



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions
– TPSGC

e-post Connect / Connexion postal

Refer to Section 11 in the RFI

Consulter la sect. 11 dans la DDR

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Special Projects Division (SPD)/Division de Projets
Spéciaux (DPS)
Terrasses de la Chaudière 4th Floor
Terrasses de la Chaudière 4e étage
10 Wellington Street,
10 Wellington Street,
Gatineau
Québec
K1A 0S5

Title - Sujet RFI for DEMS/Body Worn Cameras	
Solicitation No. - N° de l'invitation M7594-212120/A	Amendment No. - N° modif. 001
Client Reference No. - N° de référence du client M7594-212120	Date 2020-11-03
GETS Reference No. - N° de référence de SEAG PW-\$\$XU-005-38547	
File No. - N° de dossier 005xu.M7594-212120	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2020-11-20 Heure Normale du l'Est HNE	
F.O.B. - F.A.B. Plant-Usine: <input type="checkbox"/> Destination: <input checked="" type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Mulligan, Kate	Buyer Id - Id de l'acheteur 005xu
Telephone No. - N° de téléphone (873) 353-9579 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction: The Royal Canadian Mounted Police 1200 Vanier Parkway Ottawa, ON K1A 0R2	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

November 04, 2020 – Request for Information # M7594-212120/A
National Digital Evidence Management System (DEMS)
and Body Worn Cameras (BWC)
AMENDMENT #001

This amendment is issued to:

- Provide Industry with information on the Industry Engagement Information Session as well as the One-on-one Vendor Demonstration Sessions.
 - Provide Industry with information on the Rules of Engagement requirements for the Industry Engagement Information Session as well as and One-on-one Vendor Demonstration Sessions.
 - Update the TABLE OF CONTENTS.
 - Update Table 1: TIMELINE under Part 4, PROCUREMENT ACTIVITIES AND CONSIDERATIONS.
 - Update Part 9: OPPORTUNITY FOR AN INFORMATION SESSION.
 - Update Part 11: ENQUIRIES AND SUBMISSION OF RFI RESPONSES.
 - Update Part 12: FAIRNESS MONITOR.
 - Update Part 15: VENDOR DEMONSTRATIONS.
 - Add Part 16: RULES OF ENGAGEMENT.
 - Add APPENDIX B, C, D and E.
-

The Request for Information (RFI) is hereby amended as follows:

1. On Page 1 of 23 of the RFI:

DELETE the TABLE OF CONTENTS in its entirety and **INSERT** the following in its place:

TABLE OF CONTENTS

1. BACKGROUND AND PURPOSE.....	2
2. RCMP MANDATE.....	3
3. NATURE OF THIS REQUEST FOR INFORMATION.....	3
4. PROCUREMENT ACTIVITIES AND CONSIDERATIONS.....	3
5. ADDITIONAL INFORMATION – LIMITED DEPLOYMENT OF BWC TO NUNAVUT.....	4
6. RESPONSE COSTS.....	4
7. TREATMENT OF RESPONSES	4
8. CONFIDENTIALITY OF SUPPLIER RESPONSES.....	5
9. OPPORTUNITY FOR AN INFORMATION SESSION.....	5
10. FORMAT OF RESPONSES.....	6
11. ENQUIRIES AND SUBMISSION OF RFI RESPONSES.....	6
12. FAIRNESS MONITOR.....	7
13. POTENTIAL REQUIREMENTS AND SPECIFICATIONS.....	7
14. QUESTIONS TO INDUSTRY.....	11
15. VENDOR DEMONSTRATIONS.....	20
16. RULES OF ENGAGEMENT.....	21
APPENDIX A.....	22

APPENDIX B.....	24
APPENDIX C.....	25
APPENDIX D.....	26
APPENDIX E.....	27

2. On Page 3 of 23 of the RFI, under Part 4, PROCUREMENT ACTIVITIES AND CONSIDERATIONS:

DELETE TABLE 1: TIMELINE in its entirety and **INSERT** the following in its place:

Table 1: TIMELINE

ACTIVITY	DATE
Issuance of RFI	October 20, 2020
Industry Engagement Information Session	November 16, 2020
Review Industry Responses to RFI	November/December, 2020
One-on-one Vendor Demonstration Sessions	December, 2020
Release Draft RFP for Industry Feedback	February, 2021
Release Final RFP	March, 2021
Contract Award	May, 2021
Phased National Roll-out of DEMS and BWC Begins	July, 2021

3. On Page 5 of 23 of the RFI:

DELETE Part 9. OPPORTUNITY FOR AN INFORMATION SESSION in its entirety and **INSERT** the following in its place:

9. OPPORTUNITY FOR AN INFORMATION SESSION

Canada will be holding an Industry Engagement Information Session with Industry on this RFI. The purpose of the Industry Engagement Information Session is to provide interested vendors with general information on the RFI requirements, the consultative process, and an opportunity to seek clarifications on the objective and content of the RFI.

The Industry Engagement Information Session is scheduled for **Monday, November 16, 2020**. The session will be offered virtually in both Canada's official languages. Please refer to Appendix D: Industry Engagement Information Session Draft Schedule and Agenda for more details. Respondents will be required to participate remotely. The technology that will be used is still to

be determined; however, it will likely be through Microsoft Teams and Slido will likely be used for the Questions and Answers portion of the Industry Engagement Information Session.

Vendors interested in participating in the Industry Engagement Information Session are required to confirm their attendance by returning the completed Appendix B: Registration Form for Industry Engagement Information to the Contracting Authority via email: TPSGC.PACCSGPN-APBWCEDEMS.PWGSC@tpsgc-pwgsc.gc.ca by Tuesday, November 10, 2020 at 5:00PM EST. The detailed information and the link to access the Industry Engagement Information Session will be provided by the Contracting Authority and will be communicated in writing to the interested vendors prior to the Industry Engagement Information Session.

4. On Page 6 of 23 of the RFI, under Part 11: ENQUIRIES AND SUBMISSION OF RFI RESPONSES:

DELETE the following:

PWGSC Contracting Authority:

Name: Kate Mulligan
Title: Manager, Major Projects Procurement Directorate
Public Works and Government Services Canada
Email: kate.mulligan@tpsgc-pwgsc.gc.ca

INSERT the following in its place:

PWGSC Contracting Authority:

Name: Kate Mulligan
Title: Manager, Major Projects Procurement Directorate
Public Works and Government Services Canada
Email: TPSGC.PACCSGPN-APBWCEDEMS.PWGSC@tpsgc-pwgsc.gc.ca

5. On Page 7 of 23 of the RFI:

DELETE Part 12. FAIRNESS MONITOR in its entirety and **INSERT** the following in its place:

12. FAIRNESS MONITOR

The Government of Canada has engaged RFP Solutions Inc. as a Fairness Monitor (FM) for this procurement. The Fairness Monitor will, for example, observe the procurement process to ensure that PWGSC has acted in a fair and consistent manner during the entire process. The Fairness Monitor is under obligations pursuant to its contract with the Government of Canada to maintain the confidentiality of all information received as a result of its participation in this procurement process. For the purpose of carrying out its FM-related obligations, the FM will be granted access to documentation generated and received by Canada pursuant to this RFI and any subsequent procurement activities undertaken during the procurement process.

6. On Page 20 of 23 of the RFI, under Part 15. VENDOR DEMONSTRATIONS:

DELETE Part 15.1 in its entirety and **INSERT** the following in its place:

- 15.1** Canada will be holding one-on-one demonstration sessions with Industry, following this RFI.
- 15.1.1** Vendors should express in writing to the Contracting Authority their interest in providing to Canada a demonstration of their solution in response to this RFI. **Vendors interested in participating in a One-on-One Vendor Demonstration Session are required to confirm their participation by returning the completed Appendix C: Registration Form for One-on-One Vendor Demonstration Sessions to the Contracting Authority via email: TPSGC.PACCSGPN-APBWCEMS.PWGSC@tpsgc-pwgsc.gc.ca by Friday, November 20, 2020 at 5:00PM EST.** Vendors should also identify their preferred language of the demonstration (i.e. English or French).
- 15.1.2** The vendors' demonstration of their solution will be done individually and the content will be kept confidential.
- 15.1.3** To align with Canada's proposed schedule in Part 4 of this RFI, Canada is intending to hold vendor demonstrations in **early December 2020**, subject to change at Canada's discretion.
- 15.1.4** Following a review of the RFI responses, the Contracting Authority will reach out to all vendors who have expressed an interest in providing a demonstration of their solution, and will provide any applicable details in writing, in regard to next steps. Canada will commit to providing vendors with as much time as possible to prepare a demonstration, however given time constraints, vendors should be prepared to have no more than (1) or (2) weeks of preparation time.
- 15.1.5** The date, time and format of the vendor demonstrations will be provided by the Contracting Authority and will be communicated in writing to the interested parties at a later date. Due to the Covid-19 pandemic, vendors should be prepared to provide a virtual demonstration to Canada.

7. On Page 21 of 23 of the RFI, after Part 15. VENDOR DEMONSTRATIONS:

INSERT the following:

16. RULES OF ENGAGEMENT

Respondents to this RFI who wish to participate in the Industry Engagement Information Session and/or One-on-One Vendor Demonstration Sessions must complete, sign, and submit to the Contracting Authority the Rules of Engagement form (APPENDIX E herein) prior to their participation.

Solicitation No. - N° de l'offre
M7594-212120/A
N° de réf. du client - Client Ref. No.
M7594-212120

N° de la modif - Amd. No.
001
File No. - N° du dossier
005XU.M7594-212120

Id de l'acheteur - Buyer ID
005XU
N° CCC / CCC No./ N° VME - FMS

8. On Page 23 of 23 of the RFI, after APPENDIX A, List of Acronyms:

INSERT APPENDIX B, APPENDIX C, APPENDIX D and APPENDIX E in their entirety.

Solicitation No. - N° de l'offre
M7594-212120/A
N° de réf. du client - Client Ref. No.
M7594-212120

N° de la modif - Amd. No.
001
File No. - N° du dossier
005XU.M7594-212120

Id de l'acheteur - Buyer ID
005XU
N° CCC / CCC No./ N° VME - FMS

APPENDIX B

Registration Form for Industry Engagement Information Session

A maximum of 5 people from each vendor are allowed to attend.

Attendance: Yes ☐ No ☐

Company Name of Participating Supplier:		
Contact Name:		
Title:		
Telephone:		
E-mail:		
Signature:		
Mailing Address:		
Preferred Language:	English <input type="checkbox"/>	French <input type="checkbox"/>

Attendees:

	Name:	Title:
1.		
2.		
3.		
4.		
5.		

Solicitation No. - N° de l'offre
M7594-212120/A
N° de réf. du client - Client Ref. No.
M7594-212120

N° de la modif - Amd. No.
001
File No. - N° du dossier
005XU.M7594-212120

Id de l'acheteur - Buyer ID
005XU
N° CCC / CCC No./ N° VME - FMS

APPENDIX C

Registration Form for One-on-One Vendor Demonstration Sessions

A maximum of 5 people from each vendor are allowed to attend.

Attendance: Yes ☐ No ☐

Company Name of Participating Supplier:		
Contact Name:		
Title:		
Telephone:		
E-mail:		
Signature:		
Mailing Address:		
Preferred Language:	English <input type="checkbox"/>	French <input type="checkbox"/>

Attendees:

	Name:	Title:
1.		
2.		
3.		
4.		
5.		

Solicitation No. - N° de l'offre
M7594-212120/A
N° de réf. du client - Client Ref. No.
M7594-212120

N° de la modif - Amd. No.
001
File No. - N° du dossier
005XU.M7594-212120

Id de l'acheteur - Buyer ID
005XU
N° CCC / CCC No./ N° VME - FMS

APPENDIX D

Industry Engagement Information Session

Draft Schedule and Agenda

National Digital Evidence Management System (DEMS) and Body Worn Cameras (BWC)

RFI #M7594-212120/A

Item #	Event	Time Allocated	Speaker
1.0	Welcome and Roundtable	15 minutes	Public Services and Procurement Canada (PSPC) Royal Canadian Mounted Police (RCMP)
2.0	Proposed Procurement and Engagement Approach	30 minutes	PSPC
3.0	National Digital Evidence Management System (DEMS) Requirement Overview	30 minutes	RCMP
4.0	Break	15 minutes	
5.0	Body Worn Cameras (BWC) Requirement Overview	30 minutes	RCMP
6.0	Questions and Answers	1 hour	PSPC and RCMP

APPENDIX E

Rules of Engagement

(Mandatory Form for Participant)

An overriding principle of the Industry Engagement is that it be conducted with the utmost fairness and equity between all parties. No one person or organization shall receive nor be perceived to have received any unusual or unfair advantage over the others.

All GC documentation provided throughout the Industry Engagement Process, which begins with the RFI and concludes when an official RFP is published on the Government Electronic Tendering Service (GETS) or when the GC advises Participants that the Industry Engagement Process (Process) has concluded, will be provided publicly.

The GC will not disclose proprietary or commercially sensitive information concerning a Participant to other Participants or third parties, except and only to the extent required by law.

TERMS AND CONDITIONS

The following terms and conditions apply to the Process. In order to encourage open dialogue, Participants agree:

- To discuss their views concerning the requirement and to provide positive resolutions to the issues in question. Everyone shall have equal opportunity to share their ideas and suggestions;
- To allow the GC to record and/or make notes during the Industry Engagement Information Session and One-on-One Vendor Demonstration Sessions should clarification of information be required;
- To direct all enquiries with regard to the procurement to the Contracting Authority. Any communication to unauthorized representatives of the Government of Canada may be subject to full disclosure by the Government of Canada on the GETS;
- That the GC is not obligated to issue any Request for Proposal (RFP), or to award any Contract for the requirement;
- That if the GC does release an RFP, the GC retains absolute discretion over the terms and conditions of the RFP;
- That the GC will not reimburse any person or entity for any cost incurred in participating in this Process;
- To direct all enquiries with regard to the procurement to the Contracting Authority;
- That participation is not a mandatory requirement. Not participating in this Process will not preclude a supplier from submitting a response to the RFP;
- That a Draft RFP may be posted on GETS for industry comment;

- That failure to agree to and to sign the Rules of Engagement will result in the exclusion from the Process;
- That any information submitted to the GC as part of this Process may be used by the GC in the development of a subsequent competitive RFP. However, the Government is not bound to accept any expression of interest or to consider it further in any associated documents such as an RFP;
- That the GC may disclose the names of Participating Suppliers that choose to participate in the Process;
- That other Participants may join the Engagement Process at any time in the process; and,
- That a dispute resolution process to manage impasses throughout this Process shall be adhered to as follows:

Dispute Resolution Process

1. By informal discussion and good faith negotiation, each of the parties shall make all reasonable efforts to resolve any dispute, controversy or claim arising out of or in any way connected to this Industry Engagement.
2. Any dispute between parties of any nature arising out of or in connection with this industry engagement shall be resolved by the following process:
 - a. Any such dispute shall first be referred to the Participating Supplier's Representative and the PWGSC Procurement Manager managing the Industry Engagement. The parties will have three business days in which to attempt to resolve the dispute;
 - b. In the event the representatives of the parties specified in Article 2.a. above are unable to resolve the dispute, it shall be referred to the Participating Supplier's Project Director and the PWGSC Senior Director of the Directorate responsible for managing the industry engagement. The parties will have three business days to attempt to resolve the dispute;
 - c. In the event the representatives of the parties specified in Article 2.b. above are unable to resolve the dispute, it shall be referred to the Participating Supplier's Vice President and the PWGSC Director General of the Sector responsible for managing the industry engagement. The parties will have three business days to attempt to resolve the dispute;
 - d. In the event the representatives of the Parties specified in Article 2.c. above are unable to resolve the dispute, it shall be referred to the Participating Supplier's President and the PWGSC Assistant Deputy Minister of the Branch responsible for managing the industry engagement, who will have five business days to attempt to resolve the dispute; and,
 - e. In the event the representatives of the Parties specified in Article 2.d. above are unable to resolve the dispute, the Contracting Authority shall within five business days render a final written decision which shall include a detailed description of the dispute and the reasons supporting the Contracting Authority's decision. The Contracting Authority shall deliver a signed copy thereof to the Participating Supplier.

Solicitation No. - N° de l'offre
M7594-212120/A
N° de réf. du client - Client Ref. No.
M7594-212120

N° de la modif - Amd. No.
001
File No. - N° du dossier
005XU.M7594-212120

Id de l'acheteur - Buyer ID
005XU
N° CCC / CCC No./ N° VME - FMS

By signing this document, the individual represents that they have full authority to bind the Participating Supplier listed below and that the individual and the company agrees to be bound by all the terms and conditions contained herein.

Company Name of Participating Supplier:	
Name of Individual:	
Telephone:	
E-mail:	
Signature:	
Date:	

IMPORTANT: Suppliers interested in participating in the Industry Engagement Process must agree to and sign this mandatory form.

Participants are requested to return this completed form via e-mail to:

TPSGC.PACCSGPN-APBWCEMS.PWGSC@tpsgc-pwgsc.gc.ca

ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED.