



Procurement and Contracting Services
30 Victoria Street
Gatineau, Quebec K1A 0M6

INVITATION TO QUALIFY AMENDMENT

The Invitation to Qualify is hereby amended; unless otherwise indicated, all other terms and conditions of the Invitation to Qualify remain the same.

ITQ Amendment No.	ITQ Amendment Date:
3	October 28, 2020

Office of the Chief Electoral Officer File No.
ECTD-ITQ-0321

Title:
Regional Media Advisor Services

Invitation to Qualify Closing Date:
November 10, 2020 at 2:00pm (Gatineau Time)

ENQUIRIES – address enquiries to the Contracting Authority:
Office of the Chief Electoral Officer of Canada Procurement and Contracting Services 30 Victoria Street Gatineau, Quebec K1A 0M6 proposition-proposal@elections.ca

Attention:	Tel No.
Tiffany Denny	343-548-8470

Part 1. Interpretation

- 1.1** Elections Canada hereby amends in accordance with this amendment the Invitation to Qualify for Regional Media Advisor Services bearing number ECTD-ITQ-0321 and dated October 8, 2020 (the “ITQ”). This amendment hereby forms part of the ITQ.
- 1.2** Unless defined herein or unless the context otherwise requires, all of the words and phrases defined in the ITQ and used in this amendment shall have the same meanings assigned to them in the ITQ.

Part 2. Questions and Answers

The following question(s) have been asked in response to the Invitation to Qualify and Elections Canada hereby answers as follows:

2.1 Question No. 10

Question:

Page 28 – ITQ Mandatory Evaluation Criteria
M2 – Official Languages

The RFP states that the Respondent must possess, at a minimum, the following proficiency in English and French:

Oral proficiency = 3+
Written comprehension = 3+
Written expression = 3+

Can you confirm that only individuals who are fully bilingual at a 3+ level in both English and French, will be considered for a position as a Regional Media Advisor?

Answer: The Respondent or the Respondent’s proposed resource must only be proficient in the Category of Service for which they will submit a response.

As such, the Invitation to Qualify is amended in accordance with Section 3.1 of this amendment.

Part 3. Amendments

3.1 Amendment to Annex A ITQ Mandatory Evaluation Criteria

The Invitation to Qualify is hereby amended by adding after Annex A the following new Appendix A to Annex A:

Appendix A to Annex A

IDENTIFICATION OF SERVICES

Name of Respondent	
Name of Respondent's proposed resource (if the Respondent is not an individual)	

Categories of Service
Indicate with a check mark (✓) the Service(s) for which you are submitting a response
<input type="checkbox"/> Regional Media Advisor – French
<input type="checkbox"/> Regional Media Advisor – English