



**RETURN BIDS TO:**

**Parks Canada Agency  
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National Contracting Services**

**REQUEST FOR PROPOSAL  
(RFP)**

**AMENDMENT #4**

**Bid Email:**

[pc.soumissionsest-bidseast.pc@canada.ca](mailto:pc.soumissionsest-bidseast.pc@canada.ca)

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The maximum email file size is **25 megabytes**. PCA is not responsible for any transmission errors. Emails with links to bid documents will not be accepted

**Proposal to: Parks Canada Agency**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Comments**

**Issuing Office**

Agence Parcs Canada  
Opérations des approvisionnements  
Cornwall, Ontario, K6H 6S2

Title-Sujet <b>Rouge Gateway Visitor, Learning and Community Centre Project Rouge National Urban Park, Toronto, ON.</b>		
Solicitation No. - No. de l'invitation <b>5P201-20-0012/A</b>		Date: <b>August 31, 2020</b>
GETS Reference No. – No de reference de SEAG <b>PW-20-00922458</b>		Client Ref. No. – No. de réf du client n/a
<b>Solicitation Closes – L'invitation prend fin :</b>		
at – à <b>2:00 PM</b>	on – le <b>September 15, 2020</b>	Time Zone - Fuseau horaire <b>EDT - HAE</b>
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>		
<b>Address Inquiries to: - Adresser toute demande de renseignements à :</b>		
<b>Sheldon Lalonde</b>		<b><a href="mailto:sheldon.lalonde@canada.ca">sheldon.lalonde@canada.ca</a></b>
Telephone No. - No de telephone		<b>(343) 585-3836</b>
Destination of Goods, Services, and Construction: Destinations des biens, services et construction :		
See Herein – Voir aux présentes		
<b>TO BE COMPLETED BY THE BIDDER À ÊTRE COMPLÉTER PAR LE SOUMISSIONNAIRE</b>		
<b>Vendor/Firm Name – Nom du fournisseur/de l'entrepreneur</b>		
<b>Address - Adresse</b>		
<b>Name of person authorized to sign on behalf of the Vendor/Firm Nom de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur</b>		
<b>Title - Titre</b>		
<b>Telephone No. - N° de téléphone:</b>		
<b>Facsimile No. - N° de télécopieur:</b>		
<b>Email – Courriel :</b>		
<b>Signature</b>		<b>Date</b>

## REQUEST FOR PROPOSAL (RFP)

### **AMENDMENT #4**

***THE PURPOSE OF THIS AMENDMENT IS TO GIVE EFFECT TO THE FOLLOWING CHANGE;***

**1. Document added to Solicitation: “Access and Incl Principles V4.1\_FR+EN”;**

**2. Questions, Answers, Clarifications:**

**1.** The ‘Achievements of Proponent’ section of the RFP asks us to showcase 3 comparable projects. To confirm, can we include “in progress” projects?

**Answer: The three project examples should be completed projects.**

**2.** The RFP document along with the Team Identification Form and the Pricing Form identify 8 required sub-consultants. However, the SOW document identifies numerous additional sub-consultants. To clarify, are we to include all consultants listed in the SOW in the proposal, or solely their fees included within the pricing form? If we are to identify them within the proposal, can the page limit be increased (as the list is quite extensive)?

**Answer: Please review the exclusions to page limit described at “2.2 Specific Requirements for Proposal Format”. It is up to the bidder to decide what information is required for their proposal.**

**3.** Are we permitted to provide CVs for additional key personnel not listed in 3.2.2 Achievements of Personnel on Projects, specifically for the Prime Consultant?

**Answer: For this RFP we are evaluating only the CV’s of key personnel listed at “3.2.2 Achievements of Personnel”. It is up to the bidder to decide if they should include more CV’s as part of their proposal.**

**4.** The RFP requires the Prime Architect to carry a Geotechnical Consultant, however, this service is typically retained by the client for projects in Ontario. This being said, would Parks Canada Agency consider carrying the Geotechnical Consultant?

**Answer: The Prime Consultant must carry a Geotechnical consultant. PCA has undertaken some Geotechnical investigation on the site. A Geotechnical Data Report has been completed and provided as an appendix to the RFP. Any services above and beyond the current geotechnical report will be a requirement of this contract.**

**5.** The SOW document lists both Civil and Municipal Engineers. Civil/Municipal are often used interchangeably. This being said, is the Civil Engineer equivalent to the Municipal Engineer?

**Answer: It is up to the Consultant to propose a team that will satisfy all requirements of the project.**

**6.** The SOW does not list a Planning consultant. Can you please confirm whether one is required?

**Answer: It is up to the Consultant to propose a team that will satisfy all requirements of the project.**

**7.** The SOW identifies both a Lighting Consultant and an Electrical Engineer. To confirm, is the intent for all teams to include a Specialty Lighting Consultant, or, can the Electrical Engineer cover this scope of work?

**Answer: It is up to the Consultant to propose a team that will satisfy all requirements of the project.**

**Rouge Gateway Visitor, Learning and Community Centre Project Rouge National Urban Park, Toronto, ON.**

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8. The 'Common Look and Feel' document included with the RFP was recently completed by BrookMcIlroy and Entro. To confirm, are these teams precluded from bidding on this project?

**Answer: This Request for Proposal is open to all bidders.**

9. Based on Section 1.7 it is noted that the Parks Canada Accessibility and Inclusion Principles (V1.1) document would be made available to the awarded firm. As this document may contain information and requirements that impact the scope of services and related fees, would Parks Canada consider making this available prior to the RFP submission date?

**Answer: Yes. The document is provided under a separate file. (Access and Incl Principles V4.1\_FR+EN.pdf)**

10. Should disbursements be included in the fees in Appendix C?

**Answer: Disbursements will be reviewed in accordance with clause [R1230D, GC 5.12 \(2011-05-16\)](#) [Disbursements](#). It is up to the bidder to review this clause when deciding fees for this project.**

11. Senior Architect – provide the role description for this key personnel.

**Answer: The Senior Architect will act as the Prime Consultant, responsible for completing all architectural work as described in the Project Brief/Required Services, as well as coordinating the work of all sub-consultants. The Prime Consultant will also be required to coordinate with the Visitor Experience Design Firm to integrate visitor experience elements into the building design and site plan.**

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.**