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**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

This document contains a security requirement.

Ce document contient une exigence de sécurité.

**Vendor/Firm Name and Address**

Raison sociale et adresse du  
fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

Informatics Professional Services Division / Division  
des services professionnels en informatique

Les Terrasses de la Chaudière

10, rue Wellington, 4ième

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<b>Title - Sujet</b> TBIPS - Tier 2	
<b>Solicitation No. - N° de l'invitation</b> 21120-194545/A	<b>Amendment No. - N° modif.</b> 012
<b>Client Reference No. - N° de référence du client</b> 3154545	<b>Date</b> 2020-10-28
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$\$ZM-626-38511	
<b>File No. - N° de dossier</b> 626zm.21120-194545	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> <b>on - le 2020-11-12</b>	<b>Time Zone</b> <b>Fuseau horaire</b> Eastern Standard Time EST
<b>F.O.B. - F.A.B.</b> <b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Holden, Carole	<b>Buyer Id - Id de l'acheteur</b> 626zm
<b>Telephone No. - N° de téléphone</b> (613) 858-9217 ( )	<b>FAX No. - N° de FAX</b> ( ) -
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/</b> <b>de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

## AMENDMENT NO. 012

This amendment is raised to revise the solicitation and to answer bidders' questions.

### **RFP REVISIONS:**

#### **Revision No. 20**

At Solicitation Amendment 011:

##### **Delete:**

Answer 37: To meet RTC2, 2; provide the number of years the individual named in **RTC1, 1**. has served as a Client Manager. Please refer to Form R2, b).

##### **Insert:**

Answer 37: To meet RTC2, 2; provide the number of years the individual named in **RTC2, 1**. has served as a Client Manager. Please refer to Form R2, b).

### **QUESTIONS AND ANSWERS**

#### **Question 43:**

RTC3 and RTC4 (all workstreams) award points for client signatures. This amounts to awarding 24% of the available points expressly based upon the availability of up to 6 END CLIENTS per Bidder to read the detailed Risk Mitigation Strategies and Contract Management Plans. Being mindful of the time clients spend on reference checks for both resources and bidders, we respectfully request the removal of the requirement for signatures, for the following reasons:

- CSC will evaluate these plans in MTC3 and MTC4. If a bidder does not pass these mandatory requirements, it would be entirely unnecessary to contact all clients of any Bidder's whose plans do not meet the mandatory.
- The acceptance/approval by the client, whether that is by signature prior to bid close, or by email upon request during evaluation, should be equal.
- Bidders should not be incentivized to interrupt and inconvenience their end clients from their own work to assist Bidders in securing other business. Clients who are actively in the middle of releases may well find a bidders work to be exemplary but are unable to take the time to review the documentation. For example, if all Tier 2 clients asks for signatures for a variety of requirements in their RFPs, CSC will find themselves providing signatures for all 9 contractors on a monthly basis throughout this contract.
- Other mandatory and rated items MTC1, MTC2, RTC1 will be confirmed by conducting reference checks after bid submission, which will in many instances involve contacting the same clients again.

**Answer 43:** Your request has been considered but the requirement remains unchanged.

#### **Question 44:**

MTC5 TECHNICAL ENVIRONMENT states, "Using three separate IM/IT \*projects, the Bidder must demonstrate in its bid that it has provided informatics professional services for an IM/IT system in the past five years as of the initial publication date of this solicitation. The Bidder must demonstrate that each project was executed in a technical environment of 2,000 or more users.

\*Project is defined as a series of tasks that need to be completed in order to reach a specific outcome."

Please confirm that demonstration of a "project" can be achieved with as little as one resource working on a single statement of work, within the past five years, as long as it includes a series of informatics professional services tasks that reach an outcome and involves an IM/IT system that has 2,000 users?

**Answer 44:** If one resource worked on a single statement of work and all the other requirements of MTC5 are met, then that is acceptable.

**Question 45:**

*Regarding Q&A #37 - can the Crown please confirm its the number of years the individual named in RTC2, 1. (not RTC1, 1)*

"Answer 37: To meet RTC2, 2; provide the number of years the individual named in RTC1, 1. has served as a Client Manager. Please refer to Form R2, b)."

**Answer 45:** Confirmed. Please refer to Revision No. 20 from Solicitation Amendment 012.

**Question 46:**

We would just like to confirm that it is permissible to use reference contract(s) that started more than 5 years ago and continued forward as long as the required numbers of days, resource categories etc. all took place within the last 5 years? In this case, is it permissible for the initial contract period start and end dates on FORM M1-A e) to fall before the 5 year period?

**Answer 46:** It is permissible for the initial contract start date and end date to fall before 5 years of the initial publication date of this solicitation, as long as the contract was completed or ongoing and the required number of billable days took place within the last 5 years as of the initial publication date of this solicitation, and all other requirements of the criterion are met. However, if the contract was completed before 5 years as of the initial publication date then that falls outside the acceptable time frame and would be not be accepted.

**Question 47:**

Re: Rated Criterion RTC1, across all streams.

Could you please provide some further clarification regarding FORM R1. Is there any information, under any circumstances, that needs to be inserted into FORM R1? We understand the use of tables 3 and 4 but still do not understand which information needs to be inserted into FORM R1. Should this form be left blank?

**Answer 47:** There is no specific information to include in the Form R1.

**Question 48:**

For all workstreams, MTC1 states that the resource is "one individual filling the position of a single resource has a minimum of 120 billable days for a period of one year."

Can the Crown please confirm that a resource who has billed 120 days or more, within a year but has not worked for the entire one year duration, is acceptable?

**Answer 48:** Confirmed. Please note that for the purpose of the MTC1-A criterion, a 'single resource' is defined as one individual filling the position of that resource category in a given workstream.

**ALL OTHER TERMS AND CONDITIONS REMAIN THE SAME**