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K1A 0S5

Bid Fax: (819) 997-9776

**Revision to a Request for Supply
Arrangement - Révision à une demande
pour un arrangement en matière
d'approvisionnement**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Special Projects/Projets Spéciaux
Terrasses de la Chaudière 4th Floor
10 Wellington Street
Gatineau
Québec
K1A 0S5

Title - Sujet SA for Executive Search	
Solicitation No. - N° de l'invitation EN578-210666/A	Date 2020-09-21
Client Reference No. - N° de référence du client 20210666	Amendment No. - N° modif. 005
File No. - N° de dossier 104zl.EN578-210666	CCC No./N° CCC - FMS No./N° VME
GETS Reference No. - N° de référence de SEAG PW-\$\$ZL-104-38421	
Date of Original Request for Supply Arrangement 2020-08-28 Date de demande pour un arrangement en matière d'app. originale	
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-09-28	
Address Enquiries to: - Adresser toutes questions à: Cayer, Sophie	Buyer Id - Id de l'acheteur 104zl
Telephone No. - N° de téléphone (613) 858-8846 ()	FAX No. - N° de FAX () -
Delivery Required - Livraison exigée	
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	
Security - Sécurité This revision does not change the security requirements of the solicitation. Cette révision ne change pas les besoins en matière de sécurité de l'invitation.	

Instructions: See Herein

Instructions: Voir aux présentes

Acknowledgement copy required	Yes - Oui	No - Non
Accusé de réception requis	<input type="checkbox"/>	<input type="checkbox"/>
The Offeror hereby acknowledges this revision to its Offer. Le proposant constate, par la présente, cette révision à son offre.		
Signature	Date	
Name and title of person authorized to sign on behalf of offeror. (type or print) Nom et titre de la personne autorisée à signer au nom du proposant. (taper ou écrire en caractères d'imprimerie)		
For the Minister - Pour le Ministre		

The purpose of this revision is to provide answers to supplier's questions relating to this solicitation as detailed in Section A.

SECTION A

Questions and Answers

Question 1

Is the due date for submission of all documents on September 28, 2020?

Answer 1

As per Solicitation amendment no.: 003 posted on September 10, 2020, the closing date for this Request for Supply Arrangement is September 28, 2020 at 2:00 p.m. EDT.

Question 2

Does our Account Manager need to be bilingual in French and English? Our Account Manager and other recruiting officers have university degrees, and as a supplier, we are able to provide correspondence and documentation in both official languages but our Account Manager is not bilingual.

Answer 2

As per article 4.2 - Official language requirement of the Statement of work (SOW): *The Contractor must provide its services (written and oral) in both official languages, as required, throughout the project and ensure that its services are of equal quality in both official languages. It is imperative to address candidates and other members of the public, such as references, in written and oral communications with an active offer to communicate in their preferred language. Outreach, recruitment activities and materials and any additional advertising must be developed and implemented in both official languages.*

As per article 6a) – Contractor qualification of the SOW, the account manager must be able to communicate effectively verbally and in writing in both official languages.

Question 3

As we are an existing supplier with a standing offer from temporary help services to Public Works and Government Services Canada, we obtained security clearance in the past for this application. Do we as a supplier need to re-submit for security clearance for this bid or does the previous clearance expire?

Answer 3

The Contractor must, at all times during the performance of the Supply Arrangement/Contract, hold a valid security clearance detailed in Part 6A – Supply Arrangement of the Request for Supply Arrangement (RFSA). The Supplier must ensure through the Contract Security Program that they and proposed individual(s) hold a valid security clearance at the required level, as indicated in Part 6A, clause 6.2, Security Requirements. Security clearances do expire and each supplier is responsible in ensuring that it is still valid. Please contact the Contract Security Program (Canada (<http://www.tpsgc-pwgsc.gc.ca/escsrc/introduction-eng.html>) if you have any questions on the validity of your security clearance.

ALL OTHER TERMS AND CONDITIONS REMAINS THE SAME.