



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

**Bid Receiving - PWGSC / Réception des soumissions -  
TPSGC**

**11 Laurier St., / 11, rue Laurier**

**Place du Portage, Phase III**

**Core 0B2 / Noyau 0B2**

**Gatineau**

**Québec**

**K1A 0S5**

**Bid Fax: (819) 997-9776**

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

**Raison sociale et adresse du  
fournisseur/de l'entrepreneur**

**Issuing Office - Bureau de distribution**

Informatics Professional Services - EL Division/Services

professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

<b>Title - Sujet</b> SAP Technical and Functional Res.	
<b>Solicitation No. - N° de l'invitation</b> 24062-200609/A	<b>Amendment No. - N° modif.</b> 005
<b>Client Reference No. - N° de référence du client</b> 24062-20-0609	<b>Date</b> 2020-10-01
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$EL-606-38419	
<b>File No. - N° de dossier</b> 606el.24062-200609	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-10-16</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Daylight Saving Time EDT
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Mansour, Silvana	<b>Buyer Id - Id de l'acheteur</b> 606el
<b>Telephone No. - N° de téléphone</b> (613) 858-9935 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

**Instructions: See Herein**

**Instructions: Voir aux présentes**

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

This amendment NO 005 includes answers to questions raised by potential bidders and an amendment.

**Question 60:****RE: CM1 & CR1**

TBS is accepting proof of experience based on contract value. Value means nothing in terms of experience if no services are delivered. To ensure that the criteria is measuring experience that matches the stated requirements, we suggest that Bidders must be required to present evidence of billings in excess of \$1,000,000 in order for the contract to be considered valid.

**Answer 60:**

Canada has reviewed the request, however the requirement remains unchanged. In addition to the response to question 41, Bidders should pay attention to Section 2 of the Response Template Form in Attachment 4.3, which states that Bidders must provide:

Contract Summary (description of the key scope and responsibilities)

**(NOTE:** The substantiation must not simply be a repetition of the requirement but must explain and demonstrate how the Bidder meets the requirement.)

**Question 61:****RE: Amendment 4 Q and A 39**

We are concerned that the changes of Amendment 4 - namely the effective reduction of the number of SAP HANA contracts required for CM1 and CR1 - is not in TBS's best interest. A single contract with the value of \$3 million could now score full points however:

- (i) it is less than the minimum financial threshold for a Tier 2 TBIPS which is \$3,750,000.00
- (ii) it represents less than 50% of the forecast of the RFP (31 resources)
- (iii) without demonstrated revenues it is no measure of experience nor the capability needed to fulfill the stated requirements.

To measure a Bidder's experience and capacity to meet TBS's requirements for this important project, we urge TBS to:

1. Revert to the previous approach and not allow segments of contracts be counted.
2. If segments of contracts are allowable then revert to the original requirements of 2 contracts per field of activity for CM1 and an additional 2 contracts for each field in CR1.
3. In any scenario, the contract value should be the amount actually billed and not just the awarded or face value of the contract. Reports to substantiate this should be required with the Bidder's proposal.

**Answer 61:**

Canada has reviewed the request, however the requirement remains unchanged.

**Question 62:****RE: Amendment 4 Q and A 33 & 34**

Please refer to Answers 33 and 34 (Amendment 004). Considering the criteria that the client has decided not to change despite heavily detailed arguments, it is alarming that two rated criteria constituting 10 points and 2 certifications for the same category have been severely altered merely because someone asked for it "in order to ensure a fair and competitive process and be consistent with the project reference section." There is nothing in the project reference section indicating that 12 months experience is equitable with a high-level certification in Project Management, let alone two certifications, nor have any other rated criteria requesting certifications been removed or allowed to be replaced with experience.

Additionally, "12 months of experience with Activate methodology" is a vague statement and the client has provided no explanation of how 12 months of experience with a methodology can be demonstrated. By our interpretation, a consultant who has a valid SAP Activate certification and a valid PMP certification scores no better than an uncertified consultant that joined a project in the middle of a lifecycle where SAP Activate was already being followed.

We therefore ask that this grid be reverted to the previous version so that the skillset for certified Project Managers are still recognized in the rated criteria.

**Answer 62:**

Canada has reviewed the request, however the requirement remains unchanged. To demonstrate 12 months of experience with Activate methodology, the Bidder should demonstrate that the proposed resource was responsible for the planning, for the use of, and for the application of the SAP activate methodology on an SAP project. See amendment below.

**Question 63:**

Due to the extensive layered changes to the grids, will the Crown please reissue all of the updated grids so that there is no confusion amongst all Bidders?

**Answer 63:**

The questions and answers provide Bidders with all the required information to prepare their bids. As Canada is still receiving questions with regard to this solicitation, there is no point in updating all the grids.

**Question 64:**

Please refer to Q and A 40 where the answer indicates that "for CM1 and CR1 Canada will accept contract references SAP version ECC 6.0 or higher. See amendment below". The Bidder can't see the amendment to CR.1 accepting contract references SAP version ECC 6.0 or higher. Please update CR1 with respect to Q and A 40 as it isn't clear what the requirement change is without an updated grid.

**Answer 64:**

See amendment below.

**Question 65:****Resource Rated Requirements: ERP Programmer Analyst - Fiori Programmer, Requirement R2**

As the Government of Canada's CLF & WET are both based on WCAG 2.0, would the Crown accept experience with WCAG 2.0 as equivalent to experience with CLF for 5 points on requirement R2?

**Answer 65:**

Canada has reviewed the request, however the requirement remains unchanged.

**Question 66:****Part 3 – Bid Preparation Instructions: 3.2: Section I: Technical Bid, item (v)(B): Educational Requirements**

Please confirm that for educational requirements where an academic credential assessment is in progress, the education will be accepted as long as the assessment is received prior to contract award.

**Answer 66:**

The assessment is required at bid closing for points to be allocated. Canada cannot delay the evaluation process of bids nor awarding a contract until an assessment is received.

**Question 67:**

The Government of Canada is undertaking a large and complex business transformation by implementing the Digital Comptrollership program that is enabled by S/4HANA. Consequently, the Crown has clearly articulated the need for a partner that can provide the depth and breadth of skilled resources from across Canada that can guide this transformation and achieve the defined business outcomes.

The response to Question 39 deviates from this approach. Although S/4HANA is a relatively new technology for the GC, it has been implemented across Canada in both public and private sector enterprises. Major firms, who specialize in S/4HANA integration, should have no difficulty providing a number of client examples that meet the Corporate Mandatory and Rated Criteria that was defined in the original RFP, and reduced further in Amendment 1.

Considering the nature of the transformation and the specialized skills and experience required to complete this work, we feel the Crown is adding considerable risk to the program by lowering the Corporate Mandatory and Rated Criteria, as defined in Answer 39.

We ask that the Crown reconsider the answer to Question 39, and keep the number of project references as originally defined in Amendment 1.

**Answer 67:**

Canada has reviewed the request, however the requirement remains unchanged.

**Question 68:****Re: Q and A 56**

The R4 grid requirement for the P.5 Project Executive - Senior Project Leader requires SAP projects for a Federal Government department, agency, or Crown Corporation with a minimum duration of four (4) months. Yet the grid for the P.8 Project Leader - Release Management and Project Lead requires SAP projects for a Federal Government department, agency, or Crown Corporation with a minimum duration of six (6) months. It is unclear why the Crown would accept four (4) month durations in one grid and not the other.

Will the Crown revise the R4 requirement of P.8 Project Leader - Release Management and Project Lead to accept project durations of four (4) months minimum?

OR

Will the Crown increase the R4 requirement of P.5 Project Executive - Senior Project Leader to be a minimum duration of six (6) months in duration to score full points?

**Answer 68:**

Canada has reviewed the request, however the requirement remains unchanged.

**Question 69:****With respect to Q and A 22 in Amendment 3**

In amendment 3 question 22, TBS suggested that Bidders are to: "explain the responsibilities of that resource under the contract and demonstrate how the work was carried out while performing the tasks." For non-matching roles Bidders will be providing a list of tasks performed - which seems to equate to explaining the responsibilities of the resource.

We respectfully request that the Crown consider each Bidder's proprietary corporate SAP implementation methodology as substantiation as to "how the work was carried out while performing the tasks".

**Answer 69:**

Canada has reviewed the request, however the requirement remains unchanged.

**Question 70:**

Please refer to ATTACHMENT 4.1 MANDATORY TECHNICAL CRITERIA, RESOURCE MANDATORY REQUIREMENT, SAP Business Planning and Consolidation and Functional Support, **A.3 ERP Programmer Analyst - Fiori Programmer Level 3**

**M2:** The Bidder must demonstrate that the proposed resource has a minimum of one hundred and twenty (120) months of combined experience\*, prior to solicitation issuance date, developing SAP systems using one or both of the following:

i. SAP Application Development technologies

ii. Object oriented programming techniques

Will the Crown please define SAP Application Development technologies and provide examples of what would be compliant?

**Answer 70:**

SAP Application Development technologies can range from any development tools used in SAP environment, API's and development for applications that connect into the SAP environment.

**AMENDMENT:**

**AT Attachment 4.1 – Mandatory Technical Criteria  
MANDATORY CORPORATE REQUIREMENTS**

**DELETE:**

**CM1 <sup>(PB)</sup>** in its entirety.

**INSERT:**

	Mandatory Corporate Requirement	Bidder's Response	
		Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
<b>CM.1 <sup>(PB)</sup></b>	The Bidder must demonstrate that it has been awarded one (1) contract for each field of activity where the bidder provided SAP version ECC 6.0 or higher Enterprise Resource Planning Professional Services. At least one (1) contract must be for a large Government (Federal, Provincial, Territorial,	The Bidder's substantiation of technical compliance with Criteria M.1 must be	

	<p>Municipal, or Crown Corporation) client or a large commercial client.</p> <p>Large is defined as an organization with 1,000 employees or more.</p> <p>The value of each compliant contract must be at least \$1M.</p> <p>The reference contract must be related to the delivery of SAP version ECC 6.0 or higher Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p><b>SAP Business Planning and Consolidation and Functional Support</b></p> <p>Area A</p> <ul style="list-style-type: none"> <li>a) SAP Functional Analysis</li> <li>b) SAP Technical Configuration</li> <li>c) SAP Software Development</li> </ul> <p>Area B</p> <ul style="list-style-type: none"> <li>a) Involving multi stakeholders with a common SAP configuration</li> <li>b) Engaging with software vendor for application support</li> </ul> <p>For the referenced contract, the Bidder must demonstrate the following:</p> <ul style="list-style-type: none"> <li>1. The contract must have been with a single client.</li> <li>2. Referenced contract must be a minimum of six (6) months in duration.</li> <li>3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.</li> <li>4. The contract must have included the provision of resources in at least three (3)</li> </ul>	<p>demonstrated by completing the Bidder Response Template in Attachment 4.3.</p>	
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	out of the following six (6) Resource Categories:		
	<b>RESOURCE CATEGORY</b>		
	ERP Functional Analyst (SAP Functional Analyst)		
	ERP Programmer Analyst (ABAP programmer)		
	ERP Programmer Analyst (Fiori programmer)		
	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)		
	ERP Technical Analysts – (SAP Portal Expert)		
	ERP Technical Analysts – (SAP BCP Technical Analyst)		
	<b>SAP Basis and Security Support</b>		
	<b>The</b> reference contract must be related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:		
	Area A		
	a) SAP Security		
	b) SAP Identity Management		
	c) SAP Solution Architecture		
	d) SAP Infrastructure Architecture		
	e) SAP Governance, risk and compliance		
	Area B		
	a) Involving multi stakeholders with a common SAP configuration		
	b) Engaging with SAP software vendor for application support		
	For <b>the</b> referenced contract, the Bidder must demonstrate the following:		
	1. The contract must have been with a single client.		
	2. Referenced contract must be a minimum of six (6) months in duration.		
	3. The services provided under the contract must have been performed within the five		



	<p>(5) years prior to the solicitation publication date.</p> <p>4. The contract must have included the provision of resources in at least three (3) out of the following five (5) Resource Categories:</p>		
	<b>RESOURCE CATEGORY</b>		
	ERP Technical Analysts – (SAP Basis Analyst)		
	Technical Architect (SAP Security Specialist)		
	SAP Security Specialist- – governance, risk and compliance (GRC)		
	Technical Architect (SAP Solution Architect)		
	Technical Architect (SAP Technical Architect)		
	<p><b>Project Support</b></p> <p><b>The</b> reference contract must be related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none"> <li>a) SAP Infrastructure Architecture</li> <li>b) SAP Project Governance</li> <li>c) SAP Release Management</li> </ul> <p>Area B</p> <ul style="list-style-type: none"> <li>a) Involving multi stakeholders with a common SAP configuration</li> <li>b) Engaging with SAP software vendor for application support</li> </ul> <p><b>For the</b> referenced contract, the Bidder must demonstrate the following:</p> <ul style="list-style-type: none"> <li>1. The contract must have been with a single client.</li> <li>2. Referenced contract must be a minimum of six (6) months in duration.</li> </ul>		

	<p>3. The services provided under the contract must have been performed within the five (5) years prior to the solicitation publication date.</p> <p>4. The contract must have included the provision of resources in at least two (2) out of the following three (3) Resource Categories:</p>		
	<b>RESOURCE CATEGORY</b>		
	Network Analyst – (SAP Infrastructure Specialist)		
	Project Executive – (Project Executive)		
	Project leader – (Release Management and Project Lead)		
	<p>To be considered, the Bidder must provide the following information for each contract:</p> <ul style="list-style-type: none"> <li>• Contract Start and Completion dates</li> <li>• Client organization name</li> <li>• Address</li> <li>• Reference Contact Name and Title</li> <li>• Contact telephone number or email address</li> <li>• Project Title</li> </ul> <p>Note: The same reference project can be used for more than one (1) field of activity.</p>		

**AT ATTACHMENT 4.2 – CORPORATE POINT RATED CRITERIA****DELETE:****CR1 in its entirety.****INSERT:**

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
<b>CR.1</b>	<p>The Bidder should demonstrate, in addition to the minimum <b>one (1)</b> contract demonstrated for each of the three fields of activity in CM1, that it has been awarded contracts where the bidder provided <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services to a large Government (Federal, Provincial, Territorial, Municipal, or Crown Corporation) client or a large commercial client.</p> <p>Large is defined as an organization with 1,000 employees or more.</p> <p><b>SAP Business Planning and Consolidation and Functional Support</b></p> <p><b>The</b> reference contract is related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none"> <li>a) SAP Functional Analysis</li> <li>b) SAP Technical Configuration</li> <li>c) SAP Software Development</li> </ul> <p>Area B</p> <ul style="list-style-type: none"> <li>a) Involving multi stakeholders with a common SAP configuration</li> <li>b) Engaging with software vendor for application support</li> </ul> <p><b>For the</b> referenced contract, the Bidder will demonstrate the following:</p> <ul style="list-style-type: none"> <li>1. The contract is with a single client.</li> <li>2. Referenced contracts have a minimum duration of six (6) months.</li> </ul>	<p><b>20 points per field up to a maximum of 60 points. Bidders may use a minimum of one and up to three contracts, in addition to the contract(s) in CM1 to substantiate this experience.</b></p> <p><b>OR</b></p> <p><b>One Contract over several years. The minimum value of the contract must be 3 million dollars. (each 1 million dollar value counts as one additional contract) up to a maximum of 60 points</b></p>	60	The Bidder's substantiation of technical compliance with Criteria R.1 should be demonstrated using the same response templates in Attachment 4.3, used for compliance with Criteria CM.1.	

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	<p>3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.</p> <p>4. The contract included the provision of resources in at least three (3) out of the following six Resource Categories.</p>				
	<b>RESOURCE CATEGORY</b>				
	ERP Functional Analyst (SAP Functional Analyst)				
	ERP Programmer Analyst (ABAP programmer)				
	ERP Programmer Analyst (Fiori programmer)				
	ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)				
	ERP Technical Analysts – (SAP Portal Expert)				
	ERP Technical Analysts – (SAP BCP Technical Analyst)				
	<p><b>SAP Basis and Security Support</b></p> <p>The reference contract is related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ul style="list-style-type: none"> <li>a) SAP Security</li> <li>b) SAP Identity Management</li> <li>c) SAP Solution Architecture</li> <li>d) SAP Infrastructure Architecture</li> <li>e) SAP Governance, risk and compliance</li> </ul> <p>Area B</p> <ul style="list-style-type: none"> <li>a) Involving multi stakeholders with a common SAP configuration</li> </ul>				

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response							
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid						
	<p>b) Engaging with SAP software vendor for application support</p> <p>For the referenced contract, the Bidder will demonstrate the following:</p> <ol style="list-style-type: none"><li>1. The contract is with a single client.</li><li>2. Referenced contracts have a minimum duration of six (6) months.</li><li>3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.</li><li>4. The contract included the provision of resources in at least three (3) out of the following five (5) Resource Categories:</li></ol> <table><tr><th>RESOURCE CATEGORY</th></tr><tr><td>ERP Technical Analysts – (SAP Basis Analyst)</td></tr><tr><td>Technical Architect (SAP Security Specialist)</td></tr><tr><td>SAP Security Specialist- – governance, risk and compliance (GRC)</td></tr><tr><td>Technical Architect (SAP Solution Architect)</td></tr><tr><td>Technical Architect (SAP Technical Architect)</td></tr></table> <p><b>Project Support</b></p> <p>The reference contract is related to the delivery of SAP version ECC 6.0 or higher Enterprise Resource Planning Professional Services in at least one (1) from each of the following areas:</p> <p>Area A</p> <ol style="list-style-type: none"><li>a) SAP Infrastructure Architecture</li><li>b) SAP Project Governance</li><li>c) SAP Release Management</li></ol>	RESOURCE CATEGORY	ERP Technical Analysts – (SAP Basis Analyst)	Technical Architect (SAP Security Specialist)	SAP Security Specialist- – governance, risk and compliance (GRC)	Technical Architect (SAP Solution Architect)	Technical Architect (SAP Technical Architect)				
RESOURCE CATEGORY											
ERP Technical Analysts – (SAP Basis Analyst)											
Technical Architect (SAP Security Specialist)											
SAP Security Specialist- – governance, risk and compliance (GRC)											
Technical Architect (SAP Solution Architect)											
Technical Architect (SAP Technical Architect)											

	Rated Requirement	Point Allocation	Max Available Points	Bidder's Response	
				Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid
	Area B				
	a) Involving multi stakeholders with a common SAP configuration				
	b) Engaging with SAP software vendor for application support				
	For the referenced contract, the Bidder will demonstrate the following:				
	1. The contract is with a single client.				
	2. Referenced contracts have a minimum duration of six (6) months.				
	3. The services provided under the contract have been performed within the five (5) years prior to the solicitation publication date.				
4. The contract included the provision of resources in at least two (2) of the following three Resource Categories:					
RESOURCE CATEGORY					
Network Analyst – (SAP Infrastructure Specialist)					
Project Executive – (Project Executive)					
Project leader – (Release Management and Project)					
To be considered, the Bidder will provide the following information for each contract:					
• Contract Start and Completion dates					
• Client organization name					
• Address					
• Reference Contact Name and Title					
• Contact telephone number or email address					
• Project Title					
Note: The same reference project can be used for more than one (1) field of activity.					

Solicitation No. - N° del'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

24062-200609/A

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**AT ATTACHMENT 4.3****DELETE:**

All three BIDDER'S RESPONSE TEMPLATES FOR M1 and R1 in their entirety.

**INSERT:****BIDDER RESPONSE TEMPLATES****(REPLICATE THE FOLLOWING FORM AS REQUIRED FOR THE NUMBER OF PROJECTS REQUIRED TO QUALIFY)**

<b>BIDDER'S RESPONSE TEMPLATE FOR M1 and R1 SAP Business Planning and Consolidation and Functional Support</b>	
Bidder Name: _____ Bidder Contract Reference #: _____	
<b>SECTION 1: CUSTOMER CONTACT INFORMATION</b>	
Client Organization Name	
Client Contact Name	
E-mail Address or Phone Number	
Number of employees	
<b>SECTION 2: CONTRACT INFORMATION</b>	
Contract Value	
Contract Award Date	
Contract End Date	
Project Title	
Contract related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one from each of the Areas A and B:	<b>SAP Business Planning and Consolidation and Functional Support</b>  Please add a check mark to all those that are applicable in each of the following Areas:  Area A  a) SAP Functional Analysis <input type="checkbox"/> b) SAP Technical Configuration <input type="checkbox"/>

	c) SAP Software Development <input type="checkbox"/>  Area B  a) Involving multi stakeholders with a common SAP configuration <input type="checkbox"/>  b) Engaging with software vendor for application support <input type="checkbox"/>
Is this contract with a single client?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this contract minimum of six (6) months in duration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
The <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services provided under the contract were performed within the 5 years prior to the solicitation publication date?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the contract include the provision of resources for the minimum number Resource Categories required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contract Summary (description of the key scope and responsibilities)  <p><b>(NOTE:</b> The substantiation must not simply be a repetition of the requirement but must explain and demonstrate how the Bidder meets the requirement.</p>	
<p align="center"><b>SECTION 3: RESOURCE DETAILS</b></p> <p>The contract includes the provision of resources in the following resource categories:</p>	
<b>Resource Category required in M1 and R1</b>	<p align="center"><b>Resource Category (as it appears in the referenced contract)</b></p>
	<p align="center"><b><u>Non-M1-Matching Categories ONLY</u></b></p> <p><b>Tasks performed under the Resource Category in the referenced contract, including substantiation</b>  (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)</p>
ERP Functional Analyst (SAP Functional Analyst)	



Solicitation No. - N° del'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

24062-200609/A

005

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ERP Programmer Analyst (ABAP programmer)		
ERP Programmer Analyst (Fiori programmer)		
ERP Technical Analysts – (SAP Process Orchestration (PO) Integration (PI) Specialist)		
ERP Technical Analysts – (SAP Portal Expert)		
ERP Technical Analysts – (SAP BCP Technical Analyst)		

(REPLICATE THE FOLLOWING FORM AS REQUIRED FOR THE NUMBER OF PROJECTS REQUIRED TO QUALIFY)

BIDDER'S RESPONSE TEMPLATE FOR M1 and R1 SAP Basis and Security Support	
Bidder Name: _____ Bidder Contract Reference #: _____	
<b>SECTION 1: CUSTOMER CONTACT INFORMATION</b>	
Client Organization Name	
Client Contact Name	
E-mail Address or Phone Number	
Number of employees	
<b>SECTION 2: CONTRACT INFORMATION</b>	
Contract Value	
Contract Award Date	
Contract End Date	
Project Title	
Contract related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one from each of the Areas A and B:	<b>SAP Basis and Security Support</b> Please add a check mark to all those that are applicable in each of the following Areas:  Area A a) SAP Security <input type="checkbox"/>

	b) SAP Identity Management <input type="checkbox"/> c) SAP Solution Architecture <input type="checkbox"/> d) SAP Infrastructure Architecture <input type="checkbox"/> e) SAP Governance, risk and compliance <input type="checkbox"/> Area B a) Involving multi stakeholders with a common SAP configuration <input type="checkbox"/> b) Engaging with SAP software vendor for application support <input type="checkbox"/>				
Is this contract with a single client?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Is this contract minimum of six (6) months in duration?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
The <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services provided under the contract were performed within the 5 years prior to the solicitation publication date?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Does the contract include the provision of resources for the minimum number Resource Categories required?	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Contract Summary (description of the key scope and responsibilities)  ( <b>NOTE:</b> The substantiation must not simply be a repetition of the requirement but must explain and demonstrate how the Bidder meets the requirement.)					
<b>SECTION 3: RESOURCE DETAILS</b>					
The contract includes the provision of resources in the following resource categories:					
<b>Resource Category required in M1 and R1</b>	<table border="1"> <thead> <tr> <th style="text-align: center;">Resource Category (as it appears in the referenced contract)</th><th style="text-align: center;"><u>Non-M1-Matching Categories ONLY</u></th></tr> </thead> <tbody> <tr> <td></td><td> <b>Tasks performed under the Resource Category in the referenced contract, including substantiation</b>            (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)         </td></tr> </tbody> </table>	Resource Category (as it appears in the referenced contract)	<u>Non-M1-Matching Categories ONLY</u>		<b>Tasks performed under the Resource Category in the referenced contract, including substantiation</b> (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)
Resource Category (as it appears in the referenced contract)	<u>Non-M1-Matching Categories ONLY</u>				
	<b>Tasks performed under the Resource Category in the referenced contract, including substantiation</b> (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)				

Solicitation No. - N° de l'invitation

Amd. No. - N° de la modif.

Buyer ID - Id de l'acheteur

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ERP Technical Analysts – (SAP Basis Analyst)		
Technical Architect (SAP Security Specialist)		
SAP Security Specialist- – governance, risk and compliance (GRC)		
Technical Architect (SAP Solution Architect)		
Technical Architect (SAP Technical Architect)		

**(REPLICATE THE FOLLOWING FORM AS REQUIRED FOR THE NUMBER OF PROJECTS REQUIRED TO QUALIFY)**

BIDDER'S RESPONSE TEMPLATE FOR M1 and R1 Project Support	
Bidder Name: _____ Bidder Contract Reference #: _____	
<b>SECTION 1: CUSTOMER CONTACT INFORMATION</b>	
Client Organization Name	
Client Contact Name	
E-mail Address or Phone Number	
Number of employees	
<b>SECTION 2: CONTRACT INFORMATION</b>	
Contract Value	
Contract Award Date	
Contract End Date	
Project Title	
Contract related to the delivery of <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services in at least one from each of the following Areas:	<b>Project Support</b> Please add a check mark to all those that are applicable in each of the following Areas:  Area A  α) SAP Infrastructure Architecture <input type="checkbox"/>

	b) SAP Project Governance <input type="checkbox"/> c) SAP Release Management <input type="checkbox"/> Area B a) Involving multi stakeholders with a common SAP configuration <input type="checkbox"/> b) Engaging with SAP software vendor for application support <input type="checkbox"/>
Is this contract with a single client?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Is this contract minimum of six (6) months in duration?	<input type="checkbox"/> Yes <input type="checkbox"/> No
The <b>SAP version ECC 6.0 or higher</b> Enterprise Resource Planning Professional Services provided under the contract were performed within the 5 years prior to the solicitation publication date?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the contract include the provision of resources for the minimum number Resource Categories required?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Contract Summary (description of the key scope and responsibilities)  <p><b>(NOTE:</b> The substantiation must not simply be a repetition of the requirement but must explain and demonstrate how the Bidder meets the requirement.</p>	
<p align="center"><b>SECTION 3: RESOURCE DETAILS</b></p> The contract includes the provision of resources in the following resource categories:	

Resource Category required in M1 and R1	Resource Category (as it appears in the referenced contract)	<b><u>Non-M1-Matching Categories ONLY</u></b>  <b>Tasks performed under the Resource Category in the referenced contract, including substantiation</b> (The substantiation must explain responsibilities and demonstrate how the Bidder carried out the work while performing the tasks.)
Network Analyst – (SAP Infrastructure Specialist)		
Project Executive – (Project Executive)		
Project leader – (Release Management and Project Lead)		

**AT ATTACHMENT 4.2 – RESOURCE RATED REQUIREMENTS****P.8 Project leader - Release Management and Project Lead – level 3****DELETE:**

<b>R5</b>	<p>The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management or any SAP certification or 12 months of experience with Activate methodology.</p> <p><b>A copy of the certification must be submitted with the proposal for points to be allocated.</b></p> <p>*Current and valid certification issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date.  <a href="https://training.sap.com/ca/en/">https://training.sap.com/ca/en/</a> .</p>	<p>No certification = 0 points</p> <p>SAP Project Management Certification = 5 points</p> <p>OR</p> <p>SAP Certification = 5 points</p> <p>OR</p> <p>12 months of experience with Activate methodology = 5 points</p>	5	
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**INSERT:**

<b>R5</b>	<p>The Bidder should demonstrate that the proposed resource holds a current and valid* Certification in Project Management or any SAP certification or 12 months of experience with Activate methodology.</p> <p><b>A copy of the certification must be submitted with the proposal for points to be allocated.</b></p> <p>*Current and valid certification issued by SAP as indicated by the SAP training site or SAP certifications granted within 5 years from the bid submittal date. <a href="https://training.sap.com/ca/en/">https://training.sap.com/ca/en/</a> .</p> <p><b>** To demonstrate 12 months of experience with Activate methodology, the Bidder should demonstrate that the proposed resource was responsible for the planning, for the use of, and for the application of the SAP activate methodology on an SAP project.</b></p>	<p>No certification = 0 points</p> <p>SAP Project Management Certification = 5 points</p> <p><b>OR</b></p> <p><b>SAP Certification = 5 points</b></p> <p><b>OR</b></p> <p><b>12 months of experience with Activate methodology** = 5 points</b></p>	5	
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**DELETE:**

<b>R6</b>	<p>The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification, or 12 months of experience with Activate methodology.</p> <p><b>A copy of the certification must be submitted with the proposal for points to be awarded.</b></p>	<p>No certification = 0 points</p> <p>PMP, Prince2 or other Project Management degree or certification = 5 points</p> <p><b>OR</b></p>	5	
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		12 months of experience with Activate methodology = 5 points		
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**INSERT:**

<b>R6</b>	<p>The Bidder should demonstrate that the proposed resource holds a valid Project Management Professional (PMP) Certification or Prince2 or another Project Management degree or certification, <b>or 12 months of experience with Activate methodology.</b></p> <p><b>A copy of the certification must be submitted with the proposal for points to be awarded.</b></p> <p><b>* To demonstrate 12 months of experience with Activate methodology, the Bidder should demonstrate that the proposed resource was responsible for the planning, for the use of, and for the application of the SAP activate methodology on an SAP project.</b></p>	<p>No certification = 0 points</p> <p>PMP, Prince2 or other Project Management degree or certification = 5 points</p> <p><b>OR</b></p> <p><b>12 months of experience with Activate methodology* = 5 points</b></p>	5	
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**ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED**