

**Q&A #1 – RFP – W6369-20-X023/A**  
**Environmental Hazardous Substance Management Consultant**

<b>Number</b>	<b>Questions/Answers/Amendments</b>
Question 1:	Are cloud-based digital technology tools available to be used to satisfy some of the requirements?
Answer 1:	The use of cloud-based digital technology tools are not permitted due to DND Information Technology (IT) security concerns/limitations.
Question 2:	Would DND provide some primary examples of the hazardous substances (identified as including both chemical and biological agents) that are currently in use?
Answer 2:	Refer to CEPA Schedule 1 for the list of toxic substances. This provides an indication of the products that will have to be considered.  <a href="https://www.canada.ca/en/environment-climate-change/services/canadian-environmental-protection-act-registry/substances-list/toxic/schedule-1.html">https://www.canada.ca/en/environment-climate-change/services/canadian-environmental-protection-act-registry/substances-list/toxic/schedule-1.html</a> .
Question 3:	Please define the all-inclusive fixed daily rate as required in Attachment 1 to Part 3, Pricing Schedule?
Answer 3:	Refer to RFP Annex "B", Basis of Payment.
Question 4:	As part of the project, in sections 5.2.1 and 5.2.2, the Contractor is requested to attend a kick off meeting and meetings with DND stakeholders and Subject Matter Experts (SMEs). Does the Contractor have to be physically present at these meetings? Can they be done through the use of communication media (eg: iTeams, Zoom, etc.)?
Answer 4:	The possibility to attend meetings virtually will be considered. National Defence uses MS O365 Teams.  The Defence Team public web site on COVID-19 measures for safe working. <a href="https://www.canada.ca/en/department-national-defence/campaigns/covid-19.html">https://www.canada.ca/en/department-national-defence/campaigns/covid-19.html</a>
Question 5:	Will the Contractor be required to supervise the implementation of the program?
Answer 5:	No. The Statement of Work does not include supervision during the program implementation at National Defence establishments.