

Advance Contract Award Notice (ACAN)

1000219403

1. Advance Contract Award Notice (ACAN)

An ACAN is a public notice indicating to the supplier community that a department or agency intends to award a contract for goods, services or construction to a pre-identified supplier, thereby allowing other suppliers to signal their interest in bidding, by submitting a statement of capabilities. If no supplier submits a statement of capabilities that meets the requirements set out in the ACAN, on or before the closing date stated in the ACAN, the contracting officer may then proceed with the award to the pre-identified supplier.

2. Definition of the requirement

The Department of Indigenous Services Canada (ISC) works with First Nations through the Capital Facilities and Maintenance Program to provide financial and advisory assistance for the construction, renovation, repair and maintenance of First Nations Schools and other education-related assets. Improving education related infrastructure in First Nations' communities is a strategic priority for ISC. To meet these responsibilities ISC has a need to identify the current and future capital requirements for education infrastructure related assets at a National level.

To provide a report on the current and future needs to First Nations education related capital assets, the work will involve the following:

- Collect data from the Asset Condition Reporting System (ACRS), Indian Registry, the nominal roll and the Integrated Capital Management System (ICMS)
- Estimate of existing physical condition deficiencies of schools, teacherage, and other educational support facilities by ISC region (and nationally) and levels of capital investment in renovations required to address these deficiencies;
- Estimate of the number and characteristics of schools and teacherages facilities and other education related facilities that currently require replacement by ISC region (and nationally) and the level of capital investment required to replace these facilities;
- Estimate of existing deficiencies (shortages) in schools and teacherage spaces based on current enrolments and School Space Accommodations Standards (SSAS) guidelines by ISC region (and nationally) and levels of capital investment required to address these deficiencies.
- Estimates of projected renovation requirements of schools, teacherages, and other educational support facilities by ISC region (and nationally) and levels of capital investment in renovations required for 7-year time intervals (7, 14 and 21 years);
- Estimates of the number and characteristics of schools and teacherage facilities and other education related facilities that are expected to require replacement by ISC region (and nationally) and the level of capital investment required to replace these facilities (for 5-year time intervals) including First Nations that do not currently have schools and require one;
- Estimates of projected changes in enrolment and the associated requirements for additional school space and teacherages based on SASS guidelines by ISC region (and nationally) and levels of capital investment required to address these requirements (for 5-Year intervals).
- Engage stakeholders: communities/AFN-ISC Education task team/Indigenous organizations/ISC regional capital programs; to gather input on methodologies to be used*;

- All estimated costs shall be classified as Class D estimates;
- Submit a draft report in a Microsoft Word format documenting in detail the methodology, results and data limitations. The Project Authority shall review the draft report and provide comments to the Contractor;
- Submit a final report adapted based on the comments from the Project Authority, and
- Submit a set of data files providing all detailed statistical outputs in Microsoft Excel or Beyond 20/20 software as part of the final report.
- List all assumptions.

3. Criteria for assessment of the Statement of Capabilities (Minimum Essential Requirements)

Any interested supplier must demonstrate by way of a statement of capabilities that it meets the following requirements:

Experience

Must have a minimum of ten (10) years of experience with socio-economic and demographic research, analysis and statistical software with a particular specialization with Aboriginal, northern and non-aboriginal populations in Canada.

Must have a minimum of ten (10) years of experience with the development of demographic projections models, constructions of projection components with particular specialization with Aboriginal, northern and non-aboriginal populations in Canada.

Must have a minimum of ten (10) years of experience in conducting needs assessments for infrastructure related programs.

Must be a recognized expert in the field of statistics or demographics within Canada and internationally as demonstrated through a portfolio of published works and advisory board memberships.

Knowledge and understanding of

Science research theories, methodologies, principles concepts and practices, as would normally be acquired through completion of a university level degree in demographics, economics, sociology, statistics, or other fields of relevance to the work with specialized training in applied research.

The application of a variety of research methodologies and analytical techniques, including qualitative research and analysis, statistical analysis, demographic and environmental analysis, to design research studies, methodologies and techniques to analyze socio-economic trends, develop models (various scenarios) and assess the potential implications and outcomes of a range of policy outcomes.

The department's mandate, policies and programs, enabling legislation, including the Indian Act, the Fiscal and Statistical Management Act, the Statistics Act and the Access to Information and Privacy Act.

4. Applicability of the trade agreement(s) to the procurement

This procurement is subject to the following trade agreement(s):

- Canadian Free Trade Agreement (CFTA)
- Canada-Chile Free Trade Agreement (CCFTA)
- Canada-Colombia Free Trade Agreement
- Canada-Honduras Free Trade Agreement
- Canada-Korea Free Trade Agreement
- Canada-Panama Free Trade Agreement

5. Set-aside under the Procurement Strategy for Aboriginal Business

No applicable.

6. Comprehensive Land Claims Agreement(s)

Not applicable.

7. Justification for the Pre-Identified Supplier

The pre-identified supplier has been actively involved in socioeconomic research, information systems development and program evaluation for the past 30 years. He was educated at the University of Western Ontario and Queen's University (Kingston) receiving bachelors and Master's degrees in urban economic geography. Subsequently, he completed graduate training in the fields of advanced statistical analysis, information systems and social research methodology.

From 1982-1991, the pre-identified supplier provided contract management consulting services to the Winnipeg Core Area Agreement. In this regard, he was responsible for designing and implementing more than \$1.4 million of evaluation and research-related activities, spanning 20 program areas.

The pre-identified supplier has been active in Aboriginal research for more than 20 years. He has completed numerous studies on Aboriginal research for more than 20 years. He has completed numerous studies on Aboriginal demography and migration, population, membership and student enrollment projections, and socioeconomic, housing and employment conditions. Through this research, he has gained a national reputation as a leading scholar of Canadian Aboriginal socioeconomic and demographic circumstances.

The pre-identified supplier has undertaken First Nations population and membership projections at the national and provincial levels, as well as for several First Nations in support of the of the development of federal transfer agreements and other self-governing arrangements.

The pre-identified supplier has produced several major research studies of Aboriginal socioeconomic and demographic conditions. These include the study of the migration patterns of Aboriginal peoples conducted for the Royal Commission on Aboriginal Peoples and for the Canadian Mortgage and Housing Corporation; an analysis of Aboriginal labour market circumstances for the Royal Commission on Aboriginal Peoples; an analysis of the implications of First Nations demography change for Indian Affairs and a profile of the circumstances of Aboriginal youth for the Aboriginal Relations Office of Human Resources Development Canada.

The pre-identified supplier also has considerable experience in the design and development of program monitoring and management information systems. In this regard, he has designed program monitoring and management information systems for a wide range of clients including the Winnipeg Core Area Agreement, Workers Compensation Board of Manitoba, and several

social service organizations (Aboriginal and non-Aboriginal). In all cases, these systems were designed to support the client's needs for on-going activity and outcome monitoring, as well as the client's longer term research and/or evaluation initiatives.

8. Government Contracts Regulations Exception(s)

The following exception to the *Government Contracts Regulations* is invoked for this procurement under subsection 6(d) - "only one person is capable of performing the work".

9. Exclusions and/or Limited Tendering Reasons

The following exclusion(s) and/or limited tendering reasons are invoked under the:

- Canadian Free Trade Agreement (CFTA) – Article 513.1b (iii);
- Canada-Chile Free Trade Agreement (CCFTA) - Article(s) Kbis-09 (b), Article Kbis-09 (c);
- Canada-Colombia Free Trade Agreement – Article(s): 1409 (b) (iii);
- Canada-Honduras Free Trade Agreement – Article(s): 17.11 2 (b) (iii) ;
- Canada-Panama Free Trade Agreement – Article(s) 16.10 (b) (iii).

10. Ownership of Intellectual Property

Ownership of any Foreground Intellectual Property arising out of the proposed contract will vest in the Contractor.

11. Period of the proposed contract or delivery date

The period of the proposed Contract will be from date December 1, 2020 to July 30, 2021 inclusively.

12. Cost estimate of the proposed contract

The estimated value of the contract, is \$148,810.00 (GST/HST extra).

13. Name and address of the pre-identified supplier

Stewart Clatworthy
Four Directions Project Consultants
503 Ash Street
Winnipeg, Manitoba R3N 0R1

14. Suppliers' right to submit a statement of capabilities

Suppliers who consider themselves fully qualified and available to provide the goods, services or construction services described in the ACAN may submit a statement of capabilities in writing to the contact person identified in this notice on or before the closing date of this notice. The statement of capabilities must clearly demonstrate how the supplier meets the advertised requirements.

15. Closing date for a submission of a statement of capabilities

The closing date and time for accepting statements of capabilities is November 17, 2020 at 8:30 a.m. Eastern Standard Time (EST).

16. Inquiries and submission of statements of capabilities

Inquiries and statements of capabilities are to be directed to:

Name and Title: Christine Madore, Senior Procurement Officer
Address: 10 Wellington Street, 13th Floor, Gatineau, QC K1A 0H4
Telephone: 873-354-1376
Email: christine.madore@canada.ca