



**RETURN BIDS TO:  
RETOURNER LES SOUMISSIONS À:**

Bid Receiving/Réception des soumissions

**Par la poste ou service de courrier**

GRC/RCMP  
Gilles Plante  
Services des acquisitions et des marchés  
4225, boul. Dorchester  
Montréal (Québec)  
H3Z 1V5

**En personne seulement**

GRC/RCMP  
Att : Gilles Plante  
Services des acquisitions et des marchés  
800 Bel-Air  
Montréal (Québec) H4C 0A2

**REQUEST FOR  
PROPOSAL**

**DEMANDE DE  
PROPOSITION**

Proposal to: Royal Canadian Mounted Police

We hereby offer to sell to Her Majesty the Queen in right of Canada, in accordance with the terms and conditions set out herein, referred to herein or attached hereto, the goods, services, and construction listed herein and on any attached sheets at the price(s) set out therefor.

Proposition aux : Gendarmerie royale du Canada

Nous offrons par la présente de vendre à Sa Majesté la Reine du chef du Canada, aux conditions énoncées ou incluses par référence dans la présente et aux appendices ci-jointes, les biens, services et construction énumérés ici sur toute feuille ci-annexée, au(x) prix indiqué(s).

Comments: - Commentaries :

**Vendor Name and Address**

Raison sociale et adresse du fournisseur

Tel : ( ) - \_\_\_\_\_

Fax : ( ) - \_\_\_\_\_

Email : \_\_\_\_\_@\_\_\_\_\_

<b>Title – Sujet</b> 3 trailers		<b>Date</b> 2020-11-05
<b>Solicitation No. – N° de l'invitation</b> 202101743		
<b>Client Reference No. - No. De Référence du Client</b> C0298 6439		
<b>Solicitation Closes – L'invitation prend fin</b>		
<b>At / à :</b>	14.00	EST (Eastern Standard Time) HNE (heure normale de l'Est)
<b>On / le :</b>	2020-11-19	
<b>Delivery - Livraison</b> See herein — Voir aux présentes	<b>Taxes - Taxes</b> See herein — Voir aux présentes	<b>Duty – Droits</b> See herein — Voir aux présentes
<b>Destination of Goods and Services – Destinations des biens et services</b> Royale Canadian Mounted Police, C Division 480 boul. des Érables, Valleyfield, Québec J6T 6G4		
<b>Instructions</b> See herein — Voir aux présentes		
<b>Address Inquiries to – Adresser toute demande de renseignements à</b> Gilles Plante		
<b>Telephone No. – No. de téléphone</b> 514-939-8488 #3078	<b>Facsimile No. – No. de télécopieur</b> N/A	

<b>Delivery Required – Livraison exigée</b> See herein — Voir aux présentes	<b>Delivery Offered – Livraison proposée</b>
<b>Vendor/Firm Name, Address and Representative – Raison sociale, adresse et représentant du fournisseur/de l'entrepreneur:</b>	
<b>Telephone No. – No. de téléphone</b>	<b>Facsimile No. – No. de télécopieur</b>
<b>Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) – Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>



---

## TABLE OF CONTENTS

### PART 1 - GENERAL INFORMATION

- 1.1. Security Requirement
- 1.2. Statement of Requirement
- 1.3. Debriefings
- 1.4. Recourse Mechanisms
- 1.5. Trade Agreements

### PART 2 - BIDDER INSTRUCTIONS

- 2.1. Standard Instructions, Clauses and Conditions
- 2.2. Submission of Bids
- 2.3. Enquiries - Bid Solicitation
- 2.4. Applicable Laws
- 2.5. Promotion of Direct Deposit Initiative

### PART 3 - BID PREPARATION INSTRUCTIONS

- 3.1. Bid Preparation Instructions

### PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION

- 4.1. Evaluation Procedures
- 4.2. Basis of Selection

### PART 5 – CERTIFICATIONS AND ADDITIONAL INFORMATION

- 5.1. Certifications Precedent to Contract Award and Additional Information

### PART 6 - RESULTING CONTRACT CLAUSES

- 6.1. Security Requirement
- 6.2. Statement of Requirement
- 6.3. Standard Clauses and Conditions
- 6.4. Term of Contract
- 6.5. Authorities
- 6.6. Payment
- 6.7. Invoicing Instructions
- 6.8. Certifications and Additional Information
- 6.9. Applicable Laws
- 6.10. Priority of Documents
- 6.11. Procurement Ombudsman
- 6.12. Motor Vehicle Safety Act
- 6.13. Vehicle recall notice

#### List of Annexes:

- Annex A Statement of Work Requirement
- Annex B Financial Proposal / Basis of Payment
- Annex C Mandatory requirements
- Annex D Certificate of independent bid determination



## **PART 1 - GENERAL INFORMATION**

### **1.1 Security Requirements**

There is no security requirement associated with the requirement.

### **1.2 Statement of Requirement**

For the purchase and delivery of three (3) boat trailers delivered to the Maritime Safety Intervention Technical Group Section (MSITGS) in accordance with the performance specifications set out in Annex A.

### **1.3 Debriefings**

Bidders may request a debriefing on the results of the bid solicitation process. Bidders should make the request to the Contracting Authority within 15 working days from receipt of the results of the bid solicitation process. The debriefing may be in writing, by telephone or in person.

### **1.4 Recourse Mechanisms**

If you have any concerns relating to the procurement process, please refer to the [Recourse Mechanisms](#) page on the Buyandsell.gc.ca website. Please note that there are strict deadlines for filing complaints with the Canadian International Trade Tribunal (CITT) or the [Office of the Procurement Ombudsman \(OPO\)](#).

<https://buyandsell.gc.ca/for-businesses/selling-to-the-government-of-canada/recourse-mechanisms>  
<http://opo-boa.gc.ca/plaintesurvol-complaintoverview-eng.html>

### **1.5 Trade Agreements**

The requirement is subject to the Canadian Free Trade Agreement (CFTA).



---

## PART 2 - BIDDER INSTRUCTIONS

### 2.1 Standard Instructions, Clauses and Conditions

All instructions, clauses and conditions identified in the bid solicitation by number, date and title are set out in the *Standard Acquisition Clauses and Conditions Manual* (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this solicitation is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this solicitation, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

Bidders who submit a bid agree to be bound by the instructions, clauses and conditions of the bid solicitation and accept the clauses and conditions of the resulting contract.

The 2003 (2019-03-04) Standard Instructions - Goods or Services - Competitive Requirements, are incorporated by reference into and form part of the bid solicitation.

Subsection 5.4 of 2003, Standard Instructions - Goods or Services - Competitive Requirements, is amended as follows:

Delete: 60 days  
Insert: 120 days

### 2.2 Submission of Bids

Bids must be submitted only to RCMP Bid Receiving Unit by the date, time and place indicated on page 1 of the bid solicitation.

NOTE: The RCMP has not been approved for bid submission by epost Connect service.

Due to the nature of the bid solicitation, bids transmitted by facsimile or email to RCMP **will not be accepted**.

### 2.3 Enquiries - Bid Solicitation

All enquiries must be submitted in writing to the Contracting Authority no later than (5) calendar days before the bid closing date. Enquiries received after that time may not be answered.

Bidders should reference as accurately as possible the numbered item of the bid solicitation to which the enquiry relates. Care should be taken by bidders to explain each question in sufficient detail in order to enable Canada to provide an accurate answer. Technical enquiries that are of a proprietary nature must be clearly marked "proprietary" at each relevant item. Items identified as "proprietary" will be treated as such except where Canada determines that the enquiry is not of a proprietary nature. Canada may edit the question(s) or may request that the Bidder do so, so that the proprietary nature of the question(s) is eliminated, and the enquiry can be answered to all bidders. Enquiries not submitted in a form that can be distributed to all bidders may not be answered by Canada.



## 2.4 Applicable Laws

Any resulting contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Quebec.

Bidders may, at their discretion, substitute the applicable laws of a Canadian province or territory of their choice without affecting the validity of their bid, by deleting the name of the Canadian province or territory specified and inserting the name of the Canadian province or territory of their choice. If no change is made, it acknowledges that the applicable laws specified are acceptable to the bidders.

## 2.5 Promotion of Direct Deposit Initiative

The following information is not related to the solicitation process:

An initiative within the Government of Canada called the Cheque Standardization Project has been established whereby eventually for all payments, cheque stubs will no longer be printed and, with few exceptions, will be processed via direct deposit. This option is only available when payment is made in Canadian dollars for deposit into a Canadian bank account. In an attempt to be proactive, RCMP Corporate Accounting is promoting the registration of RCMP suppliers for the upcoming change in the payment process.

If you are the successful bidder on this or any other RCMP requirement, you are encouraged to register with the RCMP for direct deposit. Please contact RCMP Corporate Accounting by email to receive a form entitled *Recipient Electronic Payment Registration Request* along with instructions for completion of the form.

Should you have any questions regarding the Cheque Standardization Project or if you want to register, please contact the following email: [corporate\\_accounting@rcmp-grc.gc.ca](mailto:corporate_accounting@rcmp-grc.gc.ca)



---

## **PART 3 - BID PREPARATION INSTRUCTIONS**

### **3.1 Bid Preparation Instructions**

Canada requests that the Bidder submits its bid in separately bound sections as follows:

- Section I: Technical Bid 2 copies required
- Section II: Financial Bid 1 copy required (**Sealed envelope**)
- Section III: Certifications 1 copy required

Prices must appear in the financial bid only. No prices must be indicated in any other section of the bid. Canada requests that bidders follow the format instructions described below in the preparation of their hard copy bid:

- (a) use 8.5 x 11 inch (216 mm x 279 mm) paper;
- (b) use a numbering system that corresponds to the bid solicitation.

In April 2006, Canada issued a policy directing federal departments and agencies to take the necessary steps to incorporate environmental considerations into the procurement process [Policy on Green Procurement](https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573) (<https://www.tbs-sct.gc.ca/pol/doc-eng.aspx?id=32573>). To assist Canada in reaching its objectives, bidders should:

- 1) use 8.5 x 11 inch (216 mm x 279 mm) paper containing fibre certified as originating from a sustainably-managed forest and containing minimum 30% recycled content; and
- 2) use an environmentally-preferable format including black and white printing instead of colour printing, printing double sided/duplex, using staples or clips instead of cerlox, duotangs or binders.

#### **Section I: Technical Bid**

In their technical bid, bidders should explain and demonstrate how they propose to meet the requirements and how they will carry out the Work.

#### **Section II: Financial Bid**

Bidders must submit their financial bid in accordance with Annex "B" Basis of Payment.

##### **3.1.1 Exchange Rate Fluctuation**

The requirement does not provide for exchange rate fluctuation protection. Any request for exchange rate fluctuation protection will not be considered and will render the bid non-responsive.

##### **3.1.2 SACC Manual Clauses**

#### **Section III: Certifications**

Bidders must submit the certifications and additional information required under Part 5.



## **PART 4 - EVALUATION PROCEDURES AND BASIS OF SELECTION**

### **4.1 Evaluation Procedures**

- (a) Bids will be assessed in accordance with the entire requirement of the bid solicitation including the technical and financial evaluation criteria.
- (b) An evaluation team composed of representatives of Canada will evaluate the bids.

#### **4.1.1 Technical Evaluation**

The Bidder must meet all the mandatory criteria as indicated in Annex's « A & C ».

**All pertinent documentation must be submitted to show that mandatory criteria in Annex C are met.**

#### **4.1.2 Financial Evaluation**

The price of the bid will be evaluated in Canadian dollars, Applicable Taxes excluded, FOB destination, Canadian customs duties and excise taxes included.

SACC manual clause A0220T (2014-06-26) Evaluation of Price – Bid

### **4.2 Basis of Selection**

#### **4.2.1 Instructions to Bidders / Contractors**

SACC Manual clause A0031T (2010-08-16) Basis of Selection



## PART 5 – CERTIFICATIONS

Bidders must provide the required certifications and additional information to be awarded a contract.

The certifications provided by Bidders to Canada are subject to verification by Canada at all times. Unless specified otherwise, Canada will declare a bid non-responsive, or will declare a contractor in default if any certification made by the Bidder is found to be untrue whether made knowingly or unknowingly, during the bid evaluation period or during the contract period.

The Contracting Authority will have the right to ask for additional information to verify the Bidder's certifications. Failure to comply and to cooperate with any request or requirement imposed by the Contracting Authority may render the bid non-responsive or constitute a default under the Contract.

### 5.1 Certifications Precedent to Contract Award and Additional Information

The certifications and additional information listed below should be submitted with the bid but may be submitted afterwards. If any of these required certifications or additional information is not completed and submitted as requested, the Contracting Authority will inform the Bidder of a time frame within which to provide the information. Failure to provide the certifications or the additional information listed below within the time frame specified will render the bid non-responsive.

#### 5.1.1 Integrity Provisions

In accordance with the section titled Information to be provided when bidding, contracting, or entering into a real property agreement subject to the *Ineligibility and Suspension Policy* (<http://www.tpsgc-pwgsc.gc.ca/ci-if/politique-policy-eng.html>), the Bidder must provide the required documentation, as applicable, to be given further consideration in the procurement process:

- Declaration of Convicted Offences - Integrity Declaration Form (as applicable)
- Required Documentation (List of names for integrity verification form)

Please see the [Forms for the Integrity Regime](http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html) website for further details (<http://www.tpsgc-pwgsc.gc.ca/ci-if/formulaires-forms-eng.html>).

#### 5.1.2 Federal Contractors Program for Employment Equity - Bid Certification

By submitting a bid, the Bidder certifies that the Bidder, and any of the Bidder's members if the Bidder is a Joint Venture, is not named on the Federal Contractors Program (FCP) for employment equity "FCP Limited Eligibility to Bid" list available at the bottom of the page of the [Employment and Social Development Canada \(ESDC\) – Labour's](https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#) website (<https://www.canada.ca/en/employment-social-development/programs/employment-equity/federal-contractor-program.html#>).

Canada will have the right to declare a bid non-responsive if the Bidder, or any member of the Bidder if the Bidder is a Joint Venture, appears on the "[FCP Limited Eligibility to Bid](#)" list at the time of contract award.





### **5.1.3 Additional Certifications Precedent to Contract Award**

#### **5.1.3.1 Independent Bid Determination**

The attached Certificate of Independent Bid Determination (attached Annex "D") has been developed by the federal Competition Bureau for use by the Contacting Authority when calling for bids, tenders or quotations. The intention of this documentation is to deter bid-rigging by requiring bidders to disclose, to the Contracting Authority, all material facts about any communications and arrangements which the bidder has entered into with competitors regarding the call for tenders.



## **PART 6 - RESULTING CONTRACT CLAUSES**

The following clauses and conditions apply to and form part of any contract resulting from the bid solicitation.

### **6.1 Security Requirement**

**6.1.1** There is no security requirement applicable to the Contract.

### **6.2 Statement of Requirement**

The Contractor must provide the items detailed under the "Requirement" at Annex "A".

### **6.3 Standard Clauses and Conditions**

All clauses and conditions identified in the Contract by number, date and title are set out in the [Standard Acquisition Clauses and Conditions Manual](https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual) (<https://buyandsell.gc.ca/policy-and-guidelines/standard-acquisition-clauses-and-conditions-manual>) issued by Public Works and Government Services Canada.

Revision to Departmental Name: As this contract is issued by Royal Canadian Mounted Police (RCMP), any reference to Public Works and Government Services Canada or PWGSC or its Minister contained in any term, condition or clause of this contract, including any individual SACC clauses incorporated by reference, will be interpreted as reference to RCMP or its Minister.

#### **6.3.1 General Conditions**

2010A (2018-06-21), General Conditions - Goods (Medium Complexity), apply to and form part of the Contract.

### **6.4 Term of Contract**

#### **6.4.1 Delivery Date**

All the deliverables must be received on or before march 31 2021

#### **6.4.2 Material condition**

Unless provided otherwise in the Contract, material supplied must be new and conform to the latest issue of the applicable drawing, specifications and part number that is in effect on the bid closing date or, if there was no bid solicitation, the date of the Contract.

#### **6.4.3 Delivery points**

Delivery of the requirement will be made to delivery point(s) specified at Annex "A" of the Contract.



#### **6.4.4 Delivery, inspection and acceptance**

The goods must be shipped to the destination point specified in the contract and delivered:

free on board (destination) transporter RCMP Valleyfield detachment.

Modification date :  
2008-12-12

#### **6.4.5 Delivery by appointment**

The Contractor must deliver the goods by appointment only. The Contractor or its carrier must arrange delivery appointments by contacting the contacts listed in Annex "B" - Basis of Payment.

#### **6.4.6 Packaging**

The methods used for storage and packaging must conform to the Contractor's standard for domestic shipments.



## 6.5 Authorities

### 6.5.1 Contracting Authority

The Contracting Authority for the Contract is:

Name: Gilles Plante  
Title: Agent d'acquisitions  
Royal Canadian Mounted Police  
Telephone: 514-939-8488 poste : 3078  
E-mail address: gilles.plante@rcmp-grc.gc.ca

The Contracting Authority is responsible for the management of the Contract and any changes to the Contract must be authorized in writing by the Contracting Authority. The Contractor must not perform work in excess of or outside the scope of the Contract based on verbal or written requests or instructions from anybody other than the Contracting Authority.

### 6.5.2 Project Authority

The Project Authority for the Contract is: TBD

The Project Authority is the representative of the department or agency for whom the Work is being carried out under the Contract and is responsible for all matters concerning the technical content of the Work under the Contract. Technical matters may be discussed with the Project Authority, however the Project Authority has no authority to authorize changes to the scope of the Work. Changes to the scope of the Work can only be made through a contract amendment issued by the Contracting Authority.

### 6.5.3 Contractor's Representative

TBD

## 6.6 Payment

### 6.6.1 Basis of Payment-Firm lot price

For the Work described in the statement of requirement in Annex "A".

In consideration of the Contractor satisfactorily completing its obligations under the Contract, the Contractor will be paid a *firm lot price* as specified in Annex «B» for a cost of \$\_\_\_\_\_. Customs duties are *included* and Applicable Taxes are extra.

Canada will not pay the Contractor for any design changes, modifications or interpretations of the Work, unless they have been approved, in writing, by the Contracting Authority before their incorporation into the Work.



## **6.6.2 Terms of Payment – Single Payment**

Canada will pay the Contractor upon completion and delivery of the Work in accordance with the payment provisions of the Contract if:

- a. an accurate and complete invoice and any other documents required by the Contract have been submitted in accordance with the invoicing instructions provided in the Contract;
- b. all such documents have been verified by Canada;
- c. the Work delivered has been accepted by Canada.

## **6.7 Invoicing Instructions**

The Contractor must submit invoices in accordance with the section entitled "Invoice Submission" of the general conditions. Invoices cannot be submitted until all work identified in the invoice is completed.

Invoices must be distributed as follows:

The original and one (1) copy must be forwarded to the address shown on page 1 of the Contract for certification and payment.

## **6.8 Certifications and additional information**

### **6.8.1 Conformity**

Unless otherwise specified, continued compliance with the certifications provided by the Contractor with its bid or prior to contract award, as well as constant cooperation in providing additional information, are conditions of the Contract and their failure to comply will constitute a default on the part of the contractor. The certifications will be subject to verification by Canada throughout the term of the Contract.

## **6.9 Applicable Laws**

The Contract must be interpreted and governed, and the relations between the parties determined, by the laws in force in Québec.

## **6.10 Priority of Documents**

If there is a discrepancy between the wording of any documents that appear on the list, the wording of the document that first appears on the list has priority over the wording of any document that subsequently appears on the list.

- (a) the Articles of Agreement;
- (b) the general conditions 2010A (2018-06-21) General conditions-goods-medium complexity;
- (c) Annex A, Statement of Requirement;
- (d) Annex B, Basis of payment;
- (e) Annex C, Mandatory Requirements / evaluation Criteria;
- (f) Annex D, Certificate of absence of collusion;
- (g) the Contractor's bid dated \_\_\_\_\_



## **6.11 Procurement Ombudsman**

### **6.11.1 Dispute Resolution Services**

The Parties agree to make every reasonable effort, in good faith, to settle amicably all disputes or claims relating to or arising from the Contract, through negotiations between the Parties' representatives authorized to settle. If the Parties do not reach a settlement within 30 working days, each party hereby consents to fully participate in and bear the cost of mediation led by the Procurement Ombudsman pursuant to Subsection 22.1(3)(d) of the *Department of Public Work and Government Services Act* and Section 23 of the *Procurement Ombudsman Regulations*.

The Office of the Procurement Ombudsman may be contacted by telephone at 1-866-734-5169, by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

### **6.11.2 Contract Administration**

The parties understand that the Procurement Ombudsman appointed pursuant to Subsection 22.1(1) of the *Department of Public Works and Government Services Act* will review a complaint filed by the complainant respecting administration of this contract if the requirements of Subsection 22.2(1) of the *Department of Public Works and Government Services Act* and Sections 15 and 16 of the *Procurement Ombudsman Regulations* have been met.

To file a complaint, the Office of the Procurement Ombudsman may be contacted by e-mail at [boa.opo@boa-opo.gc.ca](mailto:boa.opo@boa-opo.gc.ca), by telephone at 1-866-734-5169, or by web at [www.opo-boa.gc.ca](http://www.opo-boa.gc.ca).

## **6.12 Vehicle safety**

All vehicles supplied under the contract must comply with the relevant provisions of the Motor Vehicle Safety Act, S.C., 1993, c. 16, and the relevant regulations in force on the date of manufacture.

Modification date :  
2011-05-16

### **6.12.1 Insurance - no special requirements**

The contractor is responsible for deciding whether to insure to fulfill his obligations under the contract and to comply with applicable laws. Any insurance taken out or maintained by the contractor is at his expense and for his benefit and protection. It does not release the contractor from his liability under the contract, nor does it reduce it.

Modification date :  
2016-01-28

## **6.13 Vehicle recall notice**

All vehicle recall notices must be forwarded to the Project Authority.



---

## **ANNEX "A"**

### **STATEMENT OF REQUIREMENT 2020-2021 for three (3) boat trailers**

Purchase of three (3) boat trailers from the Marine Safety Intervention Technical Group (MSITG) section of the RCMP, division C.

#### **Purpose**

Allow members of the MSITG Section of C Division to efficiently and safely transport their three (3) rapid response boats.

#### **Background**

The RCMP C Division MSITG section is called upon to respond quickly, under all conditions, to various types of operations with specialized nautical equipment.

#### **Supplier location**

Interested bidders must be doing business at an address within a maximum radius of **250km** from the RCMP Headquarters in Montreal, located at 4225 Dorchester, Westmount, Quebec H3Z 1V5.

#### **Tasks and technical specifications**

See specifications included below

#### **Delivery address for all equipment:**

**Please note: the delivery address is the RCMP Detachment in Valleyfield.  
480 boul. des Érables, Valleyfield, Quebec J6T 6G4**

**It is understood that the supplier will be responsible for making the installation and adjustments of the (3) boats on the new trailers in his garage / workshop.**

#### **Delivery and taking possession of trailers:**

**Confirmation of the goods received must be made by an authorized member of the RCMP (TVO) by March 31, 2021 at the garage / workshop of the chosen supplier.**



**Trailers (3) for boats, specifications:**

**Boat Trailers For Heavy Commercial Use,**

**Product Features :**

1. Commercial use
2. Aluminum I-Beam
3. Polymer protector on each « Bunk »
4. 3-axle system with torsion axles
5. Maximum load capacity of 15000lbs
6. Disc brakes
7. Spare wheel installed on the support, size 16``
8. Electric on hydraulic braking system
9. LED lights / Safety brake light
10. Side guides
11. All electrical connectors with heat shrink connectors
12. Installation and mounting of the (3) boats on the trailers must be included in the costs. If there are docking and launching charges, the costs will be covered by the supplier.
13. Required dimension of trailers:

- Eye to the rear (Bow eye to transom) maximum: 30 '2' '
- Bow eye to transom minimum: 26'3 ''
- « Bunk type » : AB
- « Target type » : T
- Axles: 3
- Brakes : 3
- Tire size : 16''
- Overall width: 102''
- Between the sides : 82''
- Overall length: 34 '9' ' : 34' 9''

14. Manual belt winch system at the front of the boat, with safety chain to keep the boat on the trailer

15. Installation of (2) safety chains at the front to keep trailer on truck

16. Installation of (2) hooks on the rear of the trailers to secure the boat to the trailers

\*\*\*\*\*

**Specifications of existing boats:**

- Shell: Aluminum/ Hypalon
- Length (meter) : 9,50m
- Width (meter) : 3,20m
- Outboard Motors - (2) YAMAHA 350 HP 4S
- Propulsion: Propellers

**Warranty requirements :**

All offered trailers must, at a minimum, be guaranteed:

1. 1 year on the building;
2. 1 year on all parts, including mechanical and electrical components;
3. 1 year on labor.





**ANNEX "B"**

**Basis of payment**

- A. Global quotation & firm price broken down in the proposal for **3 boat trailers**.
- B. Firm lot price is in Canadian dollars.
- C. The firm overall price is FOB Destination QG GRC Valleyfield. Customs duties **are included** and Goods and Services Tax & Provincial Sales Tax **are extra**.

**Price – Firm quantity**

Requirement	Qty:	Unit	Firm unit price	Bid Price
Boat trailers Three (3)	<b>3</b>	<b>EACH</b>	<b>\$</b>	<b>\$</b>
<b>Total bid price for evaluation TABLE 1 =</b>				<b>\$</b>

**TOTAL = \_\_\_\_\_ \$**

\_\_\_\_\_  
**Bidder Signature**

\_\_\_\_\_  
**Date**



**ANNEX "C"**  
**Mandatory requirements**  
**instructions**

Bidders are to indicate whether or not they comply with the specification. Bidders **MUST** include a minimum of three (3) copies of the descriptive literature of the make and model of the item(s) offered in sufficient detail to clearly indicate compliance with each of the individual requirements from the specifications detailed herein. Bidders should specifically cross reference where this specification is located within technical data sheets or brochure. When published documentation does not demonstrate compliance, a written narrative demonstrating compliance will be accepted.

Bidders must address each mandatory criteria listed in the table below and indicate; **by checkmark**, whether the product offered "Meets" or "Does not Meet" the requirement. See Annex A.

Bids which do not meet all of the technical Specifications listed below will be deemed non-compliant and given no further consideration.

**Mandatory criterias:**

<b>Mandatory criterias (MC)</b>				
Meet or do not meet				
<b>Bidder</b>				
<b>Item</b>		<b>Meets</b>	<b>Not Met</b>	<b>Page Number Reference</b>
	<b>The supplier must:</b>			
<b>1.</b>	Demonstrate that the bidder and / or manufacturer have offered the products described in their bid for at least five (5) years, or demonstrate that the bidder and / or manufacturer is working on nautical products and have experience in the field of repair, handling of boats and trailers. (provide documentation to this effect)			
<b>2.</b>	Demonstrate that the material proposed in their submission is intended for heavy commercial use. (provide documentation to this effect, papers, brochures)			
<b>3.</b>	The Bidder is either the reseller or the manufacturer of the offered unit, the Bidder must submit with its offer, proof from the manufacturer confirming to be an authorized reseller for the offered unit. Manufacturer letter.			



---

4.	The product proposed by the Bidder must meet all the specifications requested in Annexes A & C in order to qualify for the next stage of evaluation.			
----	--	--	--	--



Annex « C »

MANDATORY REQUIREMENTS TRAILERS

Article No.	Catégorie	Description	Meet	Do not meet	Page / Référence
1	Commercial	Heavy duty commercial use			
2	Aluminum I-Beam Trailer				
3	Bunk System "AB"				
4	Polymer protector on each "Bunk"				
5	maximum load capacity of 15000lbs				
6	3-axle system with torsion axles				
7	Disc brakes				
8	Spare wheel installed on the 16 in. Carrier.				
9	Electric on hydraulic braking system				
10	LED braking safety lights				
11	Side guides				
12	All electrical connectors with heat shrink connectors				
13	Installation and mounting of boats (3) on trailers (3) must be included in the cost.				
14	Capacity = 15000 lbs				
15	Maximum rear "eye" = 30'2 "				
16	Minimum rear "eye" = 26'3 "				
17	"Target" Type = T "Bunk" type = AB				
18	Axles = 3				
19	Brakes = 3				
20	Tire size = 16 "				



<b>21</b>	Overall width = 102 "				
<b>22</b>	Overall width = 102 "				
<b>23</b>	overall lenght = 34' 9"				
<b>24</b>	Manual belt winch system at the front of the boat, with safety chain to keep the boat on the trailer				
<b>25</b>	Installation of (2) safety chains at the front to keep the trailer on the truck				
<b>26</b>	Installation of (2) hooks at the rear of the trailers to secure the boat to the trailers				



**ANNEX “D” to PART 5**

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid or tender (hereinafter “bid”) to:

\_\_\_\_\_  
(Corporate Name of Recipient of this Submission)

for: \_\_\_\_\_  
(Name and Number of Bid and Project)

in response to the call or request (hereinafter “call”) for bids made by:

\_\_\_\_\_  
(Name of Tendering Authority)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_ that:  
(Corporate Name of Bidder or Tenderer [hereinafter “Bidder”])

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the Bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the Bidder;
4. each person whose signature appears on the accompanying bid has been authorized by the Bidder to determine the terms of, and to sign, the bid, on behalf of the Bidder;
5. for the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the Bidder, whether or not affiliated with the Bidder, who:
  - (a) has been requested to submit a bid in response to this call for bids;
  - (b) could potentially submit a bid in response to this call for bids, based on their qualifications, abilities or experience;
6. the Bidder discloses that (check one of the following, as applicable):
  - (a) the Bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with, any competitor;
  - (b) the Bidder has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this call for bids, and the Bidder discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;



- 
7. in particular, without limiting the generality of paragraphs (6)(a) or (6)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
    - (a) prices;
    - (b) methods, factors or formulas used to calculate prices;
    - (c) the intention or decision to submit, or not to submit, a bid; or
    - (d) the submission of a bid which does not meet the specifications of the call for bids; except as specifically disclosed pursuant to paragraph (6)(b) above;
  
  8. in addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the products or services to which this call for bids relates, except as specifically authorized by the Tendering Authority or as specifically disclosed pursuant to paragraph (6)(b) above;
  
  9. the terms of the accompanying bid have not been, and will not be, knowingly disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening, or of the awarding of the contract, whichever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (6)(b) above.

---

(Printed Name and Signature of Authorized Agent of Bidder)

---

(Position Title)

---

(Date)