



RETURN BIDS TO:

RETOURNER LES SOUMISSIONS À:

Bid Receiving - PWGSC / Réception des soumissions -
TPSGC

11 Laurier St., / 11, rue Laurier

Place du Portage, Phase III

Core 0B2 / Noyau 0B2

Gatineau

Québec

K1A 0S5

Bid Fax: (819) 997-9776

**SOLICITATION AMENDMENT
MODIFICATION DE L'INVITATION**

The referenced document is hereby revised; unless otherwise indicated, all other terms and conditions of the Solicitation remain the same.

Ce document est par la présente révisé; sauf indication contraire, les modalités de l'invitation demeurent les mêmes.

Comments - Commentaires

This document contains a security requirement.

Vendor/Firm Name and Address

Raison sociale et adresse du
fournisseur/de l'entrepreneur

Issuing Office - Bureau de distribution

Informatics Professional Services - EL Division/Services
professionnels en informatique - division EL

Terrasses de la Chaudière 4th Floor

10 Wellington Street

Gatineau

Québec

K1A 0S5

Title - Sujet TBIPS - Omnibus	
Solicitation No. - N° de l'invitation E60ZR-192985/A	Amendment No. - N° modif. 002
Client Reference No. - N° de référence du client 20192985	Date 2020-11-23
GETS Reference No. - N° de référence de SEAG PW-\$\$EL-640-38624	
File No. - N° de dossier 640e1.E60ZR-192985	CCC No./N° CCC - FMS No./N° VME
Solicitation Closes - L'invitation prend fin at - à 02:00 PM Eastern Standard Time EST on - le 2020-12-14 Heure Normale de l'Est HNE	
F.O.B. - F.A.B.	
Plant-Usine: <input type="checkbox"/> Destination: <input type="checkbox"/> Other-Autre: <input type="checkbox"/>	
Address Enquiries to: - Adresser toutes questions à: Pui, Ivy	Buyer Id - Id de l'acheteur 640e1
Telephone No. - N° de téléphone (613) 858-9873 ()	FAX No. - N° de FAX () -
Destination - of Goods, Services, and Construction: Destination - des biens, services et construction:	

Instructions: See Herein

Instructions: Voir aux présentes

Delivery Required - Livraison exigée	Delivery Offered - Livraison proposée
Vendor/Firm Name and Address Raison sociale et adresse du fournisseur/de l'entrepreneur	
Telephone No. - N° de téléphone Facsimile No. - N° de télécopieur	
Name and title of person authorized to sign on behalf of Vendor/Firm (type or print) Nom et titre de la personne autorisée à signer au nom du fournisseur/ de l'entrepreneur (taper ou écrire en caractères d'imprimerie)	
Signature	Date

Bids must be submitted only to the Public Works and Government Services Canada (PWGSC) Bid Receiving Unit via e-post Connect by the date and time indicated on page one of the bid solicitation.

For additional information on the submission of bids using epost Connect, please refer to the RFP.

The purpose of Amendment number 002 is to:

- answer bidders' questions;
- extend the Solicitation closing date; and
- amend the Request for Proposal (RFP).

QUESTION AND ANSWER

Question 3

Regarding corporate mandatory requirement M.1 within Workstream 1 and 2, Clients often use different resource category titles interchangeably for procuring resources to perform the same services (i.e. Project Scheduler or Project Coordinator or Project Administrator or Project Office Specialist). In order to promote fair and open competition, would the Crown please accept a similar resource category as long as the Bidder provides a letter signed by the client to certify that the tasks performed by the Resource Category (or Categories) and Level under each of the identified contract(s) include the first 3 corresponding tasks (Task No. 1, 2 and 3) identified in Article 3.2 of Annex A – Statement of Work?

Answer 3

Answer 1 posted in Solicitation Amendment 001 applies to this question.

Question 4

There has been a high volume of solicitations recently released, including multiple Tier II RFPs for similar categories of service, that all require staffing agencies to provide proposals due around the 7th of December. Vendors are under a great deal of pressure to develop quality responses for these numerous complex RFPs. To allow adequate time for bidders to assess, develop, and produce a high-quality response to this opportunity, please provide an extension to the closing date of 10 business days, to December 21, 2020.

Answer 4

The closing date of this solicitation has been extended to December 14, 2020.

Question 5

Due to the extreme circumstances of the COVID-19 pandemic and its negative impact on our response development efforts, we kindly request a 2-week extension to December 21, 2020.

Answer 5

The closing date of this solicitation has been extended to December 14, 2020.

Question 6

After reviewing the M.1 requirement, we understand that the Bidder must provide a signed letter from the reference client certifying that the tasks performed by the Resource Category and Level under the identified contract(s) include the first 3 corresponding tasks (Tasks No. 1, 2 and 3), however, can the

Crown please confirm that Bidders are permitted to use equivalent categories to meet the M.1 requirement?

For example, regarding the B.8 Call Centre Consultant – Level 2, could the Bidder use a different resource category (i.e. Help Desk Specialist – Level 2) so long as the first 3 corresponding tasks (Tasks No. 1, 2 and 3) are met and the Bidder provides a signed letter from the reference client?

Answer 6

Answer 1 posted in Solicitation Amendment 001 applies to this question.

Question 7

This is to request a two week extension to the closing date of the subject RFP due to the complexity and volume of work required to prepare a compliant bid.

Answer 7

The closing date of this solicitation has been extended to December 14, 2020.

Question 8

The amendment issued today, by requiring demonstrating of equivalency of the required tasks across hundreds of days of placements in two Workstreams, significantly increases the volume of work involved in assembling a response.

Would the Crown consider a two-week extension to the deadline to permit vendors who will be meeting the requirement with non-direct-match-TBIPS-placements to carry out the research and writing required to demonstrate equivalency for these placements?

Answer 8

The closing date of this solicitation has been extended to December 14, 2020.

Question 9

Regarding M.1, R.1:

The bid states: Each of the 6 identified contracts, demonstrating billable days experience, must have been awarded within the 6 years prior to the solicitation posting date; and the demonstrated billable days must fall within the 6 years prior to the solicitation posting date.

Would the crown accept an identified/referenced contract that was awarded before the 6 year period prior to the solicitation posting date as long as the demonstrated billable days fall within the 6 year period prior to the solicitation posting date?

Answer 9

Canada has reviewed the request, please refer to the RFP Amendment for modification in M.1 and the Bidder Response Table For Billable Days under Workstream 1 and 2.

Question 10

In order to meet Mandatory M.1 and maximize points in R.1, Bidders must demonstrate the delivery of informatics professional services supplying all resource categories listed, which includes a significant number of billable days using a maximum of six (6) contracts. The large number of billable days, in combination with the six (6) contract limitation to substantiate all categories will require Bidders to use

Solicitation Number:
E6OZR-192985/A

Amendment Number:
002

Buyer ID:
640EL

large multi-year, multi-resource reference contracts. As such, limiting referenceable contracts to a specific period of award limits the amount of companies that can provide a response.

We respectfully request the Crown confirm the permissibility to use reference contracts that were awarded outside of the six (6) year period, as long as the demonstrated billable days for all categories fall within the six (6) year period prior to the solicitation posting date.

Answer 10

Canada has reviewed the request, please refer to the RFP Amendment for modification in M.1 and the Bidder Response Table For Billable Days under Workstream 1 and 2.

RFP AMENDMENT

1. At Attachment 4.1 – Bid Evaluation Criteria - M.1 and the Bidder Response Table For Billable Days under Workstream 1 and 2:

DELETE in its entirety.

INSERT:

**ATTACHMENT 4.1 BID EVALUATION CRITERIA – WORK STREAM 1
CORPORATE MANDATORY REQUIREMENTS**

**1. Work stream 1 – Business Management
1.1 Corporate Mandatory Evaluation Criteria**

Criteria ID	Mandatory Criteria for Work Stream 1: Business Management	Bidder's Response Substantiation of Technical Compliance	Reference to Additional Documentation within the Bid																								
M.1	<p>The Bidder must demonstrate its experience in delivering informatics professional services supplying all resource categories (or equivalent resource categories under a different title) listed in the table below for the required minimum billable days per Resource Category and Level. Billable days are defined as days worked and billed to clients, calculated at 7.5 hours or more per day.</p> <table border="1" data-bbox="386 730 711 1220"> <thead> <tr> <th>Resource Category</th> <th>Minimum Billable Days</th> </tr> </thead> <tbody> <tr> <td>B1 Business Analyst – Level 3</td> <td>880</td> </tr> <tr> <td>B2 Business Architect – Level 3</td> <td>880</td> </tr> <tr> <td>B4 Business Continuity/Disaster Recovery Specialist – Level 3</td> <td>880</td> </tr> <tr> <td>B.5 Business Process Re-engineering (BPR) Consultant – Level 3</td> <td>880</td> </tr> <tr> <td>B.8 Call Centre Consultant – Level 2</td> <td>660</td> </tr> <tr> <td>P.1 Change Management Consultant – Level 2</td> <td>770</td> </tr> <tr> <td>P.7 Project Coordinator – Level 2</td> <td>550</td> </tr> <tr> <td>P.9 Project Manager – Level 2</td> <td>550</td> </tr> <tr> <td>P.9 Project Manager – Level 3</td> <td>880</td> </tr> <tr> <td>P.10 Project Scheduler – Level 3</td> <td>660</td> </tr> <tr> <td>P.11 Quality Assurance Specialist/Analyst – Level 3</td> <td>880</td> </tr> </tbody> </table>	Resource Category	Minimum Billable Days	B1 Business Analyst – Level 3	880	B2 Business Architect – Level 3	880	B4 Business Continuity/Disaster Recovery Specialist – Level 3	880	B.5 Business Process Re-engineering (BPR) Consultant – Level 3	880	B.8 Call Centre Consultant – Level 2	660	P.1 Change Management Consultant – Level 2	770	P.7 Project Coordinator – Level 2	550	P.9 Project Manager – Level 2	550	P.9 Project Manager – Level 3	880	P.10 Project Scheduler – Level 3	660	P.11 Quality Assurance Specialist/Analyst – Level 3	880	<p>The Bidder's substantiation of technical compliance with Criteria ID M.1 must be demonstrated by completing the 2 Bidder Response Tables - Appendix A and B to Attachment 4.1.</p> <p>Any referenced contract that does not meet the requirements established in Criteria ID M.1 will not be considered and evaluated.</p>	
Resource Category	Minimum Billable Days																										
B1 Business Analyst – Level 3	880																										
B2 Business Architect – Level 3	880																										
B4 Business Continuity/Disaster Recovery Specialist – Level 3	880																										
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P.11 Quality Assurance Specialist/Analyst – Level 3	880																										
	<p>To qualify:</p> <ul style="list-style-type: none"> The Bidder must use a maximum of 6 contracts to demonstrate all the required minimum billable days for all Resource Categories and their level identified in the above table. The Bidder must not submit more than 6 contracts. If more than 6 contracts are provided, only the first 6 contracts, in order of presentation, will be evaluated; Each of the 6 identified contracts, demonstrating billable days experience, must have been awarded within the 8 years prior to the solicitation posting date; and the demonstrated billable days must fall within the 6 years prior to the solicitation posting date; The Bidder must provide a letter signed by the client, not by the Bidder, to certify that the tasks performed by the Resource Category (or Categories) and Level under each of the identified contract(s) include the first 3 corresponding tasks (Task No. 1, 2 and 3) identified in Article 3.2 of Annex A – Statement of Work. Please refer to Section 3: Tasks Performed in Appendix B to Attachment 4.1 (Bidder Response Table) for details; and Complete the 2 Bidder Response Tables – Appendix A and B to Attachment 4.1 to provide information identified in the 2 tables. 																										

**APPENDIX A TO ATTACHMENT 4.1 – WORK STREAM 1
 BIDDER RESPONSE TABLE FOR BILLABLE DAYS**

Bidder's Name: _____

The Bidder must use a maximum of 6 contracts to demonstrate the number of billable days for all Resource Categories (or equivalent resource categories under a different title) identified in the table. Each of the referenced contract(s) must have been awarded within 8 years prior to the solicitation posting date. All demonstrated billing periods and billable days must fall within the 6 years prior to the solicitation posting date for ALL of the Resource Categories (or equivalent resource categories under a different title) identified in the table. Enter '0' Billable Day if the referenced contract(s) does/do not provide services of any Resource Categories (or equivalent resource categories under a different title) identified in the table.

RESOURCE CATEGORY Business Management	NUMBER OF BILLABLE DAYS						Dollar Value of Total Billable Days For Each Resource Category
	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: __/__/__ (dd/mm/yy) To __/__/__ (dd/mm/yy)	
Business Analyst – Level 3							
Business Architect – Level 3							
Business Continuity/Disaster Recovery Specialist – Level 3							
Business Process Re-engineering (BPR) Consultant – Level 3							
Call Centre Consultant – Level 2							
Change Management Consultant – Level 2							
Project Coordinator – Level 2							
Project Manager – Level 2							
Project Manager – Level 3							
Project Scheduler – Level 3							
Quality Assurance Specialist/Analyst – Level 3							
Total Billable Days For Each Resource Category demonstrated under compliant contracts will be used to evaluate Point-rated Criteria ID R.1							
Dollar Value of Total Billable Days for All Resource Categories demonstrated under compliant contracts will be used to evaluate Point-rated Criteria ID R.2							\$ _____
Total :							

**ATTACHMENT 4.1 BID EVALUATION CRITERIA – WORK STREAM 2
CORPORATE MANDATORY REQUIREMENTS**

**2. Work stream 2 – ERP Systems
2.1 Corporate Mandatory Evaluation Criteria**

Criteria ID	Mandatory Criteria for Work Stream 2: ERP Systems	Bidder's Response	Reference to Additional Documentation within the Bid																								
M.1	<p>The Bidder must demonstrate its experience in delivering informatics professional services supplying all resource categories (or equivalent resource categories under a different title) listed in the table below for the required minimum billable days per Resource Category and Level. Billable days are defined as days worked and billed to clients, calculated at 7.5 hours or more per day.</p> <table border="1" data-bbox="592 892 971 1822"> <thead> <tr> <th>Resource Category</th> <th>Minimum Billable Days</th> </tr> </thead> <tbody> <tr><td>A.1 Application/Software Architect – Level 3</td><td>880</td></tr> <tr><td>A.2 Enterprise Resource Planning (ERP) Functional Analyst – Level 2</td><td>750</td></tr> <tr><td>A.2 Enterprise Resource Planning (ERP) Functional Analyst – Level 3</td><td>880</td></tr> <tr><td>A4 ERP System Analyst – Level 3</td><td>880</td></tr> <tr><td>A5 ERP Technical Analyst – Level 3</td><td>880</td></tr> <tr><td>B.5 Business Process Re-engineering (BPR) Consultant – Level 3</td><td>880</td></tr> <tr><td>I.1 Data Conversion Specialist – Level 3</td><td>880</td></tr> <tr><td>I.2 Database Administrator – Level 3</td><td>880</td></tr> <tr><td>I.4 Database Modeller / IM Modeller – Level 3</td><td>880</td></tr> <tr><td>I.5 IM Architect – Level 3</td><td>880</td></tr> <tr><td>I.11 Technology Architect – Level 3</td><td>550</td></tr> </tbody> </table>	Resource Category	Minimum Billable Days	A.1 Application/Software Architect – Level 3	880	A.2 Enterprise Resource Planning (ERP) Functional Analyst – Level 2	750	A.2 Enterprise Resource Planning (ERP) Functional Analyst – Level 3	880	A4 ERP System Analyst – Level 3	880	A5 ERP Technical Analyst – Level 3	880	B.5 Business Process Re-engineering (BPR) Consultant – Level 3	880	I.1 Data Conversion Specialist – Level 3	880	I.2 Database Administrator – Level 3	880	I.4 Database Modeller / IM Modeller – Level 3	880	I.5 IM Architect – Level 3	880	I.11 Technology Architect – Level 3	550	<p>The Bidder's substantiation of technical compliance with Criteria ID M.1 must be demonstrated by completing the 2 Bidder Response Tables - Appendix C and D to Attachment 4.1.</p>	
Resource Category	Minimum Billable Days																										
A.1 Application/Software Architect – Level 3	880																										
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A5 ERP Technical Analyst – Level 3	880																										
B.5 Business Process Re-engineering (BPR) Consultant – Level 3	880																										
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	<p>To qualify:</p> <ul style="list-style-type: none"> The Bidder must use a maximum of 6 contracts to demonstrate all the required minimum billable days for all Resource Categories and their level identified in the above table. The Bidder must not submit more than 6 contracts. If more than 6 contracts are provided, only the first 6 contracts, in order of presentation, will be evaluated; Each of the 6 identified contracts, demonstrating billable days experience, must have been awarded within the 8 years prior to the solicitation posting date; and the demonstrated billable days must fall within the 6 years prior to the solicitation posting date; The Bidder must provide a letter signed by the client, not by the Bidder, to certify that the tasks performed by the Resource Category (or Categories) and Level under each of the identified contract(s) include the first 3 corresponding tasks (Task No. 1, 2 and 3) identified in Article 3.2 of Annex A – Statement of Work. Please refer to Section 3: Tasks Performed in Appendix D to Attachment 4.1 (Bidder Response Table) for details; and Complete the 2 Bidder Response Tables – Appendix C and D to Attachment 4.1 to provide information identified in the 2 tables. 																										

**APPENDIX C TO ATTACHMENT 4.1 – WORK STREAM 2
 BIDDER RESPONSE TABLE FOR BILLABLE DAYS**

Bidder's Name: _____

The Bidder must use a maximum of 6 contracts to demonstrate the number of billable days for all Resource Categories (or equivalent resource categories under a different title) identified in the table. Each of the referenced contract(s) must have been awarded within 8 years prior to the solicitation posting date. All demonstrated billing periods and billable days must fall within the 6 years prior to the solicitation posting date for ALL of the Resource Categories (or equivalent resource categories under a different title) identified in the table. Enter '0' Billable Days if the referenced contract(s) does/do not provide services of any Resource Categories (or equivalent resource categories under a different title) identified in the table.

RESOURCE CATEGORY Business Management	NUMBER OF BILLABLE DAYS						Total Billable Days For Each Resource Category (A billable day is defined as 7.5 hours exclusive of meal breaks)	Dollar Value of Total Billable Days For Each Resource Category
	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)	Cross Reference to Contract Reference # _____ Billing Period: ____/____/____ (dd/mm/yy) To ____/____/____ (dd/mm/yy)		
Application/Software Architect – Level 3								
ERP Functional Analyst – Level 2								
ERP Functional Analyst – Level 3								
ERP System Analyst – Level 3								
ERP Technical Analyst – Level 3								
Business Process Re-engineering (BPR) Consultant – Level 3								
Data Conversion Specialist – Level 3								
Database Administrator – Level 3								
Database Modeller / IM Modeller – Level 3								
IM Architect – Level 3								
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