



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving PWGSC/TPSGC reception des
soumissions

Victory Building/Édifce Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Bid Fax: (204) 983-0338

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Public Works and Government Services Canada -
Western Region

Victory Building/Édifce Victory

Room 310/pièce 310

269 Main Street/269 rue Main

Winnipeg

Manitoba

R3C 1B3

Title - Sujet Facility Management - CHARS	
Solicitation No. - N° de l'invitation ET025-202063/B	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client CHARS-ET025-202063	Date 2020-09-02
GETS Reference No. - N° de référence de SEAG PW-SPWZ-014-11046	
File No. - N° de dossier PWZ-9-42155 (014)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-09-11	Time Zone Fuseau horaire Central Daylight Saving Time CDT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Fagan, Mike	Buyer Id - Id de l'acheteur pwz014
Telephone No. - N° de téléphone (204) 296-5375 ()	FAX No. - N° de FAX (204) 983-7796
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This Amendment 005 is being issued to amend Request for Proposal ET025-202063/B, as follows:

1. Revisions to Request for Proposal

1.1 Refer to PART 6 - SECURITY, FINANCIAL AND OTHER REQUIREMENTS, Article 6.1, Security Requirements

DELETE:

1. At the date of bid closing, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;
 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites.
2. For additional information on security requirements, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

INSERT:

1. At the date of bid closing, the following conditions must be met:
 - (a) the Bidder must hold a valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses;

or

the Bidder must have submitted a written request to the Contracting Authority for sponsorship of their security clearance application and be in the process of attaining their valid organization security clearance as indicated in Part 7 - Resulting Contract Clauses. The Bidder must hold the valid organization security clearance on or before **December 31, 2020.**

 - (b) the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses;
 - (c) the Bidder must provide the name of all individuals who will require access to classified or protected information, assets or sensitive work sites;
2. For additional information on security requirements, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

1.2 Refer to PART 7 - RESULTING CONTRACT CLAUSES, Article 7.13, Contract Financial Security

DELETE:

1. The Contractor must provide one of the following contract financial securities within thirty (30) calendar days after the date of contract award:
 - a. a performance bond form [PWGSC-TPSGC 505](#) in the amount of 20% percent of the Contract Price; or
 - b. a security deposit as defined in clause [E0008C](#) in the amount of 20% percent of the Contract Price.

Any bond must be accepted as security by one of the bonding companies listed in [Treasury Board Contracting Policy, Appendix L](#), Acceptable Bonding Companies.

The Contractor must provide a copy of the performance bond to Canada annually.

INSERT:

1. The Contractor must provide one of the following contract financial securities within thirty (30) calendar days after the date of contract award:
 - a. a performance bond form [PWGSC-TPSGC 505](#) in the amount of 20% percent of the annual Contract Price; or
 - b. a security deposit as defined in clause [E0008C](#) in the amount of 20% percent of the annual Contract Price.

Any bond must be accepted as security by one of the bonding companies listed in [Treasury Board Contracting Policy, Appendix L](#), Acceptable Bonding Companies.

The Contractor must provide a copy of the performance bond to Canada annually.

2. Questions and Answers

QUESTION 01

SOW 1.2.7. During use of facility by external stakeholders, is the contractor expected to have staff on-site (janitorial, maintenance, site supervision, etc.)? If so, will the contractor have the opportunity for TA work if the number of events go over the 2-3 per month per SOW? Canada expects these events to significantly increase over life of contract.

RESPONSE 01

Yes, contractor is expected to have staff on-site. Should events increase above the average of 2-3 per month, as per the SOW, additional work would be considered as TA outside of scope. In cases where the events are hosted by POLAR, there may be a need to have the cleaning done as a TA if the cleaning cannot be done as part of their normal schedule.

QUESTION 02

SOW 1.4.2. What is the average utilization rate of the two triplexes during both the off-season and summer season?

RESPONSE 02

See attached historical data spreadsheet providing a one year perspective of annual utilization of the triplexes (April 2019 – March 2020). Note that we expect the triplex utilization to increase as the construction is completed and the laboratories are all operational.

QUESTION 03

SOW 1.5.2. SOW states that skilled trades in community must be leveraged in order to comply with IBP and execute work. Can Canada please provide a list of local subcontractors currently providing services at the CHARS facility?

RESPONSE 03

Canada is not able to release a list of local subcontractors currently providing services at the CHARS facility. Recommend reaching out to the local business community. (i.e. Kivalliq Inuit Association, Hamlet of Cambridge Bay, Chamber of Commerce) Bidders could also access the Inuit Firm Registry as a tool to find local contractors.

QUESTION 04

Supplemental Documents, 1.7.8 CHARS GFE - Future Contract. Current listing of GFE only contains janitorial equipment and supplies. Is this a comprehensive listing of GFE and GFM or is the list incomplete? If incomplete, can Canada please provide a full and accurate list of all GFE and GFM?

RESPONSE 04

The listing of GFE and GFM is complete.

QUESTION 05

Supplemental Documents, 1.7.7 Asset Listings. For all asset lists provided, no information is provided for which assets are covered under warranty and for how long. Can Canada please provide this information?

RESPONSE 05

See attached Warranty Listing report (June 2, 2020). This is the only warranty listing available at this time.

QUESTION 06

SOW 3.5.2.2.6. Can Canada please provide a comprehensive list of assets that require territorial licensing and permits?

RESPONSE 06

Elevators, wheelchair lift, overhead cranes, winch, dock leveler and boilers.

QUESTION 07

SOW 4.5.5. Does Canada have a preference on what Energy Management System is used to manage and track energy and utility consumption? What EnMS system is currently being used on-site?

RESPONSE 07

Canada does not have a preference. Tracking is currently being done manually.

QUESTION 08

SOW 4.10. Can Canada please provide a comprehensive list of critical spare parts currently on-site?

RESPONSE 08

See attached Critical Spares List

QUESTION 09

SOW - Appendix F. Water sample testing is not an explicit requirement per the SOW. Is it Canada's intention that this should be included in the SOW. Is so, can Canada confirm the number of distribution points to be tested and frequency?

RESPONSE 09

Water sample testing for potable water is being conducted as a TA and potable water is provided by the hamlet on the municipal water system. Appendix F is specific to Legionella Reporting requirements related to Cooling Towers, Open Water Systems, Humidifiers and Domestic Hot Water Systems.

QUESTION 10

SOW 3.5.2.3; SOW 5.1.1.3.1. What is the service provider's limit of liability for corrective (reactive) maintenance?

RESPONSE 10

The Service Provider assumes all liability and risk within their control of the contract. We know that events such as extreme weather may impact the site and the best planning and contingency cannot always prevent building operational impacts.

QUESTION 11

SOW 4.9.4.1. Can Canada please provide an annual estimated quantity by hazardous material type, of hazardous materials to be stored, transferred, and disposed by service provider?

RESPONSE 11

The list of hazardous materials used for Polar program operations has been provided (attachment). Polar will be responsible for the storage, transferring and disposal of the hazardous materials used for their program. The Service Provider will be responsible for storage, transferring and disposal of any hazardous materials used for facility management.

QUESTION 12

SOW 4.5.3. Can Canada please provide details (make, model, etc) on the energy and water monitoring system that will require calibration per SOW 4.5.5.3?

RESPONSE 12

CHARS is equipped with an energy and water monitoring system tied into the Building Automation System (BAS). In regard to the BAS, the make and model of the software is called EC-Net 3.8 by Distech Controls and the software is running on a Lenovo M-series computer.

QUESTION 13

SOW 4.5.3. Will an independent environmental audit be conducted prior to contract takeover to limit the new service provider's risk exposure? If not, how will Canada ensure new service provider is not liable for issues that occurred before takeover?

RESPONSE 13

No. Environmental assessment completed in April 2019 by PSPC Environment. Due Diligence Reviews conducted every 3 years. A new DDR will not be conducted prior to the new contract start date.

QUESTION 14

Grounds upkeep, landscaping and security have not been included in the statement of work; will these scopes be covered through a separate RFP?

RESPONSE 14

Yes, Grounds upkeep, landscaping and security will be tendered separately and are not included in this RFP.

QUESTION 15

Can you please supply the following references?

- a. Asset Register
- b. 5 year life cycle plan

RESPONSE 15

As this is a new facility and custodianship has not yet been transferred to Polar, an Asset register nor a Lifecycle plan exist.

QUESTION 16

SOW 4.1. Building Operations and Maintenance, please provide all current maintenance data as well as current make and model of BAS system.

RESPONSE 16

Current maintenance data is not available at this time. The software is called EC-Net 3.8 by Distech Controls. The software is running on a Lenovo M-series computer.

QUESTION 17

SOW 4.1. Building Operations and Maintenance, Please provide CM (Corrective Maintenance) estimated quantities.

RESPONSE 17

CM (Corrective Maintenance) estimated quantities not available at this time.

QUESTION 18

SOW 4.2. Warranty Work, please provide all current building systems warranties.

RESPONSE 18

See attached Warranty Listing report (June 2, 2020). This is the only warranty listing available at this time.

QUESTION 19

SOW 4.3. Report, Respond to and manage service calls, please provide service call history and estimated quantities.

RESPONSE 19

See attached Service Request reports. (April 2019 – August 2020)

QUESTION 20

SOW 3.5. Responsibilities para 3.5.2 Duties, please provide:

- a. History and Estimated quantities of Reactive Maintenance Delivery broken down by asset; and
- b. Para .4 Facility Operations Management, Current inventory of spares.

RESPONSE 20

History and Estimated quantities of Reactive Maintenance Delivery not available at this time. See attached inventory spreadsheet.

QUESTION 21

SOW 4.4. Report, Respond to and Manage Incidents, please provide site incident and mitigation history.

RESPONSE 21

Site incident and mitigation history not available.

QUESTION 22

Would a successful Inuit company have time to attain the required DOS clearance? As it stands, a company that is not currently on the IFR, if successful, will have a reasonable opportunity to register on the IFR. Will this be reciprocated to current Inuit firms on the IFR, that is, they will have a reasonable opportunity to attain a DOS clearance if successful?

RESPONSE 22

Security clausling has been amended. See Item No. 1.1 of this amendment.

QUESTION 23

Ref 7.13 Contract Financial Security. A Performance bond or security deposit as required as per 7.13 is not a typical requirement on PSPC maintenance contracts and if it is Canada's true intent to ensure this work goes to Land Claim Beneficiaries then 20% on the total contract price is punitive and a barrier for local Inuit suppliers to Prime this contract. Can Canada clarify if the intent is for a performance bond on total contract price which includes the entire 5 year term or annual contract value? If all 5 years then we request that requirement be changed to annual and the bidder provide an annually renewable performance bond.

RESPONSE 23

Contract Financial Security clausling has been amended. See Item No.1.2 of this amendment.

END OF AMENDMENT 005