

Attachment 1 – Frequently Asked Questions (FAQ)

Disclaimer: Should there be any discrepancy between the content on this document and the Call for Proposals (CFP) Solicitation Document on buyandsell.gc.ca, legal precedent is given to information on <https://buyandsell.gc.ca/>.

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Challenge-Related Questions

When will Challenges be posted?

Challenges will be posted on an ongoing basis. Please check the main CFP [solicitation page](#) for new Challenges.

What is the deadline for submitting my proposal?

Proposals must be submitted before the individual Challenge closing date and time. Please check each respective Challenge tender notice for its individual closing date and time.

Which Challenge should I submit my proposal under?

Bidders are responsible for reading the Challenge statements in full and determining which Challenge best fits their proposed solution.

What if my solution can address multiple Challenges?

A Bidder can propose a solution to the IDEaS program more than once as long as the proposed solution is sufficiently different.

I have a proposal to submit, but it does not fit any current Challenges. Can I submit it without selecting a Challenge?

Unsolicited proposals will not be accepted.

Can I submit multiple proposals under a Challenge?

Bidders may submit more than one proposal per Challenge, however the proposals must be standalone and have no dependencies on other proposals. If proposals are identified as dependent, Canada reserves the right to declare any or all bids as non-responsive and not consider them further. Each proposal will be evaluated separately on its own merit.

How to Apply

Please refer to the main solicitation documents which contain the process for submitting a proposal.

1 Prepare for Proposal Submission

Read the [Call for Proposals documents](#) and Challenge tender notice in their entirety.

2 Download and Complete Attachment 1 – Electronic Proposal Submission Form

- **Attachment 1 – Electronic Proposal Submission Form** can be found at the bottom of each Challenge tender notice page on Buy and Sell.
- If you have technical difficulties downloading and opening the form, please follow the instructions in **Attachment 2 – Technical Instructions**, found at the bottom of the Challenge tender notice page on Buy and Sell.
- The security warning on the form is for DND internal information only. The use of epost Connect enables submission of the form through an encrypted delivery platform for secure electronic delivery of Protected B documents.

3 Follow the submission instructions listed in Part 2 – Bidder Instructions of the CFP

- Please allow sufficient time to register and submit the completed form before the Challenge closing date and time.
- Additional attachments or documentation (technical drawings, CVs, diagrams, etc.) must not be submitted and will not constitute part of the Bidder's proposal.
- Only one proposal is permitted per epost Connect conversation. For multiple submissions, this process must be followed for each proposal submitted.

Proposal Evaluations and Feedback

How will my proposal be evaluated?

An evaluation team composed of representatives of Canada will evaluate the proposals. If required, Canada may use external Subject Matter Experts (SMEs) to evaluate any proposal. Proposals will be assessed in accordance with the entire requirement of this CFP.

Will I receive feedback on my proposal?

Yes, Bidders will receive their evaluation results via email.

When I will receive my evaluation results?

This is dependent on a number of factors including complexity of the Challenge and number of submissions received.

Contracting

What is the maximum funding and performance period?

The individual maximum contract funding available under Component 1a is up to \$200,000 CAD (excluding applicable taxes) for a maximum performance period of up to 6 months.

If I am selected for contract award, when can I expect to start the Work?

Contractors are expected to be ready to begin work on Milestone 1 within five (5) weeks of the initiation of contract negotiations. Canada reserves the right to negotiate the Milestone 1 start date with the Bidder. Work cannot commence before a formal Contract is awarded.

Who owns the Intellectual Property?

The default position of Canada is to allow Contractors to retain the IP rights with a licence granted to Canada for IP rights, which would include the right to use and have used the IP for Canada's activities.

What is a Go/No Go decision?

Canada will assess the solution's progression after the completion of Milestone 1, and authorize a Go/No Go decision for continuation to Milestone 2. Solutions that receive a No Go decision will exit the program.

How can my solution progress from Component 1a to Component 1b?

Contractors that successfully complete Component 1a and are found to be promising to Canada may be invited to submit proposals for Component 1b.