate quoted by the Bidder for Overtime and Statutory Holidays must not exceed 1.5 times the all-inclusive firm hourly rate bid for Regular Work time and Stand-by Time. |
|-------------|---|

C4: At section 2.4 Enquiries - Bid Solicitation of Part 2 – Bidders Instructions:

DELETE: All enquiries must be submitted in writing to the Contracting Authority no later than 2 calendar day before the bid closing date. Enquiries received after that time may not be answered.

REPLACE WITH: All enquiries must be submitted in writing to the Contracting Authority no later than 4 calendar day before the bid closing date. Enquiries received after that time may not be answered.

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED