



## SEN RFP 039 20/21

### Employee and Family Assistance Program (EFAP)

#### Questions and Answers #1

November 18, 2020

**Q 1:** **RFP section that raises a question:** 6. Scope, Appointments, p. 31  
Could you please clarify what you mean by “home appointments?”

**A1:** Please remove reference to “home appointments” and replace it with the following: “The selected Contractor must provide, when necessary, weekend, evening and in-person appointments to meet the users’ requirements.”

**Q 2:** **RFP section that raises a question:** 7. Reporting Requirements, p. 31  
Could you please clarify what you mean by “individual case management reports?”

**A2:** Please remove “individual case management reports” from the requirements.

**Q 3:** **RFP section that raises a question:** Annex “B”—Basis of payment  
Could you please indicate where in the grid we should write the price for post-trauma interventions?

**A3:** Post-trauma interventions should be included in your cost per month pricing.