



National Defence

Défense nationale

National Defence Headquarters  
Ottawa, Ontario  
K1A 0K2

Quartier général de la Défense nationale  
Ottawa (Ontario)  
K1A 0K2

**REQUEST FOR PROPOSAL  
DEMANDE DE PROPOSITION**

**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À :**

Akin.Mustafa@forces.gc.ca

**Proposal To: National Defence Canada**

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods and services listed herein and on any attached sheets at the price(s) set out therefore.

**Proposition à : Défense nationale Canada**

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux annexes ci-jointes, les biens et services énumérés ici et sur toute feuille ci-

<b>Title/Titre</b> Pick-Up Truck or Sports Utility Vehicle, Right-Hand Drive	<b>Solicitation No – N° de l'invitation</b> W6399-20-LC34/A
<b>Date of Solicitation – Date de l'invitation</b> September 30, 2020	
<b>Address Enquiries to – Adresser toutes questions à</b>  Akin Mustafa	
<b>Telephone No. – N° de telephone</b> (613) 998-3770	<b>FAX No – N° de fax</b>
<b>Destination</b>  See Herein – Voir ci-inclus	

**Instructions:**

**Municipal taxes are not applicable. Unless otherwise specified herein all prices quoted must include all applicable Canadian customs duties, GST/HST, excise taxes and are to be delivered Delivery Duty Paid including all delivery charges to destination(s) as indicated. The amount of the Goods and Services Tax/Harmonized Sales Tax is to be shown as a separate item.**

**Instructions: Les taxes municipales ne s'appliquent pas. Sauf indication contraire, les prix indiqués doivent comprendre les droits de douane canadiens, la TPS/TVH et la taxe d'accise. Les biens doivent être livrés « rendu droits acquittés », tous frais de livraison compris, à la ou aux destinations indiquées. Le montant de la taxe sur les produits et services/taxe de vente harmonisée doit être indiqué séparément.**

<p><b>Solicitation Closes – L'invitation prend fin</b></p> <p>At – à : 1400 EDT</p> <p>On - le : November 10, 2020. 1400 EDT</p>
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Delivery required - Livraison exigée December 31, 2020	Delivery offered - Livraison proposée
Vendor Name and Address - Raison sociale et adresse du fournisseur	
Name and title of person authorized to sign on behalf of vendor (type or print) - Nom et titre de la personne autorisée à signer au nom du fournisseur (caractère d'imprimerie)	
Name/Nom _____	Title/Titre _____
Signature _____	Date _____

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## **PART 1 – GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement applicable to this Contract.

### **1.2 Statement of Work**

The requirement is detailed in Annex “A”, Statement of Work.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Trade Agreements**

The requirement is subject to the provisions of the Canada-Chile Free Trade Agreement (CCFTA), the Canadian Free Trade Agreement (CFTA), the Canada-Columbia Free Trade Agreement (CCoIFTA), the Canada-Panama Free Trade Agreement (CPanFTA), the Canada-Honduras Free Trade Agreement (CHFTA), the Canada-Korea Free Trade Agreement (CKFTA).

## **PART 2 – BIDDER INSTRUCTIONS**

### **2.1 Standard Instructions, Clauses and Conditions**

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the Standard Acquisition Clauses and Conditions Standard Acquisition Clauses and Conditions Manual(<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditionsmanual>) Manual issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2020-05-28), Standard Instructions – Goods and Services – Competitive Requirements, are incorporated by reference into and form part of the bid solicitation, with the following modifications:

- a) Section 02, Procurement Business Number is deleted in its entirety.
- b) Section 20(2), Further Information is deleted in its entirety.
- c) Subsection 2.d. of Section 05, Submission of Bids, is deleted in its entirety and replaced with the following:

Send its bid only to the address specified in the bid solicitation.
- d) Section 06, Late Bids, Is deleted in its entirety;
- e) The text under Section 07, Delayed Bids, is deleted in its entirety and replaced with the following:

It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Misrouting or other electronic delivery issues resulting in late submission of bids will not be accepted.

Section 08, Transmission by facsimile or by epost Connect, is deleted in its entirety.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services –Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 120 calendar days

## 2.2 Electronic Submission of Bids

- a) Bids must be submitted only to the Department of National Defence by the date, time and place indicated on page 1 of the bid solicitation. Bids must be received electronically as noted in subparagraph b).
- b) **Electronic Submissions: Individual e-mails exceeding five (5) megabytes, or that includes other factors such as embedded macros and/or links, may be rejected by the DND e-mail system and/or firewall(s) without notice to the Bidder or Contracting Authority.** Larger bids may be submitted through more than one e-mail. The Contracting Authority will confirm receipt of documents. It is the Bidder's responsibility to ensure that the Contracting Authority has received the entire submission. Bidders should not assume that all documents have been received unless the Contracting Authority confirms receipt of each document. In order to minimize the potential for technical issues, Bidders are requested to allow sufficient time before the closing time and date to confirm receipt. Technical and financial documents received after the closing time and date will not be accepted.

Due to the nature of the bid solicitation, bids transmitted by facsimile will not be accepted.

## 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 7 (seven) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

## **PART 3 – BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that Bidders provide their bid in separately bound sections as follows:

Section I: Technical Bid (1 soft copy);

Section II: Financial Bid (1 soft copy);

Section III: Certifications (1 soft copy);

Section IV: Additional Information (1 soft copy)

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Bidders may use Annex B to indicate their prices. If Bidders choose to use Annex B to indicate their prices, Bidders must include Annex B in their financial bid.

#### **Section I: Technical Bid**

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid as follows:

Bidders must submit firm prices, Delivered Duty Paid (DDP) as noted in Annex “B” – Pricing Schedule, Incoterms 2010, Applicable Taxes excluded. The total amount of Applicable Taxes must be shown separately.

##### **3.1.1 Electronic Payment of Invoices – Bid**

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex “C” Electronic Payment Instruments, to identify which ones are accepted.

If Annex “C” Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

##### **3.1.2 Exchange Rate Fluctuation**

[C3011T](#) (2013-11-06), Exchange Rate Fluctuation

##### **3.1.3 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.

## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and the financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

##### **4.1.1.1 Mandatory Technical Criteria**

As detailed in Annex "A" – Statement of Work, Part 7 – Requirements.

##### **4.1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, Delivered Duty Paid (DDP) at destination of the goods as noted in Annex "B" Incoterms 2010, Canadian customs duties and excise taxes included, Applicable Taxes excluded.

### **4.2 Basis of Selection**

A bid must comply with all requirements of the bid solicitation to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

## **PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION**

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

### **5.1 Certifications Precedent to Contract Award and Additional Information**

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

#### **5.1.1 Integrity Provisions – Required Documentation**

In accordance with the [Ineligibility and Suspension Policy \(http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html\)](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

#### **5.1.2 Federal Contractors Program for Employment Equity - Bid Certification**

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the Employment and Social Development Canada (ESDC) - Labour's website ([http://www.esdc.gc.ca/en/jobs/workplace/human\\_rights/employment\\_equity/federal\\_contractor\\_program.page?&\\_ga=1.229006812.1158694905.1413548969#afed](http://www.esdc.gc.ca/en/jobs/workplace/human_rights/employment_equity/federal_contractor_program.page?&_ga=1.229006812.1158694905.1413548969#afed)).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

## **PART 6 – RESULTING CONTRACT CLAUSES**

### **6.1 Security Requirement**

**6.1.1** There is no security requirement applicable to this Contract.

### **6.2 Statement of Work**

The Contract must perform the Work in accordance with the Statement of Work at Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the Standard Acquisition Clauses and Conditions Manual (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

#### **6.3.1 General Conditions**

2010A (2018-06-21), General Conditions – Goods (Medium Complexity), apply to and form part of the Contract.

a. Definition of Minister is modified as follows:

"Canada", "Crown", "Her Majesty" or "the Government" means Her Majesty the Queen in right of Canada as represented by the Minister of National Defence and any other person duly authorized to act on behalf of that minister or, if applicable, an appropriate minister to whom the Minister of National Defence has delegated his or her powers, duties or functions and any other person duly authorized to act on behalf of that minister.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables must be received on or before December 31, 2020.

#### **6.4.2 Shipping Instructions**

Goods must be consigned and delivered to the destination specified in the contract:

1. Delivery Duty Paid (DDP) Kingston, ON, Incoterms 2010 for shipments from a commercial contractor.

CFB Kingston  
4 Entretien Drive  
Kingston ON  
Attn: WO Cheryl Gray ([Cheryl.Gray@forces.gc.ca](mailto:Cheryl.Gray@forces.gc.ca)) 613-541-5010, ext 7129

## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is: (To be inserted by PSPC)

Name: Akin Mustafa  
Title: Junior Material Acquisition and Support Officer  
Organization: DLP 8-2-3-1  
Email: [Akin.Mustafa@forces.gc.ca](mailto:Akin.Mustafa@forces.gc.ca)

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Technical Authority:

The Technical Authority for the Contract is:

Name: \_\_\_\_\_ (To be inserted by PSPC at time of contract award.)

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

E-mail: \_\_\_\_\_

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the Scope of Work. Changes to the Scope of Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

Name and telephone number of the person responsible for:

General enquiries

Name: \_\_\_\_\_ (To be completed by the bidder.)  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

Delivery follow-up  
Name: \_\_\_\_\_ (To be completed by the bidder.)  
Title: \_\_\_\_\_  
Telephone: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
Facsimile: \_\_\_\_ - \_\_\_\_ - \_\_\_\_  
E-mail: \_\_\_\_\_

## 6.6 Payment

### 6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex "B" – Basis of Payment. Custom duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

### 6.6.2 SACC Manual Clauses

[B7500C](#) (2006-06-16), Excess Goods  
[H1001C](#) (2008-05-12), Multiple Payments

### 6.6.3 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);
- f. Large Value Transfer System (LVTS) (Over \$25M)

## 6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Each Invoice must be supported by:

- (a) A copy of the release document and any other documents as specified in the Contract;
2. Invoices must be distributed as follows:
    - (a) The original and one (1) copy must be forwarded to the email below for certification and payment.

Akin.Mustafa@forces.gc.ca

## 6.8 Certifications

### 6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

## 6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in \_\_\_\_\_.

## 6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) Articles of Agreement;
- (b) [2010A](#) (2020-05-28), General Conditions : Goods (Medium Complexity);
- (c) Annex "A" -- Statement of Work
- (d) Annex "B" – Basis of Payment;
- (e) Contractors bid

## 6.11 Defence Contract

[A9006C](#) (2012-07-16), Defence Contract

## 6.12 Insurance

[G1005](#) (2016-01-28), Insurance – No Specific Requirement

### **6.13 Packaging Requirement**

[D3018C](#) (2014-09-25), Packaging Requirement using Specification D-LM-008-036/SF-000

The Contractor must prepare item number(s) 1 (one) integrity for delivery in accordance with the latest issue of the Canadian Forces Packaging Specification *D-LM-008-036/SF-000*, DND Minimum Requirements for Manufacturer's Standard Pack.

The Contractor must package item number(s) 1 (one) in quantities of 1 (one) by package.

[D2000C](#) (2007-11-30), Markings

[D2001C](#) (2007-11-30), Labelling

### **6.14 Quality Assurance**

[D5545C](#) (2019-05-30), ISO 9001:2008 – Quality Management Systems Requirement (Quality Assurance Code C)

## **ANNEX "A"**

### **STATEMENT OF WORK**

#### **PART 1 – SCOPE**

##### **1.1 Purpose**

- 1.1.1** The purpose of this Statement of Work (SOW) is to define the requirements for a Right-Hand Drive, Pickup Truck vehicle or Small Utility Vehicle (SUV), which will be used by the Canadian Armed Forces (CAF).

##### **1.2 Background**

- 1.2.1** The Canadian Armed Forces has a requirement to train in preparation of international deployments. Pickup Trucks and SUV's are the most commonly encountered vehicles in current international operations. CAF members must be competent with the operation of these vehicles, including right-hand drive variants and manual transmission variants

##### **1.3 Intended Use**

- 1.3.1** The intended use of the vehicle is for driver and maintainer training.

##### **1.4 Acronyms and Abbreviations**

CA	Contracting Authority
CAF	Canadian Armed Forces
CFB	Canadian Forces Base
DMC	Demilitarization Code
DND	Department of National Defence
DPA	Defence Product Act
ECL	Export Control List
ECCN	Export Control Classification Number
EHS	Environmental Health and Safety
IAW	In Accordance With
ISO	International Organization for Standardization
NATO	North Atlantic Treaty Organization
NCAGE	NATO Commercial and Government Entity

NDID	National Defence Index of Documentation
NSN	NATO Stock Number
NVIS	New Vehicle Information Statement
OEM	Original Equipment Manufacturer
PA	Procurement Authority
PSPC	Public Service and Procurement Canada / Public Works and Government Services Canada
SDS	Safety Data Sheet
SOW	Statement of Work
TA	Technical Authority

## **PART 2 – APPLICABLE DOCUMENTS**

### **2.1 References**

**2.1.1** Whereas mentioned, the following Standards must be used for the preparation of deliverables to the extent specified in this SOW.

### **COMMERCIALLY AVAILABLE**

<u>Reference NUMBER</u>	<u>promulgation date</u>	<u>reference title</u>
R.S.C., 1985, C. H-3	1985	HAZARDOUS PRODUCTS ACT
SOR/99-7 1998	1998	OZONE-DEPLETING SUBSTANCES REGULATIONS,
STANAG 2290 Ed. 2	18 Nov 2010	NATO Unique Identification of Items

### **2.2 Order of Precedence**

**2.2.1** In the event of conflict between the content in this SOW and the referenced documents, the content of this SOW will take precedence.

## **PART 3 - PUBLICATIONS**

### **3.1 Technical Publication Package**

**3.1.1** The Contractor must prepare and deliver the following Technical Publications:

**3.1.2** Owner's Manual

**3.1.3** Service and Repair Manual; and

**3.1.4** New Vehicle Information Statement (NVIS) to enable registration in the province of Ontario.

**3.1.5** Written document from the Original Equipment Manufacturer attesting that spare parts are available in Canada for the offered vehicle.

### **3.2 Official Language Requirements**

**3.2.1** The Contractor must deliver all Technical Publications in English.

### **3.3 Format**

**3.3.1** The Contractor must provide all documentation for the Technical Publication Package in both hardcopy (i.e., paper) and in electronic format. Unless otherwise specified as a specific requirement, the Contractor must deliver all of the soft copies of data deliverables, in formats compatible with the office software currently in use by the DND as listed:

- (a) Microsoft (MS) Windows 7 Enterprise Operating System (OS), Service Pack 1;
- (b) MS Internet Explorer (IE) 9.0 with 256 Bit Encryption;
- (c) MS Office Professional Plus 2013 (Word, Excel, Access, PowerPoint and Outlook);
- (d) Adobe Acrobat X; and
- (e) WinZip 8.1 SR-1

## **PART 4 - ENVIRONMENTAL HEALTH AND SAFETY**

### **4.1 EHS Packaging Labels and SDS**

**4.1.1** The Contractor must label and ship goods falling within the Hazardous Products Act, R.S.C. 1985, C. H-3 and regulation(s) there under, in accordance with the said Act and regulation(s).

**4.1.2** The Contractor must ship goods accompanied by the required Safety Data Sheet(s) (SDS), completed English

**4.1.3** The Contractor must clearly identify the contents of the hazardous material with labels, and the SDS must explain what those hazards are.

## **PART 5 - TECHNICAL REQUIREMENTS**

### **5.1 Overview**

**5.1.2** The Contractor must comply with all specified requirements of the vehicle, stated in PART 7 – REQUIREMENTS.

## **PART 6 – DELIVERABLES**

The Contractor shall deliver the following:

- (a) Quantity one (1) Right-hand drive Pickup truck or Sport Utility Vehicle which includes one (1) each of the following:
  - I. Owner's Manual (electronic)
  - II. Owner's Manual (hard copy / paper)

- III. Service and Repair Manual (electronic)
- IV. Service and Repair Manual (hard copy / paper)
- V. New Vehicle Information Sheet (electronic)
- VI. New Vehicle Information Sheet (hard copy / paper)
- VII. Safety Data Sheet
- VIII. Written document from the OEM attesting that spare parts are available in Canada for the offered vehicle

## **PART 7 - REQUIREMENTS**

### **7.1 Performance**

7.1.1 The Pickup Truck or the SUV must meet the requirements outlined in Annex A

### **7.2 Model Year**

7.2.1 The vehicle must be a 2019 or 2020 model year.

7.2.2 The vehicle must be in factory standard configuration

7.2.3 The vehicle must be new.

### **7.3 Operation**

7.3.1 The vehicle must utilize a manual transmission.

7.3.2 The vehicle must be a right hand drive vehicle.

7.3.3 The vehicle can utilize diesel or gasoline (petrol) as the fuel.

### **7.4 Body**

7.4.1 The vehicle must have a 5 seat capacity.

7.4.2 If the offered vehicle is a Pickup Truck, the vehicle must have a double-cab.

7.4.3 If the offered vehicle is a Pickup Truck, the vehicle must have a pickup bed.

### **7.5 Engine**

7.5.1 The vehicle must be equipped with at least a 2.4L engine.

7.5.2 Note: Preference will be given to more powerful engines.

## **7.6 Colour**

**7.6.1** The vehicle must have the predominant exterior colour of:

- (a) Grey;
- (b) Black;
- (c) White, or
- (d) Silver.

**ANNEX “B”**

**PRICING SCHEDULE**

The Bidder must complete this pricing schedule and include it in its financial bid once completed. Bidders must include a price for all items. If the price of an item is included in other item, the Bidder must indicate this by inserting the words “Price included in item xxx.” The information in this Annex will form part of the resulting contract

Bidders are to review paragraph 3.1 Bid Preparation Instructions Section II Financial bid for instructions on the completion of the Pricing Schedule.

Bidders must fill in the prices for the following items. Goods and Services Tax (GST) and/or the Harmonized Sales Tax (HST) not included.

Item	Description	Qty	Price (DDP)
1	Quantity one (1) Right-hand drive Pick up truck or Sport Utility Vehicle which includes one (1) each of the following: <ul style="list-style-type: none"> <li>I. Owner’s Manual (electronic)</li> <li>II. Owner’s Manual (hard copy / paper)</li> <li>III. Service and Repair Manual (electronic)</li> <li>IV. Service and Repair Manual (hard copy / paper)</li> <li>V. New Vehicle Information Sheet (electronic)</li> <li>VI. New Vehicle Information Sheet (hard copy / paper)</li> <li>VII. Safety Data Sheet</li> </ul>	1	
		<b>Taxes</b>	
		<b>Total</b>	

## **ANNEX "C"**

### **ELECTRONIC PAYMENT INSTRUMENTS**

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);
- Large Value Transfer System (LVTS) (Over \$25M)