Public Works and Government Services Canada

Travaux publics et Services gouvernementaux Canada

RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions - TPSGC
11 Laurier St., / 11, rue Laurier
Place du Portage, Phase III
Core 0B2 / Noyau 0B2
Gatineau
Québec
K1A 0S5
Bid Fax: (819) 997-9776

SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Title - Sujet SAP Technical and Functional Res.	
Solicitation No. - N° de l'invitation 24062-200609/A	**Amendment No. - N° modif.** 001
Client Reference No. - N° de référence du client 24062-20-0609	**Date** 2020-09-02
GETS Reference No. - N° de référence de SEAG PW-$$EL-606-38419	
File No. - N° de dossier 606el.24062-200609	**CCC No./N° CCC - FMS No./N° VME**

Solicitation Closes - L'invitation prend fin at - à **02:00 PM** on - le **2020-10-02**	**Time Zone** **Fuseau horaire** Eastern Daylight Saving Time EDT

F.O.B. - F.A.B.
Plant-Usine: ☐ Destination: ☑ Other-Autre: ☐

Address Enquiries to: - Adresser toutes questions à: Mansour, Silvana	**Buyer Id - Id de l'acheteur** 606el
Telephone No. - N° de téléphone (613) 858-9935 ( )	**FAX No. - N° de FAX** ( ) -

Destination - of Goods, Services, and Construction:
Destination - des biens, services et construction:

Comments - Commentaires

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	**Delivery Offered - Livraison proposée**

Vendor/Firm Name and Address
Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services professionnels en informatique - division EL
Terrasses de la Chaudière 4th Floo
10 Wellington Street
Gatineau
Québec
K1A 0S5

Telephone No. - N° de téléphone
Facsimile No. - N° de télécopieur

Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)
Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)

Signature   **Date**

Canada

This amendment NO 001 includes answers to questions raised by potential bidders and an amendment

Question 1:
For CM1 please define what is meant by "each field of activity". Does this mean that a Bidder must present two contracts for SAP BPC functional, two contracts for SAP Basis and Security, and two contracts for SAP Project Support?

If this is correct then CR1 adds an additional two contracts for each area which must present a total of 12 contracts different contracts. This is extremely high considering only TBS has implemented S4/HANA. Given that CR1 is worth 60 points or 40% of the total points available this makes it difficult to pass the minimum mandatory without it.

Please consider reducing the number of contracts required in CM1 to one for each of the three fields of activity and reducing CR1 to one additional contract per field of activity. This way a Bidder would be required to present a more reasonable six contracts total rather than the very difficult 12 contracts the current criteria would appear to require.

Answer 1:
Canada agrees to reduce the number of contracts required in CM1 to one contract for each of the three fields of activity and reduce CR1 to one additional contract per field of activity. See amendment below.

Question 2:
For CM1 please advise if the aggregate value of compliant contracts must be at least $1 million. This seems low considering the RFP scope of work and potential contract.

Answer 2:
To clarify, the value of each compliant contract must be at least $1M.

Question 3:
Will the Crown please provide a two week extension to the current close date of this RFP? The time required to recruit, vet, complete background checks, and reference checks for 14 resources will take a long time during the COVID-19 pandemic and there is a national holiday on Monday September 7th which eliminates a full day for Bidders to prepare a response. We fully intend to submit a response to this RFP and require this compassionate extension to be able to meet your requirements.

Answer 3:
The closing date has been extended. See amendment below.

Question 4:
The Crown has asked Bidders to propose 14 resources in response to this RFP which will significantly increase the amount of time the Crown requires to fully evaluate each proposal. In order to reduce the

time and cost to the Crown we respectfully request that the number of proposed resources be reduced to zero.

Another option the Crown could consider is to request Bidders propose less resources. For example, resources could be the "highest rated" or "most critical" to TBS' projects (and are worth the highest point totals) or the Crown could request 1 proposed resource per Category.

This will result in the Crown receiving bids from qualified Bidders who meet the Corporate Requirements and still demonstrate a key pool of resources in strategic categories.

Answer 4:
Canada agrees to reduce the number of proposed resources at bid closing from 14 to 7. The following resources will be evaluated at Solicitation closing date. The remaining resource categories will be evaluated at TA stage, as and when required.

SAP Business Planning and Consolidation and Functional Support – Level 3
- A.2 ERP Functional Analyst (SAP Functional Analyst)
- A.3 ERP Programmer Analyst (Fiori programmer)
- A.5 ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)

SAP Basis and Security Support - Level 3
- I.10 Technical Architect (SAP Solution Architect)

Project Support – Level 3
- I.6 Network Analyst – (SAP Infrastructure Specialist)
- P.5 Project Executive – (Senior ERP Project Lead)
- P.8 Project leader – (Release Management and Project Lead)

See amendment below.

Question 5:
Certain suppliers are organized as a network of firms. We respectfully request the Crown to modify the definition of Bidder to include "network of firms" as follows:

"Bidder" means the person or entity (or, in the case of a joint venture, the persons or entities) submitting a bid to perform a contract for goods, services or both. It also includes the parent, subsidiaries, network of firms, or other affiliates of the Bidder. It does not include subcontractors of the Bidder.

Answer 5:
Canada has reviewed the request, however the definition of ''Bidder'' remains unchanged.

Question 6:
The GoC has requested that firms provide a large number of corporate references related to S/4 HANA with up to 12 corporate references for CM1 and CR1 alone. The GC has also requested firms to provide detailed resumes for 14 resources in mainly generic SAP roles. Having firms show corporate capabilities to support TBS for GCFM and the Digital Core is key to selecting a future partner with deep S/4 HANA expertise. Having vendors produce grids for 14 generic SAP resources does not show S/4 HANA breath of capabilities. The GoC has released other S/4 HANA RFPs where the focus was on corporate capabilities with either no resource resumes or limited to key resources.

We would request one of the following:
1. Remove or reduce the number of required resources (i.e less than 5), and extend the closing date by two weeks to October 2nd, 2020 given the need to provide the number of corporate references.
2. If the GoC feels they still see value in vendors providing 14 resource resumes and grids, can the GoC please extend the closing date by 6 weeks to October 30th, 2020. This will allow vendors time to prepare the required resumes and grids along with the corporate references.

Answer 6:
Bidders should refer to the answers to questions 3 and 4 above and see the amendment below.

Question 7:
Due to the magnitude of this RFP and the extraordinary level of effort required to compile the information requested for a compliant bid, we respectfully request an extension to the current due date by two weeks.

Answer 7:
The closing date has been extended. See amendment below.

AMENDMENT:

At page 1

DELETE:
The solicitation closes at 2:00 p.m. EDST on September 18, 2020

INSERT:
The solicitation closes at 2:00 p.m. EDST on October 2, 2020

At ATTACHMENT 4.1- Mandatory Technical Criteria
CORPORATE MANDATORY REQUIREMENT

DELETE:

	Mandatory Corporate Requirement	**Bidder's Response**	
		Substantiation of Technical Compliance	**Reference to Additional Documentation within the Bid**

CM.1[(PB)]	The Bidder must demonstrate that it has been awarded two (2) contracts for each field of activity where the bidder provided SAP S4 HANA Enterprise Resource Planning Professional Services. At least one (1) contract must be for a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client.
	
	Large is defined as an organization with 1,000 employees or more.
	
	The aggregate value of the compliant contracts must be at least $1M.
	
	Each reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:
	
	SAP Business Planning and Consolidation and Functional Support
	
	Area A
	
	    a) SAP Functional Analysis
	    b) SAP Technical Configuration
	    c) SAP Software Development
	
	Area B
	
	    a) Involving multi stakeholders with a common SAP configuration
	    b) Engaging with software vendor for application support
	
	For each referenced contract, the Bidder must demonstrate the following:
		The Bidder's substantiation of technical compliance with Criteria M.1 must be demonstrated by completing the Bidder Response Template in Attachment 4.3.	

1. The contract must have been with a single client.
2. Referenced contracts must be a minimum of six (6) months in duration.
3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
4. The contract must have included the provision of resources in at least three (3) out of the following six (6) Resource Categories:

RESOURCE CATEGORY
ERP Functional Analyst (SAP Functional Analyst)
ERP Programmer Analyst (ABAP programmer)
ERP Programmer Analyst (Fiori programmer)
ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)
ERP Technical Analysts – (SAP Portal Expert)
ERP Technical Analysts – (SAP BCP Technical Analyst)

SAP Basis and Security Support

Each reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:

Area A
a) SAP Security
b) SAP Identity Management
c) SAP Solution Architecture
d) SAP Infrastructure Architecture
e) SAP Governance, risk and compliance

Area B
a) Involving multi stakeholders with a common SAP configuration
b) Engaging with SAP software vendor for application support

For each referenced contract, the Bidder must demonstrate the following:

1. The contract must have been with a single client.

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2. Referenced contracts must be a minimum of six (6) months in duration.
3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
4. The contract must have included the provision of resources in at least three (3) out of the following five (5) Resource Categories:

RESOURCE CATEGORY
ERP Technical Analysts – (SAP Basis Analyst)
Technical Architect (SAP Security Specialist)
SAP Security Specialist- – governance, risk and compliance (GRC)
Technical Architect (SAP Solution Architect)
Technical Architect (SAP Technical Architect)

Project Support

Each reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:

Area A
a) SAP Infrastructure Architecture
b) SAP Project Governance
c) SAP Release Management

Area B
a) Involving multi stakeholders with a common SAP configuration
b) Engaging with SAP software vendor for application support

For each referenced contract, the Bidder must demonstrate the following:

1. The contract must have been with a single client.
2. Referenced contracts must be a minimum of six (6) months in duration.
3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
4. The contract must have included the provision of resources in at least two (2) out

	of the following three (3) Resource Categories:	
	RESOURCE CATEGORY	
	Network Analyst – (SAP Infrastructure Specialist)	
	Project Executive – (Project Executive)	
	Project leader – (Release Management and Project Lead)	
	To be considered, the Bidder must provide the following information for each contract: • Contract Start and Completion dates • Client organization name • Address • Reference Contact Name and Title • Contact telephone number or email address • Project Title Note: The same reference project can be used for more than one (1) field of activity.	

INSERT:

	Mandatory Corporate Requirement	**Bidder's Response**	
		Substantiation of Technical Compliance	**Reference to Additional Documentation within the Bid**
CM.1[(PB)]	The Bidder must demonstrate that it has been awarded one (1) contract for each field of activity where the bidder provided SAP S4 HANA Enterprise Resource Planning Professional Services. At least one (1) contract must be for a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client. Large is defined as an organization with 1,000 employees or more. The value of each compliant contract must be at least $1M. The reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource	The Bidder's substantiation of technical compliance with Criteria M.1 must be demonstrated by completing the Bidder Response Template in Attachment 4.3.	

Planning Professional Services in at least one (1) from each of the following areas:

SAP Business Planning and Consolidation and Functional Support

Area A

a) SAP Functional Analysis
b) SAP Technical Configuration
c) SAP Software Development

Area B

a) Involving multi stakeholders with a common SAP configuration
b) Engaging with software vendor for application support

For the referenced contract, the Bidder must demonstrate the following:

1. The contract must have been with a single client.
2. Referenced contract must be a minimum of six (6) months in duration.
3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
4. The contract must have included the provision of resources in at least three (3) out of the following six (6) Resource Categories:

RESOURCE CATEGORY
ERP Functional Analyst (SAP Functional Analyst)
ERP Programmer Analyst (ABAP programmer)
ERP Programmer Analyst (Fiori programmer)
ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)
ERP Technical Analysts – (SAP Portal Expert)
ERP Technical Analysts – (SAP BCP Technical Analyst)

SAP Basis and Security Support

The reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource

Planning Professional Services in at least one (1) from each of the following areas:

Area A
  a) SAP Security
  b) SAP Identity Management
  c) SAP Solution Architecture
  d) SAP Infrastructure Architecture
  e) SAP Governance, risk and compliance

Area B
  a) Involving multi stakeholders with a common SAP configuration
  b) Engaging with SAP software vendor for application support

For the referenced contract, the Bidder must demonstrate the following:

  1. The contract must have been with a single client.
  2. Referenced contract must be a minimum of six (6) months in duration.
  3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
  4. The contract must have included the provision of resources in at least three (3) out of the following five (5) Resource Categories:

RESOURCE CATEGORY
ERP Technical Analysts – (SAP Basis Analyst)
Technical Architect (SAP Security Specialist)
SAP Security Specialist- – governance, risk and compliance (GRC)
Technical Architect (SAP Solution Architect)
Technical Architect (SAP Technical Architect)

Project Support

The reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:

Area A
  a) SAP Infrastructure Architecture
  b) SAP Project Governance

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	c) SAP Release Management
	
	Area B
	   a) Involving multi stakeholders with a common SAP configuration
	   b) Engaging with SAP software vendor for application support
	
	For the referenced contract, the Bidder must demonstrate the following:
	
	  1. The contract must have been with a single client.
	  2. Referenced contract must be a minimum of six (6) months in duration.
	  3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.
	  4. The contract must have included the provision of resources in at least two (2) out of the following three (3) Resource Categories:		

	RESOURCE CATEGORY		
	Network Analyst – (SAP Infrastructure Specialist)		
	Project Executive – (Project Executive)		
	Project leader – (Release Management and Project Lead)		
	To be considered, the Bidder must provide the following information for each contract: • Contract Start and Completion dates • Client organization name • Address • Reference Contact Name and Title • Contact telephone number or email address • Project Title Note: The same reference project can be used for more than one (1) field of activity.		

AT ATTACHMENT 4.2 – POINT RATED TECHNICAL CRITERIA

DELETE:

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid

CR.1	The Bidder should demonstrate, in addition to the minimum of two (2) contracts demonstrated for each of the three fields of activity in CM1, that it has been awarded contracts where the bidder provided SAP S4/HANA Enterprise Resource Planning Professional Services to a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client.
	
	Large is defined as an organization with 1,000 employees or more.
	
	SAP Business Planning and Consolidation and Functional Support
	
	Each reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:
	
	Area A
	   a) SAP Functional Analysis
	   b) SAP Technical Configuration
	   c) SAP Software Development
	
	Area B
	   a) Involving multi stakeholders with a common SAP configuration
	   b) Engaging with software vendor for application support
	
	For each referenced contract, the Bidder will demonstrate the following:
	
	1. The contract is with a single client.
	2. Referenced contracts have a minimum duration of six (6) months.
	3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.
	4. The contract included the provision of resources in at least three (3) out of the following six Resource Categories.
		10 points per additional contract for a maximum of 20 points per field of activity	60	The Bidder's substantiation of technical compliance with Criteria R.1 should be demonstrated using the same response templates in Attachment 4.3, used for compliance with Criteria CM.1.	

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	RESOURCE CATEGORY				
	ERP Functional Analyst (SAP Functional Analyst)				
	ERP Programmer Analyst (ABAP programmer)				
	ERP Programmer Analyst (Fiori programmer)				
	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)				
	ERP Technical Analysts – (SAP Portal Expert)				
	ERP Technical Analysts – (SAP BCP Technical Analyst)				
	SAP Basis and Security Support Each reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas: Area A a) SAP Security b) SAP Identity Management c) SAP Solution Architecture d) SAP Infrastructure Architecture e) SAP Governance, risk and compliance Area B a) Involving multi stakeholders with a common SAP configuration b) Engaging with SAP software vendor for application support For each referenced contract, the Bidder will demonstrate the following: 1. The contract is with a single client. 2. Referenced contracts have a minimum duration of six (6) months. 3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date. 4. The contract included the provision of resources in at least three (3) out of the following five (5) Resource Categories:				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	RESOURCE CATEGORY				
	ERP Technical Analysts – (SAP Basis Analyst)				
	Technical Architect (SAP Security Specialist)				
	SAP Security Specialist- – governance, risk and compliance (GRC)				
	Technical Architect (SAP Solution Architect)				
	Technical Architect (SAP Technical Architect)				

	Project Support
	
	Each reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:
	
	Area A
	   a) SAP Infrastructure Architecture
	   b) SAP Project Governance
	   c) SAP Release Management
	
	Area B
	   a) Involving multi stakeholders with a common SAP configuration
	   b) Engaging with SAP software vendor for application support
	
	For each referenced contract, the Bidder will demonstrate the following:
	
	1. The contract is with a single client.
	2. Referenced contracts have a minimum duration of six (6) months.
	3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.
	4. The contract included the provision of resources in at least two (2) of the following three Resource Categories:				

	RESOURCE CATEGORY				
	Network Analyst – (SAP Infrastructure Specialist)				
	Project Executive – (Project Executive)				
	Project leader – (Release Management and Project Lead)				
	To be considered, the Bidder will provide the following information for each contract: • Contract Start and Completion dates				

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	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	• Client organization name • Address • Reference Contact Name and Title • Contact telephone number or email address • Project Title Note: The same reference project can be used for more than one (1) field of activity.				

INSERT:

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid

CR.1	The Bidder should demonstrate, in addition to the minimum one (1) contract demonstrated for each of the three fields of activity in CM1, that it has been awarded contracts where the bidder provided SAP S4/HANA Enterprise Resource Planning Professional Services to a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client.
	
	Large is defined as an organization with 1,000 employees or more.
	
	SAP Business Planning and Consolidation and Functional Support
	
	The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:
	
	Area A
	   a) SAP Functional Analysis
	   b) SAP Technical Configuration
	   c) SAP Software Development
	
	Area B
	   a) Involving multi stakeholders with a common SAP configuration
	   b) Engaging with software vendor for application support
	
	For the referenced contract, the Bidder will demonstrate the following:
	
	   1. The contract is with a single client.
		20 points per additional contract up to a maximum of 60 points	60	The Bidder's substantiation of technical compliance with Criteria R.1 should be demonstrated using the same response templates in Attachment 4.3, used for compliance with Criteria CM.1.	

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	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	2. Referenced contracts have a minimum duration of six (6) months.				
	3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.				
	4. The contract included the provision of resources in at least three (3) out of the following six Resource Categories.				
	RESOURCE CATEGORY				
	ERP Functional Analyst (SAP Functional Analyst)				
	ERP Programmer Analyst (ABAP programmer)				
	ERP Programmer Analyst (Fiori programmer)				
	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)				
	ERP Technical Analysts – (SAP Portal Expert)				
	ERP Technical Analysts – (SAP BCP Technical Analyst)				
	SAP Basis and Security Support The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas: Area A a) SAP Security b) SAP Identity Management c) SAP Solution Architecture d) SAP Infrastructure Architecture e) SAP Governance, risk and compliance Area B a) Involving multi stakeholders with a common SAP configuration b) Engaging with SAP software vendor for application support For the referenced contract, the Bidder will demonstrate the following: 1. The contract is with a single client. 2. Referenced contracts have a minimum duration of six (6) months. 3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	4. The contract included the provision of resources in at least three (3) out of the following five (5) Resource Categories:				
	RESOURCE CATEGORY				
	ERP Technical Analysts – (SAP Basis Analyst)				
	Technical Architect (SAP Security Specialist)				
	SAP Security Specialist- – governance, risk and compliance (GRC)				
	Technical Architect (SAP Solution Architect)				
	Technical Architect (SAP Technical Architect)				
	Project Support The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas: Area A a) SAP Infrastructure Architecture b) SAP Project Governance c) SAP Release Management Area B a) Involving multi stakeholders with a common SAP configuration b) Engaging with SAP software vendor for application support For the referenced contract, the Bidder will demonstrate the following: 1. The contract is with a single client. 2. Referenced contracts have a minimum duration of six (6) months. 3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date. 4. The contract included the provision of resources in at least two (2) of the following three Resource Categories:				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	RESOURCE CATEGORY				
	Network Analyst – (SAP Infrastructure Specialist)				
	Project Executive – (Project Executive)				
	Project leader – (Release Management and Project Lead)				
	To be considered, the Bidder will provide the following information for each contract: • Contract Start and Completion dates • Client organization name • Address • Reference Contact Name and Title • Contact telephone number or email address • Project Title Note: The same reference project can be used for more than one (1) field of activity.				

At ATTACHMENT 4.1- Mandatory Technical Criteria

DELETE:

RESOURCE MANDATORY REQUIREMENT in its entirety.

INSERT:

SAP Business Planning and Consolidation and Functional Support

1.   A.2 ERP Functional Analyst - SAP Functional Analyst – Level 3

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
M1^(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of experience, prior to solicitation issuance date, as an SAP Functional Analyst performing at least three (3) of the following four (4) tasks: • Develop and document functional, business, and/or system requirements specifications • Develop and document screen, report and interface requirements	

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
	• Develop functional, business, or system interface or capability interaction • Gather and analyze information to establish the functional needs of an SAP system or project	
M2(PB)	The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of combined experience*, prior to solicitation issuance date, in providing support including analysis, configuration, problem resolution, testing and post go-live fixes in at least two (2) of the following modules: • Funds Management (FM) • Financial Accounting (FI) • Controlling (CO) • Material Management (MM) • Special Purpose Ledger (SPL) • Salary Forecasting Tool (SFT) • Business Planning and Consolidation (BPC) For the experience to qualify, the Bidder must demonstrate that the proposed resource has performed all four (4) support activities: (analysis, configuration, problem resolution and testing) in the same module. *Overlapping projects will be accepted provided each project meets the criterion.	

M3	The Contractor must demonstrate that the proposed resource has worked on a minimum of two (2) projects* prior to solicitation issuance date, where the proposed resource provided SAP Business Planning and Consolidation (BPC) functional support including all of the following areas:
	
	   i. analysis,
	   ii. configuration,
	  iii. testing,
	  iv. post go-live fixes.
	
	* To qualify, the resource must have worked on the referenced projects for a minimum of four (4) consecutive months.	

2.   A.3 ERP Programmer Analyst - Fiori Programmer – Level 3

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
M1(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience, prior to solicitation issuance date, as an ERP Programmer Analyst performing the following tasks: • Developing low-level detailed requirements, programming, and systems development of SAP ERP Systems; and • Performing SAP System testing and implementation	
M2(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience*, prior to solicitation issuance date, developing SAP systems using one or both of the following: i. SAP Application Development technologies ii. Object oriented programming techniques	
M3	The Bidder must demonstrate that the proposed resource has worked on a minimum of two (2) projects*, prior to solicitation issuance date, where the proposed resource was conducting SAP Fiori / SAP UI5 Application development for external-facing applications/interfaces. * For the purpose of this criterion, a project is defined as an initiative/tile that was implemented from start to finish.	
M4	The Bidder must demonstrate that the proposed resource has worked on at least one (1) project*, prior to solicitation issuance date, where the proposed resource was conducting SAP Fiori / SAP UI5 Application development for a mobile service (i.e. Blackberry, etc.) Fiori application. * For the purpose of this criterion, a project is defined as an initiative/tile that was implemented from start to finish.	

3. **A.5. ERP Technical Analyst – SAP Process Orchestration (PO) / Process Integration (PI) Specialist Level 3**

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
M1(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of experience, prior to solicitation issuance date, as an ERP Technical Analyst performing at least 4 out of the following 5 tasks: 1. Develop or assist with business and functional SAP requirements, project scope, estimates of effort and duration 2. Translate SAP functional and business requirements into technical requirements 3. Develop and manage SAP technical aspects of application software, user interfaces, and third-party components 4. Conduct, assist with, and manage unit and system tests 5. Establish technical standards for the technical framework	
M2(PB)	The Bidder must demonstrate that the proposed resource has twelve (12) months of combined experience, prior to solicitation issuance date, working with SAP Process Orchestration performing all of the following tasks: i. Identifying requirements ii. Gathering requirements iii. Defining requirements iv. Implementing requirements	
M3	The Bidder must demonstrate that the proposed resource has a minimum of eighteen (18) months of combined experience, prior to solicitation issuance date, providing support in SAP Process Orchestration (PO) where the resource performed all of the following tasks: i. Analysis ii. Configuration iii. Problem resolution iv. Testing	
M4	The Bidder must demonstrate that the proposed resource has a minimum of eighteen (18) months of combined experience, prior to solicitation issuance date, providing	

Resource Name:		
Criteria	Mandatory Requirement	Demonstrated Experience (Contractor to insert response)
	support in SAP Process Integration (PI) where the resource performed all of the following tasks: i. Analysis ii. Configuration iii. Problem resolution iv. Testing	

SAP Basis and Security Support

4.   I.10 Technical Architect - SAP Solution Architect – Level 3

Resource Name:		
Criteria	Mandatory Requirement	Demonstrated Experience (Contractor to insert response)
M1(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of experience prior to solicitation issuance date, performing all of the following technical architecting tasks for systems running SAP software: • Elaborating and documenting technical requirements, specifications and design documents • Developing business and functional requirements, project scope, estimates of effort and duration; • Translating functional and business requirements into technical requirements • Developing design documents for SAP Solutions from within Solution Manager • Integrating and testing SAP Solution Manager solutions • Developing SAP technical architecture designs	
M2(PB)	The Bidder must demonstrate that the proposed resource has a minimum of thirty-six (36) months of experience within the last five (5) years, prior to solicitation issuance date, conducting architecture reviews of SAP technology for **strategic projects***.	

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
	* Strategic projects are defined as a <u>systematic</u> <u>process</u> of envisioning a desired future, and translating long term goals into broadly defined <u>goals</u> or <u>objectives</u> and a sequence of steps to <u>achieve</u> them.	
M3	The Bidder must demonstrate that the proposed resource has worked on a minimum of three (3) full SAP implementation projects where the combined experience of the three projects involved all of the following: i. SAP ERP ii. SAP BW iii. SAP Portals iv. SAP Business Objects	
M4	The Bidder must demonstrate that the proposed resource holds a University degree or College diploma in IM/IT, Project Management, Business, Public administration, E-commerce or Applied Science. **A copy of the degree or diploma must be submitted with the proposal.**	

Project Support

5.   I.6 Network Analyst - SAP Infrastructure Specialist – Level 3

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
M1(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of technical Infrastructure networking or server experience, prior to solicitation issuance date, as an SAP Infrastructure Specialist performing at least seven (7) of the following eight (8) tasks: • Implement SAP server infrastructure and environment hardware/software OS/VM releases, OS/VM upgrades & OS/VM patches • Assist in defining requirements for the implementation including server infrastructure and	

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
	hardware/software platform along with the environments • Provide expert advice related to the internal workings of systems' infrastructure and environment • Configure, monitor, tune, and troubleshoot the SAP server infrastructure environment • Install, upgrade, and maintain SAP server OS/VM infrastructure • Document and update the existing SAP server OS/VM and networking environments • Introduce technical changes or configuration into the environment to maintain reliability, availability and performance of the SAP OS/VM infrastructure landscape • Administer the SAP infrastructure	
M2(PB)	The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of server experience, prior to solicitation issuance date, performing all of the following tasks in an SAP environment in a combination of supporting a Microsoft OS platform and a Linux platform: i. Installation ii. Configuration iii. Upgrades iv. Clustering v. System Administration of operations	
M3	The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of technical Infrastructure networking or server experience, prior to solicitation issuance date, performing both of the following tasks: • Installing and configuring firewalls • Networking/routing configuration and intrusion detection/prevention	
M4	The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of technical Infrastructure networking or server experience, prior to solicitation issuance date, in the installation and maintenance of servers including all of the following: • Domain Name System (DNS)	

Resource Name:		
Criteria	Mandatory Requirement	Demonstrated Experience (Contractor to insert response)
	• Active Directory • Simple Mail Transfer Protocol (SMTP) • Internet Information Services (IIS)	

6.   P.5 Project Executive - Senior Project Leader– Level 3

Resource Name:		
Criteria	Mandatory Requirement	Demonstrated Experience (Contractor to insert response)
M1^(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience*, prior to solicitation issuance date, as a: • Product Release Manager; or • Project Lead; or • Project Manager. performing all of the following tasks: • Provide project management, governance and oversight for **complex projects**; • Prepare Project Charter, Project Management Plan and Project Schedule; • Manage project activities and resources in Microsoft Project Server and/or SAP Solution Manager; • Prepare risk mitigation strategies and action plans; • Lead regular project meetings with technical resources to plan work activities and ensure work remains within scope and on schedule; • Provide operational support for the deployment of changes to Production during Go-Live or for maintenance releases.	
M2^(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience*, prior to solicitation issuance date, planning and coordinating requirements gathering, technical analysis, solution development, testing and deployment activities for the following components:	

Resource Name:		Demonstrated Experience (Contractor to insert response)
Criteria	**Mandatory Requirement**	
	o SAP BW; o SAP ECC; o Data services; and o Business Objects (BOBJ).	
M3	The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of experience, prior to solicitation issuance date, managing **IT-enabled projects*** where SAP BI or SAP ECC accounted for a minimum of 50% of the solution. **An IT-enabled** project is a project that has an Information Technology component which is critical to achieving the intended business outcomes.	
M4	The Bidder must demonstrate that the proposed resource has, prior to solicitation issuance date, managed a minimum of four (4) **complex projects** with a team size of at least 10 people and a budget of at least $1M Canadian. For the purpose of this criterion, a project duration is defined as having a minimum of 6 months.	
M5	The Bidder must demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification. **A copy of the certification must be submitted with the proposal.**	
M6	The Bidder must demonstrate that the proposed resource has a minimum of twelve (12) months of experience, prior to solicitation issuance date, working with Solution Manager.	

7. P.8 Project leader - Release Management and Project Lead – level 3

Resource Name:		Demonstrated Experience (Contractor to insert response)
Criteria	**Mandatory Requirement**	
M1^(PB)	The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience, as a:	

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
	- Product Release Manager; or - Project Lead; or - Project Manager. performing all of the following tasks: - Receive, assess and track all change requests submitted; - Analyze and review business requirement documents or functional requirements for accuracy and completeness; - Maintain change requests (CRs) backlog in the issue tracking system and ensure CRs are closed following deployment to production; - Ensure application changes are documented including design tasks, server configuration changes, and reports creation; - Liaise with QA and business resources to ensure adequate test coverage; - Liaise with Functional Managers to ensure resources with necessary skill sets are available; - Provide operational support for the deployment of changes to Production during Go-Live or for maintenance releases.	
M2(PB)	The Contractor must demonstrate that the proposed resource has a one hundred and twenty (120) months of combined experience*, prior to solicitation issuance date, planning and coordinating requirements gathering, technical analysis, solution development, testing and deployment activities for the following components: - SAP ERP Central Component (ECC); - SAP Business Intelligence (BI); - SAP Business Objects (BOBJ); .NET applications; - SQL scripts; - SAP Hana - SAP S/4 Hana	
M3	The Bidder must demonstrate that the proposed resource has a minimum of thirty-six (36) months of experience, prior to solicitation issuance date, leading development or configuration activities for an SAP S/4 Hana solution.	

Resource Name:		
Criteria	**Mandatory Requirement**	**Demonstrated Experience** (Contractor to insert response)
M4	The Bidder must demonstrate that the proposed resource has a minimum of twenty-four (24) months of experience, prior to solicitation issuance date, gathering business requirements for changes to SAP applications.	
M5	The Bidder must demonstrate that the proposed resource has worked on a minimum of two (2) SAP *complex projects**, prior to solicitation issuance date with a team size of at least 10 people and a budget of at least $1M Canadian. *For the purpose of this criterion, a project duration is defined as having a minimum of 6 months.	

AT ATTACHMENT 4.2 – POINT RATED TECHNICAL CRITERIA

DELETE:

RESOURCE RATED REQUIREMENT in its entirety

INSERT:

RESOURCE RATED REQUIREMENT

Resource Rated Criteria	Maximum Points	Minimum Points
A.2 ERP Functional Analyst - SAP Functional Analyst – Level 3	21	15
A.3 ERP Programmer Analyst - Fiori Programmer – Level 3	45	30
A.5. ERP Technical Analyst – SAP Process Orchestration (PO)/Process Integration (PI) Specialist Level 3	45	30
I.10 Technical Architect - SAP Solution Architect – Level 3	60	42
I.6 Network Analyst - SAP Infrastructure Specialist – Level 3	100	70
P.5 Project Executive - Senior Project Leader– Level 3	100	70
P.8 Project leader - Release Management and Project Lead – level 3	100	70

SAP Business Planning and Consolidation and Functional Support

1. **A.2 ERP Functional Analyst - SAP Functional Analyst – Level 3**

Criteria	Rated Requirement	Demonstrated Experience (Contractor to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource has experience, above the	61 to 69 months = 3 points	12	

Criteria	Rated Requirement	Demonstrated Experience (Contractor to insert response)	Max Available Points	Points Received
	minimum requested under M2, providing support including analysis, configuration, problem resolution and testing in at least two (2) of the following modules: • Funds Management (FM) • Financial Accounting (FI) • Controlling (CO) • Material Management (MM) • Special Purpose Ledger (SPL) • Salary Forecasting Tool (SFT) • Business Planning and Consolidation (BPC) For the experience to qualify, the Bidder should demonstrate that the proposed resource has experience performing all four (4) support activities (analysis, configuration, problem resolution and testing) in the same module during the specified timeframe.	70 to 74 months = 6 points 75 to 79 months = 9 points 80+ months = 12 points		
R2	The Bidder should demonstrate that the proposed resource holds current and valid* SAP R/3 or ERP Certifications. **A copy of the certification(s) is required with the proposal for points to be allocated.** *Current and valid certifications issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/	Certification in 1 module = 1 point Certification in 2 modules = 2 points Certification in 3 modules = 3 points	3	
R3	The Bidder should demonstrate that the proposed resource has experience working on projects* that used the International Financial Reporting Standards (IFRS) as their accounting standards. *For the purpose of this criterion, a project is defined as having a minimum duration of six (6) months.	1 project = 1 point 2 projects = 2 points 3+ projects = 3 points	3	
R4	The Bidder should demonstrate that the proposed resource has worked on SAP	1 project = 1 point	3	

Criteria	Rated Requirement	Demonstrated Experience (Contractor to insert response)	Max Available Points	Points Received
	development, implementation or upgrade projects* for a Federal Government department or agency. *For the purpose of this criterion, a project is defined as having a minimum duration of six (6) months.	2 projects = 2 points 3+ projects = 3 points		
	Maximum Points		21	
	Minimum Required Points		15	
	Total Points Received			

2.   **A.3 ERP Programmer Analyst - Fiori Programmer – Level 3**

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource holds a current and valid* Fiori Certification. **A copy of the certification is required with the proposal for points to be allocated.** *Current and valid certification issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/	No Certification = 0 points Fiori Certification = 5 points	5	

R2	The Bidder should demonstrate that the proposed resource has experience as a developer using any of the following Government of Canada web standards:
	   i. Web Experience Toolkit (WET)
	   ii. Common Look and Feel (CLF)
		WET or CLF = 5 points
		
		WET and CLF = 10 points
			10	

R3	The Bidder should demonstrate that the proposed resource has experience* as a developer in any of the following elements: • Javascript • HTML5 • RESTful web services	1 element = 5 points 2 elements = 10 points 3 elements = 15 points	20	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
	• BOBJ API *Overlapping experience will be accepted provided the criterion is demonstrated. *To qualify the resource must have a minimum of twelve (12) months experience developing in the same program.	4 elements = 20 points		
R4	The Bidder should demonstrate that the proposed resource has additional experience above the minimum requirement of one (1) project in M4 where the proposed resource was conducting SAP Fiori / SAP UI5 Application development for a mobile service (i.e. Blackberry, etc.). *For the purpose of this criterion, a project is defined as an initiative/tile that was implemented from start to finish.	1 project above the minimum requirement = 3 points 2 projects above the minimum requirement = 7 points 3+ projects above the minimum requirement = 10 points	10	
		Maximum Points	45	
		Minimum Required Points	30	
		Total Points Received		

3.   **A.5. ERP Technical Analyst – SAP Process Orchestration (PO)/Process Integration (PI) Specialist Level 3**

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource has experience in the life cycle of projects where the resource performed all of the following in both PO and PI: i. Analysis ii. Recommendations iii. Design and development (configuration)	1 point per demonstrated component up to a maximum of 6 points. Additional points will be allocated as follows:	10	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
	iv. Implementation v. Conversion vi. Documentation	Less than 12 months experience = 0 points 12 to 24 months = 3 points 25+ months = 4 points Up to a maximum of 10 points		
R2	The Bidder should demonstrate that the proposed resource has experience performing all of the following in SAP Workflow: i. Designing ii. Developing iii. Configuring iv. Implementing v. Testing	1 point per demonstrated component up to a maximum of 5 points. Additional points will be allocated as follows: Less than 12 months experience = 0 points 12 to 24 months = 3 points 25+ months = 5 points Up to a maximum of 10 points	10	
R3	The Bidder should demonstrate that the proposed resource has experience performing all of the following in SAP PI Business Process Management (BPM) Workflow engine and modelling: i. Designing ii. Developing iii. Configuring iv. Implementing v. Testing	1 point per demonstrated component up to a maximum of 5 points. Additional points will be allocated as follows: Less than 12 months experience = 0 points 12 to 24 months = 3 points 25+ months = 5 points Up to a maximum of 10 points	10	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R4	The Bidder should demonstrate that the proposed resource has experience performing all of the following for the security controls involved to secure an SAP NetWeaver PO or PI application. i. Designing ii. Developing iii. Configuring iv. Implementing v. Testing	1 point per demonstrated component up to a maximum of 5 points. Additional points will be allocated as follows: Less than 12 months experience = 0 points 12 to 24 months = 3 points 25+ months = 5 points Up to a maximum of 10 points	10	
R5	The Bidder should demonstrate that the proposed resource holds current and valid* SAP Certification(s). **A copy of the certification(s) is required with the proposal for points to be allocated.** *Current and valid certification(s) issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/	No certification = 0 points Other SAP certification = 2 points PI certification = 5 points	5	
		Maximum Points	**45**	
		Minimum Required Points	**30**	
		Total Points Received		

SAP Basis and Security Support

4. I.10 Technical Architect - SAP Solution Architect – Level 3

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource has experience, prior to	Less than 12 months = 0 points	30	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
	solicitation issuance date, implementing an SAP ECC landscape Solution.	12 to 24 months = 10 points 25 to 36 months = 20 points 37+ months = 30 points		
R2	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, above the minimum requirement in M2, conducting architecture reviews of SAP technology for *strategic projects*.	37 to 48 months = 10 points 49 to 60 months = 15 points 61+ months = 20 points	20	
R3	The Bidder should demonstrate that the proposed resource holds Current and valid* SAP Technical certification(s) **A copy of the certification must be submitted with the proposal for points to be allocated.** *Current and valid certification issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/ .	1 SAP technical certification = 5 points 2+ SAP technical certifications = 10 points	10	
		Maximum Points	60	
		Minimum Required Points	42	
		Total Points Received		

Project Support

5.   I.6 Network Analyst - SAP Infrastructure Specialist – Level 3

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource holds a current and valid* Cisco Certification. **A copy of the certification must be submitted with the proposal for points to be allocated.**	No certification = 0 points Copy of Certification = 5 points	5	

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Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
	*Current and valid certification issued by Cisco as indicated by the Cisco certification site: http://www.cisco.com/c/en/us/training-events/training-certifications/certifications.html			
R2	The Bidder should demonstrate that the proposed resource holds at a minimum a two (2) year diploma in IT networking. **A copy of the diploma must be submitted with the proposal for points to be allocated.**	No diploma = 0 points Copy of Diploma = 5 points	5	
R3	The Bidder should demonstrate that the proposed resource has combined experience, prior to solicitation issuance date, in vSphere, or vCentre or vmWare self-provisioning software performing all of the following: i. Installation ii. Configuration iii. Upgrades iv. Clustering v. System Administration of operations	Up to 12 months = 20 points 13 to 24 months = 30 points 25+ months = 40 points	40	
R4	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, working in an enterprise networking infrastructure performing IP networking in any of the following: • IPv4 & 6 • Virtual LANs (VLANs) • Multiprotocol Label Switching (MPLS) • Dynamic Host Configuration Protocol (DHCP) • Virtual Private Network (VPN) technologies, Routing	Less than 6 months = 0 points 6 to 12 months = 10 points 13 to 20 months = 20 points 21 to 28 months = 30 points 29 to 36 months = 40 points	50	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
		37+ months = 50 points		
		Maximum Points	**100**	
		Minimum Required Points	**70**	
		Total Points Received		

6.   P.5 Project Executive - Senior Project Leader– Level 3

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, working with Microsoft Project Server.	Up to 5 months = 20 points 6 to 11 months = 25 points 12+ months = 30 points	30	
R2	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, managing project activities or resources in SAP Solution Manager.	Up to 5 months = 10 points 6 to 11 months = 15 points 12+ months = 20 points	20	
R3	The Bidder should demonstrate that the proposed resource holds current and valid* SAP Certification(s). **A copy of the certification must be submitted with the proposal for points to be allocated.** *Current and valid certification issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/ .	No certification = 0 points SAP Solution Manager Certification = 4 points SAP Project Management Certification = 6 points	10	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
		Up to a maximum of 10 points are available		
R4	The Bidder should demonstrate that the proposed resource has worked on SAP projects* for a Federal Government department or agency. * For the purpose of this criterion, a project is defined as having a minimum duration of four (4) months.	1 project = 5 point 2 projects = 7 points 3+ projects = 10 points	10	
R5	The Bidder should demonstrate that the proposed resource has experience working on **complex projects** with at least 2 stakeholders and a budget of at least $10M Canadian. *For the purpose of this criterion, a project duration is a minimum of 6 months.	Project budget of less than $10M = 0 points Project budget of over $10M but less than $20M = 15 points Project budget greater than or equal to $20M = 30 points	30	
		Maximum Points	**100**	
		Minimum Required Points	**70**	
		Total Points Received		

7.   **P.8 Project leader - Release Management and Project Lead – level 3**

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R1	The Bidder should demonstrate that the proposed resource has experience leading **IT-enabled projects***, prior to solicitation issuance date, where SAP accounted for a minimum of 50% of the solution.	Less than 6 months = 0 points 6 to 18 months = 5 point 19 to 32 months = 10 points	25	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
	*For the purpose of this criterion, a project is defined as having a minimum duration of 6 months.	33 to 46 months = 15 points 47 to 60 months = 20 points 61+ = 25 points		
R2	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, managing concurrent development for two or more SAP releases where the development efforts are a minimum of 21 days for each release.	2 concurrent releases = 15 points 3+ concurrent releases = 25 points	25	
R3	The Bidder should demonstrate that the proposed resource has experience, prior to solicitation issuance date, leading *IT-enabled projects** with one or more of the following components: i. SAP ERP Central Component (ECC) ii. SAP Business Intelligence (BI) iii. SAP Business Objects (BOBJ) iv. .NET applications or SQL scripts v. SAP HANA vi. S/4 HANA *For the purpose of this criterion, a project is defined as having a minimum duration of 6 months.	3 points for each of the first five (5) components up to a maximum of 15 points. Plus: 15 points for the S/4 Hana component.	30	
R4	The Bidder should demonstrate that the proposed resource has experience, above the minimum requirement in M5, working on complex SAP projects*, prior to solicitation issuance date, for a Federal Government department or agency with multi-stakeholder (minimum of 2) a team size of at least 10 people and a budget of at least $1M Canadian. *For the purpose of this criterion, a project duration is defined as having a minimum of 6 months.	1 project above minimum in M5 = 5 point 2 projects above minimum in M5 = 7 points 3+ projects above minimum in M5 = 10 points	10	

Criteria	Rated Requirement	Demonstrated Experience (Bidder to insert response)	Max Available Points	Points Received
R5	The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management. **A copy of the certification must be submitted with the proposal for points to be allocated.** *Current and valid certification issued by SAP as indicated by the SAP training site. https://training.sap.com/ca/en/ .	No certification = 0 points SAP Project Management Certification = 5 points	5	
R6	The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification. **A copy of the certification must be submitted with the proposal for points to be awarded.**	No certification = 0 points PMP, Prince2 or other Project Management degree or certification = 5 points	5	
		Maximum Points	100	
		Minimum Required Points	70	
		Total Points Received		

ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED