

AIR CONDITIONER					
Maintenance / Inspection Checklist					
Canadian Forces Housing Agency's Maintenance and Minor Improvements Standing Offer Document 2020-2024					
Address- Street:		Bldg.nº:		Sub Bldg.nº:	
Date Serviced : DAY/MTH/YEAR			Work Order nº:		
Appliance Information:					
Year Installed:		Size (tonnes):		Halocarbon inventory #:	
In service weight of halocarbon:				Refrigerant type:	
Outdoor unit- Make:		Model nº:		Serial nº:	
Indoor unit- Make:		Model nº:		Serial nº:	
Items to be serviced or inspected:					
Check/populate applicable box(es) N/A = Not Applicable; C = Completed; A/R = Action Required					
		N/A	C	A/R	Describe Action Required:
1.	Thermostat – inspected / batteries – replaced				
2.	Air filter(s): disposable – replaced / reusable – cleaned				
3.	Electrical wiring and connections – inspected, tightened and cleaned				
4.	Coils and fins (evaporator and condenser) - inspected and cleaned				
5.	Lines, joints and coil – inspected for leaks				
6.	Refrigerant lines – inspected				
7.	Operating pressures – inspected				
8.	Draw on condenser motor and compressor – inspected				
9.	Blower wheel and fan – inspected and cleaned				
10.	Blower air flow – inspected				
11.	Blower air flow across condenser coil – inspected				
12.	Temperatures across air handler – inspected				
13.	Temperatures across condenser coil – inspected				
14.	Condensate pump, line and pan – inspected and cleaned				
15.	Unit leveled and secured – inspected				
16.	Unit exterior casing – inspected				
17.	Appliance operation after servicing – tested				
Occupant's information: (write "VOID" if RHU is vacant)				Contractor's information:	
Occupant's name:				Technician's name:	
Occupant's signature:				Certificate nº:	

