



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving Public Works and Government
Services Canada/Réception des
soumissions/Travaux publics et Services
gouvernementaux Canada

See herein for bid submission
instructions/

Voir la présente pour les
instructions sur la présentation
d'une soumission

NA

Ontario

REQUEST FOR PROPOSAL DEMANDE DE PROPOSITION

**Proposal To: Public Works and Government
Services Canada**

We hereby offer to sell to Her Majesty the Queen in right
of Canada, in accordance with the terms and conditions
set out herein, referred to herein or attached hereto, the
goods, services, and construction listed herein and on any
attached sheets at the price(s) set out therefor.

**Proposition aux: Travaux Publics et Services
Gouvernementaux Canada**

Nous offrons par la présente de vendre à Sa Majesté la
Reine du chef du Canada, aux conditions énoncées ou
incluses par référence dans la présente et aux annexes
ci-jointes, les biens, services et construction énumérés
ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments - Commentaires

Vendor/Firm Name and Address

**Raison sociale et adresse du
fournisseur/de l'entrepreneur**

Issuing Office - Bureau de distribution

Public Works and Government Services / Travaux publics et
services gouvernementaux
Kingston Procurement
Des Acquisitions Kingston
86 Clarence Street, 2nd floor
Kingston
Ontario
K7L 1X3

Title - Sujet RT Remote Physiological Monitor Sys	
Solicitation No. - N° de l'invitation W7719-215519/A	Date 2020-10-14
Client Reference No. - N° de référence du client W7719-21-5519	
GETS Reference No. - N° de référence de SEAG PW-\$KIN-930-8153	
File No. - N° de dossier KIN-0-54085 (930)	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM on - le 2020-11-06	Time Zone Fuseau horaire Eastern Standard Time EST
F.O.B. - F.A.B. Specified Herein - Précisé dans les présentes Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input checked="" type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Littlefield, Mike	Buyer Id - Id de l'acheteur kin930
Telephone No. - N° de téléphone (613) 449-4206 ()	FAX No. - N° de FAX (613) 545-8067
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: Defence R&D Canada - Toronto 1133 Sheppard Avenue West Toronto, ON M3K 2C9	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée See Herein	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

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PART 1 - GENERAL INFORMATION

1.1 Requirement

The requirement is detailed under Article 6.2 of the resulting contract clauses.

1.2 Debriefings

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

1.3 epost Connect service

This bid solicitation allows bidders to use the epost Connect service provided by Canada Post Corporation to transmit their bid electronically. Bidders must refer to Part 2 entitled Bidder Instructions, and Part 3 entitled Bid Preparation Instructions, of the bid solicitation, for further information.

PART 2 - BIDDER INSTRUCTIONS

2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The [2003](#) (2020-05-28) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of [2003](#), Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days

Insert: 90 days

2.2 Submission of Bids –epost only

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit specified below by the date and time indicated on page 1 of the bid solicitation:

PWGSC Ontario Region Bid Receiving Unit

Only bids submitted using epost Connect service will be accepted. The Bidder must send an email requesting to open an epost Connect conversation to the following address:

TPSGC.orreceptiondessoumissions-orbidreceiving.PWGSC@tpsgc-pwgsc.gc.ca

Note: Bids will not be accepted if emailed directly to this email address. This email address is to be used to open an epost Connect conversation, as detailed in Standard Instructions 2003, or to send bids through an epost Connect message if the bidder is using its own licensing agreement for epost Connect.

It is the Bidder's responsibility to ensure the request for opening an epost Connect conversation is sent to the email address above at least six days before the solicitation closing date.

Bids transmitted by facsimile or hardcopy to PWGSC will not be accepted.

2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than 5 calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by Bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is

eliminated, and the enquiry can be answered to all Bidders. Enquiries not submitted in a form that can be distributed to all Bidders may not be answered by Canada.

2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Ontario.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the Bidders.

2.5 Bid Challenge and Recourse Mechanisms

- (a) Several mechanisms are available to potential suppliers to challenge aspects of the procurement process up to and including contract award.
- (b) Canada encourages suppliers to first bring their concerns to the attention of the Contracting Authority. Canada's [Buy and Sell](#) website, under the heading "[Bid Challenge and Recourse Mechanisms](#)" contains information on potential complaint bodies such as:
 - Office of the Procurement Ombudsman (OPO)
 - Canadian International Trade Tribunal (CITT)
- (c) Suppliers should note that there are **strict deadlines** for filing complaints, and the time periods vary depending on the complaint body in question. Suppliers should therefore act quickly when they want to challenge any aspect of the procurement process.

PART 3 - BID PREPARATION INSTRUCTIONS

3.1 Bid Preparation Instructions

Canada requests that the Bidder submits its bid in accordance with section 08 of the 2003 standard instructions. The epost Connect system has a limit of 1GB per single message posted and a limit of 20GB per conversation.

The bid must be gathered per section and separated as follows:

Section I: Technical Bid
Section II: Financial Bid
Section III: Certifications

Bids transmitted by facsimile or hardcopy will not be accepted.

Section I: Technical Bid

In their technical bid, Bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

Section II: Financial Bid

Bidders must submit their financial bid in accordance with the Basis of Payment.

3.1.1 Electronic Payment of Invoices – Bid

If you are willing to accept payment of invoices by Electronic Payment Instruments, complete Annex C Electronic Payment Instruments, to identify which ones are accepted.

If Annex C Electronic Payment Instruments is not completed, it will be considered as if Electronic Payment Instruments are not being accepted for payment of invoices.

Acceptance of Electronic Payment Instruments will not be considered as an evaluation criterion.

3.1.2 Exchange Rate Fluctuation

C3011T (2013-11-06), Exchange Rate Fluctuation

Section III: Certifications

Bidders must submit the certifications and additional information required under Part 5.

PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

4.1 Evaluation Procedures

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

4.1.1 Technical Evaluation

4.1.1.1 Mandatory Technical Criteria

The Mandatory Technical Evaluation Criteria are detailed in Annex D.

Bidders must ensure full compliance with the mandatory requirements to be considered responsive. Failure to clearly demonstrate full compliance or provide supporting documentation will result in the bid being found non-compliant.

4.1.2 Financial Evaluation

Mandatory Financial Criteria

- a. The Bidder must submit firm unit prices for all items listed in Annex A, in Canadian dollars, Harmonized Sales Taxes are excluded, DDP (Destination as identified in Article 6.4.3 of the resulting contract clauses) Incoterms 2010, transportation costs included, all applicable Customs Duties and Excise taxes included.
- b. The Bidder's Firm Unit Price will be multiplied by the quantity to calculate the extended Pricing.
- c. The Total Evaluated Price, used to determine lowest bid, will be the sum of the extended prices of Annex B - Basis of Payment, including options.

SACC Manual Clause [A0220T](#) (2014-06-26), Evaluation of Price

4.2 Basis of Selection – Mandatory Technical Criteria

- 4.2.1** A bid must comply with the requirements of the bid solicitation and meet all mandatory technical evaluation criteria to be declared responsive. The responsive bid with the lowest evaluated price will be recommended for award of a contract.

PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority will render the bid non-responsive or constitute a default under the Contract.

5.1 Certifications Required with the Bid

Bidders must submit the following duly completed certifications as part of their bid.

5.1.1 Integrity Provisions - Declaration of Convicted Offences

In accordance with the Integrity Provisions of the Standard Instructions, all bidders must provide with their bid, **if applicable**, the declaration form available on the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html) website (<http://www.tpsgc-pwgsc.gc.ca/ci-if/declaration-eng.html>), to be given further consideration in the procurement process.

5.2 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid, but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame provided will render the bid non-responsive.

5.2.1 Integrity Provisions – Required Documentation

In accordance with the section titled Information to be provided when bidding, contracting or entering into a real property agreement of the [Ineligibility and Suspension Policy](http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html) (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process.

5.2.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) - Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "FCP Limited Eligibility to Bid" list at the time of contract award.

PART 6 - RESULTING CONTRACT CLAUSES

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

6.1 Security Requirements

6.1.1 There is no security requirement applicable to the Contract.

6.2 Requirement

The Contractor must provide the items detailed under the Requirement at Annex A.

6.3 Standard Clauses and Conditions

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

6.3.1 General Conditions

[2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

The 2010A (2018-06-21), General Conditions - Goods (Medium Complexity) is appended with Section 32 - Intellectual Property Infringement and Royalties, as follows:

1. The Contractor represents and warrants that, to the best of its knowledge, neither it nor Canada will infringe any third party's intellectual property rights in performing or using the Work, and that Canada will have no obligation to pay royalties of any kind to anyone in connection with the Work.
2. If anyone makes a claim against Canada or the Contractor concerning intellectual property infringement or royalties related to the Work, that Party agrees to notify the other Party in writing immediately. If anyone brings a claim against Canada, according to [Department of Justice Act](#), R.S. 1985, c. J-2, the Attorney General of Canada must have the regulation and conduct of all litigation for or against Canada, but the Attorney General may request that the Contractor defend Canada against the claim. In either case, the Contractor agrees to participate fully in the defence and any settlement negotiations and to pay all costs, damages and legal costs incurred or payable as a result of the claim, including the amount of any settlement. Both Parties agree not to settle any claim unless the other Party first approves the settlement in writing.
3. The Contractor has no obligation regarding claims that were only made because:
 - a. Canada modified the Work or part of the Work without the Contractor's consent or used the Work or part of the Work without following a requirement of the Contract; or
 - b. Canada used the Work or part of the Work with a product that the Contractor did not supply under the Contract (unless that use is described in the Contract or the manufacturer's specifications); or
 - c. the Contractor used equipment, drawings, specifications or other information supplied to the Contractor by Canada (or by someone authorized by Canada); or
 - d. the Contractor used a specific item of equipment or software that it obtained because of specific instructions from the Contracting Authority; however, this exception only applies if the Contractor has included the following language in its own contract with the supplier of

that equipment or software: "[Supplier name] acknowledges that the purchased items will be used by the Government of Canada. If a third party claims that equipment or software supplied under this contract infringes any intellectual property right, [supplier name], if requested to do so by either [Contractor name] or Canada, will defend both [Contractor name] and Canada against that claim at its own expense and will pay all costs, damages and legal fees payable as a result of that infringement." Obtaining this protection from the supplier is the Contractor's responsibility and, if the Contractor does not do so, it will be responsible to Canada for the claim.

4. If anyone claims that, as a result of the Work, the Contractor or Canada is infringing its intellectual property rights, the Contractor must immediately do one of the following:
 - a. take whatever steps are necessary to allow Canada to continue to use the allegedly infringing part of the Work; or
 - b. modify or replace the Work to avoid intellectual property infringement, while ensuring that the Work continues to meet all the requirements of the Contract; or
 - c. take back the Work and refund any part of the Contract Price that Canada has already paid.

If the Contractor determines that none of these alternatives can reasonably be achieved, or if the Contractor fails to take any of these steps within a reasonable amount of time, Canada may choose either to require the Contractor to do (c), or to take whatever steps are necessary to acquire the rights to use the allegedly infringing part(s) of the Work itself, in which case the Contractor must reimburse Canada for all the costs it incurs to do so.

6.3.2 Supplemental General Conditions

4001 (2015-04-01) Hardware Purchase, Lease and Maintenance, apply to and form part of the Contract.
4003 (2010-08-16), Licensed Software, apply to and form part of the Contract.
4004 (2013-04-25), Maintenance and Support Services for Licensed Software, apply to and form part of the Contract.

6.4 Term of Contract

6.4.1 Period of the Contract

The period of the Contract is from contract award to 31 March 2022.

6.4.2 Delivery Date

- A. All goods must be received on or before January 31st, 2021.
- B. The provision for training, must be performed on or before March 31st, 2021.

6.4.3 Shipping Instructions - Delivery Duty Paid

Goods must be consigned to the destination specified in the Contract and Delivered Duty Paid (DDP) Defence Research and Development Canada, North York Ontario, Canada, Incoterms 2010 for shipments from a commercial contractor.

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6.4.4 Delivery Points

Delivery of the requirement will be made to delivery point(s) specified below:

Delivered Duty Paid “DDP” North York, Ontario

Defence Research and Development Canada – Toronto Research Centre
1133 Sheppard Ave West
North York, ON
M3K 2C9
Canada

6.4.5 Optional Goods and/or Services

The Contractor grants to Canada the irrevocable option to acquire the goods, services or both described at Annex A of the Contract under the same conditions and at the prices and/or rates stated in the Contract. The option may only be exercised by the Contracting Authority and will be evidenced, for administrative purposes only, through a contract amendment.

The Contracting Authority may exercise the option(s) at any time before March 31st, 2022 by sending a written notice to the Contractor.

6.5 Authorities

6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Mike Littlefield
Title: Supply Specialist
Public Services and Procurement Canada
Acquisitions Branch
Address: 86 Clarence Street, 2nd Floor
Kingston, Ontario, K7L 1X3

Telephone: (613) 545-8058
Facsimile: (613) 545-8067
E-mail address: mike.littlefield@pwgsc-tpsgc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

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6.5.2 Technical Authority (to be provided upon contract award)

The Technical Authority for the Contract is:

Name: _____
Title: _____
Organization: _____
Address: _____

Telephone: _____
Facsimile: _____
E-mail address: _____

The Technical Authority named above is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Technical Authority, however the Technical Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

6.5.3 Contractor's Representative (*to be completed by bidder*)

General enquiries:

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

Delivery follow-up:

Name: _____
Title: _____
Address: _____
Telephone: _____
Facsimile: _____
E-mail address: _____

6.6 Payment

6.6.1 Basis of Payment – Firm Unit Prices

In consideration of the Contractor satisfactorily completing all of its obligations under the Contract, the Contractor will be paid a firm unit prices, as specified in Annex A, for a cost of \$ _____ **(insert the amount at contract award)**. Customs duties are included and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.

6.6.2 Limitation of Price

SACC Manual clause [C6000C](#) (2017-08-17) Limitation of Price

6.6.3 Multiple Payments

SACC Manual clause [H1001C](#) (2008-05-12) Multiple Payments

6.6.4 SACC Manual Clauses

SACC Manual clause [C2000C](#) (2007-11-30) Taxes - Foreign-based Contractor
SACC Manual clause [C2608C](#) (2020-07-01) Canadian Customs Documentation

6.6.5 Electronic Payment of Invoices – Contract

The Contractor accepts to be paid using any of the following Electronic Payment Instrument(s):

- a. Visa Acquisition Card;
- b. MasterCard Acquisition Card;
- c. Direct Deposit (Domestic and International);
- d. Electronic Data Interchange (EDI);
- e. Wire Transfer (International Only);

6.7 Invoicing Instructions

1. The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

2. Invoices must be distributed as follows:

- a. The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.
- b. One (1) copy must be forwarded to the Contracting Authority identified under the section entitled "Authorities" of the Contract.

6.8 Certifications and Additional Information

6.8.1 Compliance

Unless specified otherwise, the continuous compliance with the certifications provided by the Contractor in its bid or precedent to contract award, and the ongoing cooperation in providing additional information are conditions of the Contract and failure to comply will constitute the Contractor in default. Certifications are subject to verification by Canada during the entire period of the Contract.

6.9 Applicable Laws

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in _____ (*insert the name of the province or territory as specified by the Bidder in its bid, if applicable*).

6.10 Priority of Documents

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the supplemental general conditions [4001](#), (2015-04-01) Hardware Purchase, Lease and Maintenance;
- (c) the supplemental general conditions [4003](#) (2010-08-16), Licensed Software, apply to and form part of the Contract.
- (d) the supplemental general conditions [4004](#) (2013-04-25), Maintenance and Support Services for Licensed Software, apply to and form part of the Contract.
- (e) the general conditions [2010A](#) (2020-05-28), General Conditions - Goods (Medium Complexity);
- (f) Annex A, Requirement;
- (g) Annex B, Pricing Basis;
- (h) the Contractor's bid dated _____.

6.11 Defence Contract

SACC Manual clause [A9006C](#) (2012-07-16) Defence Contract

6.12 SACC Manual Clauses

SACC Manual clause [A9068C](#) (2010-01-11) Government Site Regulations
SACC Manual clause [D0018C](#) (2007-11-30) Delivery and Unloading
SACC Manual clause [D9002C](#) (2007-11-30) Incomplete Assemblies
SACC Manual clause [G1005C](#) (2016-01-28) Insurance - No Specific Requirement

6.13 Dispute Resolution

- (a) The parties agree to maintain open and honest communication about the Work throughout and after the performance of the contract.
- (b) The parties agree to consult and co-operate with each other in the furtherance of the contract and promptly notify the other party or parties and attempt to resolve problems or differences that may arise.

- (c) If the parties cannot resolve a dispute through consultation and cooperation, the parties agree to consult a neutral third party offering alternative dispute resolution services to attempt to address the dispute.
- (d) Options of alternative dispute resolution services can be found on Canada's Buy and Sell website under the heading "[Dispute Resolution](#)".

6.14 Inspection and Acceptance

The Project Authority is the Inspection Authority. All reports, deliverable items, documents, goods and all services rendered under the Contract are subject to inspection by the Inspection Authority or representative. Should any report, document, good or service not be in accordance with the requirements and to the satisfaction of the Inspection Authority, as submitted, the Inspection Authority will have the right to reject it or require its correction at the sole expense of the Contractor before recommending payment.

6.15 Hardware: With respect to the provisions of Supplemental General Conditions 4001:

Part III of 4001 applies to the Contract (Additional Conditions: Purchase)	[Yes]
Delivery Location(s) and Installation Site(s)	<i>Defence Research and Development Canada – Toronto Research Centre 1133 Sheppard Ave West North York, ON M3K 2C9 Canada</i>
Contractor must deliver Hardware Documentation	[Yes]
Language of Hardware Documentation	English
Contractor must Install Hardware at time of Delivery	[No]
Hardware Warranty Period	<i>Twelve (12) Months after acceptance of the deliverables. The guarantee applies to all the components of the device.</i>
Class of Maintenance Service	<i>Maintenance Service The required technical support is by telephone or by internet. In the event there is a hardware problem, or a serious software problem that cannot be resolved by telephone or e-mail, in-person service call from the vendor is required.</i>
Toll-free Telephone Number for Maintenance Service <i>(bidder to complete)</i>	<hr/>
Website for Maintenance Service <i>(bidder to complete)</i>	<hr/>

ANNEX A

REQUIREMENT

1. TITLE

Real-time Remote Physiological Monitoring System

2. BACKGROUND

The mandate of Defence Research & Development Canada (DRDC) is to provide the Department of National Defence, the Canadian Armed Forces, and other government departments with the knowledge and technological advantage needed to defend and protect Canada's interests.

DRDC is undertaking the Human Systems Performance project. The mandate of the Human Systems Performance project is to improve and extend the capabilities of Canadian Armed Forces soldiers.

The Human Systems Performance project includes a requirement to acquire a remote, real-time physiological monitoring capability for assessing the health status of soldiers during field studies, training, or operations.

To support the objectives of the physiological monitoring capability, DRDC requires the Contractor to provide a customized physiological monitoring system for remote, real-time monitoring of a group of individuals. The Contractor must also provide training and testing services on the system.

3. ACRONYMS

DRDC: Defence Research and Development Canada
SOR: Statement of Requirement
TA: Technical Authority

4. REQUIREMENTS

4.1 Individual Physiological Monitoring System

Required quantity: 25

The Contractor must provide the requirement with the following specifications:

Specifications	Values
Monitors heart rate	Up to 240 beats per minute
Monitors respiration rate	Up to 70 breaths per minute
Monitors body skin temperature	Accuracy at least 0.5C
Monitors body core temperature	Accuracy at least 0.5C
Monitors 3-axis accelerometry	At least 10 Hz
Monitors body posture	At least erect/prone discrimination
Monitors global position	GPS, GLONASS, SBAS, or equivalent. At least 1 Hz with a localization precision of at least 5 m
Computes overall health status measure	At least 2 times / minute
Computes heart rate variability	At least 5 times / minute
Transmits measured physiological values wirelessly in near real-time	Range at least 500 m
Records measured physiological values for later export	At least 12 hours of data for all measured physiological values
Data export format	Plain text; Comma Separated Values or equivalent
Battery life	At least 12 hours when transmitting all data at least 3 times/minute
Water resistance	At least IP57 ingress protection
Operating temperature	At least -10C – 50C
Weight	Maximum sum of 1 kg for all components worn and carried by the participant (including sensors, electronics modules, and associated hardware).

In addition, the following capabilities would be considered assets:

Specifications	Values
Software Development Kit	Permits custom software to manage data produced by system
Modular design	Permits addition or removal of sensing capabilities according to need
Transmits data wirelessly in near real-time	Range greater than 500 m
Extremity (fingers, toes) skin temperature monitoring	Accuracy at least 0.5C
Foot strike pressure sensing capability	Sufficient to measure wearer's weight and derive step frequency

4.2 ACCESSORIES

The Contractor must provide the following accessories for requirement 4.1:

Description	Required quantity
Battery charging unit and/or cables	Sufficient quantity to charge 25 systems simultaneously
Means of securing system to the body (straps, shirts)	Sufficient quantity to simultaneously secure systems to 25 subjects, distributed appropriately among sizes, if different sizes are available.
System management software, including capability for configuration and download of data; must run on the Windows 10 operating system	1

4.3 REMOTE PHYSIOLOGICAL MONITORING COMPONENT

Required quantity: 2

The Contractor must provide the requirement with the following specifications:

Specifications	Values
Receives data transmitted by Requirement 4.1	Range at least 500 m without access to Internet. If standalone data transmission range does not meet this requirement, must be compatible with third party communication system to wirelessly receive real-time data.
Monitors multiple systems (Requirement 4.1) simultaneously in near real-time	At least 25 individuals; data updated at least every 2 minutes
Software application to view physiological data in near real-time, including capability to view data for individuals and group, including heart rate, body temperature, and overall health measure	2 simultaneous, independent users

4.4 LAPTOP COMPUTERS

Required quantity: 2

The Contractor must provide the requirement with the following specifications:

Specification	Required quantity
Laptop computer with the system management software application for 4.2 installed; Windows 10 operating system, at least 12 GB RAM, at least 1 TB hard drive	1
Laptop computer with the system management software application for 4.2 installed and the remote monitoring software application for 4.3 installed; Windows 10 operating system; at least 12 GB RAM; at least 1 TB hard drive	1

4.5 SUPPORT AND TRAINING

Required quantity: 1

The Contractor must provide the requirement with the following specifications:

Specifications	Values
Training and setup of hardware and software defined in Requirement 4.1-4.4 for the Technical Authority and other stakeholders identified by the Technical Authority.	<p>A maximum of 3-days of training will occur either virtually, or on another site in Ontario, as agreed upon by the Technical Authority and the Contractor.</p> <p>Training will include:</p> <ul style="list-style-type: none"> - Setup and configuration of system described in Requirement 4.1 - Setup and configuration of data transmission links between system described in Requirement 4.1 and remote monitoring station described in Requirement 4.3 - Setup, configuration, and use of software for remote monitoring station described in Requirement 4.4 - Setup, configuration, and use of software for management of systems described in Requirement 4.1 <p>The Contractor must provide electronic copies (using Microsoft Office) of the training material, which will be shared with DRDC personnel who will be attending the training.</p>

5. DELIVERABLES

Number	Requirement Reference	Description of the Deliverables	Quantity and Format
5.1	4.1	Individual Physiological Monitoring System as described in Requirement 4.1	25
5.2	4.2	Battery charging unit and/or cables	Sufficient quantity to charge 25 systems simultaneously
5.3	4.2	Harness for securing 5.1 to the body	Sufficient quantity to simultaneously secure systems to 25 subjects, distributed appropriately among sizes, if different sizes are available.
5.4	4.2	System management software for 5.1, including capability for configuration and download of data	License for 1 user
5.5	4.3	Remote Physiological Monitoring Component	2
5.6	4.3	Software application to view physiological data in near real-time, including capability to view data for individuals and group, including heart rate, body temperature, and overall health measure	2 simultaneous, independent users; Windows 10 operating system
5.7	4.4	Laptop computer with 5.4 installed	1 (Windows 10 operating system; at least 12 GB RAM; at least 1 TB hard drive)

Number	Requirement Reference	Description of the Deliverables	Quantity and Format
5.8	4.4	Laptop computer with 5.4 and 5.6 installed	1 (Windows 10 operating system; at least 12 GB RAM; at least 1 TB hard drive)
5.9	4.5	Training and setup of hardware and software defined in Deliverables 5.1 through 5.8 for the Technical Authority and other stakeholders identified by the Technical Authority.	A maximum of 3-days training will occur either virtually, or on another site in Ontario as agreed upon by the Technical Authority and the Contractor.

6. LANGUAGE OF WORK

English.

7. COMMISSIONING

The contractor must commission the equipment and configure and test each apparatus to ensure that all are in proper working order. The contractor is responsible for providing all labour, materials and covering their own travel expenses, if any.

8. TRAINING

The contractor must provide a maximum of 3 days of training in the use of the equipment as per deliverable 5.9. Training must be conducted prior to March 31st, 2021. The contractor is responsible for providing labour and covering their own travel expenses, if any, in order to conduct the training.

9. MANUALS AND DOCUMENTATION

The contractor must provide, at the minimum, English Electronic copies of the manuals and documentation for the equipment including all technical reference manuals and user and maintenance guides of the original manufacturer.

ANNEX B

BASIS OF PAYMENT

Instructions: Bidders are requested to provide Firm unit prices, all inclusive, in Canadian funds, Delivered Duty Paid "DDP" DRDC North York, Ontario. Prices include Shipping, Canadian customs duties and excise taxes as applicable and Taxes Extra.

A. FIRM REQUIREMENT

Item	Description	Qty	Firm Unit Price	Extended Price
A1	Individual Physiological Monitoring System Make: _____ Model: _____	25	\$	\$
A2	Battery charging unit and/or cables	lot	\$	\$
A3	Harnesses	lot	\$	\$
A4	Remote Physiological Monitoring Component	2	\$	\$
A5	Software Application	lot	\$	\$
A6	Laptop with Requirement 4.2 installed	1	\$	\$
A7	Laptop with Requirements 4.2 and 4.3 installed	1	\$	\$
A8	Training as identified in Annex A, Requirement	1	\$	\$

B. OPTION TO PURCHASE

Any of these options may be exercised at any time prior to 31 March 2022, in any quantity up to a maximum of 2 years.

Item	Description	Firm Year Price
B1	Extended Warranty / Software Licences and Maintenance Services Period: April 1 st , 2022 to March 31 st , 2023.	\$ _____ Per year
B2	Extended Warranty / Software Licences and Maintenance Services Period: April 1 st , 2023 to March 31 st , 2024.	\$ _____ Per year

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ANNEX C to PART 3 OF THE BID SOLICITATION

ELECTRONIC PAYMENT INSTRUMENTS

As indicated in Part 3, clause 3.1.2, the Bidder must identify which electronic payment instruments they are willing to accept for payment of invoices.

The Bidder accepts any of the following Electronic Payment Instrument(s):

- ☐ VISA Acquisition Card;
- ☐ MasterCard Acquisition Card;
- ☐ Direct Deposit (Domestic and International);
- ☐ Electronic Data Interchange (EDI);
- ☐ Wire Transfer (International Only);

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ANNEX D

MANDATORY TECHNICAL EVALUATION CRITERIA

The bidder must provide brochures, specifications or a written explanation of how the proposed equipment meets each and every one of the following Mandatory Technical Evaluation Requirements described below.

Important note: If it becomes apparent during the evaluation that the bidder has not met ANY of the mandatory criteria, as stated, the bid will immediately be declared non-responsive.

The bid should address clearly and in sufficient depth the points that are subject to the evaluation criteria against which the bid will be evaluated. Simply repeating the statement contained in the bid solicitation, or stating complies is not sufficient.

In order to facilitate the evaluation of the bid, Canada requests that bidders address and present topics in the order of the evaluation criteria under the same headings. To avoid duplication, bidders may refer to different sections of their bids by identifying the specific paragraph and page number where the subject topic has already been addressed.

Number	Mandatory Technical Evaluation Requirement	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID
Section 1	Individual Physiological Monitoring System	
MTC 1.1	Monitors heart rate <ul style="list-style-type: none"> Up to 240 beats per minute 	
MTC 1.2	Monitors respiration rate <ul style="list-style-type: none"> Up to 70 breaths per minute 	
MT C 1.3	Monitors body skin temperature <ul style="list-style-type: none"> Accuracy at least 0.5C 	
MT C 1.4	Monitors body core temperature <ul style="list-style-type: none"> Accuracy at least 0.5C 	
MT C 1.5	Monitors 3-axis accelerometry <ul style="list-style-type: none"> At least 10 Hz 	
MT C 1.6	Monitors body posture <ul style="list-style-type: none"> At least erect/prone discrimination 	
MT C 1.7	Monitors global position <ul style="list-style-type: none"> GPS, GLONASS, SBAS, or equivalent. At least 1 Hz with a localization precision of at least 5 m 	
MT C 1.8	Computes overall health status measure <ul style="list-style-type: none"> At least 2 times / minute 	
MT C 1.9	Computes heart rate variability <ul style="list-style-type: none"> At least 5 times / minute 	
MT C 1.10	Transmits measured physiological values wirelessly in near real-time <ul style="list-style-type: none"> Range at least 500 m 	
MT C 1.11	Records measured physiological values for later export <ul style="list-style-type: none"> At least 12 hours of data for all measured physiological values 	
MT C 1.12	Data export format <ul style="list-style-type: none"> Plain text; Comma Separated Values or equivalent 	
MT C 1.13	Battery life <ul style="list-style-type: none"> At least 12 hours when transmitting all data at least 3 times/minute 	
MT C 1.14	Water resistance <ul style="list-style-type: none"> At least IP57 ingress protection 	
MT C 1.15	Operating temperature <ul style="list-style-type: none"> At least -10C – 50C 	
MT C 1.16	Weight <ul style="list-style-type: none"> Maximum sum of 1 kg for all components worn and carried by the participant (including sensors, electronics modules, and associated hardware). 	

Number	Mandatory Technical Evaluation Requirement	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID
Section 2	Accessories	
MTC 2.1	Battery charging unit and/or cables <ul style="list-style-type: none"> Sufficient quantity to charge 25 systems simultaneously 	
MTC 2.2	Means of securing system to the body (straps, shirts) <ul style="list-style-type: none"> Distributed appropriately among sizes, if different sizes available 	
MT C 2.3	System management software <ul style="list-style-type: none"> Qty 2: Includes capability for configuration and download of data; must run on the Windows 10 operating system. 	

Number	Mandatory Technical Evaluation Requirement	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID
Section 3	Remote Physiological Monitoring Station	
MTC 3.1	Receives data transmitted by Requirement 4.1 <ul style="list-style-type: none"> Range at least 500 m without access to Internet. If standalone data transmission range does not meet this requirement, must be compatible with third party communication system to wirelessly receive real-time data. 	
MTC 3.2	Monitors multiple systems (Requirement 4.1) simultaneously in near real-time <ul style="list-style-type: none"> At least 20 individuals; data updated at least every 2 minutes 	
MT C 3.3	Software application to view physiological data on remote station (Requirement 5.3) in near real-time, including capability to view data for individuals and group, including heart rate, body temperature, and overall health measure	

Number	Mandatory Technical Evaluation Requirement	REFERENCE TO SUBSTANTIATION IN THE TECHNICAL BID
Section 4	Laptop Computers	
MTC 4.1	Laptop computer with the system management software application for 4.2 installed <ul style="list-style-type: none"> Specifications: Windows 10 operating system; at least 12 GB RAM; at least 1 TB hard drive 	
MTC 4.2	Laptop computer with the system management software application for 4.2 installed and the remote monitoring software application for 4.3 installed <ul style="list-style-type: none"> Specifications: Windows 10 operating system; at least 12 GB RAM; at least 1 TB hard drive 	

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ANNEX E

ADDITIONAL CERTIFICATION INFORMATION

1. Board of Directors

In accordance with the [Ineligibility and Suspension Policy](#), Section 17, Bidders are required to provide a list of their Board of Directors before contract award. Bidders are requested to provide this information in their bid.

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

Director Name/Position - _____

2. Procurement Business Number (PBN)

In accordance with Section 2, Procurement Business Number, of the Standard Instructions, Contractors are required to have a Procurement Business Number (PBN) before Contract award.

Procurement Business Number - _____

Suppliers may register for a PBN online at [Supplier Registration Information](#). For non-Internet registration, suppliers may contact the InfoLine at 1-800-811-1148 to obtain the telephone number of the nearest Supplier Registration Agent.

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ANNEX F

OEM CERTIFICATION FORMS

OEM Certification Form

This confirms that the original equipment manufacturer (OEM) identified below has authorized the Bidder named below to provide and maintain its products under any contract resulting from the bid solicitation identified below:

Name of OEM _____

Signature of authorized signatory of OEM _____

Print Name of authorized signatory of OEM _____

Print Title of authorized signatory of OEM _____

Address for authorized signatory of OEM _____

Telephone no. for authorized signatory of OEM _____

Fax no. for authorized signatory of OEM _____

Date signed _____

Solicitation Number W7719-215519/A

Name of Bidder _____