

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 0112S- SHOWER/SAUNA ROOMS IN THE SPORT COMPLEXES

**Non applicable**

ROUTINE TASKS

To offer staff cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

FREQUENCY	
Suggested	Modified

7 / Week

**Not applicable**

B - REGULAR MAINTENANCE:

- Thoroughly wash and disinfect floor, wall and divider surfaces using a pressure cleaner
- Refill supply dispensers
- Clean fixtures and other surfaces

A - PATROL:

- In addition of the routine, a patrol must be done one a day with the following tasks:
- Sweep, wash and disinfect the floor surfaces;
- Verify and refill the supply dispensers;
- Clean accessories and other surfaces

PERIODIC TASKS

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

Suggested	Modified
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- |  |           |      |
|--|-----------|------|
| A - Scrub, brush and disinfect walls and floor surfaces  | 4 / Month |      |
| A - Dust and/or clean high-up surfaces and fixtures  | 1 / Year  | None |
| A - Clean permanent lighting fixtures  | 1 / Year  | None |
| A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them                              | 1 / Year  | None |
| A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks | 1 / Year  | None |
| A - Wash walls and ceilings including doors and ventilation diffusers                                      | 1 / Year  | None |
| B - Unhook and clean shower curtains and rehang them after washing   | 6 / Year  |      |

## TECHNICAL SPECIFICATION BY PROTOTYPE

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 PROTOTYPE : 0131- QUARTERS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer occupants a service meeting known requirements, perform HOUSEKEEPING SERVICE according to the tasks listed below:	5 / Week	
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces Empty and clean ashtrays and garbage cans. Change bags, as needed Dust and clean furnitures, accessories and remove any stain or mark from doors, walls, etc.		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Change all sheets including fitted sheet and comforter	1 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean and polish floor surfaces	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 0132- DORMITORIES **Non applicable**

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer occupants a service meeting known requirements perform HOUSEKEEPING SERVICE according to the tasks listed below.	3 / Week	None
A - Mop and wash floor surfaces; Vacuum and remove stains from carpeted floor surfaces Empty and clean ashtrays and garbage cans. Change bags, as needed Dust and clean furnitures, accessories and remove any stain or mark from doors, walls, etc. ; Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks; Change all sheets including fitted sheet and comforter. Make bed;	<b>Not applicable</b>	<b>Not applicable</b>

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean and polish floor surfaces	1 / Month	None
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 0150H- INDOOR DRILL HALLS (Winter)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust furniture and other surfaces (1/week)		
A - Mop and wash floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 0151- INDOOR RANGES AND VIRTUAL RANGES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	1 / Week	5 / Week
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces		
A - Mop, wash and remove stains from floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	
B - Clean door glass and glass dividers on both sides	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Month	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1070- BATHROOMS, BATHS AND/OR SHOWERS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer clients a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill supply dispensers; Clean sanitary fixtures and other surfaces; Clean furniture, fixtures, walls and other surfaces (1/week)		
A - Wash and disinfect floor and wall surfaces and partitions		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Scour and/or brush floor and wall surfaces	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean bathroom stalls	1 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
B - Unhook and clean shower curtains and rehang them after washing	6 / Year	
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1070A- BATHROOMS, BATHS AND/OR SHOWERS (Unit Price)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer clients a service meeting known requirements, perform HOUSEKEEPING SERVICE according to the tasks listed below:	None	
A - Clean and disinfect floor and wall surfaces as well as partitions and shower curtains; Empty and clean garbage cans and change bags, as needed;; Refill the supply dispensers Clean sanitary component (toilets, sinks, showers, baths) and other surfaces (vanity, mirrors, etc.);		
PERIODIC TASKS	Suggested	Modified
Proceed to annual cleaning according to the tasks listed below :		
A - Scour and/or brush floor and wall surfaces; Thoroughly clean all furnishing and accessories; Clean bathroom stalls; Thoroughly clean sanitary component (toilets, sinks, showers, baths) and other surfaces (vanity, mirrors, etc.); Wash windows, unhook, clean and/or wash the fixtures, then reinstall them; Clean lighting fixture accessories; Wash windows, unhook, clean and/or wash the fixtures, then reinstall them; Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks; Wash walls and ceilings including doors and air vents; Scrub and/or strip floor surfaces and apply floor finish as needed;	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1070B- BATHROOMS, BATHS AND/OR SHOWERS - 5 DAYS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer clients a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill supply dispensers; Clean sanitary fixtures and other surfaces; Clean furniture, fixtures, walls and other surfaces (1/week)		
A - Wash and disinfect floor and wall surfaces and partitions		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Scour and/or brush floor and wall surfaces	4 / Month	1 / Month
A - Clean and polish floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean bathroom stalls	1 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
B - Unhook and clean shower curtains and rehang them after washing	6 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1080- GUARD POSTS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer nursing staff cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean cupboards and/or glassed-in bulletin boards	1 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1090- WASHING, UTILITY AND LINEN ROOMS

ROUTINE TASKS

**Not applicable**

FREQUENCY

Suggested	Modified
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To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

5 / Week

B - Empty and clean garbage cans and change bags, as needed  
 Clean inside and outside of washing machines and dryers  
 Dust and clean furniture, fixtures and other surfaces (1/week)

A - Mop, wash and remove stains from floor surfaces  
 Vacuum and remove stains from carpeted floor surfaces

PERIODIC TASKS

Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- |  |           |
|--|-----------|
| A - Clean and polish floor surfaces  | 1 / Month |
| A - Dust and/or clean high-up surfaces and fixtures  | 1 / Year  |
| B - Clean cupboards and/or glassed-in bulletin boards  | 4 / Month |
| B - Clean door glass and glass dividers on both sides  | 4 / Month |
| B - Clean inside and outside of washing machines and dryers  | 1 / Month |
| A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks | 1 / Year  |
| A - Clean permanent lighting fixtures  | 1 / Year  |
| A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them                              | 1 / Year  |
| A - Wash walls and ceilings including doors and ventilation diffusers                                      | 1 / Year  |
| A - Scrub and/or strip floor surfaces and apply floor finish as needed                                     | 1 / Year  |

TECHNICAL SPECIFICATION BY PROTOTYPE

**Not applicable**

PROTOTYPE : 1090A- LAUNDRY ROOMS

**Not applicable**

ROUTINE TASKS

FREQUENCY	
Suggested	Modified

To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

5 / Week

- B - Empty and clean garbage cans and change bags, as needed
- Clean inside and outside of washing machines and dryers
- Dust and clean furniture, fixtures and other surfaces (1/week)

- A - Mop, wash and remove stains from floor surfaces

PERIODIC TASKS

Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- |  |           |      |
|--|-----------|------|
| A - Clean and polish floor surfaces  | 1 / Month |      |
| A - Dust and/or clean high-up surfaces and fixtures  | 1 / Year  | None |
| B - Clean cupboards and/or glassed-in bulletin boards  | 4 / Month |      |
| B - Clean door glass and glass dividers on both sides  | 4 / Month |      |
| B - Clean inside and outside of washing machines and dryers  | 1 / Month |      |
| A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks | 1 / Year  | None |
| A - Clean permanent lighting fixtures  | 1 / Year  | None |
| A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them                              | 1 / Year  | None |
| A - Wash walls and ceilings including doors and ventilation diffusers                                      | 1 / Year  | None |
| A - Scrub and/or strip floor surfaces and apply floor finish as needed                                     | 1 / Year  | None |

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1110- UTILITY STORAGE (e.g. stationery)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	1 / Week	3 / Week
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean doors and inside of cupboards	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1140- LOUNGES, REST AREAS AND VESTIBULES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To make rest periods more pleasant, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean ashtrays; Empty and clean garbage cans and change bags, as needed; Clean tables; Dust and/or clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
WEEKEND	Suggested	Modified
On weekends and statutory holidays, take all priorities as well as the required work interventions in sectors:	2 / Weekend	
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1150- DINING ROOMS **Non applicable**

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To contribute to the comfort of users, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets)	7 / Week	5 / Week
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean cupboards and/or glassed-in bulletin boards	1 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1160- GARBAGE CHUTES AND COMPACTOR ROOMS

**Non applicable**

ROUTINE TASKS

FREQUENCY	
Suggested	Modified

To ensure a level of maintenance suited to the use of these facilities, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

7 / Week

**Not applicable**

- B - Empty, clean and disinfect garbage cans and change bags, as needed (twice a day, seven days a week)
- A - Sweep, wash and disinfect floor surfaces in the compactor rooms;  
 Wash and disinfect interior and exterior of the compactors (2/week);  
 Wash and disinfect walls and ceilings of the compactor rooms including doors and air diffusers (1/week);  
 Empty, and/or unblock garbage chutes on all the floors (twice a day, seven days a week)

PERIODIC TASKS

Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- A - Scrub floor surfaces 1 / Month
- A - Polish or scrub floor surfaces 4 / Month 1 / Month
- A - Clean permanent lighting fixtures 1 / Year None
- A - Dust and/or clean high-up surfaces and fixtures 1 / Year None
- A - Wash and disinfect inside garbage chutes on all floors: sides, doors and other accessible areas 1 / Month 4 / Month
- A - Wash and disinfect floor, door and wall surfaces of garbage chutes on all floors 1 / Month 4 / Month

## TECHNICAL SPECIFICATION BY PROTOTYPE

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 PROTOTYPE : 1240M- EXAMINATION, TREATMENT OR THERAPY ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer clients a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill supply dispensers; Dust and clean furniture, fixtures and other surfaces including doors and doorknobs		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean glass on windowed cupboards	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Unhook partition curtains and rehang them after washing	1 / Year	None
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1311M- RECEPTION, ADMISSIONS AND SECRETARIAT

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Non applicable</b>		
To offer staff cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
<b>Not applicable</b>		
B - Empty and clean garbage cans and change bags, as needed; Clean top of reception counters; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1320- OFFICES AND OFFICE SPACES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	3 / Week
B - Empty and clean garbage cans and change bags, as needed; Check the facilities' state of cleanliness and take any needed corrective action; Dust and clean furniture, fixtures and other surfaces (1/week)		
A - Mop and remove stains from floor surfaces; Mop and wash floor surfaces (1/Week); Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1320H- OFFICES AND OFFICE SPACES (Winter)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	None
B - Empty and clean garbage cans and change bags, as needed; Check the facilities' state of cleanliness and take any needed corrective action; Dust and clean furniture, fixtures and other surfaces (1/week)		
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	None
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Vacuum cloth partitions	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	2 / Year
A - Shampoo carpeted floor surfaces	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1320M- OFFICES AND OFFICE SPACES (Winter)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	3 / Week
B - Empty and clean garbage cans and change bags, as needed; Check the state of the facility cleanliness and take any necessary corrective action; Clean top of reception counters; Dust and clean furniture, fixtures and other surfaces (1/week)		
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1321- WORKSHOP OFFICES

**Non applicable**

ROUTINE TASKS

To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

- B - Empty and clean garbage cans and change bags, as needed;  
Dust and clean furniture, fixtures and other surfaces (1/Week)
- A - Mop and remove stains from floor surfaces;  
Vacuum and remove stains from carpeted floor surfaces;  
Mop and wash floor surfaces (2/Week)

FREQUENCY	
Suggested	Modified
5 / Week	3 / Week

**Not applicable**

PERIODIC TASKS

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- A - Clean and polish floor surfaces
- A - Dust and/or clean high-up surfaces and fixtures
- B - Clean cupboards and/or glassed-in bulletin boards
- B - Clean door glass and glass dividers on both sides
- B - Thoroughly clean furniture and fixtures
- A - Vacuum cloth partitions
- A - Clean permanent lighting fixtures
- A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them
- A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks
- A - Wash walls and ceilings including doors and ventilation diffusers
- A - Scrub and/or strip floor surfaces and apply floor finish as needed

Suggested	Modified
2 / Month	
1 / Year	
1 / Year	
4 / Month	
1 / Year	
1 / Year	
1 / Year	
1 / Year	
1 / Year	
1 / Year	
2 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1340- MEETING, TRAINING OR COMPUTER ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	None
B - Empty and clean garbage cans and change bags, as needed; Wipe and/or clean chalkboards, brushes and chalk-holders; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Mop and wash floor surfaces (1/Week); Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	None
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1340H- MEETING, TRAINING OR COMPUTER ROOMS (Winter)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Wipe and/or clean chalkboards, brushes and chalk-holders; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Vacuum cloth partitions	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

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 PROTOTYPE : 1350- TRAINING ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	None
B - Empty and clean garbage cans and change bags, as needed; Wipe and/or clean chalkboards, brushes and chalk-holders; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Mop and wash floor surfaces (1/Week); Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	None
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1390- CAFETERIAS AND SNACKBARS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To contribute to the comfort of users, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill supply dispensers; Clean surfaces and designated fixtures (1/Week)		
A - Mop or sweep, wash and remove stains from floor surfaces; Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1420- CHAPELS

**Non applicable**

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified (if necessary, in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Mop and wash floor surfaces (1/Week); Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean doors and inside of cupboards	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1430M- ARCHIVE AND MICROFILM LIBRARY ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	1 / Week	
B - Empty and clean garbage cans and bags, as needed; Clean top of reception counters; Dust, clean the furniture, fixtures and other surfaces (1/week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean doors and inside of cupboards	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

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 PROTOTYPE : 1490M- PHARMACIES OR MEDECINE PREPARATION

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Clean top of reception counters; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
B - Thoroughly clean furniture and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1510- LIBRAIRIES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Mop and wash floor surfaces (1/Week); Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
B - Thoroughly clean furniture and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean and polish floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1530- GYMNASIUMS AND PALESTRAE

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill paper hand-towel dispensers; Clean mirrored walls; Dust furniture and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Vacuum and remove stains from carpeted floor surfaces; Mop, wash or brush floor surfaces (2/Week) Mop, wash or brush training mats both sides (2/Week)		
WEEKEND	Suggested	Modified
On weekends and statutory holidays, take all priorities as well as the required work interventions in sectors:	2 / Weekend	
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and disinfect physical training and weight machines	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1530S- GYMNASIUMS AND PALESTRAE

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed Refill paper hand-towel dispensers Clean door glass and glass dividers on both sides Dust furniture and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces Vacuum and remove stains from carpet surfaces Mop, wash or brush floor surfaces (3/Week) Mop and wash floor surfaces (3/Semaine); Mop and wash or brush training mats both sides (3/Week) Clean and disinfect physical training and weight machines (3/Week)		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A -	2 / Month	1 / Month
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1533- PHYSICAL ACTIVITY ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed; Refill paper hand-towel dispensers; Clean mirrored walls; Dust furniture and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Vacuum and remove stains from carpeted floor surfaces; Mop and wash floor surfaces (3/Week) Mop, wash or brush training mats both sides (2/Week)		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	
A - Clean and disinfect physical training and weight machines	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1533S- PHYSICAL ACTIVITY ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed Refill paper hand-towel dispensers Clean sanitary fixtures and other surfaces Clean mirrored walls Clean door glass and glass dividers on both sides Dust furniture and other surfaces (1/Week)		
A - Vacuum and remove stains from carpet surfaces Mop and remove stains from floor surfaces Mop and wash or brush training mats both sides Clean and disinfect physical training and weight machines (2/Week)		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1540S- SWIMMING POOLS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Not applicable</b>		
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Sweep, wash and disinfect the floor surfaces, clean fixtures, accessible walls and other surfaces; Clean door glass and glass dividers on both sides		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Scour and disinfect floor surfaces	1 / Month	
A - Clean and disinfect drain tiles	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1551- CHILD-CARE CENTRES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Not applicable</b>		
To contribute to the children's quality of life and to offer staff cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
B - Thoroughly clean furniture and fixtures	1 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1600- VESTIBULES, TUNNELS AND ENTRANCES

ROUTINE TASKS

**Not applicable**

FREQUENCY

Suggested Modified

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

7 / Week

- B - Empty and clean garbage cans and change bags, as needed;  
Wash doors and glass partitions on both sides (5/Week);  
Dust and clean furniture, fixtures and other surfaces (1/Week)

- A - Sweep and wash floor surfaces and shoe-scaper grates  
Vacuum and ensure that the protective mats are properly maintained  
Clean the shoe-scaper pans (1/Week)

PERIODIC TASKS

Suggested Modified

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- A - Clean and polish floor surfaces 4 / Month
- A - Dust and/or clean high-up surfaces and fixtures 1 / Year None
- B - Clean inside of fire hose cabinets 1 / Year None
- A - Clean permanent lighting fixtures 1 / Year None
- A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them 1 / Year None
- A - Wash walls and ceilings including doors and ventilation diffusers 1 / Year None
- A - Scrub and/or strip floor surfaces and apply floor finish as needed 2 / Year None
- A - Shampoo carpeted floor surfaces 2 / Year

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1600M- VESTIBULES, TUNNELS AND ENTRANCES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Non applicable</b>		
To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
<b>Not applicable</b>		
B - Empty and clean garbage cans and change bags, as needed; Clean doors and wall partitions on both sides (5/Week); Dust and clean furniture, fixtures and other surfaces including doors and doorknobs		
A - Sweep and wash floor surfaces and shoe-scaper grates Vacuum and ensure that the protective mats are properly maintained Clean the shoe-scaper pans (1/Week)		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean inside of fire hose cabinets	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**

PROTOTYPE : 1610H- CORRIDORS - 7 DAYS (Winter)

ROUTINE TASKS

**Not applicable**

FREQUENCY

Suggested Modified

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

7 / Week

B - Empty and clean garbage cans and change bags, as needed;  
Dust and clean furniture, fixtures and other surfaces (1/Week)

A - Mop and wash floor surfaces  
Vacuum and remove stains from carpeted floor surfaces

PERIODIC TASKS

Suggested Modified

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

A - Clean and polish floor surfaces

4 / Month

B - Clean cupboards and/or glassed-in bulletin boards

4 / Month

A - Dust and/or clean high-up surfaces and fixtures

1 / Year None

B - Clean door glass and glass dividers on both sides

4 / Month

B - Clean inside of fire hose cabinets

1 / Year None

B - Thoroughly clean furniture and fixtures

1 / Year None

A - Clean permanent lighting fixtures

1 / Year None

A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them

1 / Year None

A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks

1 / Year None

A - Wash walls and ceilings including doors and ventilation diffusers

1 / Year None

A - Scrub and/or strip floor surfaces and apply floor finish as needed

2 / Year None

TECHNICAL SPECIFICATION BY PROTOTYPE

**Non applicable**  
**Not applicable**

PROTOTYPE : 1611- CORRIDORS AND CIRCULATION AREAS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and remove stains from floor surfaces; Vacuum and remove stains from carpeted floor surfaces; Mop and wash floor surfaces (3/Week)		

PERIODIC TASKS	Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	
B - Clean cupboards and/or glassed-in bulletin boards	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Clean inside of fire hose cabinets	1 / Year	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1611H- CORRIDORS AND CIRCULATION AREAS (Winter)

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Non applicable</b>		
To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags as needed Dust and clean furniture, fixtures and other surfaces (1/Week)	<b>Not applicable</b>	
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	
B - Clean cupboards and/or glassed-in bulletin boards	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Clean inside of fire hose cabinets	1 / Year	None
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None
A - Shampoo carpeted floor surfaces	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1620- MAIN STAIRWAYS

**Non applicable**

ROUTINE TASKS

FREQUENCY	
Suggested	Modified

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

5 / Week

**Not applicable**

B - Empty and clean garbage cans and change bags, as needed;  
Dust and clean railings and other surfaces (1/Week)

A - Sweep and wash floor surfaces  
Vacuum and remove stains from carpeted floor surfaces

PERIODIC TASKS

Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

B - Clean door glass and glass dividers on both sides

4 / Month

A - Dust and/or clean high-up surfaces and fixtures

1 / Year

None

B - Clean inside of fire hose cabinets

1 / Year

None

A - Clean permanent lighting fixtures

1 / Year

None

A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them

1 / Year

None

A - Wash walls and ceilings including doors and ventilation diffusers

1 / Year

None

A - Scrub and/or strip stairs and risers

1 / Year

None

A - Shampoo carpeted floor surfaces

1 / Year

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1620M- MAIN STAIRWAYS

**Non applicable**

ROUTINE TASKS

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

- B - Empty and clean garbage cans and change bags, as needed;  
Dust and clean railings and other surfaces including doors and doorknobs
- A - Sweep and wash floor surfaces  
Vacuum and remove stains from carpeted floor surfaces

FREQUENCY	
Suggested	Modified

5 / Week

**Not applicable**

PERIODIC TASKS

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

- B - Clean door glass and glass dividers on both sides
- A - Dust and/or clean high-up surfaces and fixtures
- B - Clean inside of fire hose cabinets
- A - Clean permanent lighting fixtures
- A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them
- A - Wash walls and ceilings including doors and ventilation diffusers
- A - Scrub and/or strip stairs and risers

Suggested	Modified
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4 / Month  
1 / Year  
1 / Year  
1 / Year  
1 / Year  
1 / Year  
1 / Year

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1630- SECONDARY STAIRWAYS AND FIRE ESCAPES

**Non applicable**

ROUTINE TASKS

FREQUENCY	
Suggested	Modified

To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein unless otherwise specified, if necessary (in brackets):

1 / Week

**Not applicable**

B - Empty and clean garbage cans and change bags, as needed;  
Dust and clean railings and other surfaces (2/Month)

A - Sweep and wash floor surfaces  
Vacuum and remove stains from carpeted floor surfaces

PERIODIC TASKS

Suggested	Modified
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Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

B - Clean door glass and glass dividers on both sides

4 / Month

A - Dust and/or clean high-up surfaces and fixtures

1 / Year

B - Clean inside of fire hose cabinets

1 / Year

A - Clean permanent lighting fixtures

1 / Year

A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them

1 / Year

A - Wash walls and ceilings including doors and ventilation diffusers

1 / Year

A - Scrub and/or strip stairs and risers

1 / Year

2 / Year

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1640- ELEVATORS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of the area a service meeting known requirements, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Clean railings, doors, walls and other surfaces		
A - Mop or sweep, wash or remove stains from floor surfaces; Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	4 / Month	1 / Month
A - Clean elevator rails	1 / Month	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Month	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None
A - Clean lighting fixtures and ceiling grilles	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1650M- BATHROOMS - PATROL

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer staff cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
<p>B - REGULAR MAINTENANCE:</p> <ul style="list-style-type: none"> <li>Thoroughly wash and disinfect floor, walls and divider surfaces;</li> <li>Clean and disinfect shower mats;</li> <li>Empty and clean garbage cans and change bags, as needed;</li> <li>Refill supply dispensers;</li> <li>Clean fixtures and other surfaces including doors and doorknobs</li> </ul>		
<p>A - PATROL:</p> <p>In addition to waste disposal, check the state of the facility's cleanliness and take any necessary corrective action (once a day)</p>		
WEEKEND	Suggested	Modified
Perform a patrol and regular maintenance as described in the routine above..	0 / Weekend	
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Polish or scrub floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean bathroom stalls	1 / Month	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1650S- BATHROOMS - 7 DAYS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer staff cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Clean sanitary fixtures and other surfaces; Refill supply dispensers; Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - REGULAR SERVICE: Sweep, wash and disinfect the floor surfaces		
A - PATROL: In addition of the routine, a patrol must be done one a day with the following tasks: Sweep, wash and disinfect floor surfaces Refill paper hand-towel dispensers Empty and clean garbage cans and change bags, as needed Clean sanitary fixtures and other surfaces		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Polish or scrub floor surfaces	1 / Month	
B - Clean bathroom stalls	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1651- BATHROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer staff cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Clean sanitary fixtures and other surfaces; Refill supply dispensers; Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		

A - Sweep and wash floor surfaces

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Polish or scrub floor surfaces	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean bathroom stalls	1 / Month	
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	2 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1660- SHOWER ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Non applicable</b>		
To offer staff cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
<b>Not applicable</b>		
B - Empty and clean garbage cans and change bags, as needed, Clean fixtures and other surfaces (1/Week)		
A - Thoroughly wash and disinfect floor surfaces, walls and partitions; Clean and disinfect shower mats		

PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean bathroom stalls	1 / Month	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub, brush and disinfect floor and wall surfaces as well as shower mats	4 / Month	
B - Unhook and clean shower curtains and rehang them after washing	6 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1680- MESS, LOUNGES AND KITCHENNETTES - 7 DAYS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To contribute to the staff's comfort, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean ashtrays; Empty and clean garbage cans and change bags, as needed; Clean tables; Dust and/or clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean glass on windowed cupboards	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1681- MESS, LOUNGES AND KITCHENNETTES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To contribute to the staff's comfort, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean ashtrays; Empty and clean garbage cans and change bags, as needed; Clean tables; Dust and/or clean furniture, accessories such as refrigerators, microwave (inside and outside) and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean glass on windowed cupboards	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	2 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1691- WAITING ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To contribute to the comfort of users, we will perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop and wash floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean glass on windowed cupboards	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1700- AMPHITHEATRES AND AUDITORIUMS

**Non applicable**

ROUTINE TASKS

\_\_\_\_ FREQUENCY \_\_\_\_  
Suggested      Modified

To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):

5 / Week

**Not applicable**

B - Dust and clean fixtures and other surfaces (1/Week),  
 Empty and clean garbage cans and change bags, as needed

A - Mop, wash and remove stains from floor surfaces  
 Vacuum and remove stains from carpeted floor surfaces

PERIODIC TASKS

Suggested      Modified

Perform the following tasks at the intervals suggested, on a monthly or yearly basis:

A - Clean and polish floor surfaces

1 / Month

A - Dust and/or clean high-up surfaces and fixtures

1 / Year      None

B - Clean cupboards and/or glassed-in bulletin boards

1 / Year      None

B - Clean door glass and glass dividers on both sides

4 / Month

B - Thoroughly clean furniture and fixtures

1 / Year      None

A - Vacuum cloth partitions

1 / Year      None

A - Clean permanent lighting fixtures

1 / Year      None

A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them

1 / Year      None

A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks

1 / Year      None

A - Wash walls and ceilings including doors and ventilation diffusers

1 / Year      None

A - Scrub and/or strip floor surfaces and apply floor finish as needed

1 / Year      None

A - Shampoo carpeted floor surfaces

1 / Year      None

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1710- CHANGE ROOMS AND LOCKERS ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces (1/Week)		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	1 / Month
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean top of clothing racks	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	2 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1710M- CHANGE ROOMS AND LOCKERS ROOMS

Non applicable  
Not applicable

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
B - Empty and clean garbage cans and change bags, as needed; Dust and clean furniture, fixtures and other surfaces including doors and doorknobs		
A - Mop, wash and remove stains from floor surfaces Vacuum and remove stains from carpeted floor surfaces		
WEEKEND	Suggested	Modified
On weekends and statutory holidays, take all priorities as well as the required work interventions in sectors:	2 / Weekend	
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean and polish floor surfaces	2 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
B - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean top of clothing racks	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	2 / Year	
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

## TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1711S- SPORTS CHANGE ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To offer users of these facilities cooperation in maintaining cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	7 / Week	
B - Empty and clean garbage cans and change bags, as needed Refill paper hand-towel dispensers Clean furniture, benches and chairs Dust furniture and other surfaces (1/Week); Clean door glass and glass dividers on both sides		
A - REGULAR SERVICE: Sweep, wash and disinfect the floor surfaces		
A - PATROL: In addition of the routine, a patrol must be done one a day with the following tasks: Sweep, wash and disinfect floor surfaces Refill paper hand-towel dispensers Empty and clean garbage cans and change bags, as needed Dust furniture and other surfaces Clean furniture, benches and chairs		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A -	4 / Month	
A - Clean top of clothing racks	4 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	2 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1730- FREIGHT ELEVATORS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<p style="text-align: center;"><b>Non applicable</b></p> <p>To offer users cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):</p>	5 / Week	
<p>B - Clean railings, doors and other surfaces</p> <p>A - Sweep and wash floor surfaces</p> <p style="text-align: center;"><b>Not applicable</b></p>		
PERIODIC TASKS	Suggested	Modified
<p>Perform the following tasks at the intervals suggested, on a monthly or yearly basis:</p>		
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Clean elevator rails	1 / Month	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1740- CLEANING SUPPLIES STORAGE

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To project an image of cleanliness, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	None
B - Clean dolly, tools and fixtures; Empty and clean garbage cans and change bags, as needed		
A - Wash floors and clean equipment that has been used.		
PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean door glass and glass dividers on both sides	4 / Month	
A - Clean permanent lighting fixtures	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1750- DECKS AND EXTERIOR BALCONIES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<p style="text-align: center;"><b>Non applicable</b></p> <p>To keep the facilities clean, given the climatic conditions associated with their use, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):</p> <p>A - Sweep and wash floor surfaces;                      Clean the furniture and fixtures;                      Empty and clean garbage cans and change bags, as needed</p>	1 / Week	5 / Week
<b>Not applicable</b>		
PERIODIC TASKS	Suggested	Modified
<p>To ensure maintenance suited to the occasional use of these facilities, perform the following tasks at the intervals suggested, on a monthly or yearly basis:</p> <p>A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them</p>	4 / Year	6 / Year

TECHNICAL SPECIFICATION BY PROTOTYPE

PROTOTYPE : 1751- INTERIOR MEZZANINES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
To keep the facilities clean, given the climatic conditions associated with their use, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	5 / Week	
A - Sweep and wash floor surfaces; Vacuum and remove stains from carpeted floor surfaces; Empty and clean garbage cans and change bags, as needed; Clean furniture and fixtures (1/Week)		

PERIODIC TASKS	Suggested	Modified
To ensure maintenance suited to the occasional use of these facilities, perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	None
B - Clean cupboards and/or glassed-in bulletin boards	4 / Month	
B - Clean door glass and glass dividers on both sides	4 / Month	
B - Thoroughly clean furniture and fixtures	1 / Year	None
A - Vacuum cloth partitions	1 / Year	None
A - Clean permanent lighting fixtures	1 / Year	None
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	None
A - Clean inside of storage spaces, such as clothes-closets, storage closets, cupboards and clothing racks	1 / Year	None
A - Wash walls and ceilings including doors and ventilation diffusers	1 / Year	None
A - Shampoo carpeted floor surfaces	1 / Year	None

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1760- QUARTERMASTERS, WAREHOUSES AND STORES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
Not required	None	None
A - ...		
PERIODIC TASKS	Suggested	Modified
To ensure maintenance suited to the occasional use of these facilities, perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Sweep floor surfaces	1 / Month	
A - Wash floor surfaces in required areas	1 / Month	
A - Dust and/or clean high-up surfaces and fixtures	1 / Year	
A - Clean door glass and glass dividers on both sides	1 / Month	
A - Clean permanent lighting fixtures	1 / Year	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1790- DELIVERY AREAS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
<b>Non applicable</b>		
To offer staff cooperation in keeping the area clean, perform regular maintenance at the intervals suggested herein, unless otherwise specified, if necessary (in brackets):	1 / Week	None

A - Sweep and wash floor surfaces; Clean fixtures and other work station surfaces; Empty and clean garbage cans and change bags, as needed	<b>Not applicable</b>	
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PERIODIC TASKS	Suggested	Modified
Perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Clean door glass and glass dividers on both sides	4 / Month	
A - Wash windows, unhook, clean and/or wash the fixtures, then reinstall them	1 / Year	
A - Scrub and/or strip floor surfaces and apply floor finish as needed	1 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1820- ELECTRICAL AND MECHANICAL ROOMS

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
Not required	None	
A - ...		
PERIODIC TASKS	Suggested	Modified
To ensure maintenance suited to the occasional use of these facilities, perform the following tasks at the intervals suggested, on a monthly or yearly basis:		
A - Empty and clean garbage bins and replace bags, as needed	4 / Year	
A - Clean, disinfect sinks and tubs, then refill the supply dispensers	4 / Year	
A - Sweep floor surfaces	4 / Year	
A - Wash floor surfaces in required areas	4 / Year	
A - Clean inside of fire hose cabinets	4 / Year	

TECHNICAL SPECIFICATION BY PROTOTYPE

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PROTOTYPE : 1999- ZERO-MAINTENANCE SPACES

ROUTINE TASKS	FREQUENCY	
	Suggested	Modified
Not required	None	
A - ...		
PERIODIC TASKS	Suggested	Modified
Not required		
A - Not required	0 / Year	