



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des soumissions
Travaux publics et Services gouvernementaux
Canada

See herein for bid submission
instructions/
Voir la présente pour les

instructions sur la présentation
d'une soumission

NA
Alberta

**REQUEST FOR PROPOSAL
DEMANDE DE PROPOSITION**

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Title - Sujet Autoclave	
Solicitation No. - N° de l'invitation 39903-210256/A	Date 2020-10-14
Client Reference No. - N° de référence du client 39903-210256	
GETS Reference No. - N° de référence de SEAG PW-\$CAL-142-7113	
File No. - N° de dossier CAL-0-43044 (142)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-11-19	
Time Zone Fuseau horaire Mountain Daylight Saving Time MDT	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Blake, Luke J.	Buyer Id - Id de l'acheteur cal142
Telephone No. - N° de téléphone (403) 613-0725 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: CFIA - WINNIPEG LABORATORY C/O: PUBLIC HEALTH AGENCY OF CANADA UNIT 41 820 BERRY ST WINNIPEG MANITOBA R3H 1H2 Canada	

Instructions: See Herein

Instructions: Voir aux présentes

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services Canada/Travaux
publics et Services gouvernementaux Canada
Harry Hays Building (HHB)
Room 759, 220-4th Avenue SE
Calgary
Alberta
T2G 4X3

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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File No. - N° du dossier
CAL-0-43044

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days
Insert: 120 days

2.2 Submission of Bids

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

PWGSC Western Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

roreceptionSoumissions.wrbidreceiving@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions [2003](#), or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.2.1 Mandatory Virtual Site Visit

It is mandatory that the Bidder or a representative of the Bidder attend a virtual work site visit t. Arrangements have been made to host the site visit using the digital platform Microsoft Teams. The virtual site visit will be beginning at 10:00 AM CDT on 2020-10-29.

Bidders must communicate with the Contracting Authority no later than 2020-10-28 to confirm attendance and provide the name(s) of the person(s) who will attend. A website link will then be provided that will give access to the virtual meeting as well as instructions on how to connect.

The Contracting Authority will record the names of the bidders representatives that attend the site visit. Bidders should confirm in their bid that they have attended the site visit. Bidders who do not attend the mandatory virtual site visit will not be given an alternative appointment and their bid will be declared non-responsive. Any clarifications or changes to the bid solicitation resulting from the virtual site visit will be included as an amendment to the bid solicitation

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 10 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

The Bidder must submit its bid electronically in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex "D" Electronic Payment Instruments, to identify which ones are accepted.

If Annex "D" Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

- a) Ability to perform the full scope of the work as described in Annex "A"
- b) Provision of firm pricing for all items in Annex "B"
- c) Ability to meet all mandatory technical criteria in Annex "C".

4.1.2 Financial Evaluation

In Annex "B" Basis of Payment, the firm unit price(s) will be multiplied by the quantity to determine the extended price. The extended prices will be aggregated to determine the total evaluated bid price.

SACC *Manual* Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection – Mandatory Technical Criteria

A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Delivery Date

All the deliverables must be received on or before 2021-03-31.

6.4.2 Delivery Points

Delivery of the requirement will be made to delivery point specified at Annex "B" of the Contract.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Luke Blake
Title: Procurement Specialist
Public Services and Procurement Canada
Procurement Branch

Address: Harry Hays Building Room 759
220 4th Ave SE
Calgary AB T2G 4X3

Telephone: 403-613-0725
E-mail address: luke.blake@pwgsc-tpsgc.gc.ca

Solicitation No. - N° de l'invitation
39903-210256/A
Client Ref. No. - N° de réf. du client
39903-210256

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-0-43044

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

6.5.2 Project Authority

The Project Authority for the Contract is: *To be provided at contract award*

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative

To be filled out by bidder:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm price as specified in Annex "B" for a cost of \$ _____(to be determined)____. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause C6000C (2017-08-17) Limitation of Price

6.6.3 Single Payment

SACC Manual Clause H1000C (2008-05-12) Single Payment

6.6.4 SACC Manual Clauses

C2000C (2007-11-30), Taxes – Foreign-based Contractor

6.6.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

(To be determined at contract award)

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.
2. Invoices must be distributed as follows:
 - a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
 - b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Manitoba.

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2020-05-28) General conditions: Goods (medium complexity);
- (c) Annex "A", Requirement;
- (d) Annex "B", Basis of Payment;
- (e) the Contractor's bid dated _____ (*insert date of bid*).

6.11 SACC Manual Clauses

B1501C (2018-05-21) Electrical Equipment
B7500C (2006-06-16) Excess Goods

6.12 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.
- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

ANNEX "A"

REQUIREMENT

1. Requirement

The Canadian Food inspection Agency (CFIA) National Centre for Foreign Animal Disease (NCFAD) has a requirement for the delivery and installation of one (1) Autoclave.

The contractor is to supply and install a free-standing steam autoclave, controls, and all ancillary parts (racks) and materials needed for a complete installation, in accordance with the mandatory technical specifications detailed in Annex "C".

Delivery and installation is mandatory by March 31, 2021. The contractor will remove the existing autoclave.

This autoclave is being inserted into a bio-security level 3 facility. To maintain bio-containment integrity, a Biological Sealing Flange (BSF) with a rubber gasket (both to be supplied by the vendor) is attached to the autoclave and facility wall, secured using metal bar flat stock. The vendor is required to supply, take final measurements, and to complete any modifications to the autoclave, bioseal flange, and existing wall that are necessary for proper installation.

The autoclave is being installed to replace an existing unit; it must have similar dimensions:

Interior: 20.5 inches high x 20.5 inches wide x 38 inches deep.

Exterior block wall: 108 inches high x 60 inches wide.

Existing wall opening: 78 inches high x 38 inches wide.

Height restriction for paneling on Containment Level 2 (CL2) due to existing duct: 83 inches.

Deliver to (Shipping address): Canadian Food Inspection Agency
c/o: The Public Health Agency of Canada
Unit 41 – 820 Berry St.
Winnipeg, MB
R3H 1H2

Invoice (Billing address): Canadian Food Inspection Agency
1015 Arlington St.
Winnipeg, MB
R3E 3M4

2. Compliance Matrix – Minimum Mandatory Performance Specifications

Refer to the Compliance Matrix for the complete performance specifications and instructions that must be satisfied in order for a bid to be deemed responsive.

3. Removal of Existing Autoclave:

The contractor must remove the existing autoclave from laboratory area to designated area within building (1015 Arlington). See the following specification for the existing autoclave:

- Dimensions (approximate): 74 inches high, 53 inches wide, 38 inches deep
- Age: approximately 23 years (installed 1995-1996)
- Make: Castle
- Model: 3522
- Serial Number: 95L57433
- Type: version 3.1

4. General

On site installation must be provided and must be carried out by a qualified service technician. The vendor is to coordinate installation with the CFIA Facility Manager. Water, air, and power services will be provided to unit's location. The Facility is responsible for connecting between the unit and the utilities provided by the Facility.

Scheduling of the installation and removal of existing unit requires pre-authorization by the CFIA Facility Manager to ensure site services are available prior to vendor arrival on site. The vendor's service personnel are required to have a class "M" (minimum) electrical licenses required by provincial legislation. Proof will be requested by CFIA prior to installation.

5. Service – One (1) Year Period (during warranty period)

- I. Purchase of the system must include: regional technical support; technical phone support; support via the internet.
- II. Service provided for one (1) year to commence upon CFIA NCFAD Project Authority acceptance of commissioning of unit on site.
- III. Service to include all labour and non-material related costs to perform 4 inspections within the first year of operation on a quarterly basis.
- IV. Perform manufacture recommended preventative maintenance inspections specific to the unit supplied and provide written reports after each inspection.
- V. Make adjustments as needed to keep the unit in good working condition.
- VI. Institute repairs identified during inspections.
- VII. Must respond via voice mail or phone call within two (2) hours of service need.
- VIII. Must provide emergency service on site within four (4) hours of initial contact/notification.

6. Site Utilities Available:

The following services are available for use and if required by the unit. Supplier is responsible for supplying or making provisions for any requirements other than what is identified.

- **Compressed Air:** Facility site supplied 275 Kpa (40 PSI) house compressed air.
- **Drain:** Temperature of the discharge from the unit must be controlled so that it will not exceed 60 degrees Centigrade (140 degrees F). Drainage from the unit must be controlled and not to exceed the capacity of a standard 100mm (4 inch) floor drain.
- **Water supply:** Must be able to operate on 415 Kpa (60 PSI) cold water supply with operating temperature range of 10-20 degrees Centigrade.
- **External Steam Supply:** Must be able to operate with 275 Kpa (40 PSI) steam supply.
- **Electrical Supply:** Must be able to operate with 208 volt / 3 phase (maximum). Power restriction to 100 amps; 115 volts available.

7. Mandatory Virtual Site Visit

A mandatory virtual site visit will be hosted by CFIA where the technical authority will review the site specific requirements which will including a review of the existing opening / stud pattern to determine the remote location for the controls, a review of the existing bio seal, and images of the wall and area where the autoclave is to be installed. Bidders will have the opportunity to ask questions of facility staff to clarify any questions they have. Refer to Part 2, section 2.2.1 Mandatory Virtual Site Visit for site visit details.

Unloading Dock: Delivery door is at ground level. Loading dock is 12 feet high and 10 feet wide (approximately). Dock lift is 48" h x 66" w

Door #1: 103"h x 69"w

Door #2 & 3: 84"h x 83"w

Door #4: 84"h x 40" h (Elevator) Rated for 4500 lbs

Door #5: 84"h x 40" w

It is the vendor's responsibility to check, identify, and find solutions to any limitations of the on-site conditions preventing or hindering the movement, placement, or installation of the two autoclave units. The vendor is responsible for all measurements and the ability of the autoclave to fit into the existing opening and match the stud pattern.

ANNEX "B"

BASIS OF PAYMENT

- Prices quoted to be **Firm Prices**, FOB Destination including all delivery and offloading charges, in accordance with the requirements identified in Annex A – Statement of Requirement
- Prices quoted are to remain firm for the duration of the Contract.
- Prices quoted do not include GST/HST, however, GST/HST will be added as a separate item on any invoices issued against this Contract.

1. Firm Requirement:

Description	Quantity	Unit of Issue	Firm Unit Price	Extended Price
Autoclave – in accordance with Annex "A" Statement of Requirement. <i>(Excludes delivery, installation, training, and removal of the existing autoclave)</i>	1	Each	\$ _____	\$ _____
Delivery, installation, and removal of the existing autoclave – in accordance with Annex "A" Statement of Requirement. Delivery FOB Destination to: Canadian Food Inspection Agency National Centre for Foreign Animal Disease c/o: The Public Health Agency of Canada Unit 41 – 820 Berry St Winnipeg, MB R3H 1H2 Attn: Peter Marszal				\$ _____ lot
Training – in accordance with Annex "A" Statement of Requirement.				\$ _____ lot
Total evaluated bid price :				\$ _____

ANNEX "C"

COMPLIANCE MATRIX

DELIVERY

All deliverables identified must be delivered on or before March 31, 2021.

COMPLIANCE MATRIX INSTRUCTIONS

1. A complete list of the mandatory evaluation criteria are detailed in the Compliance Matrix.
2. Bids which fail to meet all of the mandatory evaluation criteria will be declared non-responsive.
3. Bidders should demonstrate their understanding of the requirements contained in the bid solicitation and explain how they meet each mandatory evaluation criteria. Bidder should demonstrate their capability in a thorough, concise and clear manner.
4. The technical bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation or stating, without any substantiating information, that a bidder is compliant will not be sufficient.
5. Substantiating information may include, but is not limited to, specification sheets, technical brochures, photographs or illustrations. If published supporting technical documentation is not available, the Bidder should prepare a written narrative complete with a detailed explanation of how its bid demonstrates technical compliance. All substantiating information should be provided with the bid at solicitation closing date. It is the Bidders responsibility to ensure that the submitted supporting technical documentation provides detail to demonstrate that the proposed product(s) meet the requirements of the evaluation criteria.
6. If the supporting documentation referenced above has not been provided at bid closing, the Contracting Authority will notify the Bidder that they must provide supporting documentation within two (2) business days following notification. Failure to comply with the request of the Contracting Authority within that time period, will deem the bid non-responsive and the bid will be given no further consideration.
7. In order to facilitate the evaluation of the bid, Canada requests that bidders address and present the topics in the order of the evaluation criteria, and include a grid in their proposal, containing the information which demonstrates how the bidder meets each evaluation criteria. Alternatively, and to avoid any duplication, bidders may also refer to the different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.
8. Bidders must address any concerns with the performance specifications in written detail to the Contracting Authority before bid closing as outlined in the Request for Proposal (RFP) document.

COMPLIANCE MATRIX – MINIMUM MANDATORY PERFORMANCE SPECIFICATIONS:

Requirement:	Manufacturer(s) Offered:	Model Number(s) Offered:
Autoclave		

Item	Performance Specification	Status (M) Mandatory	Performance Specification Offered: Bidder should indicate how they meet the performance specification by recording this information in this column	Cross Reference: In this column, Bidders should cross-reference where this performance specification is indicated in their supporting documents.
	Chamber Specifications:			
1	Chamber size opening and internal dimensions of the chamber to be <u>equal to or greater than</u> 20 inches (51.0 cm) high x 20 inches (51.0 cm) wide x 38 inches (96.5 cm) deep.	M		
2	Construction: chamber must be constructed of Stainless Steel.	M		
	Rack/Shelves:			
3	Chamber must be equipped with adjustable shelf supports.	M		
4	Must provide a minimum of one (1), maximum of two (2)shelves.	M		
5	Shelves must be removable for cleaning.	M		
	Jacket and Internal Baffle:			
6	Jacket and internal baffle must be constructed of stainless steel.	M		
7	Must feature an Internal Steam Baffle to prevent wetting of the load	M		
	Cabinet:			
8	Front panel must be either hinged or removable	M		
9	Front panel must be stainless steel construction.	M		
10	Autoclave equipment and building service must be fully enclosed by stainless steel panels accessible for maintenance/service.	M		
	Door and Seal:			
11	Door to be counter-balanced with a manual vertical slide on both sides.	M		
12	Door must come with safety switch to	M		

	prevent steam from entering the chamber until the door is closed and sealed.			
13	Door seal must be manually retractable in the event of an emergency or to allow access to chamber due to a systems failure.	M		
14	Door seal must be able to recess.	M		
	Controls:			
15	Users must be able to access pre-programmed autoclave cycles from the control panel. Pre-programmed cycles must contain a combination of liquid, vacuum, or gravity autoclave parameters. The specific autoclave cycling parameters must be confirmed at time of ordering with the Technical authority.	M		
16	Controls must feature the ability for users to change cycle length and operating temperature for each programmable cycle.	M		
17	Controls must have vacuum dry capability	M		
18	Programmable to set individual automatic unit start-up and shut-down times for each day of the week. Any cycle that is started and will run past the programmed shut-down time will be completed before the unit will shut down/ negate the programmed shut-down time	M		
19	Must come equipped with the following: Cycle complete light, display message and momentary tone.	M		
20	Must have a uni-directional system in place that prevents the clean side door from opening without a successfully completed cycle, and also prevents simultaneous opening of both doors (clean and dirty side).	M		
21	Must have ability to assess if the door was opened on the dirty side and cycle was not run afterwards.	M		
22	Control panel must be mounted remotely. <u>NOT to be mounted over top of the door opening.</u>	M		
23	Controls must be microprocessor-based and feature the following: (23.A – 23.L):	M		

23.A	A. Controls interface to allow operator to check cycle status and conditions	M		
23.B	B. Controls interface must show jacket and chamber pressures	M		
23.C	C. Controls interface must show fault and alarm messages	M		
23.D	D. Controls interface must allow for silencing alarms	M		
23.E	E. Controls interface must show history of alarms	M		
23.F	F. Interface must display cycle count	M		
23.G	G. Must allow for interface at different access levels for operator and servicing	M		
23.H	H. Must have memory back-up for programmable cycles	M		
23.I	I. Must have built-in strip printer on the control panel side	M		
23.J	J. Following each cycle a print-out must be supplied indicating the time, date, cycle selection, length of cycle, pressure attained, any alarms or faults.	M		
23.K	K. Must allow for a print-out any alarms or faults or cycle aborts during a cycle.	M		
23.L	L. Must have ability to reprint last cycle.	M		
24	Operator interface must be capable of picking cycles and changing cycle parameters, lengths, and/or temperatures.	M		
25	Must feature separate pressure gauge(s) mounted for viewing by operator indicating jacket and chamber pressures (location of these gauges not critical).	M		
26	The jacket and chamber must be fitted with split steam supply connections. A single steam supply can be split at the autoclave where the jacket and chamber are fed by separate valves.	M		
27	Must feature single drain connection (drain box not required, existing one present). Chamber and jacket drain vent line must be fitted with HEPA filters (min 99.97% at 0.3 microns).	M		
28	Chamber air intake lines must be HEPA filtered (min 99.97% at 0.3 microns).	M		
	Training			
31	One complete hard copy set and one (1) electronic copy of maintenance	M		

	and operator manuals, in English, must be supplied with system			
32	All costs associated with the on-site training (minimum 2-3 people) must be included in the price. On-site training will be completed within the first sixty (60) calendar days after the unit has been commissioned. Must provide two (2) separate sessions of 2 hours on site: First session to be same day or next day after the unit has been commissioned. Second session to occur at a mutually agreed upon time.	M		
	Spare Parts:			
33	Contractor must provide a minimum of 20 strip printer paper rolls	M		
	Other:			
34	CSA certification or equivalent for installation in Canada. All electrical equipment supplied under the Contract must be certified or approved for use in accordance with the Canadian Electrical Code, Part 1, before delivery, by a certification organization accredited by the Standards Council of Canada	M		
35	Boiler & Pressure vessel certification, ASME code stamping, certifying that unit can be operated in the Province of Manitoba, Canada. Proof will be requested by CFIA prior to installation.	M		
36	Pressure vessel CRN (Canadian Registration Number). Proof will be requested by CFIA prior to installation.	M		
37	Authorized Distributor:			
37.A	Vendor must be an authorized distributor of the autoclave they are offering. Proof should be provided with the bid or within 2 days upon request.	M		
37.B	Systems and components must be factory supplied and warranted by the original equipment manufacturer as opposed to after-market supplied and warranted.	M		

Solicitation No. - N° de l'invitation
39903-210256/A
Client Ref. No. - N° de réf. du client
39903-210256

Amd. No. - N° de la modif.
File No. - N° du dossier
CAL-0-43044

Buyer ID - Id de l'acheteur
CAL142
CCC No./N° CCC - FMS No./N° VME

ANNEX "D"

ELECTRONIC PAYMENT INSTRUMENTS

The Bidder accepts any of the following Electronic Payment Instrument(s):

- VISA Acquisition Card;
- MasterCard Acquisition Card;
- Direct Deposit (Domestic and International);
- Electronic Data Interchange (EDI);
- Wire Transfer (International Only);