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**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise
indicated, all other terms and conditions of the Solicitation
remain the same.

Ce document est par la présente révisé; sauf indication contraire,
les modalités de l'invitation demeurent les mêmes.

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Title - Sujet SAP Technical and Functional Res.	
Solicitation No. - N° de l'invitation 24062-200609/A	Amendment No. - N° modif. 004
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Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-10-16	Time Zone Fuseau horaire Eastern Daylight Saving Time EDT
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This amendment NO 004 includes answers to questions raised by potential bidders and an amendment.

Question 23:**RE: Amendment 002, Q&A 10:**

It was our understanding that Question 10 was referring to amending all rated criteria that require "current and valid" SAP certifications. Answer 10 stated, *"Canada will accept SAP certifications granted within 5 years from the bid submittal date as "current and valid."* However, in Amendment 002, only the A.5 ERP Technical Analyst – SAP Process Orchestration (PO) / Process Integration (PI) Specialist Level 3 grid was amended. Would the Crown please confirm that all resource criteria requiring "current and valid" SAP certifications has been amended to include any SAP certifications granted within the last 5 years from the bid submittal date?

Answer 23:

Confirmed. Canada accepting SAP certifications granted within 5 years from the bid submittal date as "current and valid" is applicable to all rated criteria that require "current and valid". The amendment to R5 for the A.5 ERP Technical Analyst – SAP Process Orchestration (PO) / Process Integration (PI) Specialist Level 3 was to address Question 14 with regard to accepting SAP Cloud Platform Integration (CPI) certification for 5 points. It happened that this criteria also include the requirement for "current and valid" SAP certification and the added definition of "current and valid".

Question 24:**RE: Article 1.2 Summary, (b)**

"It is intended to result in the award of one contract for two years plus one-year irrevocable option allowing Canada to extend the term of the contract."

Given the highly specialized technical roles required for this solicitation and a continuing high demand of resources in this space, we believe that amending the RFP to award two (2) winners instead of one (1) would provide best value to the Crown. It would give the Crown greater flexibility and reduce risk by providing contingency if the winner is unable to fulfill a TA request. Would the Crown consider amending the RFP to state: It is intended to result in the award of up to two contracts for two years plus one-year irrevocable option allowing Canada to extend the term of the contracts?

Answer 24:

Agreed. See amendment below.

Question 25:**RE: R5 Point-Rated Resource Requirement – ERP Technical Analyst - SAP PI/PO**

R5 awards 5 points for the PI certification, and 2 points for Other SAP Certification. Please confirm that multiple other SAP Certifications can be used to accumulate points. For example, a candidate with 2 SAP Certifications (but no PI Certification) would score 4/5 on this requirement.

Answer 25:

Canada confirms that multiple other SAP Certifications can be used to accumulate points. See amendment below.

Question 26:**RE: R3 Point-Rated Resource Requirement – P.5 Project Executive - Senior Project Leader– Level 3**

In order to achieve full points on R3, resources must possess the SAP Project Management Certification and the SAP Solution Manager Certification. This is in addition to holding a valid PMP in Requirement M5. The Solution Manager Certification is a technical specialization that is not often found in senior Project Management resources, and in conjunction with the PMP and SAP PM Certification, the pool of eligible candidates is extremely small. Please replace “SAP Solution Manager Certification” with “Other SAP Certification” to achieve 4 points on R3, to give bidders the opportunity to present the strongest candidates for this role.

Answer 26:

Canada agrees to replace “SAP Solution Manager Certification” with “Other SAP Certification”. See amendment below.

Question 27:

Please refer to the mandatory technical criteria for the role of *“Project Leader - Release Management and Project Lead – Level 3”*. M3 requires *“a minimum of thirty-six (36) months of experience, prior to solicitation issuance date, leading development or configuration activities for an SAP S/4 Hana solution.”*

It is our understanding that TBS is the only federal government organization that has had an S/4 HANA solution as far back as 36 months ago. This mandatory requirement along with rated criteria R4 requesting 3 complex SAP projects within the federal government makes it difficult to find a resource who can compete in this role. We therefore ask that M3 be removed from the criteria.

Answer 27:

Canada has reviewed the request and agrees to adjust the requirement. See amendment below.

Question 28:

The TBS objective for the Financial Management Transformation (FMT) program is to have access to a range of SAP Resources, on an “as and when requested” basis, to support TBS SAP’s next-generation S4/HANA ERP. Given there is limited SAP’s next-generation S4/HANA expertise in the market today and given the fast innovation pace of S4/HANA, we ask the Crown to revisit the number of awarded contracts. It is in the Crown’s best interest to have more than 1 option to source for suitable candidates so it can expand its reach into the market for the best S4/HANA expertise available over the duration of the contract. We simply ask the Crown to open this contract to more than 1 potential vendor, so it can benefit from the best possible S4/HANA expertise in the market.

Answer 28:

Bidders should refer to the response to question 24 above.

Question 29:

Please refer to A.3 ERP Programmer Analyst (Fiori Programmer), M4 *"The Bidder must demonstrate that the proposed resource has worked on at least one (1) project*, prior to solicitation issuance date, where the proposed resource was conducting SAP Fiori / SAP UI5 Application development for a mobile service (i.e. Blackberry, etc.) Fiori application."* And refer to R4 *"The Bidder should demonstrate that the proposed resource has additional experience above the minimum requirement of one (1) project in M4 where the proposed resource was conducting SAP Fiori / SAP UI5 Application development for a mobile service (i.e. Blackberry, etc.)"*. Now please refer to ANNEX A STATEMENT OF WORK, where there is no mention of *"SAP UI5 Application development for a mobile service"*. As this is not part of the project Statement of Work, the Bidder respectfully asks for the M4 & R4 requirement to be removed?

Answer 29:

Canada has reviewed the request, however the requirement remains unchanged.

Question 30:

Please refer to I.6 Network Analyst - SAP Infrastructure Specialist, **R1** *"The Bidder should demonstrate that the proposed resource holds a current and valid* Cisco Certification. A copy of the certification must be submitted with the proposal for points to be allocated. *Current and valid certification issued by Cisco as indicated by the Cisco certification site: <http://www.cisco.com/c/en/us/training-events/training-certifications/certifications.html>. Now please refer to ANNEX A STATEMENT OF WORK, where there is no mention of "Cisco". As this is not part of the project Statement of Work, the Bidder respectfully asks for the **R1** requirement to be removed?*

Answer 30:

Canada has reviewed the request, however the requirement remains unchanged.

Question 31:

Please refer to all of the requirements that require a current and valid* SAP Certification. *"*Current and valid certification issued by SAP as indicated by the SAP training site."* It is the Bidders experience that SAP professional resources specialize in their chosen SAP modules, they complete their certification and begin working with that module. When SAP upgrades the modules, the professional resources that have already been certified, are working with the upgraded modules hands on and learn them on the job. SAP professionals do not usually need / pursue new certifications in their chosen specialities and therefore we are asking that *"current and valid*" be removed from all of the requirements that request this.*

Answer 31:

Canada has reviewed the request, however the requirement remains unchanged. Bidders should refer to the response to question 10 in Amendment 002 regarding *"current and valid"*.

Question 32:

Please refer to P.5 Project Executive - Senior Project Leader Mandatory and Rated requirements. In order to ensure a fair and competitive process and be consistent with the project reference section, would the Crown please amend the following:

- a) **R4** "The Bidder should demonstrate that the proposed resource has worked on SAP projects* for a Federal Government department, agency or Crown Corporation." to the following: **R4** "The Bidder should demonstrate that the proposed resource has worked on SAP projects* for a Federal Government department, agency, Crown Corporation or a large and complex project (1000 employees)"?
- b) **R3** - The Bidders proposed Project Executive has conducted several complex and complicated S4/HANA implementations without a current and valid SAP certification. Would the Crown please amend **R3** to the following:
R3 The Bidder should demonstrate that the proposed resource holds any SAP Certification(s). **A copy of the certification must be submitted with the proposal for points to be allocated.**

Answer 32:

- a) **R4** – Canada has reviewed the request, however the requirement remains unchanged.
- b) **R3** – Canada accepts the requested change. See amendment below.

Question 33:

Please refer to P.8 Project Leader - Release Management and Project Lead, **R5** "The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management. A copy of the certification must be submitted with the proposal for points to be allocated.*Current and valid certification issued by SAP as indicated by the SAP training site. <https://training.sap.com/ca/en/>. In order to ensure a fair and competitive process and be consistent with the project reference section, would the Crown please amend the following: **R5** - The Bidder should demonstrate that the proposed resource holds a SAP Certification in Project Management or any SAP certification or 12 months of experience with Activate methodology. <https://training.sap.com/ca/en/>. Points Scale, No certification = 0 points, SAP Project Management Certification or any SAP certification or 12 months of experience with Activate methodology = 5 points"?

Answer 33:

Canada will accept 12 months of experience with Activate methodology as a Certification. Refer to Answer to Question 10 regarding "current and valid". See amendment below.

Question 34:

Please refer to P.8 Project Leader - Release Management and Project Lead, **R6** "The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification. A copy of the certification must be submitted with the proposal for points to be awarded." In order to ensure a fair and competitive process and be consistent with the project reference section, would the Crown please

amend the following: **R6** “The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification or 12 months of experience with the SAP activate methodology. Points Scale, No certification = 0 points, PMP, Prince2 or other Project Management degree or certification or 12 months of experience with the SAP activate methodology = 5 points”?

Answer 34:

Canada will accept 12 months of experience with Activate methodology as a Certification. See amendment below.

Question 35:

Please refer to I.6 Network Analyst - SAP Infrastructure Specialist, **M2** “The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of server experience, prior to solicitation issuance date, performing all of the following tasks in an SAP environment in a combination of supporting a Microsoft OS platform and a Linux platform”. Now please refer to ANNEX A STATEMENT OF WORK, where there is no mention of “a Linux platform”. As this is not part of the project Statement of Work, the Bidder respectfully asks for the requirement to be removed and replaced with **M2** “The Bidder must demonstrate that the proposed resource has a minimum of sixty (60) months of server experience, prior to solicitation issuance date, performing all of the following tasks in an SAP environment in a combination of supporting a Microsoft OS platform OR HANA platform”?

Answer 35:

Canada has reviewed the request, however the requirement remains unchanged.

Question 36:**Amendment 002, Question and Answer #10:**

Please confirm that SAP certifications awarded after January 1, 2015 will be accepted, in addition to the currently offered certification found at the link provided in the Resource Evaluation Criteria grids.

Answer 36:

As indicated in the response to question 10, “Canada will accept SAP certifications granted within 5 years from the bid submittal date as “current and valid” meaning that SAP certifications awarded after October 2015 will be accepted as current and valid.

Question 37:**Regarding: R1 - I.6 Network Analyst - SAP Infrastructure Specialist – Level 3**

The R1 requirement for a Cisco Certification is a hardware-based network certification. This certification covers the principles of Enterprise Networking Foundation (service provider, data center, industrial, cloud, and routing and switching). Microsoft certification commonly known as MCSE covers the same topics as CCNA in addition to business applications, cloud platform and infrastructure, data management and analytics, mobility, and productivity.

We request that TBS recognize a resource who possess a MCSE certification (based on the listed completed MicroSoft courses below) as an equivalent to the CCNA certification:

- Designing a MicroSoft Windows 2000 Networking Services Infrastructure
- Designing a Secure MicroSoft Windows 2000 Network
- Internetworking with MicroSoft TCP/IP Using Windows NT 4.0

Answer 37:

Canada has reviewed the request, however the requirement remains unchanged.

Question 38:

The response to QA 22, contradicts the asking of this RFP. As per the table below, TBS will require a vendor to recruit, grid/comply, and support up to 31 resources. In addition, TBS has reduced the required resource categories from 14 to 7 (50% of the original RFP). If it is the intent of TBS to onboard the following resources (see table below) upon or near contract award would it not make more sense for a bidder to demonstrate that it can provide resources that are available? We recommend that TBS reconsider adding the resource categories back on the RFP. By demonstrating that the bidder can provide these resources at bid closing, it would provide TBS an indication that the bidder can support TBS' requirements from both a corporate and resource qualification perspective at time of bid award and for future requirements.

RESOURCE CATEGORY	LEVEL OF EXPERTISE	ESTIMATED NUMBER OF RESOURCES REQUIRED
A.2. ERP Functional Analyst	Levels 2 and 3	Up to 8
A.3. ERP Programmer/Analyst	Levels 2 and 3	Up to 6
A.5. ERP Technical Analyst	Levels 2 and 3	Up to 8
I.10 Technical Architect	Levels 2 and 3	Up to 2
I.6 Network Analyst	Level 3	1
P.5 Project Executive	Level 3	Up to 2
P.8 Project Leader	Level 3	Up to 4

Answer 38:

Canada has reviewed the request, however the response to Question 22 remains in effect and the requirement remains unchanged. The response to Question 22 does not contradict the requirement described in this RFP since only a certain number of resource categories at level 3 will be evaluated at bid closing. Bidders should refer to article 4.2 (c) of the RFP that states:

(c) Number of Resources Evaluated:

Only a certain number of resources per Resource Category will be evaluated as part of this bid solicitation as identified in Attachments "4.1" and "4.2". Additional Resources will only be assessed after contract award once specific tasks are requested of the Contractor. After contract award, the Task Authorization process will be in accordance with Part 7 – Resulting

Contract Clauses, the Article titled "Task Authorization". When a Task Authorization Form (TA Form) is issued, the Contractor will be requested to propose a resource to satisfy the specific requirement based on the TA Form's Statement of Work. The proposed resource will then be assessed against the criteria identified in the Contract's Statement of Work in accordance with Appendix C of Annex A.

Question 39:

Given that CM.1 requires project references for each category to be one million dollars or more to be compliant, would TBS accept the same referenced contract provided for CM.1 for CR.1 if the bidder can demonstrate the dollar value of the contract is in excess of the 1 million required for CM.1 by multiples of 1 million dollars. As S/4 Hana has only been available to clients at best for the last 5 years, CR.1 does not award points to bidders that have been supporting clients for several years on an S/4 Hana project via one contract but awards full points to bidders that have 3 separate smaller contracts of 1 million. For instance, if a contract was awarded to a bidder that supports experience with SAP Business Planning and Consolidation and Functional Support in an S/4 Hana environment over several years, and exceeds 1 million by a multiple of 2 (2 million dollars) and the bidder can demonstrate that the work was performed on the contract, would TBS consider this reference as equivalent to two contracts in total. Contracts with dollar values that have increased dollar value require additional level of effort and resources from the bidder and further demonstrate the bidder's ability to provide these services.

Answer 39:

Canada will accept project references that are in multiple of 1 million dollars, with each additional 1 million-dollar value counting as one additional project. See amendment below.

Question 40:

In order to provide a compliant bid, bidders must first provide evidence in CM.1 that demonstrate their ability to provide S/4 HANA resources in all three of the resource categories and bidders are also required to provide qualified resources in over 7 of the resource categories required to support this contract that score 70% or higher. In addition to all of these mandatory criteria to be compliant, TBS is also requiring bidders to further support corporate qualifications (minimum scoring in rated) to demonstrate additional S4/HANA contracts for the various areas of service (Functional Services, Security Services and Release Management Services). As S4/HANA was only launched in 2015 and only initiated in the Federal Government by 2 or 3 Government departments over the last 36 months (with no systems that are live/in production), let alone large commercial organizations in Canada, the additional rated requirements unduly provides competitive advantage to companies that have been contracted to provide services on these limited contracts. As CR.2, CR.3 and CR.4 are further requesting S4/ HANA experience in the same relevant categories as requested in CM.1 and CR.1. in the last 10 years, would TBS consider amending the criteria to include contracts that support the criteria within SAP ECC 6.0 or SAP ERP 6.0 platform as well, as these were the only versions available from 2010 to 2015.

Answer 40:

For CM1 and CR1 Canada will accept contract references SAP version ECC 6.0 or higher. See amendment below.

Regarding CR.2, CR.3 and CR.4 Canada has reviewed the request; however, the requirements remain unchanged.

Question 41:

For CR.1, please confirm how TBS will measure this criteria, "awarded contracts where the bidder provided SAP S4/HANA Enterprise Resource Planning Professional Services" and the reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services, etc. and The contract is with a single client, have a minimum duration of six (6) months, services provided under the contract have been performed within the five (5) years and the contract included the provision of resources in at least three (3) out of the following six Resource Categories. The wording outlined in this rated criteria only specifies that a bidder has been awarded a contract. Please provide confirmation that the bidder must have provided the services under the contract and not just that they have been awarded the contract. We recommend adding the following changes to this criteria:

1. Reference contracts have a minimum billed dollar value of 1 million (in line with over and above CM.1)

In addition, for CR.2 through to CR.4, please confirm how TBS is going to measure these criteria. These criteria are requiring bidders to demonstrate that they have been awarded contracts but not necessary for work they have performed (as explained above).

Answer 41:

Canada has reviewed the request, however the requirements remain unchanged. The contracts must have been awarded. Canada reserves the right to check the references.

Question 42:

For CM.1 and CR.1 - Project Support stream (Project Executive, Project Leader(Release Management and Project Lead) and Network Analyst), we recommend that TBS reduces the criteria to 1 of 3 (currently 2 of 3) as it is unlikely that a client would award one contract that encompasses a technical resource (IT) with a project management resource (PMO or Business/Functional).

Answer 42:

Canada has reviewed the request, however the requirements remain unchanged.

Question 43:

In regard to resource category, I.6 Network Analyst-SAP Infrastructure Specialist-Level 3, R2 states the Bidder should demonstrate that the proposed resource holds at a minimum a two (2) year diploma in IT networking. The majority of the grids do not require a specific education however do require at a minimum 1 certification plus additional certifications to score on the rated criteria. As most resources

achieve their specialized skills via a technical certification versus attending a University or College and to keep this criteria in line with the other grids , we recommend that TBS modify R2 to award points for additional current and valid certifications in lieu of education.

Answer 43:

Canada has reviewed the request, however the requirements remain unchanged.

Question 44:

In regards to resource category, A.2. ERP Functional Analyst - SAP Functional Analyst Level 3, R2 states the Bidder should demonstrate that the proposed resource holds current and valid* SAP R/3 or ERP Certifications. As per Amendment 002, posted 09-09-2020, Canada will accept SAP certifications granted within 5 years from the bid submittal date as "current and valid".

Certification in 1 module = 1 point

Certification in 2 modules = 2 points

Certification in 3 modules = 3 points

As this category is specific to a resource with BPC expertise, please confirm that certifications to this skills requirement such as BPC, BO, or BI/BW (which are not R/3 or ERP modules but rather certifications with the platform) received in the last 5 years will be accepted.

Answer 44:

Canada confirms that certifications to this skills requirement such as BPC, BO, or BI/BW (which are not R/3 or ERP modules but rather certifications with the platform) received in the last 5 years will be accepted. See amendment below.

Question 45:

In regards to resource category, P.8 Project Leader-Release Management and Project Lead Level 3, M3 states the Bidder must demonstrate that the proposed resource has a minimum of thirty-six (36) months of experience, prior to solicitation issuance date, leading development or configuration activities for an SAP S/4 Hana solution. Considering the limited projects that leverage S/4 Hana platform there are very few candidates that would meet this criteria. As such, would TBS consider reducing the months of experience from thirty-six (36) to twenty-four (24) months?

Answer 45:

Canada has reviewed the request, however the requirement remains unchanged.

Question 46:

In regards to resource category, P.5 Project Executive-Senior Project Leader Level 3, R3, a resource receives 4 points for a current and valid SAP Solution Manager certification, however Solution Manager Certification is a technical certification. (In R.2, resources are already demonstrating experience with Solution Manager on a project). We recommend that TBS awards additional points to a resource that

have completed an additional project management certification such as ITIL, PMBOK, Prince2 that are more relevant to the criteria.

Answer 46:

Canada has reviewed the request, however the requirements remain unchanged. Bidders should also refer to the response to question 26 above.

Question 47:

Please confirm that resources that are requested under new Task authorizations will only be required to meet the mandatory and score the minimum of 70% for the specified category.

Answer 47:

Resources that are requested under new Task Authorizations must meet all the requirements stipulated in Appendix C to Annex A, Tasking Assessment Procedure.

Question 48:

Please confirm that the Project Executive Level 2, Network Analyst Level 2, and Project Leader (Release Management and Project Lead) Level 2 are missing grids from the RFP.

Answer 48:

There are no missing grids for Project Executive Level 2, Network Analyst, Level 2 and Project Leader (Release Management and Project Lead) Level 2

Question 49:

Please confirm whether pricing should be provided for Level 2 in the financial tables (sample) provided below. Please confirm that pricing should be provided for Level 3 and Level 2, as per table below, can only be 90% of Level 3 pricing?

I.6 Network Analyst	Level 3	\$ TBD
	Level 2	90% of Level 3
P.5 Project Executive (Senior ERP Project Lead)	Level 3	\$ TBD
	Level 2	90% of Level 3
P.8 Project Leader (Release Management and Project Lead)	Level 3	\$ TBD
	Level 2	90% of Level 3

Answer 49:

There is no pricing required for Level 2 in the financial tables only pricing for Level 3 is required. Level 2 pricing can only be 90% of respective level 3 pricing.

Question 50:**SAP Certifications for Resource Evaluation Criteria**

Last year, SAP moved to an online digital platform (Acclaim) to provide badge management for certifications. These digital badges fully replace PDF certificates. Please confirm that a screenshot of the digital badge with a link to the verification page will be accepted as a copy of certification.

Answer 50:

Canada confirms that a screenshot of the digital badge with a link to the verification page will be accepted as a copy of certification.

Question 51:**RE: ERP Programmer Analyst - Fiori Programmer – Level 2, Mandatory Criteria M3:**

"The Contractor must demonstrate that the proposed resource has worked on a minimum of two (2) projects where the proposed resource was conducting SAP Fiori SAP UI5 Application development for external-facing applications/interfaces."*

This is the exact same requirement as level 3. In order to align to the level of experience and provide the client with access to a greater pool of resources, will the Crown reduce the requirement to a minimum of one (1) project?

Answer 51:

Canada has reviewed the request, however the requirement remains unchanged.

Question 52:**RE: A.5. ERP Technical Analyst – SAP BPC Technical Analyst Level 2 Mandatory Criteria M2:**

"The Contractor must demonstrate that the proposed resource has implemented Business Planning and Consolidation (BPC) on at least two (2) projects."*

This is the exact same as the Level 3 requirement. However, M4 reduces the requirement from 24 months for the Level 3 to 12 months for the Level 2. This makes sense to reduce M4 for Level 2. In order to align to the level of experience and provide the client with access to a greater pool of resources, will the Crown reduce the M2 requirement to a minimum of one (1) project?

Answer 52:

Canada has reviewed the request, however the requirement remains unchanged.

Question 53:**RE: SAP security specialist level 3 Mandatory Criteria M3:**

"The Contractor must demonstrate that the proposed resource has worked on a minimum of three (3) projects in the last sixty (60) months where the proposed resource implemented security authorizations and roles using SAP ECC 6."*

Please confirm that the Crown will accept 6-month project equivalency for longer durations while at the same client. For example, if a resource worked at a project for 18 months, this will be accepted as three (3) projects?

Answer 53:

Canada will accept a project reference that is in multiples of 6 months, with each six-month period equivalent to one (1) project. See amendment below.

Question 54:**RE: SAP solution architect level 2 Mandatory Criteria M3:**

"The Contractor must demonstrate that the proposed resource has worked on a minimum of three (3) full SAP implementation projects..."

This is the exact requirement as Level 3. Given that M1 only requires 5 years of experience, resources who have this many projects in that timeframe are rare. In addition, the SAP Technical Architect Level 2 eliminates this requirement entirely, it is only needed for level 3. In order to align to the level of experience and provide the client with access to a greater pool of resources, will the Crown remove or reduce this requirement?

Answer 54

Canada has reviewed the request, however the requirement remains unchanged.

Question 55:**RE: SAP Portal Expert level 3 Rated Criteria R3:**

Rated Criteria R3 is asking for a certification in NetWeaver 04 or higher, but this certification must be "current and valid". NetWeaver 04 was released in 2004 and has had many iterations of versions since then. Please confirm that a certification in Netweaver can be **valid** but does not need to be **currently available** on the SAP website.

Answer 55:

Canada confirm that a certification in NetWeaver can be valid but does not need to be currently available on the SAP website.

Question 56:**Re. P.8 Project Leader - Release Management and Project Lead – Level 3**

P.5 Project Executive - Senior Project Leader– Level 3, R4 reads: The Bidder should demonstrate that the proposed resource has worked on SAP projects* for a Federal Government department, agency, or Crown Corporation. (AMD 002) *For the purpose of this criterion, a project is defined as having a minimum duration of **four (4) months**. And R5 reads: The Bidder should demonstrate that the proposed resource has experience working on *complex projects* with at least 2 stakeholders and a budget of at **least \$10M Canadian**. *For the purpose of this criterion, a project duration is a minimum of **six months**.

P.8 Project Leader - Release Management and Project Lead – level 3, R4 reads: The Bidder should demonstrate that the proposed resource has experience, above the minimum requirement in M5, working on complex SAP projects*, prior to solicitation issuance date, for a Federal Government department, agency, or Crown Corporation (AMD 002) with multi-stakeholder (minimum of 2) a team size of at least 10 people and a budget of at **least \$1M Canadian**. *For the purpose of this criterion, a project duration is defined as having a minimum of **six months**.

We respectfully request that the Crown amend the Rated Requirements in **P.8 Project Leader - Release Management and Project Lead** by separating the R4 requirement into two separate requirements. Mirroring the P.5 Project Executive - Senior Project Leader ensures bidders could propose resources with SAP Projects for a Federal Government department, agency, or Crown Corporation for a minimum duration of four (4) months and increases the number of qualified resources that also have SAP complex projects with a budget requirement of \$10M+ that are a minimum of six (6) months in duration.

Specifically, please amend R4 into two rated requirements, as such:

<p>The Bidder should demonstrate that the proposed resource has worked on SAP projects* for a Federal Government department or agency.</p> <p>* For the purpose of this criterion, a project is defined as having a minimum duration of four (4) months.</p>	<p>1 project = 5 point</p> <p>2 projects = 7 points</p> <p>3+ projects = 10 points</p>
<p>The Bidder should demonstrate that the proposed resource has experience working on <i>complex projects</i> with at least 2 stakeholders and a budget of at least \$10M Canadian.</p> <p>*For the purpose of this criterion, a project duration is a minimum of 6 months.</p>	<p>Project budget of less than \$10M = 0 points</p> <p>Project budget of over \$10M but less than \$20M = 15 points</p> <p>Project budget greater than or equal to \$20M = 30 points</p>

Answer 56

Canada has reviewed the request; however, the requirement remains unchanged.

Question 57**Re. I.6 Network Analyst -SAP Infrastructure Specialist –Level 3**

The grid requirements for the I.6 Network Analyst -SAP Infrastructure Specialist are not aligned to the tasks described in the solicitation Statement of Work or the tasks outlined in the TBIPS supply arrangement for a Network Analyst. As a result, our recruitment efforts are not yielding compliant resources based on the solicitation grid which appears to combine two independent skill-sets: an SAP Infrastructure Specialist and a Network Analyst. SAP server infrastructure environments are the primary responsibility of an SAP Specialist however such resources would not install or maintain the servers listed in M4.

Will the Crown amend the I.6 Network Analyst -SAP Infrastructure Specialist requirements by removing the highly restrictive and specific criteria including M3, R1, R2 and R4. Or, replace the I.6 Network Analyst -SAP Infrastructure Specialist role due at bid submission with another resource requirement such as the A.5 ERP Technical Analysts – (SAP Basis Analyst)?

Answer 57

Canada has reviewed the request; however, the requirement remains unchanged.

Question 58**Re. P.5 Project Executive -Senior Project Leader–Level 3, Rated Requirement R3**

Will the Crown accept a Solution Manager Certification outside of the 5-year timeline in combination with over 60 months of using Solution Manager to score 4/4 points?

Will the Crown accept other industry leading practice certifications (such as PMP, PRINCE2, SCRUM, Agile, etc.) in lieu of an SAP Project Management Certification to score 6/6 points?

Answer 58

Canada has reviewed the request regarding the Solution Manager Certification; however, the requirement remains unchanged. Bidders should also refer to the response to question 26 above.

Canada will accept other industry leading practice certifications (such as PMP, PRINCE2, Agile, etc.) or SAP Project Management Certification to score 6/6 points. See amendment below.

Question 59

While the GC has reduced the number of resumes and corporate references, it still requires a significant amount of effort to finalise the proposal. Therefore we would request a two week extension to October 16th, this would enable bidders to submit a quality response.

Answer 59

An extension is granted. See amendment below.

AMENDMENT:**AT PAGE 1****DELETE:**

The solicitation closes on 2 October 2020 at 02:00 p.m. EDST

INSERT:

The solicitation closes on 16 October 2020 at 02:00 p.m. EDST

AT Part 1 - Article 1.2 Summary**DELETE:**

- (b) It is intended to result in the award of one contract for two years plus one one-year irrevocable option allowing Canada to extend the term of the contract.

INSERT:

- (b) It is intended to result in the award of two contracts for two years plus one one-year irrevocable option allowing Canada to extend the term of the contracts.

AT Part 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**DELETE:****4.4 Basis of Selectin in its entirety.****INSERT:****4.4 Basis of Selection****(a) Evaluation of Bid – Multiple Contracts Awarded**

Selection Process: The following selection process will be conducted:

- (i) A bid must comply with the requirements of the bid solicitation, meet all mandatory evaluation criteria and obtain the required pass marks for the point rated criteria identified in this bid solicitation to be declared responsive.
- (ii) The responsive bid that obtains the highest Total Bidder Score will be recommended for award of a contract. For any given Bidder, the greatest possible Total Technical Score is 70 while the greatest possible Total Financial Score is 30.

- (A) Calculation of Total Technical Score: the Total Technical Score will be computed for each responsive bid by converting the Technical Score obtained for the point-rated technical criteria using the following formula, rounded to two decimal places:
- $$\frac{\text{Technical Score}}{\text{Maximum Technical Points (Bidders, please refer to the maximum technical points)}} \times 70 = \text{Total Technical Score}$$
- (B) Calculation of Total Financial Score: the Total Financial Score will be computed for each responsive bid by converting the Financial Score obtained for the financial evaluation using the following formula rounded to two decimal places:
- $$\frac{\text{Financial Score}}{\text{Total Maximum Points Assigned (Bidders, please refer to the total maximum points assigned)}} \times 30 = \text{Total Financial Score}$$
- (C) Calculation of the Total Bidder Score: the Total Bidder Score will be computed for each responsive bid in accordance with the following formula:
- $$\text{Total Technical Score} + \text{Total Financial Score} = \text{Total Bidder Score}$$
- (iii) In the event of identical Total Bidder Scores occurring within, then the bid with the highest Total Technical Score will become the top-ranked bidder.
- (b) **Contract Funding Allocation:** Where more than one contract is awarded, each contract issued will be issued with an amount of funding specified in the article titled "Limitation of Expenditure" calculated based on the following:
- (i) in the event that only one contract is awarded, the amount of the Limitation of Expenditure will be determined at Canada's discretion;
- (ii) where two contracts are awarded, the amount of the Limitation of Expenditure of each contract will be determined in accordance with the following:
- (A) the Bidder with the highest Total Bidder Score will receive 55% of the funding initially allocated; and
- (B) the Bidder with the next highest Total Bidder Score will receive 45% of the funding initially allocated.
- (c) Bidders should note that all contract awards are subject to Canada's internal approvals process, which includes a requirement to approve funding in the amount of any proposed contract. Despite the fact that the Bidder may have been recommended for contract award, a contract will only be awarded if internal approval is granted according to Canada's internal policies. If approval is not granted, no contract will be awarded.

AT Part 7 – Resulting Contract Clauses**DELETE:****7.2 Task Authorization in its entirety.****INSERT:****7.2 Task Authorization**

- (a) **As-and-when-requested Task Authorizations:** The Work or a portion of the Work to be performed under the Contract will be on an "as-and-when-requested basis" using a Task Authorization (TA). The Work described in the TA must be in accordance with the scope of the Contract. The Contractor must not commence work until a validly issued TA has been issued by Canada and received by the Contractor. The Contractor acknowledges that any work performed before such issuance and receipt will be done at the Contractor's own risk.
- (b) **Allocation of Task Authorizations:** More than one contract has been awarded for this requirement. As a result, the Task Authorizations issued under this series of contracts will be allocated in accordance with the following:
- (i) At the time this series of contracts was awarded, each contractor was allocated an amount of funding as specified in the Limitation of Expenditure based on the evaluation process described in the bid solicitation that resulted in the award of this series of contracts.
 - (ii) When a Task Authorization is issued, Canada will use a rotational method to allocate the draft Task Authorizations where the rotation is based on the ranking obtained by the Contractor during the Bid Solicitation.
 - (iii) Canada will send the first TA to the first ranked Contractor, the second TA to the second ranked Contractor. This rotational process will be repeated for each subsequent series of TAs issued by Canada.
 - (iv) The Contractor sent a draft TA will have the time set out further below under the subparagraph entitled "Contractor's Response to Draft Task Authorization" to respond to the Contracting Authority.
 - (v) If the Contractor to whom the draft TA is first sent either fails to respond on time or confirms in writing that it refuses to perform the task, the draft TA will then be forwarded to the next-ranked Contractor. In the event that Canada determines the proposed resource(s) does not meet the minimum experience or other requirements of the categories identified in the draft TA, Canada may, at its entire discretion request that the Contractor propose another resource and the Contractor will have the time set out in the subparagraph "Contractor's Response to Draft Task Authorization" to respond. If the Contractor fails to respond on time or Canada determines that the proposed resource(s) does not meet the minimum experience or other requirements of the categories identified in the draft TA, the draft TA will be forwarded to the next-ranked Contractor.
 - (vi) If the Contractor refuses a TA or fails to submit a valid response, the dollar value of the TA may be subtracted from the dollar value of the Contractor's Contract and may be re-

- allocated, at the Contracting Authority's sole discretion, in whole or in part, to the other contractor.
- (vii) The process of sending out a draft TA will continue until Canada either cancels the requirement for the task or it has been validly issued to one of the contractors. If none of the contractors can perform the task (in accordance with all the terms and conditions of this series of contracts), Canada may acquire the required Work by other means.
 - (viii) Any of the contractors may advise the Technical Authority and the Contracting Authority in writing that it is unable to carry out additional tasks as a result of previous commitments under one or more TAs issued under this series of contracts, and no draft TA will be sent to that contractor until that contractor has given notice in writing to the Technical Authority and the Contracting Authority that it is again available to perform additional tasks.
 - (ix) If it is found that the allocation process described at part (ii) above has resulted in the award of a disproportionate dollar value of work between the Contractors, the Contractors agree that Canada, in its sole discretion, may deviate from the allocation process and issue TAs in the manner required to re-establish a proportional allocation.
- (c) **Assessment of Resources Proposed at TA Stage:** Processes for issuing, responding to and assessing Task Authorizations are further detailed in Appendices A, B, C and D of Annex A.
- (d) **Form and Content of draft Task Authorization:**
- (i) The Technical Authority will provide the Contractor with a description of the task in a draft Task Authorization using the form specified in Appendix B of Annex A.
 - (ii) The draft Task Authorization will contain the details of the activities to be performed, and must also contain the following information:
 - (A) the contract number;
 - (B) the task number;
 - (C) The date by which the Contractor's response must be received (which will appear in the draft Task Authorization, but not the issued Task Authorization);
 - (D) the categories of resources and the number required;
 - (E) a description of the work for the task outlining the activities to be performed and identifying any deliverables (such as reports);
 - (F) the start and completion dates;
 - (G) any option(s) to extend initial end date (if applicable);
 - (H) milestone dates for deliverables and payments (if applicable);
 - (I) the number of person-days of effort required;
 - (J) whether the work requires on-site activities and the location;
 - (K) the language profile of the resources required;
 - (L) the level of security clearance required of resources;
 - (M) the price payable to the Contractor for performing the task, with an indication of whether it is a firm price or a maximum TA price (and, for maximum price task authorizations, the TA must indicate how the final amount payable will be determined; where the TA does not indicate how the final amount payable will be determined, the amount payable is the amount, up to the maximum, that the

Contractor demonstrates was actually worked on the project, by submitting time sheets filled in at the time of the work by the individual resources to support the charges); and

(N) any other constraints that might affect the completion of the task.

(e) **Contractor's Response to Draft Task Authorization:** The Contractor must provide to the Technical Authority, within two working days of receiving the draft Task Authorization (or within any longer time period specified in the draft TA), a quotation with the proposed total price for performing the task and a breakdown of that cost, established in accordance with the Basis of Payment specified in the Contract, as well as its corresponding proposed resource(s) in accordance with Appendix A to Annex A of the Contract. The Contractor's quotation must be based on the rates set out in the Contract. The Contractor will not be paid for preparing or providing its response or for providing other information required to prepare and validly issue the TA.

(f) **Task Authorization Limit and Authorities for Validly Issuing Task Authorizations:**

(i) To be validly issued, a TA must include the following signatures:

(A) for any TA, inclusive of revisions, with a value less than or equal to \$300,000.00 (excluding Applicable Taxes), the TA must be signed by:

- (1) the Technical Authority; and
- (2) a representative from Treasury Board Secretariat; and
- (3) the Contractor.

(B) for any TA, inclusive of revisions, with a value greater than this amount, a TA must include the following signatures:

- (1) the Technical Authority; and
- (2) a representative from Treasury Board Secretariat;
- (3) the Contractor; and
- (4) the Contracting Authority.

Any TA that does not bear the appropriate signatures is not validly issued by Canada. Any work performed by the Contractor without receiving a validly issued TA is done at the Contractor's own risk. If the Contractor receives a TA that is not appropriately signed, the Contractor must notify the Contracting Authority. By providing written notice to the Contractor, the Contracting Authority may suspend the Client's ability to issue TA's at any time, or reduce the dollar value threshold described in sub-article (A) above; any suspension or reduction notice is effective upon receipt.

(g) **Periodic Usage Reports:**

(i) The Contractor must compile and maintain records on its provision of services to the federal government under Task Authorizations validly issued under the Contract. The Contractor must provide this data to Canada in accordance with the reporting requirements detailed below. If some data is not available, the reason must be indicated. If services are not provided during a given period, the Contractor must still provide a "NIL" report. The data must be submitted on a quarterly basis to the

Contracting Authority. From time to time, the Contracting Authority may also require an interim report during a reporting period.

(ii) The quarterly periods are defined as follows:

- (A) 1st quarter: April 1 to June 30;
- (B) 2nd quarter: July 1 to September 30;
- (C) 3rd quarter: October 1 to December 31; and
- (D) 4th quarter: January 1 to March 31.

The data must be submitted to the Contracting Authority no later than 10 calendar days after the end of the reporting period.

(iii) Each report must contain the following information for each validly issued TA (as amended):

- (A) the Task Authorization number and the Task Authorization Revision number(s), if applicable;
- (B) a title or a brief description of each authorized task;
- (C) the name, Resource category and level of each resource involved in performing the TA, as applicable;
- (D) the total estimated cost specified in the validly issued TA of each task, exclusive of Applicable Taxes;
- (E) the total amount, exclusive of Applicable Taxes, expended to date against each authorized task;
- (F) the start and completion date for each authorized task; and
- (G) the active status of each authorized task, as applicable (e.g., indicate whether work is in progress or if Canada has cancelled or suspended the TA, etc.).

(h) **Refusal of Task Authorizations or Submission of a Response which is not Valid:** The Contractor is not required to submit a response to every draft TA sent to it by Canada. However, in addition to Canada's other rights to terminate the Contract, Canada may immediately, and without further notice, terminate the Contract for default in accordance with the General Conditions if the Contractor in at least three instances has either not responded or has not submitted a valid response when sent a draft TA. For greater clarity, each draft TA, which is identifiable by its task number, will only count as one instance. A valid response is one that is submitted within the required time period and meets all requirements of the draft TA issued, including proposing the required number of resources who each meet the minimum experience and other requirements of the categories identified in the draft TA at pricing not exceeding the rates set out in Annex B.

(i) **Consolidation of TA's for Administrative Purposes:** The Contract may be amended from time to time to reflect all validly issued Task Authorizations to date, to document the Work performed under those TA's for administrative purposes.

At APPENDIX A TO ANNEX A - TASKING ASSESSMENT PROCEDURE**DELETE:**

- Where a requirement for a specific task is identified, a draft Task Authorization Form (TA Form) as attached at Appendix B to Annex A will be provided to the Contractor. Once a draft TA Form is received, the Contractor must submit to the Technical Authority a quotation of rates to supply the requested Resource Categories based on the information identified in the TA Form, as well as its corresponding proposed resource(s). The quotation must be signed and submitted to Canada within the time for response identified in the TA Form. The Contractor will be given a minimum of 2 working days (or any longer time period specified in the draft TA) turnaround time to submit a quotation.

INSERT:

- Where a requirement for a specific task is identified, a draft Task Authorization Form (TA Form) as attached at Appendix B to Annex A will be provided to the Contractor in accordance with the allocation methodology stated in the Contract Article titled "Allocation of Task Authorizations". Once a draft TA Form is received, the Contractor must submit to the Technical Authority a quotation of rates to supply the requested Resource Categories based on the information identified in the TA Form, as well as its corresponding proposed resource(s). The quotation must be signed and submitted to Canada within the time for response identified in the TA Form. The Contractor will be given a minimum of 2 working days (or any longer time period specified in the draft TA) turnaround time to submit a quotation.

AT ATTACHMENT 4.2 – CORPORATE POINT RATED CRITERIA**DELETE:****CR1 in its entirety.****INSERT:**

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
CR.1	The Bidder should demonstrate, in addition to the minimum one (1) contract demonstrated for each of the three fields of activity in CM1, that it has been awarded contracts where the bidder provided SAP S4/HANA Enterprise Resource Planning Professional Services to a large Government (Federal, Provincial,	20 points per field up to a maximum of 60 points. Bidders may use a minimum of one and up to three contracts, in addition to the	60	The Bidder's substantiation of technical compliance with Criteria R.1 should be demonstrated using the	

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	<p>Territorial, Municipal, or Crown Corporation) client or a large commercial client.</p> <p>Large is defined as an organization with 1,000 employees or more.</p> <p>SAP Business Planning and Consolidation and Functional Support</p> <p>The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none"> a) SAP Functional Analysis b) SAP Technical Configuration c) SAP Software Development <p>Area B</p> <ul style="list-style-type: none"> a) Involving multi stakeholders with a common SAP configuration b) Engaging with software vendor for application support <p>For the referenced contract, the Bidder will demonstrate the following:</p> <ul style="list-style-type: none"> 1. The contract is with a single client. 2. Referenced contracts have a minimum duration of six (6) months. 3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date. 4. The contract included the provision of resources in at least three (3) out of the following six Resource Categories. 	<p>contract(s) in CM1 to substantiate this experience.</p> <p>OR</p> <p>One Contract over several years. The minimum value of the contract must be 3 million dollars. (each 1 million dollar value counts as one additional contract) up to a maximum of 60 points</p>		<p>same response templates in Attachment 4.3, used for compliance with Criteria CM.1.</p>	

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	RESOURCE CATEGORY				
	ERP Functional Analyst (SAP Functional Analyst)				
	ERP Programmer Analyst (ABAP programmer)				
	ERP Programmer Analyst (Fiori programmer)				
	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)				
	ERP Technical Analysts – (SAP Portal Expert)				
	ERP Technical Analysts – (SAP BCP Technical Analyst)				
	SAP Basis and Security Support				
	The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:				
	Area A				
	<ul style="list-style-type: none"> a) SAP Security b) SAP Identity Management c) SAP Solution Architecture d) SAP Infrastructure Architecture e) SAP Governance, risk and compliance 				
	Area B				
	<ul style="list-style-type: none"> a) Involving multi stakeholders with a common SAP configuration b) Engaging with SAP software vendor for application support 				
	For the referenced contract, the Bidder will demonstrate the following:				
	<ul style="list-style-type: none"> 1. The contract is with a single client. 2. Referenced contracts have a minimum duration of six (6) months. 3. The services provided under the contract have been performed within 				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	<p>the five (5) years prior to the solicitation publication date.</p> <p>4. The contract included the provision of resources in at least three (3) out of the following five (5) Resource Categories:</p>				
	RESOURCE CATEGORY				
	ERP Technical Analysts – (SAP Basis Analyst)				
	Technical Architect (SAP Security Specialist)				
	SAP Security Specialist- – governance, risk and compliance (GRC)				
	Technical Architect (SAP Solution Architect)				
	Technical Architect (SAP Technical Architect)				
	<p>Project Support</p> <p>The reference contract is related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none"> a) SAP Infrastructure Architecture b) SAP Project Governance c) SAP Release Management <p>Area B</p> <ul style="list-style-type: none"> a) Involving multi stakeholders with a common SAP configuration b) Engaging with SAP software vendor for application support <p>For the referenced contract, the Bidder will demonstrate the following:</p> <p>1. The contract is with a single client.</p>				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	<p>2. Referenced contracts have a minimum duration of six (6) months.</p> <p>3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.</p> <p>4. The contract included the provision of resources in at least two (2) of the following three Resource Categories:</p>				
	RESOURCE CATEGORY				
	Network Analyst – (SAP Infrastructure Specialist)				
	Project Executive – (Project Executive)				
	Project leader – (Release Management and Project)				
	<p>To be considered, the Bidder will provide the following information for each contract:</p> <ul style="list-style-type: none"> • Contract Start and Completion dates • Client organization name • Address • Reference Contact Name and Title • Contact telephone number or email address • Project Title <p>Note: The same reference project can be used for more than one (1) field of activity.</p>				

AT ATTACHMENT 4.2 – RESOURCE POINT RATED CRITERIA

1. A.2 ERP Functional Analyst - SAP Functional Analyst – Level 3

DELETE:

R2	<p>The Bidder should demonstrate that the proposed resource holds current and valid* SAP R/3 or ERP Certifications.</p> <p>A copy of the certification(s) is required with the proposal for points to be allocated.</p> <p>*Current and valid certifications issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.</p> <p>https://training.sap.com/ca/en/</p>	<p>Certification in 1 module = 1 point</p> <p>Certification in 2 modules = 2 points</p> <p>Certification in 3 modules = 3 points</p>	3	
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INSERT:

R2	<p>The Bidder should demonstrate that the proposed resource holds current and valid* SAP R/3 or ERP Certifications, or BPC, BO, or BI/BW certifications received in the last 5 years prior to solicitation issuance date.</p> <p>A copy of the certification(s) is required with the proposal for points to be allocated.</p> <p>*Current and valid certifications issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.</p> <p>https://training.sap.com/ca/en/</p>	<p>Certification in 1 module = 1 point</p> <p>Certification in 2 modules = 2 points</p> <p>Certification in 3 modules = 3 points</p> <p>OR BPC, BO, or BI/BW certification = 3 points</p>	3	
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3. A.5. ERP Technical Analyst – SAP Process Orchestration (PO)/Process Integration (PI) Specialist Level 3

DELETE:

R5	<p>The Bidder should demonstrate that the proposed resource holds current and valid* SAP Certification(s).</p> <p>A copy of the certification(s) is required with the proposal for points to be allocated.</p> <p>*Current and valid certification(s) issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.</p> <p>https://training.sap.com/ca/en/</p>	<p>No certification = 0 points</p> <p>Other SAP certification = 2 points</p> <p>PI certification or SAP Cloud Platform Integration (CPI) certification = 5 points</p>	5	
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INSERT:

R5	<p>The Bidder should demonstrate that the proposed resource holds current and valid* SAP Certification(s).</p> <p>A copy of the certification(s) is required with the proposal for points to be allocated.</p> <p>*Current and valid certification(s) issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.</p> <p>https://training.sap.com/ca/en/</p>	<p>No certification = 0 points</p> <p>Other SAP certification = 2 points</p> <p>2 SAP certifications = 4 points</p> <p>PI certification or SAP Cloud Platform Integration (CPI) certification = 5 points</p>	5	
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AT P.5 Project Executive - Senior Project Leader– Level 3**DELETE:**

R3	<p>The Bidder should demonstrate that the proposed resource holds current and valid* SAP Certification(s).</p> <p>A copy of the certification must be submitted with the proposal for points to be allocated.</p> <p>*Current and valid certification issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.</p> <p>https://training.sap.com/ca/en/ .</p>	<p>No certification = 0 points</p> <p>SAP Solution Manager Certification = 4 points</p> <p>SAP Project Management Certification = 6 points</p> <p>Up to a maximum of 10 points are available</p>	10	
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INSERT

R3	<p>The Bidder should demonstrate that the proposed resource holds any SAP Certification(s).</p> <p>A copy of the certification must be submitted with the proposal for points to be allocated.</p>	<p>No certification = 0 points</p> <p>Other SAP Certification = 4 points</p> <p>SAP Project Management Certification = 6 points</p> <p>OR</p> <p>PMP, PRINCE2, SCRUM, Agile Certification = 6 points</p>	10	
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		Up to a maximum of 10 points are available		
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AT P.8 Project leader - Release Management and Project Lead – level 3**DELETE:**

R5	<p>The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management.</p> <p>A copy of the certification must be submitted with the proposal for points to be allocated.</p> <p>*Current and valid certification issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date. https://training.sap.com/ca/en/ .</p>	<p>No certification = 0 points</p> <p>SAP Project Management Certification = 5 points</p>	5	
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INSERT:

R5	<p>The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management or any SAP certification or 12 months of experience with Activate methodology.</p> <p>A copy of the certification must be submitted with the proposal for points to be allocated.</p> <p>*Current and valid certification issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date. https://training.sap.com/ca/en/ .</p>	<p>No certification = 0 points</p> <p>SAP Project Management Certification = 5 points</p> <p>OR SAP Certification = 5 points</p> <p>OR 12 months of experience with Activate</p>	5	
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		methodology = 5 points		
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DELETE:

R6	<p>The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification.</p> <p>A copy of the certification must be submitted with the proposal for points to be awarded.</p>	<p>No certification = 0 points</p> <p>PMP, Prince2 or other Project Management degree or certification = 5 points</p>	5	
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INSERT:

R6	<p>The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification, or 12 months of experience with Activate methodology.</p> <p>A copy of the certification must be submitted with the proposal for points to be awarded.</p>	<p>No certification = 0 points</p> <p>PMP, Prince2 or other Project Management degree or certification = 5 points</p> <p>OR</p> <p>12 months of experience with Activate methodology = 5 points</p>	5	
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AT Attachment 4.1 – Mandatory Technical Criteria MANDATORY CORPORATE REQUIREMENTS

DELETE:

CM1 ^(PB) in its entirety.

INSERT:

	Mandatory Corporate Requirement	Bidder's Response	
		Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
CM.1^(PB)	<p>The Bidder must demonstrate that it has been awarded two (2) contracts for each field of activity where the bidder provided SAP version ECC 6.0 or higher Enterprise Resource Planning Professional Services. At least one (1) contract must be for a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client.</p> <p>Large is defined as an organization with 1,000 employees or more.</p> <p>The aggregate value of the compliant contracts must be at least \$1M.</p> <p>Each reference contract must be related to the delivery of SAP version ECC 6.0 or higher Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>SAP Business Planning and Consolidation and Functional Support</p> <p>Area A</p> <ul style="list-style-type: none"> a) SAP Functional Analysis b) SAP Technical Configuration c) SAP Software Development 	<p>The Bidder's substantiation of technical compliance with Criteria M.1 must be demonstrated by completing the Bidder Response Template in Attachment 4.3.</p>	

	<p>Area B</p> <p>a) Involving multi stakeholders with a common SAP configuration</p> <p>b) Engaging with software vendor for application support</p> <p>For the referenced contract, the Bidder must demonstrate the following:</p> <p>1. The contract must have been with a single client.</p> <p>2. Referenced contract must be a minimum of six (6) months in duration.</p> <p>3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.</p> <p>4. The contract must have included the provision of resources in at least three (3) out of the following six (6) Resource Categories:</p>									
	<table><tr><th>RESOURCE CATEGORY</th></tr><tr><td>ERP Functional Analyst (SAP Functional Analyst)</td></tr><tr><td>ERP Programmer Analyst (ABAP programmer)</td></tr><tr><td>ERP Programmer Analyst (Fiori programmer)</td></tr><tr><td>ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)</td></tr><tr><td>ERP Technical Analysts – (SAP Portal Expert)</td></tr><tr><td>ERP Technical Analysts – (SAP BCP Technical Analyst)</td></tr></table>	RESOURCE CATEGORY	ERP Functional Analyst (SAP Functional Analyst)	ERP Programmer Analyst (ABAP programmer)	ERP Programmer Analyst (Fiori programmer)	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)	ERP Technical Analysts – (SAP Portal Expert)	ERP Technical Analysts – (SAP BCP Technical Analyst)		
RESOURCE CATEGORY										
ERP Functional Analyst (SAP Functional Analyst)										
ERP Programmer Analyst (ABAP programmer)										
ERP Programmer Analyst (Fiori programmer)										
ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)										
ERP Technical Analysts – (SAP Portal Expert)										
ERP Technical Analysts – (SAP BCP Technical Analyst)										
	<p>SAP Basis and Security Support</p> <p>The reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p>									

	<p>Area A</p> <ul style="list-style-type: none">a) SAP Securityb) SAP Identity Managementc) SAP Solution Architectured) SAP Infrastructure Architecturee) SAP Governance, risk and compliance <p>Area B</p> <ul style="list-style-type: none">a) Involving multi stakeholders with a common SAP configurationb) Engaging with SAP software vendor for application support <p>For the referenced contract, the Bidder must demonstrate the following:</p> <ul style="list-style-type: none">1. The contract must have been with a single client.2. Referenced contract must be a minimum of six (6) months in duration.3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.4. The contract must have included the provision of resources in at least three (3) out of the following five (5) Resource Categories: <table><tr><th>RESOURCE CATEGORY</th></tr><tr><td>ERP Technical Analysts – (SAP Basis Analyst)</td></tr><tr><td>Technical Architect (SAP Security Specialist)</td></tr><tr><td>SAP Security Specialist- – governance, risk and compliance (GRC)</td></tr><tr><td>Technical Architect (SAP Solution Architect)</td></tr><tr><td>Technical Architect (SAP Technical Architect)</td></tr></table> <p>Project Support</p> <p>The reference contract must be related to the delivery of SAP S4/HANA Enterprise Resource</p>	RESOURCE CATEGORY	ERP Technical Analysts – (SAP Basis Analyst)	Technical Architect (SAP Security Specialist)	SAP Security Specialist- – governance, risk and compliance (GRC)	Technical Architect (SAP Solution Architect)	Technical Architect (SAP Technical Architect)		
RESOURCE CATEGORY									
ERP Technical Analysts – (SAP Basis Analyst)									
Technical Architect (SAP Security Specialist)									
SAP Security Specialist- – governance, risk and compliance (GRC)									
Technical Architect (SAP Solution Architect)									
Technical Architect (SAP Technical Architect)									

	<p>Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none">a) SAP Infrastructure Architectureb) SAP Project Governancec) SAP Release Management <p>Area B</p> <ul style="list-style-type: none">a) Involving multi stakeholders with a common SAP configurationb) Engaging with SAP software vendor for application support <p>For the referenced contract, the Bidder must demonstrate the following:</p> <ul style="list-style-type: none">1. The contract must have been with a single client.2. Referenced contract must be a minimum of six (6) months in duration.3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.4. The contract must have included the provision of resources in at least two (2) out of the following three (3) Resource Categories:						
	<table><tr><th>RESOURCE CATEGORY</th></tr><tr><td>Network Analyst – (SAP Infrastructure Specialist)</td></tr><tr><td>Project Executive – (Project Executive)</td></tr><tr><td>Project leader – (Release Management and Project Lead)</td></tr></table>	RESOURCE CATEGORY	Network Analyst – (SAP Infrastructure Specialist)	Project Executive – (Project Executive)	Project leader – (Release Management and Project Lead)		
RESOURCE CATEGORY							
Network Analyst – (SAP Infrastructure Specialist)							
Project Executive – (Project Executive)							
Project leader – (Release Management and Project Lead)							
	<p>To be considered, the Bidder must provide the following information for each contract:</p> <ul style="list-style-type: none">• Contract Start and Completion dates• Client organization name• Address• Reference Contact Name and Title						

	<ul style="list-style-type: none"> • Contact telephone number or email address • Project Title <p>Note: The same reference project can be used for more than one (1) field of activity.</p>		
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AT Attachment 4.1 Mandatory Technical Criteria RESOURCE MANDATORY REQUIREMENTS

P.8 Project leader - Release Management and Project Lead – level 3

DELETE:

M3	The Bidder must demonstrate that the proposed resource has a minimum of thirty-six (36) months of experience, prior to solicitation issuance date, leading development or configuration activities for an SAP S/4 Hana solution.	
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INSERT:

M3	The Bidder must demonstrate that the proposed resource has a minimum of thirty-six (36) months of experience, prior to solicitation issuance date, leading development or configuration activities for an SAP solution .	
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AT APPENDIX C TO ANNEX A - RESOURCES ASSESSMENT CRITERIA AND RESPONSE TABLE

1.0 Mandatory Resource Assessment Criteria:

7. I.10 Technical Architect - SAP Security Specialist – Level 3

DELETE:

M3	The Contractor must demonstrate that the proposed resource has worked on a minimum of three (3) projects* in the last sixty (60) months where the proposed resource implemented security authorizations and roles using SAP ECC 6 which included all of the following: <ul style="list-style-type: none"> i. Analysis 	
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	<ul style="list-style-type: none"> ii. Planning iii. Configuration iv. Development v. Testing vi. Monitoring <p>*For the purpose of this criterion, a project is defined as having a minimum duration of 4 months.</p>	
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INSERT:

M3	<p>The Contractor must demonstrate that the proposed resource has worked on a minimum of three (3) projects*, or one project that is in multiples of 6 months with each six-month period equivalent to one (1) project, in the last sixty (60) months where the proposed resource implemented security authorizations and roles using SAP ECC 6 which included all of the following:</p> <ul style="list-style-type: none"> i. Analysis ii. Planning iii. Configuration iv. Development v. Testing vi. Monitoring <p>*For the purpose of this criterion, a project is defined as having a minimum duration of 4 months.</p>	
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2.0 Point Rated Resource Assessment Criteria:**A.5. ERP Technical Analyst – SAP Portal Expert Level 3****DELETE:**

R3	<p>The Contractor should demonstrate that the proposed resource holds a current and valid* Certification in NetWeaver 04 or higher.</p> <p>A copy of the certification is required with the TA for points to be allocated.</p>	<p>No certification = 0 points</p> <p>Certification = 2 points</p>	2	
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Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

24062-200609/A

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	<p>*Current and valid certification issued by SAP as indicated by the SAP training site.</p> <p>https://training.sap.com/ca/en/</p>			
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INSERT:

R3	<p>The Contractor should demonstrate that the proposed resource holds a valid Certification in NetWeaver 04 or higher.</p> <p>A copy of the certification is required with the TA for points to be allocated.</p>	<p>No certification = 0 points</p> <p>Certification = 2 points</p>	2	
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ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED