

TRANSPORT CANADA

**NOTICE OF PROPOSED PROCUREMENT
T8080-200106**

For

**ECONOMIC IMPACTS OF DOMESTIC MARINE
TRANSPORTATION SERVICES**

Marine Policy Branch - Domestic Shipping Policy

August 21, 2020

1. Notice of Proposed Procurement Process

The objective of this Notice of Proposed Procurement (NPP) process is to notify potential Bidders interested in this project to apply to participate in a future request for proposal (RFP) process.

Given the sensitive nature of this project, **parties interested in this RFP will be required to sign a Confidentiality Agreement.** The RFP and Statement of Work shall be provided only to Bidders after receipt of their signed Confidentiality Agreement. Requests for the RFP and Statement of Work will not be accepted without it.

Request for proposal documents will be e-mailed directly from the contracting officer to the qualified Bidders.

Note: Bidders are advised that BuyandSell.gc.ca is not responsible for the distribution of the solicitation documents.

2. Response Submission Date

The response submission date to this NPP in order to receive the RFP package and to be granted the full bidding period of 35 calendar days, is **September 8, 2020.**

Bidders requesting the RFP after that date may be eligible to receive the RFP, however, they will need to submit their proposal responses by the bid closing date identified in the original RFP sent to Bidders who responded prior to September 8, 2020.

3. Description of the Requirement

In light of systemic changes in the domestic and international commercial marine sectors over the last several years, Transport Canada's Marine Policy section, would like to undertake a detailed assessment of the economic impacts of the Canadian domestic marine transportation services industry in the context of the Canadian economy.

This will be achieved through a quantitative analysis that will examine distinct segments of the domestic marine industry – regionally and operationally – which will involve the collection of detailed economic data, as well as a qualitative impact analysis of the effects of domestic marine transportation activities on the Canadian supply chain.

The quantitative and qualitative data collection and analysis conducted through this study will support and contribute to Transport Canada's understanding of the long-term sustainability of the sector as well as the management of both discrete policy issues and an examination of the broader policy framework.

4. Proposed Period of Contract

The proposed period of the contract will be approximately 12-16 months. The expected completion date of this project is February 2022.

5. Applicable Trade Agreements

The requirement is subject to the provisions of the World Trade Organization Agreement on Government Procurement (WTO-AGP), the Canada-United States-Mexico Agreement (CUSMA), the Canada-European Union Comprehensive Economic and Trade Agreement (CETA), the Comprehensive and Progressive Agreement for Trans Pacific Partnership (CPTPP) the Canada-Chile Free Trade Agreement (CCFTA), the Canadian Free Trade Agreement (CFTA), the Canada-Peru Free Trade Agreement (CPFTA), the Canada-Columbia Free Trade Agreement (CCoIFTA), the Canada-Panama Free Trade Agreement (CPanFTA), the Canada-Honduras Free Trade Agreement and the Canada Korea Free Trade Agreement.

6. Submission Requirements

To be eligible to receive the RFP documents, the Bidder's response is to be submitted as follows:

- Submitted in Portable Document Format (.pdf)
- E-mailed directly to the Contracting Authority identified in Section 8
- Must be submitted with the completed and signed copy of each of the following Appendixes:
 - **Appendix "A"**: - Written Confirmation of Interest
 - **Appendix "B"** - Confidentiality Requirement

7. Security Requirement:

Before award of a contract resulting from this RFP, the Contractor and Sub-Contractors assigned to the performance of work will need to be security cleared at the **Reliability level**.

For additional information on security requirements, Bidders should refer to the [Contract Security Program](http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html) of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

8. Contracting Authority

Responses to this NPP are to be submitted to:

Annette D'Amour
Procurement Specialist
Transport Canada
330 Sparks Street, Tower C
Ottawa, ON K1A 0N5
Tel: 506-377-2041
E-mail: annette.damour@tc.gc.ca

All communications regarding any aspect of this NPP (up until any contract award notification) must be directed to the Contracting Authority identified above.

Bidders that fail to comply with the above communication restrictions may be disqualified from the process.

APPENDIX "A"

WRITTEN CONFIRMATION OF INTEREST

The following information is provided in regards to the submission dated _____, in response to Notice of Proposed Procurement T8080-20106:

COMPANY INFORMATION

The full legal name of the company is:

Any other registered business name under which the Company carries on business is:

Provide the name, address, telephone, and e-mail address of the contact person for the future RFP:

Name: _____

Address: _____

Telephone: _____

E-mail: _____

Do you currently hold a valid Security Clearance at the Reliability (or higher) level? _____

APPENDIX "B"

CONFIDENTIALITY REQUIREMENT

The purpose of this document is to obtain confirmation that the information to be provided by Transport Canada in the Request for Proposal documents will be treated in a confidential manner in accordance with the following terms and conditions.

Please acknowledge acceptance of these terms and conditions by signing and returning this document. The Request for Proposals package will be forwarded to you shortly after receipt of the signed document by Transport Canada.

The Consultant hereby agrees:

- a) *Not to reproduce, in any form, any portion of the documentation or demonstration considered proprietary by its Owner except for the purpose of preparing a response to this Request for Proposal.*
- b) *To hold in strictest confidence all Confidential Information received and agrees not to disclose such information to any Person other than those direct members of the proposal response team as necessary.*
- c) *To take all precautions in dealing with the Information so as to prevent any unauthorized person from having access to such Confidential Information.*

The Consultant must require any proposed subcontractor to execute a Confidentiality Agreement on the same conditions as those contained in this agreement.

The term "Confidential Information" means all information (whether oral, written or computerized) which is identified orally or in writing as being information of a "confidential", "restricted" or "protected" nature and shall include any excerpts of or copies made of such information and any notes made from the review of such material by the Consultant.

The Contractor agrees that if he/she is in doubt about whether certain information is confidential, he/she shall treat such information as confidential until advised by Transport Canada that it is not confidential. This Confidentiality covenant shall survive the closure of the Request for Proposals and shall remain in full force and effect unless specifically released by Transport Canada.

Signed: _____

Title and Company: _____

Date: _____