

ATTACHMENT 3 – EVALUATION GRID

MANDATORY EVALUATION CRITERIA TO BE DEMONSTRATED IN WRITTEN BID DURING STAGE 6 - EVALUATION OF WRITTEN SUBMISSION (PART A)

#	Criterion	Pass / Fail
M1	<p>M1: Capacity of the solution to perform Automated Regression Testing (ART) on Supplier Interface of P2P</p> <p>The bidder must submit a report that demonstrates its solution’s capacity to perform automated regression testing of the supplier portal in the production environment of P2P in accordance with the Use Case found at Appendix 1.</p> <p>The report must clearly demonstrate that the solution is able to:</p> <ul style="list-style-type: none"> - Process the modules in the same order they are presented as described in Appendix 1 – Stage #6 Use Case without encountering any errors - produce a report that addresses, at a minimum: <ul style="list-style-type: none"> o Timestamped screenshots; o Error code or explanation for failure. 	

MANDATORY DEMONSTRATION EVALUATION CRITERIA TO BE DEMONSTRATED DURING STAGE 7 - SUPPLIER PRESENTATIONS

#	Criterion	Pass / Fail
M2	<p>Capacity of the Solution to operate autonomously</p> <p>The solution must not require additional plug-ins, extensions, or downloads for the solution to meet the requirements described in the SoC.</p> <p>To demonstrate compliance with this criterion the bidder must show the evaluation team the list of extensions/plugins installed for the browser being used during the ART Use Case.</p>	
M3	<p>Capacity for recording</p> <p>The solution must be able to record mouse and keyboard actions and save it as a script that can be executed by the user.</p>	
M4	<p>Capacity to handle dynamic objects</p>	

The solution must have the capacity to perform ART on systems that include dynamic objects on webpages, and various fields and buttons that can change depending on the choice being selected or entered.

POINT-RATED PRESENTATION EVALUATION CRITERIA

Refer to Part 4 Evaluation Procedures and Basis of Selection for details about the presentation process.

PART A – EVALUATION OF THE SOLUTION

#	Description	Maximum Score
A1	<p>Process duration – Appendix 2 - Use Case</p> <p>The bidder should demonstrate how the proposed Solution could process the script within optimal timelines.</p> <p>Points will be allocated as follows:</p> <ul style="list-style-type: none"> • Can complete all Use Case modules within 10 minutes – 1 pt. • Can complete all Use Case modules within 5 minutes – 3 pts • Can complete all Use Case modules within 4 minutes – 4 pts • Can complete all Use Case modules within 3 minutes – 5 pts <p>Examples of point allocation</p> <p><i>Bidder 1’s solution completes all use-case modules in 4m 28s and receives 3 points.</i></p> <p><i>Bidder 2’s solution completes all use-case modules in 10m 21s and receives 0 points.</i></p> <p><i>Bidder 3’s solution completes all use-case modules in 2m 49s and receives the maximum 5 points.</i></p>	Up to 5 points
A2	<p>Adaptability – Appendix 2 – Use Case</p> <p>The bidder should demonstrate that the proposed Solution has the capacity to seamlessly add and remove components of Use Case modules without jeopardizing the main script.</p> <p>Points will be given for a Solution where:</p> <ul style="list-style-type: none"> • The solution has the capacity to seamlessly add and remove components of Use Case modules without jeopardizing the main script – 5 pts • The solution includes a “pause” functionality – 5 pts 	Up to 20 points

	<ul style="list-style-type: none"> • The solution has the capacity for users to make changes to later steps in the script (after where it was paused) and resumes playback – 5 pts • The solution can continue to process without error or the need to restart from the beginning. – 5 pts 	
A3	<p>Capacity to collect and report on scripts results</p> <p>The bidder should demonstrate how the proposed Solution has the capacity to collect and report on script results</p> <p>Points will be given for a Solution:</p> <ul style="list-style-type: none"> • That has the capacity to capture the results of testing and store them in a location easily accessible by the executor – 3 pts • That produces informative and accurate reporting, regardless of result – 3 pts • The report should always include data that captures the date and time the process was run and completed or failed (if failed to complete, it should indicate why). Solution must be able to capture screenshots (that can be set by the user at specific steps) and display it in the report or as a link to separate image files (jpeg, gif, or png format). – 3 pts • Data of the report should include a table of a list of all scripts ran and if they passed or failed, a description of each script, and screenshots for each script (based on where and how screenshots were taken), where the screenshots are presented in logical or sequential order. – 3 pts • Where results are replicable and easy to share – 3 pts • Where results could be provided using in a format compatible with MS Word, Excel or PDF – 3 pts • Other relevant elements – up to 2 pts 	Up to 20 points
A4	<p>Capacity of the solution to free the device while running a script</p> <p>The bidder should demonstrate how the proposed Solution has the capacity to free the device while running a script</p> <p>Points will be given for a Solution:</p> <ul style="list-style-type: none"> • That allows the user to use its device even when the solution is running a testing script – 10 pts • That has the capacity to run scripts in the Cloud – 5 pts • Not interrupted by locking device – 5 pts 	Up to 20 points

PART B – EVALUATION OF THE USER CENTRICITY OF THE SOLUTION

#	Description	Maximum Score
B1	<p>Easy to navigate</p> <p>The bidder should demonstrate how the proposed Solution is easy to navigate.</p> <p>Points will be given for a Solution that:</p> <ul style="list-style-type: none"> • Has a clear interface allowing the user to start a script as soon as the application is opened – 4 pts 	Up to 20 points

	<ul style="list-style-type: none"> • Is simple for the user to edit the script – 4 pts • Once the script is edited, the user could easily execute it. – 4 pts • After the execution is done, the user could easily find the results – 4 pts • The results are easily accessible from the device – 4 pts 	
B2	<p>Intuitive</p> <p>The bidder should demonstrate how the proposed Solution is intuitive.</p> <p>Points will be given for a Solution that:</p> <ul style="list-style-type: none"> • Avoids technical jargon. – 6 pts • Display buttons in a logical place easy to be found by an inexperienced user. – 6 pts • Includes pre-build functions that are easily accessible and easy to find. – 6 pts • Any other element that demonstrate the capacity of the Solution to be intuitive 1 point by other relevant elements up to 2 points 	Up to 20 points
B3	<p>Easy to customize</p> <p>The bidder should demonstrate how the proposed Solution is easy to customize.</p> <p>Points will be given for a Solution that:</p> <ul style="list-style-type: none"> • Relies on minimal to no coding to develop the testing script. – 9 pts • Where the prebuild functions allow for not having the user to code the script. – 9 pts • Any other element that demonstrate the capacity of the Solution to be easy to customize • 1 points by other relevant elements up to 2 points 	Up to 20 points

APPENDIX 1 – STAGE #6 USE CASE

The P2P Portal contains various dynamic fields that may update with new data in real time as one enters values, which may affect how the tool behaves.

When using the solution to run through this use case, the bidder must be signed into a **Supplier Admin** account.

MODULE 1: LOGIN

1. Open a browser of your choice among the following options: Google Chrome, Mozilla Firefox, Microsoft Internet Explorer, or Microsoft Edge (v. 44.17763.831.0, not the New Edge based on chromium).
2. Visit the ECM portal with the URL <https://supplier-fournisseur-sscp2pspc.ssc-spc.gc.ca>.
3. Select your choice of sign-in (either Option 1 <Sign-In Partner> or Option 2 <GCKey>).
4. Enter in your credentials and log in (details are to be omitted from the report).

MODULE 2: NAVIGATE P2P

1. Once logged into the system, click on the **My Supplier Documents** tab at the top.
2. In the **My Supplier Documents** tab, click on the PDF or Word icon under the **File link** column. Cancel the download.
3. Click on the **Company Profile** tab at the top, then **My Company Information**.
4. In the **My Company Information** page, click on the **Administrative** tab.
5. In the **Administrative** tab, complete the following fields (if they are already completed, edit them to a different value for this case and then revert them back once the solution is done executing):
 - a. **Legal form,**
 - b. **How many permanent employees do you have?,** and,
 - c. **Former public servant of Canada Government.**
6. Click **Save**.
7. Click the **Contacts** tab.
8. In the **Contacts** tab, locate your own profile row and click the pencil icon to the left of it; this will open a pop-up with your contact card.
9. In the pop-up window, switch your last name with your first name and vice versa.
10. Click **Save and close**.

<- End Use Case ->

APPENDIX 2 – STAGE #7 USE CASE

SSC will provide a copy of the use case to the bidder 14 calendar days in advance of their scheduled presentation.