



**RETURN BIDS TO:**

**RETOURNER LES SOUMISSIONS À:**

Réception des soumissions - TPSGC / Bid Receiving - PWGSC

Voir dans le document/

See herein

NA

Québec

NA

**SOLICITATION AMENDMENT  
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

**Comments - Commentaires**

**Vendor/Firm Name and Address**

Raison sociale et adresse du fournisseur/de l'entrepreneur

**Issuing Office - Bureau de distribution**

TPSGC/PWGSC  
601-1550, Avenue d'Estimauville  
Québec  
Québec  
G1J 0C7

<b>Title - Sujet</b> Social Support Services Migrants	
<b>Solicitation No. - N° de l'invitation</b> B7525-210021/A	<b>Amendment No. - N° modif.</b> 002
<b>Client Reference No. - N° de référence du client</b> B7525-210021	<b>Date</b> 2020-11-06
<b>GETS Reference No. - N° de référence de SEAG</b> PW-\$QCL-052-18013	
<b>File No. - N° de dossier</b> QCL-0-43066 (052)	<b>CCC No./N° CCC - FMS No./N° VME</b>
<b>Solicitation Closes - L'invitation prend fin</b> <b>at - à 02:00 PM</b> Eastern Standard Time EST <b>on - le 2020-11-19</b> Heure Normale de l'Est HNE	
<b>F.O.B. - F.A.B.</b>	
<b>Plant-Usine:</b> <input type="checkbox"/> <b>Destination:</b> <input checked="" type="checkbox"/> <b>Other-Autre:</b> <input type="checkbox"/>	
<b>Address Enquiries to: - Adresser toutes questions à:</b> Proulx, Jean-R.	<b>Buyer Id - Id de l'acheteur</b> qcl052
<b>Telephone No. - N° de téléphone</b> (418) 905-0629 ( )	<b>FAX No. - N° de FAX</b> (418) 648-2209
<b>Destination - of Goods, Services, and Construction:</b> <b>Destination - des biens, services et construction:</b>	

Instructions: See Herein

Instructions: Voir aux présentes

<b>Delivery Required - Livraison exigée</b>	<b>Delivery Offered - Livraison proposée</b>
<b>Vendor/Firm Name and Address</b> <b>Raison sociale et adresse du fournisseur/de l'entrepreneur</b>	
<b>Telephone No. - N° de téléphone</b> <b>Facsimile No. - N° de télécopieur</b>	
<b>Name and title of person authorized to sign on behalf of Vendor/Firm</b> <b>(type or print)</b> <b>Nom et titre de la personne autorisée à signer au nom du fournisseur/de l'entrepreneur (taper ou écrire en caractères d'imprimerie)</b>	
<b>Signature</b>	<b>Date</b>

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QCL052

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B7525-21-0021

QCL-0-41281

**1 - Enquiries - Bid Solicitation - Clause # 2.4**

To ensure consistency and quality of information provided to bidders, significant enquiries received and the replies to such enquiries will be provided simultaneously to bidders to which the bid solicitation has been sent, without revealing the sources of the enquiries.

Here are questions which we have received until now:

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Question 1 :	3.1.2.1: Can you confirm that all medical supplies (current and future requirements) will be bought and managed by the contractor and compiled within Table 3 (6% fee for invoicing) ?
Answer 1 :	<b>Yes, the contractor is responsible for these purchases and must ensure that a reasonable inventory is available. Expenses may be invoiced according to Table 3 (see amendment to table 3 below)</b>

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Question 2 :	3.1.6: Since Canada already has a contract in place for security requirements, will the contractor have to provide a security agent or will this part of the mandate be optional and covered by an existing contract ?
Answer 2 :	<b>This part of the contract is optional and will be requested only if IRCC cannot obtain security services through its existing contract.</b>

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Question 3 :	SOW section 4 : This contract is based on a service delivery with all-inclusive daily rates. Why is a daily timesheet required? Contrary to operational reports, we do not see the pertinence of a timesheet since there is no invoicing based on employee hours.
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<b>Answer 3 :</b>	<b>Since location conditions will vary according to migrant volumes and as stated in the SOW, the objective of this information is to help IRCC and the Contractor establish clear operational objectives, ensure adequate resources allocation and provide IRCC with clear and transparent information on how the Contractor is providing his services.</b>
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<b>Question 4 :</b>	<p>Can you confirm the following information and scenarios:</p> <ul style="list-style-type: none"><li>· Site 1 and Location 1 are the same and is the St-Bernard-De-Lacolle site, also called L'Auberge.</li><li>· Site 2 and Location 2 are the same and is a potential future site to be opened in the Greater Montreal area.</li><li>· Site 1 and Location 1 may vary from 1 user to 900 users on-site at once.</li><li>· Site 2 and Location 2 may vary from 1 user to 300 users on-site at once.</li><li>· Should a 3rd site be opened, our invoicing would follow the same format as Site 2 but would be added on top of the invoicing for Site 1 and Site 2 (Site 1 + Site 2 + Site 3) and so on for any additional site opened.</li></ul>
<b>Answer 4 :</b>	<b>That is correct</b>

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<b>Question 5 :</b>	<p>SOW Section 8-i : It is mentioned that all employees must possess a valid driver license. Some of our employees would be carpooling to reach the Lacolle site and it is possible that some of them would not possess a driver's license. In addition, should a site open in the Montreal area, we would not want to refuse employees that use public transport. Would it be safe to assume that what you really want is to ensure that there is always enough employees with driver's licenses to enable transport between sites ?</p>
<b>Réponse 5 :</b>	<b>The Lacolle site is not accessible via public transport, it is strongly recommended for all employees to possess a driver's license. As stated, it is indeed our intention to have enough resources with driver's licenses to always ensure efficient transport between all sites and also within the Lacolle site</b>

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	<b>(given the potential size of the site itself should it expend). We will amend the clause to remove the license obligation however the Contractor will have to ensure sufficient resources with driver's license so movement between sites and within sites do not impact the contract's operations. (see SOW amendment below)</b>
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**2 - Request For Proposal B7525-210021/A is modified as follow:**

**2.1 – Annex A – Statement of Work**

Subsection 8 – Special Considerations

Delete :

i. Resources must have a valid driver's licenses and any required certifications to drive between the different work locations.

Insert :

i. The Contrctor must ensure that enough resources possess a valid driver's license and any other certifications required so that there can be efficient movement between and within all sites without causing any operational impact on the contract's execution.

**2.2 – Annex B – Basis of Payment**

Subsection 2 - Direct Cost

Delete :

Subsection 2 "Direct Cost" in its entirety

Insert :

The Contractor will be reimbursed for the direct expenses described in Table 3 or pre-approved by IRCC which it has reasonably and appropriately incurred in carrying out the work. These expenses are reimbursed at actual cost, increase defined in Table 3, upon presentation of a detailed statement of costs, accompanied by appropriate receipts in accordance with the invoicing instructions provided for in the contract.

**Table 3 – Direct Cost of Personal and medical Items (As Described In Annex A)**

Description	% of increase to actual cost (%)
Personal items on the site and in inventory as described in articles 3.1.3 and 3.1.7 of Annex A	6%
<b>Medical items on the site and in inventory as described in articles 3.1.2.1 of Annex A</b>	<b>6%</b>
Optional Security Services as described in article 3.1.6 of Annex A	6%

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Health and sanitation services (treatment of luggage and personal effects for bed bugs or other such insects) as described in article 3.1.2b of Annex A	6%
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## 2.3 – Part 7 – Resulting Contract Clauses

### Subsection 7.13 – Insurance Requirements

Delete :

The Contractor must comply with the insurance requirements specified in Annex D. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

Insert :

The Contractor must comply with the insurance requirements specified in Annex D “**Commercial General Liability Insurance**”. The Contractor must maintain the required insurance coverage for the duration of the Contract. Compliance with the insurance requirements does not release the Contractor from or reduce its liability under the Contract.

## 2.4 – Annex D – Insurance Requirements

Delete title :

Annex D – Insurance Requirements

Insert new title:

**Annex D – Commercial General Liability Insurance**

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All other terms and conditions of the solicitation remain the same.