



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Travaux publics et Services gouvernementaux
Canada

Voir dans le document/

See herein

NA

Québec

NA

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du

fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Travaux publics et Services gouvernementaux Canada
Place Bonaventure, portail Sud-Oue
800, rue de La Gauchetière Ouest
7e étage, suite 7300
Montréal
Québec
H5A 1L6

Title - Sujet X-Ray Machines (ICAO)	
Solicitation No. - N° de l'invitation EP933-192586/B	Date 2020-09-21
Client Reference No. - N° de référence du client EP933-192586	
GETS Reference No. - N° de référence de SEAG PW-\$MTA-030-15860	
File No. - N° de dossier MTA-8-41366 (030)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-10-19	Time Zone Fuseau horaire Heure Avancée de l'Est HAE
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Pomet, Bruno André	Buyer Id - Id de l'acheteur mta030
Telephone No. - N° de téléphone (514) 702-9582 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: MINISTERE DES TRAVAUX PUBLICS ET SERVICES GOUVERNEMENTAUX CANADA BOUL. ROBERT-BOURASSA MONTRÉAL Québec H3C 5J9 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée .	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

This bid solicitation cancels and supersedes previous bid solicitation number EP933-192586/A dated 2019/05/27 with a closing of 2019/07/18 at 14:00 (EDT). A debriefing or feedback session will be provided upon request to bidders/offerors/suppliers who bid on the previous solicitation.

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EP933-192586/B
Client Ref. No. - N° de réf. du client
EP933-192586

Amd. No. - N° de la modif.
File No. - N° du dossier
MTA-8-41366

Buyer ID - Id de l'acheteur
MTA030
CCC No./N° CCC - FMS No./N° VME

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PART 1 - GENERAL INFORMATION

1.1 Security Requirements

There is no security requirement applicable to this document.

1.2 Requirement

The requirement is detailed under Annex "**A**".

1.3 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority ***within 15 working days*** from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.4 Canadian Content

The requirement is subject to a preference for Canadian good.

1.5 Epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.1.1 SACC Manual Clauses

[B1000T](#) (2014-06-26), Condition of Material – Bid

2.1.2 Best Delivery Date – Bid *(to be filled by the bidder)*

While delivery is requested as soon as possible, the best delivery that could be offered is _____.

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

PWGSC Québec Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.RQReceptionSoumissions-QRSupplyTendersReception.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority **no later than seven (7) calendar days** before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “D” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “D” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.
- (c) The evaluation team will determine if there are two (2) or more bids with a valid Canadian content certification with the bids coming from two or more Bidders that are not affiliated within the meaning used in the Competition Act, R.S.C., 1985, c. C-34. In that event, only those bids with a valid certification will be eligible to be awarded a contract; otherwise, all bids will be eligible. If at any point in the evaluation process it is found, whether by determination of invalidity of certifications, determination that bids are non-responsive or withdrawal of bids by Bidders, that there are no longer two (2) or more responsive bids with a valid certification, then all responsive bids will be eligible to be awarded a contract. Canada may conduct the validation of Canadian content certifications at any time in the evaluation process including doing so concurrently with other steps.

4.1.1 Technical Evaluation

The technical evaluation will be based on the mandatory technical criteria detailed in Annex C.

Bidders must demonstrate each of these mandatory technical criteria with documents and/or brochures and/or technical drawings, which must be submitted with their proposal.

Bidders should complete the grid in Annex C and include it with their proposal.

4.1.2 Financial Evaluation

The Financial Evaluation Total = Sum of the price of **items 1 to 6** indicated in Annex "B" (option included).

4.1.2.1 Evaluation of Price - Canadian/Foreign Bidder

- 1. Bidders must submit firm prices, Customs duties, Excise taxes and Applicable Taxes excluded.
- 2. Unless the bid solicitation specifically requires bids to be submitted in Canadian currency, bids submitted in foreign currency will be converted to Canadian currency for evaluation purposes. The rate given by the Bank of Canada in effect on the bid solicitation closing date, or on another date specified in the bid solicitation, will be applied as a conversion factor to the bids submitted in foreign currency.
- 3. Bidders must provide prices Delivered at Place (DAP) **Montreal**, Qc, Canada Incoterms 2010 for shipments from a commercial contractor. Bids will be assessed on a DAP basis.

4.2 Basis of Selection

4.2.1 SACC Manual Clause

A0031T (2010-08-16), Basis of Selection - Mandatory Technical Criteria

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation (*see Annex E*)

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

5.2.3 Additional Certifications Precedent to Contract Award

5.2.3.1 Canadian Content Certification *(to be filled by the bidder if applicable)*

This procurement is conditionally limited to Canadian goods.

Subject to the evaluation procedures contained in the bid solicitation, bidders acknowledge that only bids with a certification that the good(s) offered are Canadian goods, as defined in clause [A3050T](#), may be considered.

Failure to provide this certification completed with the bid will result in the good(s) offered being treated as non-Canadian goods.

The Bidder certifies that:

() the good(s) offered are Canadian goods as defined in paragraph 1 of clause [A3050T](#)

5.2.3.1.1 SACC Manual clause [A3050T](#) (2020-07-01) Canadian Content Definition

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.2.1 Optional Goods and/or Services

The Contracting Authority may exercise the option within 5 years after contract award by sending a written notice to the Contractor.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract *(to be filled at contract award)*

The period of the Contract is from the date of Contract and for a 5-year period (inclusive).

6.4.2 Delivery Date *(to be filled at contract award)*

All deliverable goods must be received on or before _____.

6.4.3 Delivery Points

Delivery of the requirement will be made to delivery point specified at Annex "A" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

Name: **Bruno André Pommet**

Title: Supply specialist

Public Works and Government Services Canada

Acquisitions Branch Directorate Supply

Address: 800 de la Gauchetière Ouest, suite 7300, Montréal (Québec), Canada, H5A 1L6

Telephone: 514-702-9582

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MTA-8-41366

Buyer ID - Id de l'acheteur
MTA030
CCC No./N° CCC - FMS No./N° VME

Facsimile: N/A

E-mail address: brunoandre.pommet@tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority *(to be filled at contract award)*

The Project Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative *(to be filled by the bidder)*

Name: _____
Title: _____
Organization: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment - Basis of Payment - Firm Price, Firm Unit Price(s) or Firm Lot Price(s)

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid firm unit prices, as specified in Annex B for a cost of \$ _____ *(amount will be inserted at contract award)*. Customs duties are excluded and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Multiple Payments

Canada will pay the Contractor upon completion and delivery of units in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

6.6.3 SACC Manual Clauses

SACC Manual clause C2000C (2007-11-30), Taxes - Foreign-based Contractor

6.6.4 Electronic Payment of Invoices – Contract *(As per bidder's choice-s in Annex D)*

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI).

6.6.5 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice has been completed.

Each invoice must be supported by:

- a) a copy of the release document and any other documents as specified in the Contract.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.7 Certifications and Additional Information

6.7.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.7.2 SACC Manual Clauses

SACC Manual clause A3060C (2008-05-12), Canadian Content Certification

6.8 Applicable Laws *(to be filled by the bidder)*

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ *(insert the name of a province or territory of CANADA)*.

6.9 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2020-05-28), General conditions: Goods (medium complexity)
- (c) Annex A, Requirement;
- (d) Annex B, Basis of payment;
- (e) the Contractor's bid dated _____ *(insert date of bid) (If the bid was clarified or amended, insert at the time of contract award: " as clarified on _____ " or " as amended on _____ " and insert date(s) of clarification(s) or amendment(s)).*

6.10 SACC Manual Clauses

A2000C (2006-06-16), Foreign Nationals (Canadian Contractor)
A2001C (2006-06-16), Foreign Nationals (Foreign Contractor)
A9068C (2010-01-11), Government Site Regulations
B1501C (2018-06-21), Electrical equipment
D0018C (2007-11-30), Delivery and Unloading
G1005C (2016-01-28), Insurance - No Specific Requirement

6.11 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "Dispute Resolution".

ANNEX "A"

REQUIREMENT

Scope

The purpose of this Request for Proposal (RFP) is the acquisition of five (5) Security Screening X-ray Devices (SSXD) to screen objects and/or packages at International Civil Aviation Organization (ICAO) Headquarters in Montreal, Qc, Canada. The machines will be installed inside an office building in a temperate environment.

The SSXD must be a proven, implemented and already-in-service system, it must be considered a commercial off-the-shelf (COTS) system. Prototypes and pre-production models are not accepted.

The SSXD must comply with Health Canada's Radiation Emitting Devices Regulations (Part IV of Schedule II).

The security devices must comply with Health Canada standards and Canadian Occupational Health and Safety Regulations.

1. Mandatory technical criteria

Five (5) SSXDs: devices designed to detect prohibited items in baggage and packages by X-ray.

1.1	Length	Max 2300 mm
1.2	Height (excluding monitor)	Max 1550 mm
1.3	Width	Max 900 mm
1.4	The SSXD must be able to accept objects and/or packages of a size of at least:	635 x 432 mm
1.5	The SSXD must be able to accept objects and/or packages of a weight of at least:	90 Kg
1.6	Once plugged in and activated, the SSXD must be ready to operate immediately.	
1.7	Excluding the footpad, monitor and keyboard, all SSXD components, including mechanical, electronics and electrical components, must be integrated into the SSXD.	
1.8	SSXD exit and entry tunnel shrouds must be at least 500 mm in length and 415 mm in	

	height.
1.9	The SSXD must allow the operator to zoom in on an image up to 64X.
1.10	The SSXD screen size must be at least 19 inches.
1.11	<p>The SSXD must provide the ability to log scans. The following pieces of information must be saved in a single log record for each scan:</p> <ul style="list-style-type: none"> • Scan identification number; • Scanner identification number; • Operator identification information; • Time and date; • The file(s) of the scan data, including the digital image of the item being scanned.
1.12	The SSXD must have both French and English operation menus.
1.13	When an object detected matches a threat, according to security algorithms stored in the SSXD, it must be visually identified on the screen (for example, but not limited to, by an alert box, an arrow on the screen, a coloured indicator and/or a different shape).
1.14	<p>The SSXD must include the following archiving characteristics:</p> <ul style="list-style-type: none"> • Automatic image archiving • Manual image archiving • Minimum archiving capacity of 250 images • Date/time stamp • Minimum 1 USB port for saving and storing images on a USB key in a format compatible with Microsoft Windows and Apple • Capability for viewing and downloading images on a personal computer using standard viewing software.

2. Annual preventive maintenance

The scope of work will include an annual preventive maintenance starting on the second year of the period of contract. The annual preventive maintenance must include a radiation test for each of the five machines (SSXD), and a radiation certificate must be produced and provided for each machine following each test. At a minimum, the annual preventive maintenance must involve the following tasks:

- Complete operating procedure
- Calibration.

Once a year, a supplier representative will arrange a meeting with the project authority at least 30 days before the contract anniversary date to plan the preventive maintenance and radiation tests. The supplier must provide the project authority with a meeting agenda at least five days ahead of time.

A proof (written report) must be provided to the project manager after each annual preventive maintenance session and radiation test for each of the 5 machines (DCSRX).

3. Remote telephone assistance service

The supplier will provide a free or charge telephone assistance service in French and/or English 24 hours per day and 365 days per year during the entire period of the contract. The supplier must return calls within 24 to 48 hours, excluding statutory holidays.

4. Repair service and response time

An unlimited annual on-site repair service must be available 24 hours/day and 365 days/year starting on the second year of the period of contract, excluding statutory holidays.

Except in the event of a force majeure beyond its control, the supplier must report on site within 24 to 48 hours of receiving a service call. An authorized representative from the supplier must report on site following a service call.

The repair service must include, at a minimum: parts and labor as well as all costs related to the service call including transport and delivery costs, without being limited to. All travel and living expenses must be the responsibility of the supplier.

5. Training

Two (2) training sessions for users (two hours in class and one hour at the machines) must be given by an authorized representative of the supplier.

- First session must take place right after the X-ray machines have been installed.
- Second session (refresher) must take place during the first year of the period of contract. The project authority will set up the training session with the supplier.

The sessions will be planned for a maximum of 10 people each. The sessions will be held in French and/or English, at the project authority's discretion. A training certificate must be given to each participant at the end of the training session.

6. Deliverables

Roller tables: 10 roller tables, 0.5m each, compatible with the five SSXD.

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7. Delivery-Installation-Commissioning

Delivery, installation and commissioning at ICAO Headquarters.

ICAO - 999 Robert-Bourassa Boulevard (Viger entrance)
Montréal, QC, H3C 5J9
Canada

ANNEX "B" - BASIS OF PAYMENT

Items	Item description	Quantity	Unit Price *	Total price *
1	X-ray machines - Security Screening X-ray Devices (SSXD) (Ref. Annex A, section 1)	5	\$ _____ (per machine)	\$ _____
2	Roller tables of 0.5m each, compatible with the five SSXD. (Ref. Annex A, section 6)	10	\$ _____ (per roller table)	\$ _____
2	Annual preventive maintenance & Radiation test: year 2 Annual preventive maintenance & Radiation test: year 3 Annual preventive maintenance & Radiation test: year 4 Annual preventive maintenance & Radiation test: year 5 (Ref. Annex A, section 2)	4	\$ _____ (year 2) \$ _____ (year 3) \$ _____ (year 4) \$ _____ (year 5)	\$ _____
3	Annual repair services: Year 2 Annual repair services: Year 3 Annual repair services: Year 4 Annual repair services: Year 5 (Ref. Annex A, section 4)	4	\$ _____ (year 2) \$ _____ (year 3) \$ _____ (year 4) \$ _____ (year 5)	\$ _____
4	Training session: - 1 st session : following the installation - 2 nd session: during the 1 st year of the period of contract. All travel expenses included. (Ref. Annex A, section 5)	2	\$ _____	\$ _____

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5	All packaging, transportation and delivery costs.	5	\$ _____ (per machine)	\$ _____
TOTAL				\$ _____ *

OPTIONS

Items	Item description	Quantity	Unit Price *	Total price *
6	Additional training session, on request. All travel expenses included. (Ref. Annex A, section 5)	4	\$ _____	\$ _____
TOTAL				\$ _____ *

*Currency (if other than CAD\$): _____

*Applicable taxes extra.

ANNEX "C"

MANDATORY TECHNICAL CRITERIA TO BE DEMONSTRATED

No.	MANDATORY TECHNICAL CRITERIA (reference to Annex A)	Reference: Please specify where these technical criteria are demonstrated within your technical bid and/or technical drawings/documents.
1.1	Length: Max 2300 mm	
1.2	Height (excluding monitor): Max 1550 mm	
1.3	Width: Max 900 mm	
1.4	The SSXD must be able to accept objects and/or packages of a size of at least: 635 x 432 mm.	
1.5	The SSXD must be able to accept objects and/or packages of a weight of at least: 90 Kg.	
1.6	Once plugged in and activated, the SSXD must be ready to operate immediately.	
1.7	Excluding the footpad, monitor and keyboard, all SSXD components, including mechanical, electronics and electrical components, must be integrated into the SSXD.	
1.8	SSXD exit and entry tunnel shrouds must be at least 500 mm in length and 415 mm in height.	
1.9	The SSXD must allow the operator to zoom in on an image up to 64X.	
1.10	The SSXD screen size must be at least 19 inches.	

1.11	<p>The SSXD must provide the ability to log scans. The following pieces of information must be saved in a single log record for each scan:</p> <ul style="list-style-type: none"> • Scan identification number; • Scanner identification number; • Operator identification information; • Time and date; • The file(s) of the scan data, including the digital image of the item being scanned. 	
1.12	<p>The SSXD must have both French and English operation menus.</p>	
1.13	<p>When an object detected matches a threat, according to security algorithms stored in the SSXD, it must be visually identified on the screen (for example, but not limited to, by an alert box, an arrow on the screen, a coloured indicator and/or a different shape).</p>	
1.14	<p>The SSXD must include the following archiving characteristics:</p> <ul style="list-style-type: none"> • Automatic image archiving • Manual image archiving • Minimum archiving capacity of 250 images • Date/time stamp • Minimum 1 USB port for saving and storing images on a USB key in a format compatible with Microsoft Windows and Apple • Capability for viewing and downloading images on a personal computer using standard viewing software. 	

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ANNEX "D"

ELECTRONIC PAYMENT INSTRUMENT

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI).

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ANNEX "E"

COMPLETE LIST OF COMPANY BOARD OF DIRECTORS

NOTE TO BIDDERS

WRITE ALL DIRECTOR'S FULL NAMES IN BLOCK LETTERS

PROCUREMENT – BUSINESS NUMBER (PBN) : _____