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Bid Receiving Public Works and Government
Services Canada/Réception des
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See herein for bid submission
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Voir la présente pour les
instructions sur la présentation
d'une soumission

NA
Alberta

**LETTER OF INTEREST
LETTRE D'INTÉRÊT**

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics
et services gouvernementaux
Canada Place/Place du Canada
10th Floor/10e étage
9700 Jasper Ave/9700 ave Jasper
Edmonton
Alberta
T5J 4C3

Title - Sujet Driving Simulator - RFI	
Solicitation No. - N° de l'invitation M5000-203487/A	Date 2020-08-14
Client Reference No. - N° de référence du client M5000-203487	GETS Ref. No. - N° de réf. de SEAG PW-\$EDM-014-11882
File No. - N° de dossier EDM-0-43031 (014)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-09-17	
Time Zone Fuseau horaire Mountain Daylight Saving Time MDT	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Lau, Chris	Buyer Id - Id de l'acheteur edm014
Telephone No. - N° de téléphone (780) 566-2195 ()	FAX No. - N° de FAX (780) 497-3510
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: RCMP DIVISION "F" INFORMATICS ATTN: BENJAMIN ENG 6101 DEWDNEY AVE REINA SASKATCHEWAN S4P 3K7 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

1 INTRODUCTION

1.1 BACKGROUND

Public Works and Government Services Canada (PWGSC) on behalf of Royal Canadian Mounted Police (RCMP) has a requirement for driving simulators that can be used to train RCMP cadets to teach decision making skills in an automobile. The quantity required is unknown at this time but it is expected that 12-24 simulators will be required in the next 2 to 3 fiscal years. RCMP Depot Division in Regina, Saskatchewan have been using Driving Simulators in the Cadet Training Program since 2008. It has become an integral part of training in the simulation environment.

1.2 OBJECTIVES OF THE REQUEST FOR INFORMATION

The purpose of this Request for Information (RFI) is to engage suppliers to:

- provide information to help RCMP put together specifications related to the planning and acquisition of new driving simulators; and
- explore different service options within the simulation industry.

1.3 NATURE OF THE REQUEST FOR INFORMATION

This RFI is not a bid solicitation and will not result in the award of any contract nor will this RFI result in the creation of a list of suppliers. Therefore, potential suppliers of any goods and services described in this RFI should not earmark goods or facilities, nor allocate resources, as a result of any information contained in this RFI. Whether or not a potential supplier responds to this RFI, it will not preclude that supplier from participating in any future procurement process. Also, this RFI will not necessarily result in the procurement of any of the services that it describes. It is simply intended to solicit feedback with respect to its content.

Nothing in this RFI shall be construed as a commitment from Canada. Canada may use any non-proprietary information obtained as part of this review in the preparation of future requirements.

2 INSTRUCTIONS FOR RESPONDING TO THE REQUEST FOR INFORMATION

2.1 CONTENT OF THE REQUEST FOR INFORMATION

This RFI includes the following documents:

Highlights of procurement approach and Information requested (Annex A)

2.2 RESPONDING TO THE REQUEST FOR INFORMATION

a) Information or comments

Respondents are encouraged to provide their comments, concerns, or recommendations by submitting an email to the Procurement Authority. Respondents should explain any assumptions they make in their submissions.

When sending additional information or comments, respondents are asked to include the title “RFI Response – Driving Simulators” in the subject line of their email.

b) Deadline for submitting a response

All those who are interested in submitting a response to this RFI are asked to submit their feedback by the closing date found on the cover page of this Request for Information.

2.3 TREATMENT OF RESPONSES

a) Use of responses

Canada intends to use the responses to draft a procurement strategy for the renewal of Driving Simulators. Canada will review all responses received by the RFI closing date. However, Canada may, at its discretion, review responses received after the RFI closing date.

b) Review team

A review team consisting of public servants representing PWGSC and RCMP will review the responses received. Canada reserves the right to hire independent consultants or use any Government resources that it deems necessary to review any response. Not all members of the review team will necessarily review all responses.

c) Confidentiality

Respondents should clearly mark any portions of their response that they consider proprietary or confidential. Canada will handle these portions of the response in accordance with the *Access to Information Act*.

d) Follow-up activity

At its discretion, Canada may:

- Contact any respondents to follow up with additional questions or for clarification of any aspect of a response;
- Convene with any or all respondents in order to discuss any aspect of a response;

Should Canada request any or all respondents to meet to discuss their response, it shall be optional and participation would be at the respondent's expense.

2.4 ENQUIRIES

Since this is not a bid solicitation, Canada will not necessarily respond in writing to enquiries or distribute the responses. However, respondents with questions regarding this RFI may send an email to the Procurement Authority.

2.5 RESPONSE COSTS

Canada will not reimburse respondents for expenses incurred in responding to this RFI.

2.6 OFFICIAL LANGUAGES

Responses to this RFI may be submitted in either of Canada's official languages.

3. OVERVIEW OF POTENTIAL SOLICITATION STRATEGY

3.1 NEXT STEPS

Once all feedback has been considered, PWGSC may apply the comments and feedback to the Procurement Strategy.

3.2 ESTIMATED SCHEDULE

PWGSC proposes the following schedule:

Milestone	Estimated Timeline
RFI Results Review	Summer 2020
RFP	October 2020
Award	Late 2020
Service Start Date	February 1, 2021

4. PROCUREMENT AUTHORITY

Christopher Lau
Procurement Specialist
Procurement and Compensation Branch – Western Region
Public Works and Government Services Canada (PWGSC)
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9700 Jasper Avenue
Edmonton AB T5J 4C3
Email: christopher.lau@pwgsc-tpsgc.gc.ca
Tel: 780-566-2195
Fax: 780-497-3510

Annex A – Procurement Approach and Information Requested

Procurement Approach

A competitive Request for Proposal (RFP) would be publicly advertised at buyandsell.gc.ca.

Information Requested

Please respond with documentation outlining how you meet these requirements:

1.1. The driving simulator must have a cockpit similar to a modern vehicle

Must have:

- 1.1.1. Seat with a seatbelt
- 1.1.2. Steering wheel
- 1.1.3. Dash
- 1.1.4. Accelerator pedal
- 1.1.5. Brake pedal
- 1.1.6. Emergency vehicle equipment

1.2. The driving simulator must have a field of view large enough to allow the driver to look to their left and right to clear intersections.

1.3. Multiple simulators must be able to be controlled from a single instructor console.

1.4. Instructor console must be able to verbally dispatch to all simulators.

1.5. Software must be capable of calibrating hardware components of the simulator.

1.6. The software must contain an integrated scoring system that is easily customisable and has an exportable user database.

1.7. System must come with warranty.

- 1.7.1. Must have as an option, the provision of an extended warranty for an extended period after a mandatory one (1) year warranty period must be included.

Proof of Compliance

Proof of compliance is through supporting documents such as a manual or technical reports, through a demo in Canada, site to be determined, and a compliance statement.

Time for Response

Respondents are requested to submit one electronic copy, in PDF format, of their response within a month of posting.