



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des
soumissions - TPSGC

11 Laurier St. / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau, Québec K1A 0S5

Bid Fax: (819) 997-9776

LETTER OF INTEREST

LETTRE D'INTÉRÊT

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Vehicles & Industrial Products Division

140 O'Connor, Tower East

4th Floor

140 O'Connor, Tour Est

4ème étage

Ottawa

Ontario

K1A 0S5

Title - Sujet RFI for Electric Buses	
Solicitation No. - N° de l'invitation E60HP-20EBUS/A	Date 2020-08-21
Client Reference No. - N° de référence du client E60HP-20EBUS	GETS Ref. No. - N° de réf. de SEAG PW-\$\$HP-512-79017
File No. - N° de dossier hp512.E60HP-20EBUS	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-09-25	
Time Zone Fuseau horaire Eastern Daylight Saving Time EDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Serra, Donna	Buyer Id - Id de l'acheteur hp512
Telephone No. - N° de téléphone (613) 297-2635 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Specified Herein Précisé dans les présentes	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie) Signature Date	

Solicitation No. - N° de l'invitation
E60HP-20EBUS/A

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur
hp512

Client Ref. No. - N° de réf. du client
E60HP-20EBUS

File No. - N° du dossier
HP512.E60HP-20EBUS

CCC No./N° CCC - FMS No/ N° VME

**Request for Information (RFI) for the Acquisition of Electric, hybrid and Alternative
Fuel Powertrain Buses for Public Services and Procurement Canada (PSPC)**

TABLE OF CONTENTS

PART 1 - PURPOSE AND NATURE OF THE RFI

1. Background of the RFI
2. Purpose of the RFI
3. Nature of the RFI

PART 2 - RESPONSE INSTRUCTIONS AND INFORMATION

1. Nature and Format of Responses
2. Response Costs
3. Treatment of Responses
4. Contents of this RFI
5. Format of Responses
6. Enquiries
7. Submission of Responses
8. Security Requirements
9. Official Languages

ANNEXE(S)

Annex 1 – Supplier Response Form

PART 1 – BACKGROUND, PURPOSE AND NATURE OF THE RFI

1. Background of the Request for Information

The Government of Canada has committed to transition to low-carbon and climate-resilient operations while also reducing environmental impacts beyond carbon. To this end, the Government of Canada's Greening Government Strategy has established a target to reduce Scope 1 and Scope 2 greenhouse gas (GHG) emissions from federal government facilities and fleets by 80% below 2005 levels by 2050 (with an aspiration to be carbon neutral). The Strategy includes additional specific targets for the federal fleet, such as ensuring 75% of new light-duty unmodified fleet vehicle purchases are zero-emission vehicles (ZEVs) or hybrids and ensuring that the government's light-duty fleet comprises at least 80% ZEVs by 2030. The federal government is also working to reduce emissions from other parts of its fleet, such as passenger buses. Consequently, PSPC is interested in exploring the potential for reducing emissions from buses through the procurement of hybrid vehicles, ZEVs and alternative fuel vehicles.

2. Purpose of the Request for Information

Public Service and Procurement Services Canada (PSPC) is launching a Request for Information (RFI) in order to seek information and feedback from suppliers and the industry with regard to the availability of Electric, hybrid and Alternative Fuel Powertrain Buses, as described herein.

The purpose of this Request for Information (RFI) is to achieve the following:

- a) Provide industry with an early opportunity to assess, comment and suggest changes to the Department's Electric, hybrid and Alternative Fuel Powertrain Buses and bus procurement strategy in order to procure Electric, hybrid and Alternative Fuel Powertrain Buses; (detailed in Annex 1)
- b) Determine the capability of suppliers to provide Electric and Alternative Fuel Powertrain Buses; (detailed in Annex 1)
- c) Obtain supplier feedback on any issues that would impact their ability to bid on any Solicitations and/or deliver on the department's requirements for Electric, hybrid and Alternative Fuel Powertrain Buses; (detailed in Annex 1)
- d) Gather industry knowledge, expertise and recommendations with regard to best practices that would increase the success of the acquisition of Electric, hybrid and Alternative Fuel Powertrain Buses and/or identify any risks that would impact the ability to acquire these Vehicles.
- e) Enhance competition, access and fairness of the resulting solicitation, while reducing acquisitions costs by leveraging departmental business volumes, build stronger relationships with the supplier community, improve procurement delivery lead times and increase competition, openness and transparency.

3. Nature of the Request for Information

This is not a bid solicitation. This RFI will not result in the award of any contract. As a result, potential suppliers of any goods or services described in this RFI should not reserve stock or facilities, nor allocate resources, as a result of any information contained in this RFI. Nor will this

RFI result in the creation of any source list. Therefore, whether or not any potential supplier responds to this RFI, this will not preclude that supplier from participating in any future procurement. Also, the procurement of any of the goods and services described in this RFI will not necessarily follow this RFI. This RFI is simply intended to solicit information and feedback from industry with respect to the matters described in this RFI.

Nothing in this RFI will be construed as a commitment from PSPC to issue a solicitation for this project. PSPC may use non-proprietary information provided in this review and/or in the preparation of any formal solicitation document.

PSPC will not be bound by anything stated herein and reserves the right to change at any time, any or all parts of the requirement, as it deems necessary. PSPC also reserves the right to revise its procurement approach, as it considers appropriate, either based upon information submitted in response to this RFI or for any other reason it deems appropriate.

PART 2 – INSTRUCTIONS FOR RESPONDING TO RFI

1. Nature and Format of Responses Requested

The department is seeking input and responses to specific questions (refer to Annex 1) from the industry and suppliers covering important elements of the requirement prior to proceeding with finalizing its procurement strategy.

Respondents are invited to provide comments regarding the content of Annex 1 by completing and returning Annex 1. Respondents should explain any assumptions they make in their interpretation of the requirements.

2. Response Costs

PSPC will not reimburse any respondent for expenses incurred in responding to this RFI.

3. Treatment of Responses

3.1 Use of Responses

Responses will not be formally evaluated. However, the responses received may be used by PSPC to develop or modify procurement strategies or any draft documents contained in this RFI. PSPC will review all responses received by the RFI closing date. PSPC may, in its discretion, review responses received after the RFI closing date.

3.2 Review Team

A review team composed of representatives of PSPC will review the responses. PSPC reserves the right to hire any independent consultant, or use any Government resources that it considers necessary to review any response. Not all members of the review team will necessarily review all responses.

3.3 Confidentiality

Respondents should indicate and mark any portions of their response that they consider proprietary or confidential. PSPC will handle these portions in a confidential manner in accordance with the Access to Information Act of Canada.

3.4 Follow-up Activity

PSPC may, at its discretion, contact any respondents to follow up with additional questions or for clarification of any aspect of a response. PSPC may, at its discretion agree to meet with respondents to provide respondents with the opportunity to present and/or demonstrate their capabilities in relation to this RFI. Respondents' presentations are at no obligation to PSPC and respondents will be responsible for all costs associated with PSPC's invitation to make a presentation.

4. Contents of this RFI

This RFI references a potential change of procurement strategy for Electric, hybrid and Alternative Fuel Powertrain Buses. It includes a Supplier Response Form which is not to be considered the final version. Comments regarding any aspect of this RFI are requested. This RFI also contains specific questions addressed to the industry.

4.1 Historical & Volumetric Data

The data contained within this RFI is being provided to respondents purely for information purposes. Although it represents the best information currently available to PSPC, there is no guarantee that the data is complete or free from error.

5. Format of Responses

5.1 Cover Page

If the response includes multiple volumes, respondents are requested to indicate on the front cover page of each volume the title of the response, the request for information number, the volume number and the full legal name of the respondent.

5.2 Title Page

The first page of each volume of the response, after the cover page, should be the title page, which should contain:

- a) The title of the respondent's response and the volume number;
- b) The name and address of the respondent;
- c) The name, address and telephone number of the respondent's contact;
- d) The date; and,
- e) The RFI number.

5.3 Number of Copies

PSPC requests that respondents submit their responses electronically in MS Word, PDF or compatible formats. Hardcopy responses will also be accepted.

6. Enquiries

PSPC will not necessarily respond to enquiries in writing or by circulating answers to all potential suppliers as this is not a solicitation process. However, respondents with questions regarding this RFI may direct their enquiries to the Contracting Authority named below:

The single point of contact for this RFI is:

Donna Serra
Supply Team Leader
Public Services and Procurement Canada - Acquisitions Branch
Commercial Acquisitions and Supply Management Sector (CASMS)

Logistics, Electrical, Fuel and Transportation Directorate (LEFTD)
Industrial Products and Vehicles Procurement Directorate (IPVPD), Vehicles and Industrial
Products Division (HP)

140 O'Connor Street, L'Esplanade Laurier, 4-161 East Tower

Ottawa, Ontario, K1A 0S5

Ph: 613-297-2635 E-mail: donna.serra@PSPC-tpsgc.gc.ca

7. Submission of Responses

7.1 Time and Place for Submission of Responses

Suppliers interested in providing a response should deliver it electronically to the attention of the Contracting Authority by the time, date and to the address indicated on page 1 of this document.

7.2 Responsibility for Timely Delivery

Each respondent is solely responsible for ensuring its response is delivered on time to the correct location.

7.3 Identification of Response

Each respondent should ensure that its name and return address, the request for information number and the closing date appear legibly on the outside of the response.

8. Security Requirements

There is no security requirements associated with responding to this RFI. Any future procurement actions undertaken in support of this requirement will not require a government security clearance.

9. Official Languages

Responses to this RFI are requested to be presented in either of the Official Languages of Canada (English or French).