



**RETURN BIDS TO:
RETOURNER LES SOUMISSIONS À:**

PWGSC/TPSGC Acquisitions Bid
Receiving/Réception des Soumissions
126 Prince William Street/
126, rue Prince William
Suite 14B
Saint John
New Brunswick
E2L 2B6
Bid Fax: (506) 636-4376

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

All enquiries are to be submitted in writing to the Contracting Officer, Janine Donovan: Email - janine.donovan@pwgsc.gc.ca.

Vendor/Firm Name and Address

Raison sociale et adresse du fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Saint John, NB (STJ)
126 Prince William Street/
126, rue Prince William
Suite 14B
Saint John
New Bruns
E2L 2B6

Title - Sujet Rehabilitation Services	
Solicitation No. - N° de l'invitation 51019-184018/B	Amendment No. - N° modif. 005
Client Reference No. - N° de référence du client 51019-184018	Date 2020-09-17
GETS Reference No. - N° de référence de SEAG PW-\$STJ-002-4508	
File No. - N° de dossier STJ-8-41048 (002)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-09-30	Time Zone Fuseau horaire Atlantic Daylight Saving Time ADT
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Donovan (STJ), Janine E.	Buyer Id - Id de l'acheteur stj002
Telephone No. - N° de téléphone (506) 639-0215 ()	FAX No. - N° de FAX (506) 636-4376
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Solicitation Amendment

Title Rehabilitation Services and Vocational Assistance Program

Solicitation Amendment No. **005**

This solicitation is hereby amended to provide the follow questions and answers:

Q28: Reference Draft RFP article 3.1.3.1. In section 3.1.3.1 of the Bid Preparation Instructions the Bidder is required to provide the full addresses of the Bidder's proposed individuals' sites or premises for which safeguarding measures are required. As a competitive hiring process may be required to support the recruitment of proposed individuals, and some hires will not be made until near the date of service commencement, we would like clarity on how to address this requirement for individuals that have not yet been hired or assigned to a specific role to support the Rehabilitation Services program. Please note, some of these individuals may provide support from a home office.

A28: The contractor must safeguard documents and assets at all sites where work will be done. If the work is done at the organization's place of business, the document / assets safeguarding must be reviewed and granted by the Contract Security Program (CSP).

The contractor must contact the client department's Designated Departmental Security Officer (DDSO) to obtain written approval for teleworking if contractor employees are to work from home with document / asset safeguarding. The client department will complete a risk mitigation / acceptance document that will be incorporated into the Contract and returned the CSP for review.

Q29: Reference Draft RFP article 6.1. Where an organization secures a new facility, or hires staff that operate from a home office, and the location is not in place until near the end of the implementation period could you consider allowing these sites to be approved prior to the required security requirements being achieved, if a contractor were to implement formal security standards that support document and IT security requirements?

A29: PSPC cannot approve a new facility or grant individuals access to protected information without the proper security clearances by the CSP, PWGSC has issued written approval. After approval has been granted, the organization and staff can provide services detailed under the contract.

Q30: Reference Draft RFP article 6.1.d. As per this article, the Bidder's proposed location of work performance and document safeguarding must meet the security requirements as indicated in Part 7 - Resulting Contract Clauses. While we can start the security process immediately, historically this process can take many months to complete. Can this work continue during the implementation phase of the program?

A30: No, the work required for the implementation phase cannot commence without the proper security clearances and written approval from the CSP. Security clearance is required prior to contract award. After approval has been granted, these tasks may be performed that support the implementation phase of the contract.

Q31: Could you confirm that for the purposes of the Technical Evaluation Criteria if one could use relevant experience from a joint venture?

A31: Yes, one could use relevant experience from a joint venture.

Q32: Reference Draft RFP article 7.4.2. Section 7.4.2 states the "Close-Out Phase two year period...". Confirm if the Close-out Period is 6 months as stated in section 1.2.1 on page 6?

A32: The close out period is 6 months as stated. That section will be clarified in the final RFP.

Q33: **Reference Draft RFP articles 1.2.1 & 3.1.3.2. Are all individuals within the national network of Rehabilitation professionals (whether part of a multi-disciplinary team in a formal partnership for the project, or an independent provider) required to meet the organizational, site, IT and personnel security requirements prior to providing services within the contract?)**

A33: Security clearance requirements apply for personnel requiring access to PROTECTED information, assets or site(s) and must EACH hold a valid RELIABILITY STATUS, granted or approved by the CSP, PWGSC before services can be provided within the contract. For more information on personnel and organization security screening or security clauses, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

Q34: **Reference Draft RFP article 6.1.b. As per this article the Bidder's proposed individuals requiring access to classified or protected information, assets or sensitive work sites must meet the security requirements as indicated in Part 7- Resulting Contract Clauses. Considering the duration of the implementation period, does this requirement only apply to the individuals that are actively supporting implementation activity?**

A34: Security requirements do not only apply to the individuals that are actively supporting implementation activity. Security requirements apply to all personnel requiring access to PROTECTED information, assets or site(s) at the implementation period and duration of the contract, where applicable.

Q35: **Reference Draft RFP article 3.1.3.1. Will it be required that every consultant's home office be subject to obtaining DSC clearance? Can the company security officer later amend work sites and staff?**

A35: The Bidder's and proposed individuals' sites or premises must meet the security requirements for which safeguarding measures is required for work performance. Yes, the Company Security Office can amend work sites and staff after award.

For more information on personnel and organization security screening or security clauses, Bidders should refer to the Contract Security Program of Public Works and Government Services Canada (<http://www.tpsgc-pwgsc.gc.ca/esc-src/introduction-eng.html>) website.

Q36: **Reference Draft RFP article 6.2. Provide clarification on Clause SACC Manual clause A9033T 2012/07/16) Financial capacity - "To determine the Bidder's financial capability, the Contracting Authority may, by written notice to the Bidder, require the submission of some or all of the financial information detailed below during the evaluation of bids. The Bidder must provide the following information to the Contracting Authority within fifteen (15) working days of the request or as specified by the Contracting Authority in the notice". When will the Contracting Authority request the documentation that will evaluate the bidder's financial capacity?**

A36: This information will be requested after the evaluation described in Part 4 of the Draft RFP is complete and the bidder with the highest score is identified.

All other terms and conditions of the solicitation document remain unchanged.

Solicitation No. - N° de l'invitation
51019-184018/B
Client Ref. No. - N° de réf. du client
51019-184018

Amd. No. - N° de la modif.
005
File No. - N° du dossier
STJ-8-41048

Buyer ID - Id de l'acheteur
STJ002
CCC No./N° CCC - FMS No./N° VME

All enquiries concerning this amendment are to be forwarded to:

Name Janine Donovan
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Email: janine.donovan@pwgsc.gc.ca