



## ADDENDUM # 2

Date: October 23, 2020

Title: HVAC Maintenance for BAIRS

Solicitation Number: 20-162494

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The Department of Foreign Affairs, Trade and Development hereby amends, in accordance with this addendum the Request for Proposals (RFP) for the provision of HVAC Maintenance services for BAIRS. This addendum hereby forms part of the RFP and the purpose is to:

1. Answer questions related to the RFP that we received
2. Make clarifications to the RFP

This addendum is issued prior to receipt of bids to provide for certain revisions to and clarification of the solicitation documents.

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## QUESTIONS AND ANSWERS

Q6 What is the possibility (if any) of obtaining an extension for this Solicitation?

A6 The request has been considered and proposals delivery date are to be modified as per "Amendment to RFP"

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## AMENDMENT TO THE RFP

**DELETE:**

### A7 PROPOSAL DELIVERY

In order for the proposal to be valid, it must be received no later than **14:00 Eastern Daylight Time (EDT)** on **October 28, 2020** (as per Ottawa, Ontario) referred to herein as the "Closing Date".

Only electronic submissions will be accepted via the following electronic mail address:  
[realproperty-contracts@international.gc.ca](mailto:realproperty-contracts@international.gc.ca)

It is the responsibility of the Proponent to confirm that their submission has been received on time, and to the correct email address. Canada will not be responsible for proposals delivered to a different address.

More than one (1) e-mail can be sent if necessary (if the same file is sent twice, the latest file received will be used for evaluation purposes and the previous one(s) will not be opened).

Canada will take no responsibility if a proposal is not received on time because the e-mail was refused by a server for the following reasons:

- The size of attachments exceeds 10 MB;



- The e-mail was rejected or put in quarantine because it contains executable code (including macros);
- The e-mail was rejected or put in quarantine because it contains files that are not accepted by our server, such as, but not limited to, .rar, encrypted .zip, encrypted .pdf, .exe., etc.

Links to an online storage service (such as Google Drive™, Dropbox™, etc.) or to another website, a File Transfer Protocol (FTP) service access, or any other mean of transferring files, will not be accepted. All documents submitted must be attached to the e-mail.

It is recommended that in cases where more than one (1) e-mail containing documents comprising the proposal is submitted, the emails be numbered and the total number of emails sent in response to the solicitation also be identified.

**REPLACE BY:**

**A7 PROPOSAL DELIVERY**

In order for the proposal to be valid, it must be received no later than **14:00 Eastern Daylight Time (EDT)** on **November 12, 2020** (as per Ottawa, Ontario) referred to herein as the "Closing Date".

Only electronic submissions will be accepted via the following electronic mail address:  
[realproperty-contracts@international.gc.ca](mailto:realproperty-contracts@international.gc.ca)

It is the responsibility of the Proponent to confirm that their submission has been received on time, and to the correct email address. Canada will not be responsible for proposals delivered to a different address.

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**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**